

Scranton, Pennsylvania 2019 Consolidated Annual Performance and Evaluation Report

For the Program Period Ending: January 1, 2019 through December 1, 2019

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Submission Letter to HUD

March 31, 2020

Mr. Nadab O. Bynum
Director
Office of Community Planning and Development
The Wanamaker Building
100 Penn Square East
Philadelphia, Pennsylvania 19107-3380

Re. Scranton, Pennsylvania
Consolidated Annual Performance & Evaluation Report (CAPER)
January 1, 2019 to December 31, 2019

Dear Director Bynum,

The City of Scranton's Consolidated Annual Performance and Evaluation Report for the year 2019 has been submitted through the Integrated Disbursement Information System. Please note this is the Fifth (5th) year of our 2015-2019 Consolidated Plan.

The Emergency Solutions Grant 2019 SAGE HMIS report was submitted to HUD on March 18, 2020 through the SAGE HMIS reporting repository.

The City of Scranton's Office of Economic and Community Development (OECD) has made a concerted effort to ensure that this CAPER meets all federal regulations as outlined in 24 CFR Part 91 and 570.

If you have any questions or need additional information, please contact this office at 570/348-4216, or email me at mpward@scrantonpa.gov.

Sincerely,



Mary Pat Ward,
Executive Director

Mpw/tp

Cc: Ms. Fatina Ming, Senior CPD Representative, HUD, Philadelphia
Mr. Tom Preambo, Deputy Director, OECD
Ms. Disha Patel, Director of Finance and Compliance, OECD
Atty. Sean Gallagher, Solicitor, OECD
Scranton City Council (Complete CAPER)
Scranton Public Library (Complete CAPER)

**Public Comments &
Verification of Public Notice
March 07, 2020**

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Thursday, March 12, 2020

PUBLIC NOTICE NOTICE IS HEREBY GIVEN BY THE CITY OF

PUBLIC NOTICE Notice is hereby given by the City of Scranton, Pennsylvania that the Consolidated Annual Performance and Evaluation Report (CAPER) for the period of January 1, 2019 to December 31, 2019 has been drafted and is available to the public for review and comments in the City of Scranton's Office of Economic and Community Development (OECD) located 1st Floor, 340 North Washington Avenue, Municipal Building, Scranton, Pennsylvania 18503. This report is available from Friday, March 13, 2020 until Friday, March 27, 2020 from 8:30 a.m. to 4:00 p.m. daily. This report will include both a summary of programmatic accomplishments and an assessment of progress towards meeting the priority needs and specific objectives identified in Scranton's Consolidated Plan 2015-2019. The CAPER reports on the Community Development Block Grant Program (CDBG), HOME Investment Partnership (HOME) and the Emergency Solutions Grant Program (ESG). The CAPER is due to the U. S. Department of Housing and Urban Development ninety (90) days of the close of Scranton's program year or Friday, March 27, 2020. Paige G. Cognetti Mary Pat Ward Mayor Executive Director City of Scranton Office of Economic and Community Development

Appeared in: *Scranton Times* on Saturday, 03/07/2020



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Appeared in: **Scranton Times** on Saturday, 03/07/2020

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**Scranton, Pennsylvania
2019
Consolidated Annual Performance and
Evaluation Report**

For the Program Period Ending: January 1, 2019 through December 1, 2019

Public Comments

There were no public comments on the 2019 City of Scranton, Pennsylvania's Consolidated Annual Performance Evaluation Report. The final CAPER can be viewed at www.scrantonpa.gov. at the Scranton Albright Memorial Library, City Council and/or Scranton's Office of Economic and Community Development.

CR-05: Goals and Outcomes

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The program Year 2019 Consolidated Annual Performance and Evaluation Report (CAPER) describes the City of Scranton's affordable housing and community development activities carried out in 2019 (January 1, 2019 through December 31, 2019). The CAPER also provides the community with a concise statement regarding the federal funds available for activities undertaken, and an evaluation of the City's progress in carrying out the goals and objectives as stated in the Five Year Consolidated Plan 2015-2019 and the 2019 Action Plan. Scranton, Pennsylvania is designated as an entitlement community for three funding programs administered by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG); (HOME) Investment Partnerships; and Emergency Solutions Grant (ESG).

Action Plan Year 2019 is the fifth year of Scranton's 2015-2019 Consolidated Plan focused on major activities:

- Reconstruction of roads to include handicap curb cuts has been a high priority in low to moderate-income areas to assist all of our citizens.
- OECD embarked on solutions to revise the Homebuyer Program to better serve the needs of our low to moderate income citizens.
- The City of Scranton remains committed to supporting the Public Service activities that benefit Low to Moderate Income residents.
- Neighborhood Police Patrol is a Public Service that is a high priority for Scranton.
- Scranton's economic development loan to grant program efforts continues to attract new employers and consequently create additional jobs.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Affirmatively Further Fair Housing	Affordable Housing Public Housing Homeless Further Fair Housing	HOME: \$	Other	Other	76000	76000	100.00%			
Anti-displacement and Relocation Plan	Affordable Housing Public Housing Homeless	CDBG: \$	Other	Other	5	0	0.00%			
Chronic Homelessness	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	25	0	0.00%			
Chronic Homelessness	Homeless	ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	50	100.00%			
Demolition of Hazardous Structures	Demolition of Hazardous Structures	CDBG: \$	Buildings Demolished	Buildings	80	47	58.75%	4	0	0.00%

Economic Development - Job Creation	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0				
Economic Development - Job Creation	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	6	26	433.33%	4	8	200.00%
Economic Development - Job Creation	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	5	5	100.00%			
Employment - Job Training	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit.	Persons Assisted	0	110		0	110	
Employment - Job Training	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		25	0	0.00%
Employment - Job Training	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	10	0		0.00%		
ESG - Emergency shelter	Affordable Housing Homeless Non-Homeless Special Needs	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted		0				
ESG - Emergency shelter	Affordable Housing Homeless Non-Homeless Special Needs	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	150	239	159.33%			

ESG - Emergency shelter	Affordable Housing Homeless Non-Homeless Special Needs	ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	100	6	6.00%			
ESG - Emergency shelter	Affordable Housing Homeless Non-Homeless Special Needs	ESG: \$	Homelessness Prevention	Persons Assisted	0	0		75	0	0.00%
ESG - HMIS	ESG HMIS	ESG: \$	Other	Other	1	1	100.00%	1	0	0.00%
ESG - Homelessness Prevention	Homeless Non-Homeless Special Needs	ESG: \$	Homelessness Prevention	Persons Assisted	100	93	93.00%	5	0	0.00%
ESG - Rapid Rehousing Assistance	Affordable Housing Non-Homeless Special Needs	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0				
ESG - Rapid Rehousing Assistance	Affordable Housing Non-Homeless Special Needs	ESG: \$	Homelessness Prevention	Persons Assisted	100	56	56.00%	35	0	0.00%
ESG - Street Outreach	Homeless Non-Homeless Special Needs	ESG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	10	0	0.00%			
ESG - Street Outreach	Homeless Non-Homeless Special Needs	ESG: \$	Housing for Homeless added	Household Housing Unit	10	0	0.00%			

ESG - Street Outreach	Homeless Non-Homeless Special Needs	ESG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	1	0	0.00%	5	14	280.00%
Homebuyer Program	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	25				
Homebuyer Program	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	12	26	216.67%			
Housing Development	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit		0				
Housing Development	Affordable Housing Public Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit		0		5	0	0.00%
Increase Food Security	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	0	0.00%			
Increase Housing Stock	Affordable Housing Non-Housing Community Development	HOME: \$	Homeowner Housing Added	Household Housing Unit	1	0	0.00%			

Land Bank	Land Banking	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1				
Land Bank	Land Banking	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	5	0	0.00%			
Lead Based Paint Abatement Program	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	5	0	0.00%			
Permanent Supportive Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Permanent Supportive Housing	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$	Housing for Homeless added	Household Housing Unit	4	0	0.00%			
Public Facilities/Infrastructure	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	104169	416.68%	36000	16546	45.96%

Public Facilities/Infrastructure	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	55000	7080	12.87%			
Public Facilities/Infrastructure	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Public Service.Child Care	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Public Service.Child Care	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Public Service.Child Care	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	148				
Public Service.Child Care	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	250	220	88.00%	10	0	0.00%

Public Service. Youth	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	93	0	93	0
Public Service. Youth	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	968	0	207	645.33%
Public Service. Youth	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	350	649	125	0	185.43%
Public Services. Crime Prevention		CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	3500	0	0.00%
Public Services. Crime Prevention		CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	9000	22565			250.72%
Rehabilitate Owner-Occupied Housing Units	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	38	9	5	0	23.68%
Rental Rehabilitation Program	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	2	0			0.00%

Section 108 Repayment	Non-Housing Community Development	CDBG: \$	Other	2	2	100.00%	1	1	100.00%
Support efforts for homeless, special needs	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	50	0	0.00%			
Support efforts for homeless, special needs	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Public service activities for Low/Moderate Income Housing Benefit	0	0				
Support efforts for homeless, special needs	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Homelessness Prevention	20	0	0.00%			
Support efforts for homeless, special needs	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	HIV/AIDS Housing Operations	3	1	33.33%			
Support Non-Homeless Special Needs	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / ESG: \$	Public service activities for Low/Moderate Income Housing Benefit	25	129	516.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All projects supported by the 2015-2019 Five Year Consolidated Plan and 2019 Action Plan program funds met the statutory goals of providing decent and affordable housing, suitable living environments, and expanded economic development opportunities principally for low to moderate income residents of the City of Scranton. During the 2019 Action Plan year, CDBG funds were distributed a variety of ways outlined in our 2019 Action Plan to HUD-priority needs identified in our 2015-2019 Five Year Consolidated Plan.

