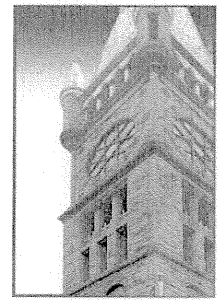


Department of  
Licensing, Inspections and Permits  
Bureau of Zoning

City Hall  
4<sup>th</sup> Floor  
340 North Washington Avenue  
Scranton, Pennsylvania 18503  
Tel: (570) 348-4193  
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SCRANTON

## CITY OF SCRANTON CONDEMNED PROPERTY POLICY

WHEN A CONDEMNED PROPERTY IS BEING REHABILITATED, THE OWNER MUST FURNISH THE ZONING BUREAU OF THE CITY OF SCRANTON WITH AN AFFIDAVIT THAT IS SIGNED AND NOTARIZED STATING THE FOLLOWING:

- NAME OF OWNER;
- OWNER'S MAILING ADDRESS;
- PHONE NUMBER;
- INTENTIONS FOR THE PROPERTY;
- TIME LINE FOR COMPLETION TO THE PROPERTY;
- A LIST OF LICENSED CONTRACTORS WHO WILL BE WORKING ON THE PROPERTY AND THE SCOPE OF THEIR WORK;
- IF NECESSARY, A DRAWING FOR THE PROJECT;
- MUST SET UP A MEETING WITH THE ZONING OFFICER TO MAKE SURE THEIR INTENTIONS FOR THE PROPERTY MEET THE REQUIREMENTS ALLOWED BY THE ZONING BUREAU;
- ALL PROPER PERMITS MUST BE TAKEN OUT THROUGH THE CITY DEPT. OF LICENSING, INSPECTIONS & PERMITS BEFORE ANY WORK CAN BEGIN ON THE PROPERTY;
- THE OWNER AGREES THAT THE CITY OF SCRANTON RESERVES THE RIGHT TO INSPECT THE PROPERTY AT ANY TIME THERE IS WORK BEING DONE AT THE PROPERTY;
- THE PROPERTY MUST HAVE A FINAL INSPECTION BY THE DEPT. OF LICENSING, INSPECTIONS & PERMITS AND A CERTIFICATE OF OCCUPANCY MUST BE ISSUED FOR THE PROPERTY TO BE RELEASED FROM CONDEMNATION;
- THE PROPERTY OWNER MUST SECURE A BOND, ACCEPTABLE TO THE CITY, TO COVER DEMOLITION COSTS. THIS BOND WILL BE RELEASED ON THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.