



BUREAU OF THE TREASURER

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4107

2022 Refuse Fee Exoneration Form

Instructions:

Please submit this form with your December 2022 or January 2023 electric *or* water bill to Treasury@scrantonpa.gov or to the mailing address above. The bill must show the last 12 months of usage; otherwise you must bring each monthly bill for all 12 months in 2022. Please be advised that correspondence from utility companies, in lieu of a bill, will only be accepted if it explicitly confirms removal of meter(s). Please also include your 2022 real estate tax receipt(s), showing proof of payment of the refuse fee in full.

Affidavit of Property Owner:

Property Address: _____ Mailing: _____

 Pin/Account No.: 340- _____ Phone: _____
 No. of Vacant Unit(s): _____ Total Unit(s) _____ Email: _____
 Vacancy Period: From _____ 2022 through _____ 2022.¹

I swear or affirm that my statements and answers are true and complete to the best of my knowledge and belief and that the utility bill(s) or utility correspondence provided is accurate with regard to the property/unit(s) for which I am seeking a vacancy exoneration. I also acknowledge that I will be subject to criminal penalties provided by 18 PA C.S. 4903 and 4904 if I have provided false answers, statements, or documents.²

Date

Signature of Owner/Agent

Printed name of Owner/Agent

For Office Use Only:

Verified electric bill: Yes ___ No ___

Verified water bill: Yes ___ No ___

Treasurer Staff Initials: _____ Amount of exoneration authorized: \$ _____

¹ Chapter 400, Article II, § 400-13 of the Administrative Code defines the minimum period for exoneration as one quarter, which is further defined as three consecutive months.

² Please provide electric or water bill demonstrating vacancy for 12 consecutive months. Anyone giving false information to City officials or violating any provisions of the City’s ordinance governing waste disposal and collection and the associated refuse fees is subject to fines and penalties as set forth in such ordinance.