**CR-10: Racial and Ethnic Composition
of families assisted**

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	242	24	0
Black or African American	95	7	0
Asian	10	8	0
American Indian or American Native	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
Total	347	39	0
Hispanic	174	8	0
Not Hispanic	173	31	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

According to the 2010 Census, Scranton’s minority population has been increasing over the past decade. With this in mind, the City contracted with an interpreter and translation service which has helped immensely when trying to execute quality programming to our minority citizens whom English is a second language. The City of Scranton, through its Office of Economic and Community Development, strives to have all City residents understand the programming available to them. Staff continues to become more comfortable utilizing these services.

CR- 15: Resources and Investments

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,684,818	1,984,959
HOME	public - federal	520,188	213,404
ESG	public - federal	229,061	157,516
Continuum of Care	public - federal	0	
General Fund	public - state	0	
LIHTC	private	0	
Section 108	public - federal	0	
Section 8	public - federal	0	
Tax Credits	public - state	0	
Other	public - federal	0	

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Scranton.Citywide	43		
City of Scranton.West Scranton	2		
City Wide Paving Project	50		
Citywide/Low Mod Area			
Scranton Local Business District	1		Local Target Area
Scranton.East Scranton			
Scranton.North Scranton	1		
South Scranton	3		
Urban Renewal Area			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Scranton's Office of Economic and Community Development will not fund a HOME program 100%. Since the HOME funding has been cut significantly over the passed few years, OECD makes it mandatory that our recipients have other funding sources in order to complete a project. OECD must have the proper proof that a project is being funded using other federal sources, public sources, or donations.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	5,095,328
2. Match contributed during current Federal fiscal year	16,875
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	5,112,203
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	5,112,203

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year									
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match	
2461	01/11/2019	0	0	0	0	0	0	1,463	
2462	01/18/2019	0	0	0	0	0	0	3,150	
2464	04/11/2019	0	0	0	0	0	0	1,306	
2466	05/13/2019	0	0	0	0	0	0	2,644	
2467	07/10/2019	0	0	0	0	0	0	1,588	
2468	07/24/2019	0	0	0	0	0	0	3,150	
2473	09/20/2019	0	0	0	0	0	0	1,520	
2488	10/03/2019	0	0	0	0	0	0	2,054	

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period			
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$
0	42,052	42,052	0
			Balance on hand at end of reporting period \$
			0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR- 20: Affordable Housing

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	0
Number of Non-Homeless households to be provided affordable housing units	5	0
Number of Special-Needs households to be provided affordable housing units	1	0
Total	11	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	2	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	4	0
Number of households supported through Acquisition of Existing Units	5	0
Total	11	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In 2019, Scranton’s Homebuyer Program embarked on revising and updating its program to better suit the needs of the applicants. Many applicants have expressed that they were looking for help with purchasing a home in the City of Scranton and didn’t fully understand all of the guidelines of the program or process. Bankers and lenders found it hard to work with the this program because of all the guidelines that must be met in order to qualify. Various lenders needed to get the program approved and OECD was having a difficult time doing so. Also, many realtors were having difficulties getting the

property up to code after an inspector through OECD conducted its inspection and found code violations. Through many discussions, the City of Scranton’s Office of Economic and Community Development decided to use NeighborWorks of NEPA to revamp the Homebuyer Program. NeighborWorks of NEPA also has a HUD Certified Counselor on hand. By utilizing NeighborWorks of NEPA to help assist with this program, the clients now have a one-stop-shop to help with assistance by participating in the Homebuyer Assistance Program. Additionally, NeighborWorks of NEPA has the capacity and stronger ability to reach out to the community at-large regarding this program.

We also noticed that Scranton has a very old housing stock and many of the homes that are priced to sell to an applicant do not pass Scranton’s Universal Construction Code inspection. Unfortunately, as a result the prospective homeowner cannot participate in the program. Other reason's for not purchasing a home is the applicant cannot get a mortgage from a financial institution due to having too low of income, credit, or many other reasons. Scranton has been trying to assist these applicants; if they can get the mortgage on their own we recommend them applying for Scranton Owner-Occupied Rehabilitation Program.

Discuss how these outcomes will impact future annual action plans.

Based on feedback from applicants, community stakeholders, and housing experts like NeighborWorks NEPA, the City of Scranton believes that we can once again have a strong Homebuyer Program by making resident’s home ownership needs a priority. By having a third party ageny complete the required HUD certified counseling and direct service, the City can now focus on integrating the Homeowner Rehab Program as well as the Rental Rehab Program. As the Scranton Housing Authority continues to serve the need for public housing, Scranton’s OECD further collaborates with third party housing expert agencies to provide safe, clean, and affordable homes for ownership and scattered site rental housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 13 – Number of Households Served

Narrative Information

**CR- 25: Homeless and Other
Special Needs**

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Scranton Lackawanna County CoC continues to identify and engage households living in environments that are working with community social service agencies that provide direct service to Scranton's marginalized populations, continued collaboration with local law enforcement to identify hard to reach homeless populations, and special care to identify homeless veterans. Strong communication continues within the CoC and the broader Lackawanna County Housing Coalition. Once engaged, homeless persons are assessed using the area's coordinated entry (CE) process which entails the Vulnerability Index - Service Prioritization Decision Assessment Tool (VI-SPDAT). The VI-SPDAT assesses each person and/or family's level of need in order to prioritize those experiencing homelessness for programs and services. Using the Housing First Model homeless individuals and families, when willing, are connected with shelter or permanent housing using the no wrong door approach.

OECD, through the Lackawanna County CoC continues to improve the assessment process for sheltered and unsheltered households so that limited homeless resources may be targeted to those who would most benefit from them. These efforts entailed assessment of unsheltered individuals more quickly and allowed sheltered homeless some time to self-resolve, or use their own resources to access stable housing before targeting them for specific interventions within the CoC. The Lackawanna County Housing Coalition also sought additional partnerships and collaboration to provide more tools and resources for vulnerable populations, especially youth, those with mental health issues, veterans, and the chronically homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

Lackawanna County is home to several homeless shelters for individuals: Catholic Social Services (CSS) St. Anthony's Haven for men and women, St. Joseph's Center's Walsh Manor for pregnant women, Women's Resource Center Shelter for survivors of domestic violence, and Catherine McAuley Center's shelter for women and children. Women's Resource Center and the Lackawanna County Office of Youth and Family Services also provide hotel vouchers for families. Housing providers utilize ESG and CoC Rapid Rehousing programs to move individuals and families quickly out of homelessness and into permanent housing. There is no more CoC-funded TH in this CoC. A few TH programs funded by other

sources fill some need for TH among young adults, those with serious mental health conditions, mothers with infant children, and Veterans. In addition, while the CoC strives to utilize ES and TH wisely, as a part of the Coordinated Entry program, homeless persons are assessed to identify any other resources available in hopes that a homeless episode may be averted or made shorter by utilizing those resources such as food or utility assistance, connection with mainstream resources, or intervention with a landlord or family member.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Local housing providers assist individuals and families who are at risk for homelessness with Homeless Assistance Prevention (HAP) funding which includes both case management and rental assistance. Case management serves to identify resources and assist in the connection to available resources as well as budget counseling, goal setting, home maintenance training, life skills, and employment referrals in efforts to assist people with achieving self-sufficiency and maintaining housing stability. Low-income individuals and families are also assisted with local public housing applications if appropriate.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In addition, Continuum of Care members attend the local Re-entry Committee hosted by corrections programs and maintain connection with local hospitals, MH facilities, and the foster care system via committee and meeting participation. Participation in these meetings enables the various systems of care to keep an open dialogue with one another and to share information and resources. The systems collaborate to increase awareness of available resources, facilitate connections between systems, and decrease the incidence of persons from publicly funded institutions and systems of care being discharged to homelessness.

