

****ALL PERMITS ARE TO BE FILLED OUT IN FULL. FAILURE TO DO SO MAY RESULT IN THE DENIAL OF THE PERMIT. ****

APPLICATION FOR SIGN & ZONING PERMIT
CITY OF SCRANTON

Application is hereby made on behalf of the owner of premises herein described for a sign and zoning permit under the Zoning Ordinance of 1993 and the following statements of fact and answers to questions are represented as true and correct.

1. Job Address: _____

2. Name of Property Owner: _____

3. Authorized Agent of Property (If applicable) _____

4. Address of Property Owner: _____

5. Telephone Number of Owner: _____

6. Owner of Sign: _____

7. Address of Sign Owner: _____

8. Contact Number of Sign Owner: _____

9. **Class of Sign Work:** (*Circle One*) -New- -Alteration - -Erect - -Relocate-

Other/Explain: _____

10. **Proposed Use of Sign:** (*Circle One*) -Identification- -Business- -Advertising-

If Advertising, will ads include off premise Signs? YES NO

Other/Explain: _____

11. **Type of Sign:** (*Circle One*) *Temporary *Projecting *Roof *Marque *Ground

*Awning *Free Standing *Wall *Closed *Portable

Other/Explain: _____

12. **Number of Square Feet of Sign:** _____

13. **Is the Sign Illuminated and/or Digital?** YES NO _____

If Yes, Please Provide Name of Electrical Contractor & Permit Number:

****APPLICANT MUST INCLUDE PICTURES/DRAWINGS OF PROPOSED SIGN. ****

****Please Provide Calculations for all Structural Signs Including Wind Loads****

14. Number of Faces: _____

15. Dimensions: _____ by _____

16. Surface Area per Sign Face: _____

17. Top of Sign Above Grade: _____

18. Bottom of Sign Above Grade: _____

19. Total Square Footage of All Existing Signs: _____

20. What Zone is the Sign Located In? _____

21. Is this an "Off Premise" Sign? YES NO

22. Does the Sign Comply with all "Off Premise" Regulations? YES NO

23. Is the Sign Permitted Within Said Zone? YES NO _____

24. Is the Proposed Sign Located within a Historic District? YES NO

25. Will Sign Hang Over City Right of Way: YES NO

If yes, please explain: _____

26. Are there any Existing Signs on the Property? YES NO

If yes, how many? _____

27. **Contractor Identification** - To be completed by all applicants.

City of Scranton Contractor's License Number _____

Contractor's PA Registration Number _____

Contractors/Business Single Tax Office Account Number _____

Contractor's Name _____

Contractors Address _____

Contractor's Phone Number _____

*****If Applicable:**

Architect's Name & Address: _____

Architect's Telephone Number: _____

28. Detailed description of sign work being performed:

29. Total Cost of the Proposed Sign Operation including Labor & Materials:

\$ _____

30. Zoning Information

- I. Front Footage of Property: _____
- II. The nearest distance of the edge of the property line of the lot will be as follows:
 _____ Feet from the Rear Lot Line; _____ Feet from the Left Side Line;
 _____ Feet from the Right Side Line; _____ Feet from the Front Lot Line;

***FURTHER, IF ANY OF THE ANSWERS TO QUESTIONS HEREIN OR INFORMATION PROVIDED ARE FALSE OR A MISREPRESENTATION, SHALL VOID THIS PERMIT AND THE SAME WILL BE REVOKED. ***

****NOTE: ALL WORK SHALL COMPLY WITH THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE, ACT 45 OF 1999****

***THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ADANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ***

I swear or affirm that my statements and answers above are true and complete to the best of my knowledge and belief. I also realize that I will be subject to criminal penalties provided by 18 PA.C.C 4903 and 4904 if I have provided false answers and statements.