CAPER

20

City of Scranton
Office of Economic and Community Development

CDBG, Public Services Information and Objectives Report

Project Name: Mother Infant Program **IDIS #** 19-2487

Grantee Name: St. Joseph's Center

Address: 2010 Adams Avenue, Scranton PA 18509

Phone: (570)342-8379 **Email:** mjacquino@stjosephscenter.org

Contact Name & Title: Sister Maryalice Jacquino, IHM President

Funded Amount: \$11,000.00

Proposed number of people served: 23 (This will also be the number we will use to measure your accomplishments)

Accomplishments narrative: (Brief synopsis of Program):

The Mother Infant Program provides transitional housing and supportive services to homeless mothers and infants. In 2019, the program served 11 families (11 mothers and 12 babies) bringing the total number of clients served to 23. All the mothers received intensive case management and support to help them overcome their barriers (such as lack of transportation, childcare, income, and training/education) to achieve their goals. Staff also provided emotional support as needed. All were assisted with material assistance such as needed diapers, wipes and other baby items such as baby furniture, clothing and toiletries. They also had access to these services 24/7 as needed. All the mothers also participated in the scheduled weekly life skills and parenting classes.

Out of the 11 mothers served, 9 worked at some point. 5 mothers were in addiction treatment programs. 6 mothers exited the program during the year, and 5 mothers continued to reside in the program.

The Mother Infant Program provided all families served with a safe, secure and supportive environment during a very crucial time in the lives of these mothers and babies.

Is the purpose of this activity to: Help prevent homelessness? : Yes (yes/no)
Help those with HIV/AIDS?: No (yes/no) **Help the homeless?:** Yes (yes/no)
Primarily help persons with disabilities?: No (yes/no)
Generate program income?: No (yes/no)

Objective: (select one)

- 1. Create suitable living environments
- 2. Provide decent affordable housing
- 3. Create economic opportunities

Outcome: (select one)

- 1. Availability/accessibility
- 2. Affordability
- 3. Sustainability

Direct Benefit Data

Total number of people assisted: 23
Number of Caucasian: 17
Number of Black: 2
Number of Asian:
Number of Hispanic:
Number of Black/African American & White: 3
Other Multi-Racial: 1

Income Level

Number of: Extremely Low: 23
Low:
Moderate:
Non-Low Moderate:

Of the persons assisted, enter the number that: (Must total number of people assisted)

Now have new access to this service or benefit: 23
Now have improved access to this service or benefit:
Now receive a service or benefit that is no longer substandard:

CR- 30: Public Housing

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Scranton Housing Authority (SHA) and the City of Scranton continue to work together to provide a better environment for our residents in Public Housing. The SHA continually assesses and revises its programs to meet the needs of our residents. All of our Public Housing units are assisted through HUD's Capital Fund Program. SHA's Capital Fund Program provides the financial resources to implement physical and management improvements throughout its developments. SHA will continue to update its Five-Year Capital Improvement Plan on an annual basis.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The SHA will continue to work closely with our Resident Advisory Board (RAB) in developing SHA's Annual and Five-Year Plan. SHA obtains valuable input from our RAB in determining management and physical needs for the SHA. The SHA, in conjunction with the residents of the 45 Scattered-Site units, prepared a plan to give the residents of these Public Housing units an opportunity to become homeowners under Section 5(h) of the Housing Act of 1937. The proposed sale of the units is based on the interest, ability and potential ability of the residents to become self-sufficient homebuyers.

Actions taken to provide assistance to troubled PHAs

The Scranton Housing Authority is not a troubled Public Housing Authority (PHA).

CR- 35: Other Actions

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

1. Update its existing 1993 Zoning Ordinance to bring it into compliance with the Fair Housing Act, Americans with Disabilities Act, and Section 504 of the Disabilities Act.
2. The City of Scranton with its planning partners in the Scranton Abington's Planning Association (SAPA) has recently adopted a new Comprehensive Plan for the City of Scranton and 9 other communities. SAPA, with staff help from the Lackawanna County Regional Planning Commission, has applied to the Pennsylvania Department of Community and Economic Development for Municipal Assistance Funds to update the Zoning Ordinances in the member municipalities. In 2017, the City of Scranton entered into an INTERGOVERNMENTAL COOPERATIVE IMPLEMENTATION AGREEMENT with the other municipalities wherein it agrees in Section 4: Adoption of Conforming Ordinances, to review and amend its zoning ordinance and other land-use ordinances to be generally consistent with the plan within two years. In 2018 the Lackawanna County Regional Planning Commission received a grant from the Pennsylvania Department of Community and Economic Development for Municipal Assistance Funds to update the Zoning Ordinances of the member municipalities. The zoning ordinance amendment process is expected to be completed by the end of 2020.
3. With regards to the current real estate tax assessments, in 2018 the Mayor and members of city council met with the County Commissioners (the body responsible for tax assessments) and requested the County undertake a property tax reassessment. To date the County has not taken any action on the request. Also in 2018 three Scranton taxpayers filed a civil lawsuit against Lackawanna County looking to force the county to perform its first reassessment since 1968; litigation is still pending.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle to meeting underserved needs of low- and moderate-income populations continues to be the availability of funds. Organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. The City continues to strongly encourage organizations to consider collaborating in the provision of serving low-income residents in an effort to

improve efficiency, strengthen capacity, and best meet the needs of the underserved.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Scranton provides oversight to ensure that the lead-based paint problem is addressed and remains proactive in identifying children with an elevated blood lead level. The new EPA guideline for renovation, paint and repair, effective as of April 22, 2010, requires that all contractors notify owners of properties constructed prior to 1978 and of the potential for lead based paint hazards, and how to perform work in a lead safe manner. Contractors must be trained and registered with EPA to do work in older homes that disturb painted surfaces. Local building code offices are made aware of these requirements. OECD continues to provide clients with the Lead Based Paint Brochure provided to us by the United States Environmental Protection Agency (EPA). When OECD conducts an inspection in a home receiving our funds through any of our HOME programs, our inspector (whom is LEAD Certified), does a visual inspection as well as a test if needed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City, in conjunction with the public and private agencies and institutions, provides lower-income households with the opportunity to gain the knowledge and skills as well as the motivation to become fully self-sufficient. Economic Development activities are directed towards the creation of new businesses and employment opportunities. The CDBG program entitled Business and Industry Loan/Grant Program continues to provide financial assistance for local businesses for generating jobs with priority for Section 3 residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Scranton's Office of Economic and Community Development is responsible for the administration of the Community Development Block Grant Program. All Sub-Recipient agreements are monitored on an ongoing basis. The City participates with other groups and agencies when appropriate, such as homeless prevention and to facilitate cooperative problem solving in Scranton, Pennsylvania.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City will continue efforts to enhance coordination between agencies by creating partnerships in the implementation of the Section 3 outreach initiative and the Scranton-Lackawanna Continuum of Care. The Scranton-Lackawanna Continuum of Care is comprised of providers of homeless services and other housing needs and prepares the Super NOFA application for funding from HUD.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Scranton completed its 2015-2019 Analysis of Impediments to Fair Housing Choice. This plan identified a continued need for affordable housing and identified strategies for overcoming them:

- Continue to support and encourage plans from both private developers and non-profit housing providers to develop and construct new and affordable housing.
- Continue to support and encourage the acquisition, rehabilitation, and resale of existing housing units to become decent, safe, and dignified housing that is affordable to lower income households.
- Partner with non-profits, private developers, the public housing authority, and local banks to provide financial assistance in the form of downpayment assistance to low-income households to become homebuyers.
- Continue to support homebuyer education and training programs to improve homebuyer awareness and increase the opportunities for lower-income households to become sustainable homeowners. Further, a review of the City's Public Policies indicates the need to update the 1993 Zoning Ordinance to reflect current policies and procedures and to bring it into conformance with the Fair Housing Act, the Americans with Disabilities Act, and Section 504 of the Disabilities Act, as well as a need to update the current real estate tax assessments.

CR- 40: Monitoring

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Emphasis is placed on programmatic on-site monitoring visits for all major projects. Conducting annual risk analysis and having regular communication for minor projects is ongoing. Each agency or community initially funded through the CPD program has an on-site monitoring visit to test the adequacy of their accounting system for CDBG, HOME, and ESG programs. The City of Scranton completes all mandated procedures to review Sub-Recipient performance as cited in the CDBG, HOME and ESG regulations. The City is also responsible for determining the adequacy of performance under Sub-Recipient agreements and procurement contracts and for taking appropriate action when performance problems arise. The City through OECD, is responsible for managing the day-to-day operations of grant and subgrant supported activities. OECD monitors subgrant supported activities to assure compliance with applicable Federal requirements and monitors the achievement of performance goals of each program, function, or activity.

New Projects and New Sub-Recipients - At a minimum, each project is visited at least twice. The initial visit, preferably prior to the projects' first request for reimbursement, wherein OECD Staff reviews the Sub-Recipient's accounting system, reviews the Sub-Recipient's understanding of the program financial requirements, reviews Sub-Recipient's files for required policies and procedures, and reviews Sub-Recipient's records system for maintaining appropriate programmatic documentation. The second monitoring visit is scheduled six months into the project's implementation schedule. The objective of monitoring is to review both financial and programmatic records and files, and review accomplishments and progress in relation to original expectations, programmatic objectives and federal objectives. The files are examined for completeness and a test of reasonableness of expenditures.

The intent of on-site monitoring is not just to assure compliance with CDBG program requirements but is also structured to provide positive feedback to the Sub-Recipient about what they have done well and what needs improvement.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

All CDBG construction contracting activities with a project value over \$19,400 are placed in the Scranton Times-Tribune newspaper in the Public Legal Section for procurement. Within the Legal Notice it is noted the City of Scranton's OECD encourages minority and women owned businesses to participate in the bidding process. The CAPER, Yearly Action Plan, 5 Year Consolidated Plans and Substantial Amendments are advertised in the Times-Tribune newspaper. Public Notes are also published on the City's website, as well as in the Office of Economic and Community Development (OECD) and the local Albright Library.

CR- 45: Community Development
Block Grant Program

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR- 50: HOME Investment

Partnership Program

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Emergency Solutions Grants

2019

SAGE Summary Report with Filters

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SCRANTON
Organizational DUNS Number	060497856
EIN/TIN Number	246000704
Identify the Field Office	PHILADELPHIA
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Scranton/Lackawanna County CoC

ESG Contact Name

Prefix	Ms
First Name	Mary-Pat
Middle Name	E
Last Name	Ward
Suffix	0
Title	Executive Director

ESG Contact Address

Street Address 1	340 North Washington Avenue
Street Address 2	0
City	Scranton
State	PA
ZIP Code	18503-
Phone Number	5703484216
Extension	101
Fax Number	5703484123
Email Address	mpward@scrantonpa.gov

ESG Secondary Contact

Prefix	Mr
First Name	Thomas
Last Name	Preambo
Suffix	0
Title	Deputy Director
Phone Number	5703484216
Extension	4254
Email Address	tpreambo@scrantonpa.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date 01/01/2019
Program Year End Date 12/31/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: CATHOLIC SOCIAL SERVICES

City: Scranton

State: PA

Zip Code: 18505, 1753

DUNS Number: 790650325

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 46000

Subrecipient or Contractor Name: CATHERINE MCAULEY CENTER

City: Scranton

State: PA

Zip Code: 18505, 1116

DUNS Number: 624403994

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 42000

Subrecipient or Contractor Name: ST. JOSEPH'S CENTER

City: Scranton

State: PA

Zip Code: 18509, 1508

DUNS Number: 069592665

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 21000

Subrecipient or Contractor Name: WOMEN'S RESOURCE CENTER, INC.

City: Scranton

State: PA

Zip Code: 18501, 0975

DUNS Number: 097154371

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 40499,42

Subrecipient or Contractor Name: Community Intervention Center

City: Scranton

State: PA

Zip Code: 18503, 2101

DUNS Number: 136814287

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 26382

Subrecipient or Contractor Name: United neighborhood center

City: Dunmore

State: PA

Zip Code: 18512, 1530

DUNS Number: 115139313

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 36000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Subpopulation	Total	Number of Persons in Households		
		Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	31,500	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	31,500	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	72,332	40,268	11,808
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0

Subtotal Rapid Re-Housing	72,332	40,268	11,808
----------------------------------	---------------	---------------	---------------

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	133,536	132,543	71,286
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	133,536	132,543	71,286

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	0	0	0
Administration	16,692	16,548	847

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2017	2018	2019
	222,560	220,859	83,941

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	0

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	222,560	220,859	83,941

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

ED Cover letter

CAPER

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March 31, 2020

Mr. Nadab O. Bynum
Director
Office of Community Planning and Development
The Wannamaker Building
100 Penn Square East
Philadelphia, Pennsylvania 19107-3380

Re. Scranton, Pennsylvania
Consolidated Annual Performance & Evaluation Report (CAPER)
January 1, 2019 to December 31, 2019

Dear Director Bynum,

The City of Scranton's Consolidated Annual Performance and Evaluation Report for the year 2019 has been submitted through the Integrated Disbursement Information System. Please note this is the Fifth (5th) year of our 2015-2019 Consolidated Plan.

The Emergency Solutions Grant 2019 SAGE HMIS report was submitted to HUD on March 18, 2020 through the SAGE HMIS reporting repository.

The City of Scranton's Office of Economic and Community Development (OECDC) has made a concerted effort to ensure that this CAPER meets all federal regulations as outlined in 24 CFR Part 91 and 570.

If you have any questions or need additional information, please contact this office at 570/348-4216, or email me at mpw@scrantonpa.gov.

Sincerely,



Mary Pat Ward,
Executive Director

Mpw/tp

cc: Ms. Fatima Ming, Senior CFD Representative, HUD, Philadelphia
Mr. Tom Freeman, Deputy Director, OECDC
Ms. Debra Patel, Director of Finance and Compliance, OECDC
Atty. Sara Gallagher, Solicitor, OECDC

Sage HMIS ESG Report

CAPER

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Recipient - ESG Grant → ESG: Scranton - PA

→ Grant: ESG: Scranton - PA - Report Type: CAPER → Add Status

Date

Set Status to

These users will be notified when this CAPER is submitted, accepted or rejected

Contact Type	First Name	Last Name	Email
Specified on Contact Information	Mary Pat	Ward	mpward@scrantonpa.gov
HUD Field Officer	Falina	Ming	fatina.ming@hud.gov
HUD Field Office	HUD Field Office - Philadelphia		

If you're submitting now, you'll also get notified at laobl@scrantonpa.gov.

Only the Authorized Recipient Official from the organization who is the Recipient of funding may sign and submit this report to HUD.

Name of Submitter

Title/Position

By pressing Save on this Form you are submitting all the information contained in this ESG CAPER Report to the HUD Field Office.

Submission notes



Recipient - ESG Grant → ESG: Scranton - PA

→ Grant: ESG: Scranton - PA - Report Type: CAPER → Submission Launchpad

Submission Launchpad

Submission Status 3/18/2020 Submitted [VIEW](#)

CAPER Instructions

Complete instructions for each step is detailed in the [ESG Caper Guidebook](#).

New as of 10/1/2019:

In Program Year Dates, supply the date you want your subrecipients to have the CAPER CSV submitted by. This date will appear both in their email notifying them of the submission requirement with the link and on the page where they perform the upload.

Submission Steps	Date Last Information Recorded	Status	Work
Step 1: Program Year Dates	3/3/2020	✓ 1/1/2019 - 12/31/2019	(you can't edit)
Step 2: Subrecipient Links & CSV Uploads		✓ 10 sent, 10 submissions	VIEW (you can't edit)
View all links and CSV uploads together - click "VIEW" to the right.	3/12/2020		
Step 3: ESG CAPER Submission			
Contact Information	3/2/2020	✓ Completed	VIEW (you can't edit)
Grant Information	3/2/2020	✓ Completed	VIEW (you can't edit)
Additional Information	3/2/2020	✓ Completed	VIEW (you can't edit)
Sign and Submit	3/18/2020	Submitted	VIEW / PRINT COMPLETE CAPER

[VIEW ALL Status Changes and Notes](#)



HUD ESG CAPER FY2020

Grant ESG: Scranton - PA - Report Type: CAPER

Report Date Range

1/1/2019 to 12/31/2019

Q01a. Contact Information

First name Mary Pat
Middle name
Last name Ward
Suffix
Title Executive Director, OECD
Street Address 1 340 N. Washington Avenue
Street Address 2
City Scranton
State Pennsylvania
ZIP Code 18503
E-mail Address mpward@scrantonpa.gov
Phone Number (570)348-4218
Extension 4258
Fax Number

Q01b. Grant Information

As of 2/28/2020

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline	
2019	E19MC420014	\$229,061.00	\$75,160.45	\$153,900.55	7/31/2019	7/31/2021	
2018	E18MC420014	\$220,806.00	\$220,859.06	\$46.94	8/9/2018	8/9/2020	
2017	E17MC420014	\$222,560.00	\$222,560.00	\$0	9/22/2017	9/22/2019	
ESG Information from IDIS	2016	E16MC420014	\$226,583.00	\$226,593.00	\$0	8/3/2016	8/3/2018
	2015	E15MC420014	\$230,044.00	\$230,044.00	\$0	7/17/2015	7/17/2017
	2014	E14MC420007	\$213,519.00	\$213,519.00	\$0	7/9/2014	7/9/2016
	2013	E13MC420007	\$180,882.00	\$180,882.00	\$0	8/30/2013	8/30/2015
	2012						
	2011						
	Total	\$1,523,665.00	\$1,369,717.51	\$153,947.49			