Signature of Contractor or Authorized Agent

Date

****ALL LICENSED CONTRACTORS APPLYING FOR A PERMIT MUST SUBMIT A COMPLETE EXECUTED COPY OF THEIR CONTRACT AND INSURANCE FOR THE PROPOSED WORK BEFORE THE PERMIT IS ISSUED. ****

**** NO WORK IS TO BE STARTED UNTIL APPLICANT RECIEVES AN APPROVED PERMIT AND IT IS POSTED AT THE JOB SITE. ****

OFFICIAL USE ONLY

APPROVED: YES

NO

DATE

SIGNATURE OF ZONING OFFICER

APPROVED: YES

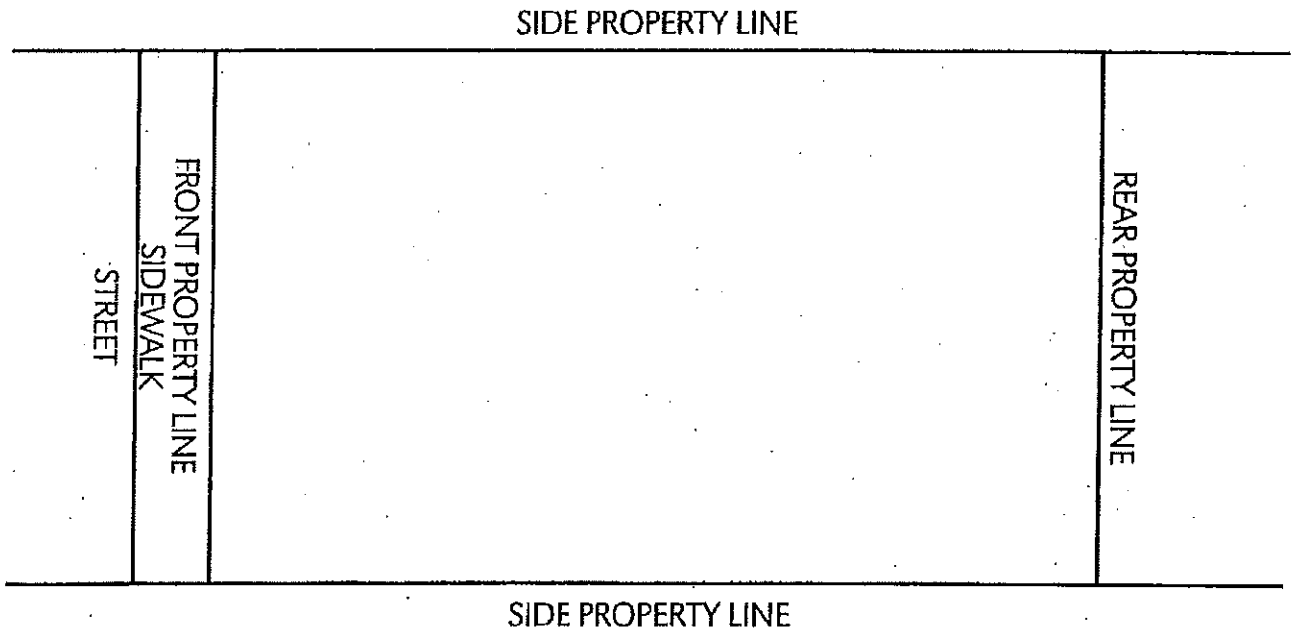
NO

DATE

SIGNATURE OF DIRECTOR-BCO

Plot Plan

1. This page shall be used for the drawing of a site plan for all major construction and in such other cases as the Building Inspector deems necessary.
2. The site plan shall show the location and size of the lot, locations and sizes of the buildings and structures upon the premises (both existing and proposed) and their relationship to adjoining premises and public roads.
3. Locate and label clearly and distinctly all buildings and structures, show widths and depths of all yards, show names of all roads and indicate north with a north arrow.
4. If the principal building or structure is to be served by an on site sewage disposal system a sketch of the system shall be shown.



Calculations