CAPER reporting includes funds used from fiscal year:

Project types carried out during the program year:

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	5
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	4
Homelessness Prevention	1

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	No
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name
Catherine McAuley Center	CMC	CMC Emergency Shelter	17918	1	0			PA-508	426201	0	ClientTrack by Eccovia Solutions
Catherine McAuley Center	CMC	CMC Rapid Re-Housing ESG City	19202	13				PA-508	429069	0	ClientTrack by Eccovia Solutions
UNC -- CoC Programs	UNC	UNC ESG Prevention	19587	12				PA-508,PA-508	429089	0	ClientTrack by Eccovia Solutions
Community Intervention Center	CIC	CIC Rapid Re-Housing City ESG	19197	13				PA-508	429069	0	ClientTrack by Eccovia Solutions
Women's Resource Center	194	Shelter-Lackawanna	1370	1	0			PA-508	429069	1	Homeless Data
St Joseph's Center	SJC	SJC Walsh Manor Shelter	17920	1	0			PA-508	429069	0	ClientTrack by Eccovia Solutions
Women's Resource Center	194	ESG Homeless Prevention-Lackawanna	1473	12				PA-508	429069	1	Homeless Data
Women's Resource Center	194	ESG Rapid Re-Housing-Lackawanna	1472	13				PA-508	429069	1	ETO
Community Intervention Center	CIC	CIC Day Shelter	19592	11				PA-508	429069	0	ClientTrack by Eccovia Solutions
Catholic Social Services	CSS	CSS St. Anthony's Shelter	17921	1	3			PA-508	426201	0	ClientTrack by Eccovia Solutions

Q05a: Report Validations Table

Total Number of Persons Served	1589
Number of Adults (Age 18 or Over)	1272
Number of Children (Under Age 18)	317
Number of Persons with Unknown Age	0
Number of Leavers	1092
Number of Adult Leavers	877
Number of Adult and Head of Household Leavers	877
Number of Stayers	497
Number of Adult Stayers	386
Number of Veterans	79
Number of Chronically Homeless Persons	116
Number of Youth Under Age 25	133
Number of Parenting Youth Under Age 25 with Children	92
Number of Adult Heads of Household	1226
Number of Child and Unknown-Age Heads of Household	0
Heads of Households and Adult Stayers In the Project 365 Days or More	123

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	0	0	0.00 %
Social Security Number	11	38	250	299	18.82 %
Date of Birth	0	0	0	0	0.00 %
Race	1	2		3	0.19 %
Ethnicity	0	0		0	0.00 %
Gender	0	1		1	0.06 %
Overall Score				302	19.01 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	1	0.08 %
Project Start Date	2	0.13 %
Relationship to Head of Household	0	0.00 %
Client Location	3	0.24 %
Disabling Condition	125	7.87 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	482	44.14 %
Income and Sources at Start	617	60.33 %
Income and Sources at Annual Assessment	1	0.81 %
Income and Sources at Exit	552	62.84 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time In Institution	Missing Time In Housing	Approximate Date Started DKR/missing	Number of Times DKR/missing	Number of Months DKR/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	674	--	--	3	14	11	2.97 %
TH	0	0	0	0	0	0	--
PH (All)	23	0	8	1	1	1	43.48 %
Total	697	--	--	--	--	--	4.59 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	660	336
1-3 Days	60	161
4-6 Days	72	74
7-10 Days	75	95
11+ Days	331	427

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household In Street Outreach or ES - NBN)	12	12	100.00 %
Bed Night (All Clients In ES - NBN)	12	0	0.00 %

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	1272	1099	173	0	0
Children	317	0	317	0	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1689	1099	490	0	0
For PSH & RRH -- the total persons served who moved into housing	28	5	21	0	0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	1226	1078	150	0	0
For PSH & RRH -- the total households served who moved into housing	18	5	13	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	358	344	14	0	0
April	343	332	11	0	0
July	290	272	18	0	0
October	302	277	25	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact -- NOT staying on the Streets, ES, or SH	First contact -- WAS staying on Streets, ES, or SH	First contact -- Worker unable to determine
Once	263	19	243	1
2-6 Times	41	3	38	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	485	22	281	182

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact -- NOT staying on the Streets, ES, or SH	First contact -- WAS staying on Streets, ES, or SH	First contact -- Worker unable to determine
Once	207	1	35	171
2-5 Contacts	1	0	1	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	208	1	36	171
Rate of Engagement	0.43	0.05	0.13	0.84

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	784	785	19	0
Female	486	332	154	0
Trans Female (MTF or Male to Female)	1	1	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	1	0	0
Subtotal	1272	1099	173	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	188	189	0	0
Female	148	148	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	317	317	0	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	0	0	0	0	0

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/Client Refused	Data Not Collected
Male	963	169	80	644	60	0	0
Female	634	148	75	386	15	0	0
Trans Female (MTF or Male to Female)	1	0	0	1	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	1	0	0	1	0	0	0
Subtotal	1589	317	155	1042	75	0	0

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	130	0	130	0	0
5 - 12	144	0	144	0	0
13 - 17	43	0	43	0	0
18 - 24	151	109	42	0	0
25 - 34	313	236	77	0	0
35 - 44	286	258	38	0	0
45 - 54	293	280	13	0	0
55 - 61	135	132	3	0	0
62+	34	34	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1589	1099	490	0	0

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	1118	815	301	0	0
Black or African American	402	251	151	0	0
Asian	7	3	4	0	0
American Indian or Alaska Native	4	4	0	0	0
Native Hawaiian or Other Pacific Islander	8	3	3	0	0
Multiple Races	51	20	31	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	2	2	0	0	0
Total	1589	1099	490	0	0

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	1346	980	366	0	0
Hispanic/Latino	243	119	124	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1589	1099	490	0	0

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults C	With Only Children	Unknown Household Type
Mental Health Problem	427	369	44	14	--	0	0
Alcohol Abuse	94	92	2	0	--	0	0
Drug Abuse	78	74	4	0	--	0	0
Both Alcohol and Drug Abuse	60	60	0	0	--	0	0
Chronic Health Condition	147	112	26	9	--	0	0
HIV/AIDS	4	4	0	0	--	0	0
Developmental Disability	69	60	3	26	--	0	0
Physical Disability	216	190	17	9	--	0	0

C The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	195	158	30	9	--	0	0
Alcohol Abuse	39	38	1	0	--	0	0
Drug Abuse	40	37	3	0	--	0	0
Both Alcohol and Drug Abuse	29	29	0	0	--	0	0
Chronic Health Condition	89	68	17	6	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	39	28	2	11	--	0	0
Physical Disability	89	73	8	7	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	160	141	14	5	--	0	0
Alcohol Abuse	38	37	1	0	--	0	0
Drug Abuse	29	27	2	0	--	0	0
Both Alcohol and Drug Abuse	32	32	0	0	--	0	0
Chronic Health Condition	52	40	9	3	--	0	0
HIV/AIDS	3	3	0	0	--	0	0
Developmental Disability	37	21	1	16	--	0	0
Physical Disability	71	61	8	2	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	199	91	108	0	0
No	1055	992	63	0	0
Client Doesn't Know/Client Refused	7	5	2	0	0
Data Not Collected	11	11	0	0	0
Total	1272	1099	173	0	0

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	146	62	84	0	0
No	59	28	31	0	0
Client Doesn't Know/Client Refused	2	2	0	0	0
Data Not Collected	0	0	0	0	0
Total	207	92	115	0	0

Q16: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	304	291	13	0	0
Transitional housing for homeless persons (including homeless youth)	6	6	0	0	0
Place not meant for habitation	308	306	2	0	0
Safe Haven	20	20	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing [Ⓒ]	0	0	0	0	0
Subtotal	638	623	15	0	0
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	3	3	0	0	0
Substance abuse treatment facility or detox center	13	13	0	0	0
Hospital or other residential non-psychiatric medical facility	31	31	0	0	0
Jail, prison or juvenile detention facility	30	29	1	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	2	2	0	0	0
Subtotal	79	78	1	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	9	8	0	0	0
Owned by client, no ongoing housing subsidy	9	8	1	0	0
Owned by client, with ongoing housing subsidy	1	0	1	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	5	2	3	0	0
Rental by client in a public housing unit	5	1	4	0	0
Rental by client, no ongoing housing subsidy	114	71	43	0	0
Rental by client, with VASH subsidy	2	1	1	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	28	18	10	0	0
Hotel or motel paid for without emergency shelter voucher	40	38	1	0	0
Staying or living in a friend's room, apartment or house	129	120	9	0	0
Staying or living in a family member's room, apartment or house	88	71	17	0	0
Client Doesn't Know/Client Refused	1	0	1	0	0
Data Not Collected	124	58	66	0	0
Subtotal	555	398	157	0	0
Total	1272	1099	173	0	0

Ⓒ Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	483	45	254
\$1 - \$150	4	0	3
\$151 - \$250	11	1	5
\$251 - \$500	28	5	19
\$501 - \$1000	182	62	113
\$1,001 - \$1,500	41	6	26
\$1,501 - \$2,000	27	3	15
\$2,001+	13	0	4
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	502	0	438
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	—	272	—
Number of Adult Stayers Without Required Annual Assessment	—	1	—
Total Adults	1272	395	877

Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	147	32	82
Unemployment Insurance	7	1	3
SSI	67	39	41
SSDI	110	41	88
VA Service-Connected Disability Compensation	2	0	0
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	0	0	0
TANF or Equivalent	14	1	17
General Assistance	10	1	5
Retirement (Social Security)	6	1	3
Pension from Former Job	3	0	1
Child Support	9	1	10
Alimony (Spousal Support)	0	0	0
Other Source	1	0	0
Adults with Income Information at Start and Annual Assessment/Exit	—	121	438

Q18b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	30	30	60	50.00 %	9	13	22	40.91 %	0	0	0	--
Supplemental Security Income (SSI)	32	8	38	84.00 %	3	0	3	100.00 %	0	0	0	--
Social Security Disability Insurance (SSDI)	50	9	59	85.14 %	8	0	7	85.71 %	0	0	0	--
VA Service-Connected Disability Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	1	2	3	33.33 %	11	4	15	73.67 %	0	0	0	--
Retirement Income from Social Security	2	1	3	67.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	0	1	1	0.00 %	0	0	0	--	0	0	0	--
Child Support	0	1	1	0.00 %	4	4	8	50.00 %	0	0	0	--
Other source	6	2	8	75.00 %	0	0	0	--	0	0	0	--
No Sources	72	68	138	51.81 %	2	3	5	40.20 %	0	0	0	--
Unduplicated Total Adults	185	111	278		29	21	51		0	0	0	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	363	105	218
WIC	16	0	13
TANF Child Care Services	1	0	1
TANF Transportation Services	0	0	0
Other TANF-Funded Services	0	0	0
Other Source	153	93	57

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	632	102	330
Medicare	33	8	15
State Children's Health Insurance Program	14	0	4
VA Medical Services	4	3	9
Employer Provided Health Insurance	3	0	1
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	5	0	1
State Health Insurance for Adults	4	2	38
Indian Health Services Program	0	0	0
Other	93	3	14
No Health Insurance	244	9	108
Client Doesn't Know/Client Refused	12	0	2
Data Not Collected	571	3	584
Number of Stayers Not Yet Required to Have an Annual Assessment		373	
1 Source of Health Insurance	770	106	387
More than 1 Source of Health Insurance	9	6	12

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	518	466	52
8 to 14 days	102	95	7
15 to 21 days	76	51	25
22 to 30 days	78	44	34
31 to 60 days	188	115	73
61 to 90 days	82	38	44
91 to 180 days	153	100	53
181 to 365 days	167	82	85
366 to 730 days (1-2 Yrs)	107	49	58
731 to 1,095 days (2-3 Yrs)	38	25	13
1,096 to 1,460 days (3-4 Yrs)	41	19	22
1,461 to 1,825 days (4-5 Yrs)	21	5	16
More than 1,825 days (> 5 Yrs)	18	3	15
Data Not Collected	0	0	0
Total	1599	1092	497

Q22c: Length of Time between Project Start Date and Housing Move-In Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	18	3	15	0	0
8 to 14 days	1	1	0	0	0
15 to 21 days	6	0	6	0	0
22 to 30 days	4	0	4	0	0
31 to 60 days	8	1	7	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	3	0	3	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	40	5	35	0	0
Average length of time to housing	17.25	12.20	36.26	--	--
Persons who were exited without move-in	5	3	2	0	0
Total persons	45	8	37	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	518	382	156	0	0
8 to 14 days	102	77	25	0	0
15 to 21 days	76	41	35	0	0
22 to 30 days	78	40	38	0	0
31 to 60 days	188	76	112	0	0
61 to 90 days	82	50	32	0	0
91 to 180 days	153	118	35	0	0
181 to 365 days	167	112	55	0	0
366 to 730 days (1-2 Yrs)	107	105	2	0	0
731 to 1,095 days (2-3 Yrs)	38	38	0	0	0
1,096 to 1,460 days (3-4 Yrs)	41	41	0	0	0
1,461 to 1,825 days (4-5 Yrs)	21	21	0	0	0
More than 1,825 days (> 5 Yrs)	18	18	0	0	0
Data Not Collected	0	0	0	0	0
Total	1589	1099	490	0	0

Q22e: Length of Time Prior to Housing - based on 3,917 Date Homelessness Started

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	756	706	50	0	0
8 to 14 days	29	22	7	0	0
15 to 21 days	21	21	0	0	0
22 to 30 days	23	20	3	0	0
31 to 60 days	42	27	15	0	0
61 to 180 days	57	33	24	0	0
181 to 365 days	31	24	7	0	0
366 to 730 days (1-2 Yrs)	24	15	9	0	0
731 days or more	11	11	0	0	0
Total (persons moved into housing)	984	879	115	0	0
Not yet moved into housing	5	3	2	0	0
Data not collected	585	217	368	0	0
Total persons	1584	1099	485	0	0

Q23c: Exit Destination -- All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	5	3	2	0	0
Owned by client, with ongoing housing subsidy	4	3	1	0	0
Rental by client, no ongoing housing subsidy	197	149	49	0	0
Rental by client, with VASH housing subsidy	1	1	0	0	0
Rental by client, with GPD TIP housing subsidy	4	4	0	0	0
Rental by client, with other ongoing housing subsidy	24	22	2	0	0
Permanent housing (other than RRH) for formerly homeless persons	15	12	3	0	0
Staying or living with family, permanent tenure	54	41	13	0	0
Staying or living with friends, permanent tenure	21	12	9	0	0
Rental by client, with RRH or equivalent subsidy	58	14	44	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	25	10	15	0	0
Subtotal	408	270	138	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	5	3	2	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	19	7	12	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	26	23	3	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	40	40	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	54	54	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	7	4	3	0	0
Host Home (non-crisis)	0	0	0	0	0
Subtotal	151	131	20	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	8	8	0	0	0
Hospital or other residential non-psychiatric medical facility	4	4	0	0	0
Jail, prison, or juvenile detention facility	18	18	0	0	0
Long-term care facility or nursing home	3	3	0	0	0
Subtotal	33	33	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
Deceased	8	8	0	0	0
Other	9	6	3	0	0
Client Doesn't Know/Client Refused	12	12	0	0	0
Data Not Collected (no exit interview completed)	470	300	170	0	0
Subtotal	600	327	173	0	0
Total	1092	761	331	0	0
Total persons exiting to positive housing destinations	403	270	133	0	0
Total persons whose destinations excluded them from the calculation	12	12	0	0	0

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Percentage	37.31 %	36.05 %	40.18 %	--	--

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	1	0	1	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	7	0	7	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	1	1	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	1	1	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	3	0	3	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless - moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	7	0	7	0	0
Total	20	2	18	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	9	9	0	0
Non-Chronically Homeless Veteran	70	68	2	0
Not a Veteran	1192	1022	170	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	0	1	0
Total	1272	1099	173	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	115	103	9	0	0
Not Chronically Homeless	1422	942	480	0	0
Client Doesn't Know/Client Refused	11	11	0	0	0
Data Not Collected	41	40	1	0	0
Total	1589	1099	490	0	0

IDIS Reports

PR 91: Emergency Activity Disbursements
January 1, 2019 to December 31, 2019

PR 91: HOME Activity Disbursements January
1, 2019 to December 31, 2019

PR 91: CDBG Activity Disbursements January
1, 2019 to December 31, 2019

Scranton, Pennsylvania

PR 91

**Lists of ESG Activities
Disbursements between**

January 1, 2019 to December 31, 2019

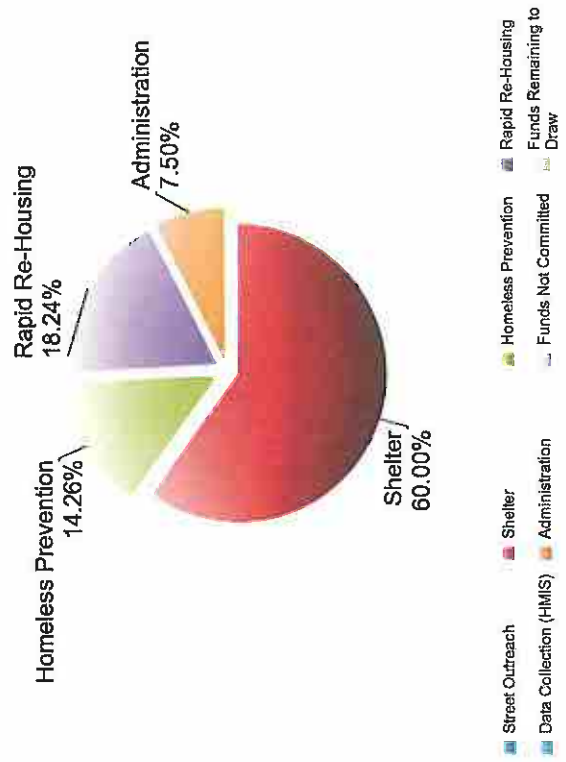
ESG Program Level Summary

Grant Number	Total Grant Amount	Total Funds Committed	Total Funds Available to Commit	% of Grant Funds Not Committed	Grant Funds Drawn	% of Grant Funds Drawn	Available to Draw	% Remaining to Draw
E18MC420014	\$220,906.00	\$220,906.00	\$0.00	0.00%	\$220,859.06	99.98%	\$46.94	0.02%

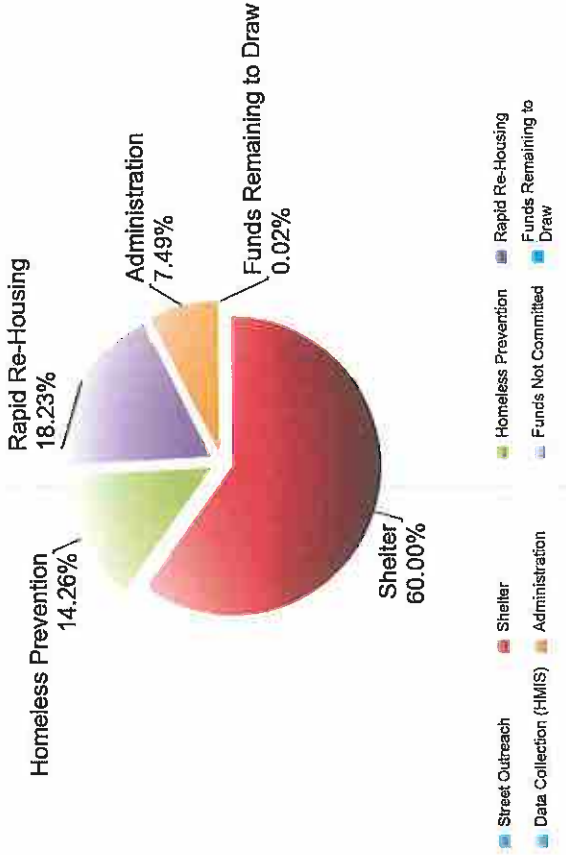
ESG Program Components

Activity Type	Total Committed to Activities	% of Grant Committed	Drawn Amount	% of Grant Drawn
Street Outreach	\$0.00	0.00%	\$0.00	0.00%
Shelter	\$132,543.00	60.00%	\$132,543.00	60.00%
Homeless Prevention	\$31,500.00	14.26%	\$31,500.00	14.26%
Rapid Re-Housing	\$40,296.00	18.24%	\$40,268.00	18.23%
Data Collection (HMIS)	\$0.00	0.00%	\$0.00	0.00%
Administration	\$16,567.00	7.50%	\$16,548.06	7.49%
Funds Not Committed	\$0.00	0.00%	\$0.00	0.00%
Funds Remaining to Draw	\$0.00	0.00%	\$46.94	0.02%
Total	\$220,906.00	100.00%	\$220,906.00	100.00%

Funds Committed



Funds Drawn



24-Month Grant Expenditure Deadline

All of the recipient's grant must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient. Expenditure means either an actual cash disbursement for a direct charge for a good or service or an indirect cost or the accrual of a direct charge for a good or service or an indirect cost. This report uses draws in IDIS to measure expenditures. HUD allocated Fiscal Year 2011 ESG funds in two allocations. For FY2011, this Obligation Date is the date of the first allocation. This report does not list the Obligation Date, does not calculate the Expenditure Deadline, and does not track the Days Remaining for the FY 2011 second allocation.

Grant Amount: \$220,906.00

Grant Number	Draws to Date	HUD Obligation Date	Expenditure Deadline	Days Remaining to Meet Requirement Date	Expenditures Required
E18MC420014	\$220,859.06	08/09/2018	08/09/2020	156	\$46.94

60% Cap on Emergency Shelter and Street Outreach

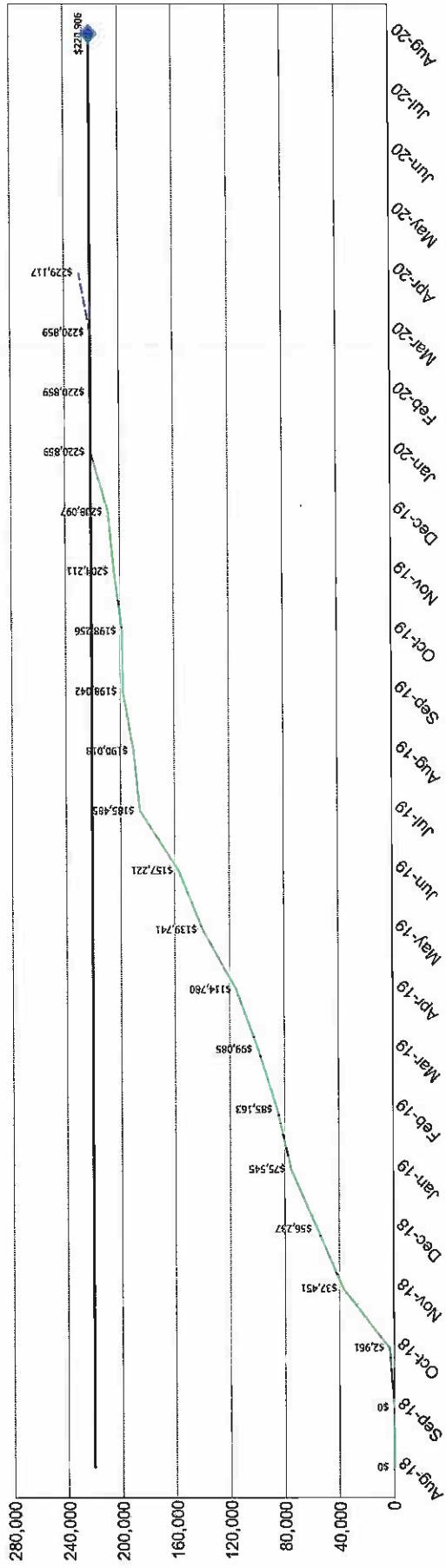
The cap refers to the total amount of the recipient's fiscal year grant, allowed for emergency shelter and street outreach activities, is capped at 60 percent. This amount cannot exceed the greater of: (1) 60% of the overall grant for the year; or, (2) the amount of Fiscal Year 2010 ESG funds committed for homeless assistance activities.

Amount Committed to Shelter	Amount Committed to Street Outreach	Total Amount Committed to Shelter and Street Outreach	% Committed to Shelter and Street Outreach	2010 Funds Committed to Homeless Assistance Activities	Total Drawn for Shelter and Street Outreach	% Drawn for Shelter and Street Outreach
\$132,543.00	\$0.00	\$132,543.00	60.00%	\$115,858.00	\$132,543.00	60.00%

ESG Draws By Month (at the total grant level):

Grant Amount: 220,906.00

Drawn to Date at End of Month



— Grant Amount - - - Projection 2 Years ◆ 2 Years Grant Expiration

ESG Draws By Quarter (at the total grant level):

Quarter End Date	Draws for the Quarter	Draws to Date at the End of the Quarter	% Drawn for the Quarter	% Drawn to Date at End of Quarter
09/30/2018	\$0.00	\$0.00	0.00%	0.00%
12/31/2018	\$56,236.70	\$56,236.70	25.46%	25.46%
03/31/2019	\$42,847.99	\$99,084.69	19.40%	44.85%
06/30/2019	\$58,136.31	\$157,221.00	26.32%	71.17%
09/30/2019	\$40,820.67	\$198,041.67	18.48%	89.65%
12/31/2019	\$10,055.71	\$208,097.38	4.55%	94.20%
03/31/2020	\$12,761.68	\$220,859.06	5.78%	99.98%

2018

ESG Subrecipient Commitments and Draws by Activity Category :

Subrecipient	Activity Type	Committed	Drawn
SCRANTON	Administration	\$16,567.00	\$16,548.06
	Total	\$16,567.00	\$16,548.06
	Total Remaining to be Drawn		\$18.94
	Percentage Remaining to be Drawn		0.11%
CATHERINE MCAULEY CENTER	Shelter	\$25,000.00	\$25,000.00
	Rapid Re-Housing	\$12,541.00	\$12,541.00
	Total	\$37,541.00	\$37,541.00
	Total Remaining to be Drawn		\$0.00
	Percentage Remaining to be Drawn		0.00%
ST. JOSEPH'S CENTER	Shelter	\$18,000.00	\$18,000.00
	Total	\$18,000.00	\$18,000.00
	Total Remaining to be Drawn		\$0.00
	Percentage Remaining to be Drawn		0.00%
WOMEN'S RESOURCE CENTER, INC.	Shelter	\$24,000.00	\$24,000.00
	Homeless Prevention	\$500.00	\$500.00
	Rapid Re-Housing	\$17,755.00	\$17,755.00
Total	\$42,255.00	\$42,255.00	
	Total Remaining to be Drawn		\$0.00
	Percentage Remaining to be Drawn		0.00%
Catholic Social Services St. Anthony's Haven	Shelter	\$48,543.00	\$48,543.00
	Total	\$48,543.00	\$48,543.00
	Total Remaining to be Drawn		\$0.00
	Percentage Remaining to be Drawn		0.00%
Community Intervention Center	Shelter	\$17,000.00	\$17,000.00
	Rapid Re-Housing	\$10,000.00	\$9,972.00
	Total	\$27,000.00	\$26,972.00
	Total Remaining to be Drawn		\$28.00
	Percentage Remaining to be Drawn		0.10%
United neighborhood center	Homeless Prevention	\$31,000.00	\$31,000.00
	Rapid Re-Housing	\$0.00	\$0.00
	Total	\$31,000.00	\$31,000.00
	Total Remaining to be Drawn		\$0.00
	Percentage Remaining to be Drawn		0.00%

2018

ESG Subrecipients by Activity Category

Activity Type	Subrecipient
Shelter	CATHERINE MCAULEY CENTER
	ST. JOSEPH'S CENTER
	WOMEN'S RESOURCE CENTER, INC. Catholic Social Services St. Anthony's Haven Community Intervention Center
Homeless Prevention	WOMEN'S RESOURCE CENTER, INC. United neighborhood center
	CATHERINE MCAULEY CENTER
Rapid Re-Housing	WOMEN'S RESOURCE CENTER, INC. Community Intervention Center
	United neighborhood center
Administration	SCRANTON

Scranton, Pennsylvania

PR 91

**Lists of HOME Activities
Disbursements between
January 1, 2019 to December 31, 2019**



Program Year: 2019

Start Date 01-Jan-2019 - End Date 31-Dec-2019

SCRANTON
Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Rentals	\$290,643.90	2	2
First Time Homebuyers	\$109,125.19	14	14
Existing Homeowners	\$43,493.87	1	1
Total, Rentals and TBRA	\$290,643.90	2	2
Total, Homebuyers and Homeowners	\$152,619.06	15	15
Grand Total	\$443,262.96	17	17

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed		
	31% - 50%	51% - 60%	61% - 80%
Rentals	1	1	0
First Time Homebuyers	1	1	12
Existing Homeowners	0	0	1
Total, Rentals and TBRA	1	1	0
Total, Homebuyers and Homeowners	1	1	13
Grand Total	2	2	13

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Rentals	0
First Time Homebuyers	0
Existing Homeowners	0
Total, Rentals and TBRA	0
Total, Homebuyers and Homeowners	0
Grand Total	0



Program Year: 2019

Start Date 01-Jan-2019 - End Date 31-Dec-2019

SCRANTON

Home Unit Completions by Racial / Ethnic Category

	Rentals		First Time Homebuyers		Existing Homeowners	
	Units Completed	Hispanics	Units Completed	Hispanics	Units Completed	Hispanics
White	2	1	9	1	1	0
Black/African American	0	0	3	1	0	0
Asian	0	0	2	0	0	0
Total	2	1	14	2	1	0

Total, Homebuyers and Homeowners

	Total, Rentals and TBRA		Total, Homebuyers and Homeowners		Grand Total	
	Units Completed	Hispanics	Units Completed	Hispanics	Units Completed	Hispanics
White	2	1	10	1	12	2
Black/African American	0	0	3	1	3	1
Asian	0	0	2	0	2	0
Total	2	1	15	2	17	3

Scranton, Pennsylvania

PR 91

**Lists of CDBG Activities
Disbursements between
January 1, 2019 to December 31, 2019**



SCRANTON

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Clearance and Demolition (04)	1	\$0.00	2	\$18,302.94	3	\$18,302.94
	Total Acquisition	1	\$0.00	2	\$18,302.94	3	\$18,302.94
Economic Development	ED Direct Financial Assistance to For-Profits (18A)	2	\$0.00	4	\$0.00	6	\$0.00
	Total Economic Development	2	\$0.00	4	\$0.00	6	\$0.00
Housing	Rehab; Single-Unit Residential (14A)	3	\$14,450.00	0	\$0.00	3	\$14,450.00
	Total Housing	3	\$14,450.00	0	\$0.00	3	\$14,450.00
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	1	\$0.00	1	\$20,000.00	2	\$20,000.00
	Youth Centers (03D)	1	\$0.00	0	\$0.00	1	\$0.00
	Parks, Recreational Facilities (03F)	4	\$94.00	1	\$279,165.83	5	\$279,259.83
	Street Improvements (03K)	1	\$0.00	1	\$618,082.58	2	\$618,082.58
	Sidewalks (03L)	2	\$1,355.20	1	\$116,999.00	3	\$118,354.20
	Total Public Facilities and Improvements	9	\$1,449.20	4	\$1,034,247.41	13	\$1,035,696.61
Public Services	Youth Services (05D)	0	\$0.00	2	\$5,202.31	2	\$5,202.31
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	0	\$0.00	1	\$3,660.97	1	\$3,660.97
	Employment Training (05H)	1	\$0.00	3	\$10,000.00	4	\$10,000.00
	Crime Awareness (05I)	2	\$149,201.80	1	\$68,481.18	3	\$217,682.98
	Child Care Services (05L)	3	\$0.00	1	\$8,000.00	4	\$8,000.00
	Subsistence Payment (05Q)	0	\$0.00	1	\$25,439.36	1	\$25,439.36
	Rental Housing Subsidies (05S)	0	\$0.00	2	\$7,790.06	2	\$7,790.06
	Total Public Services	6	\$149,201.80	11	\$128,573.88	17	\$277,775.68
General Administration and Planning	General Program Administration (21A)	3	\$397,649.57	1	\$1,627.52	4	\$399,277.09
	HOME Admin/Planning Costs of PJ (21H)	1	\$1,479.55	2	\$29,939.52	3	\$31,419.07
	Total General Administration and Planning	4	\$399,129.12	3	\$31,567.04	7	\$430,696.16
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	1	\$0.00	2	\$208,037.60	3	\$208,037.60



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2019

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SCRANTON

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Repayment of Section 108 Loans	Total Repayment of Section 108 Loans	1	\$0.00	2	\$208,037.60	3	\$208,037.60
Grand Total		26	\$564,230.12	26	\$1,420,728.87	52	\$1,984,958.99



SCRANTON

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Clearance and Demolition (04)	Housing Units	0	2	2
	Total Acquisition		0	2	2
Economic Development	ED Direct Financial Assistance to For-Profits (18A)	Jobs	0	24	24
	Total Economic Development		0	24	24
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	4	0	4
	Total Housing		4	0	4
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	Public Facilities	0	5	5
	Youth Centers (03D)	Public Facilities	143	0	143
	Parks, Recreational Facilities (03F)	Public Facilities	51,740	3,890	55,630
	Street Improvements (03K)	Persons	0	12,060	12,060
	Sidewalks (03L)	Persons	0	0	0
		Public Facilities	0	1,990	1,990
	Total Public Facilities and Improvements		51,883	17,945	69,828
Public Services	Youth Services (05D)	Persons	0	836	836
	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	Persons	0	511	511
	Employment Training (05H)	Persons	108	181	289
	Crime Awareness (05I)	Persons	0	33,955	33,955
	Child Care Services (05L)	Persons	0	24	24
	Subsistence Payment (05Q)	Persons	0	1,045	1,045
	Rental Housing Subsidies (05S)	Households	0	21	21
	Total Public Services		108	36,573	36,681
Grand Total			51,995	54,544	106,539



SCRANTON

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	4	1
	Total Housing	0	0	4	1
Non Housing	White	1,132	586	21	0
	Black/African American	504	0	0	0
	Asian	64	0	0	0
	Asian & White	26	26	0	0
	Other multi-racial	106	0	0	0
	Total Non Housing	1,832	612	21	0
Grand Total	White	1,132	586	25	1
	Black/African American	504	0	0	0
	Asian	64	0	0	0
	Asian & White	26	26	0	0
	Other multi-racial	106	0	0	0
	Total Grand Total	1,832	612	25	1



SCRANTON

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	379
Extremely Low (<=30%)	0	0	96
Low (>30% and <=50%)	0	0	14
Mod (>50% and <=80%)	0	0	489
Total Low-Mod	0	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	0	0	489