

REQUIREMENTS FOR SUBMITTING A PERMIT APPLICATION

- Permit application(s) must be filled out in full with true and correct information, no exceptions.
- Only a property owner, contractor or authorized agent can submit a permit.
- A signed contract by *both* parties must be supplied with the permit application.
- Permit & *Inspection (if required)* fees to be submitted with permit application.
- If the property owner is listed in a company, corporation or any other fictitious name or entity the member/authorized agent(s) must provide proof of ownership for the property (paperwork from the PA Department of State Bureau of Corporations and Charitable Organizations)
- City of Scranton issued contractors' license, and proof of insurance for the contractor.

****ALL PERMITS ARE TO BE FILLED OUT IN FULL. FAILURE TO DO SO MAY RESULT IN THE DENIAL OF THE PERMIT. ****

APPLICATION FOR A DEMOLITION PERMIT
CITY OF SCRANTON

1. Is the Property Condemned? Yes No

2. Property Map Id Number(**Required**) _____
3. Name of Property Owner: _____
4. Authorized Agent of Property (If applicable) _____
5. Address of Property Owner: _____
6. Telephone Number of Owner: _____
7. Location of Job Site: _____
8. Is the Property Located in a Flood Zone? Yes No
9. Kind of Structure: _____
10. Is Existing use of Property a Single Family Dwelling? Yes No
 - If no, what is the current use of the structure? _____
 - If multi dwelling, how many units? _____
11. Size of Lot: _____ Ft. in Width _____ Ft. in Depth
12. Size of Structure _____ Total Square Ft. _____
13. Asbestos Abatement Contractor (If Applicable): _____

14. Does this structure attach to a party wall? _____

If yes, the owner or contractor shall provide this Department with a bond to cover the cost of weatherproofing the party wall on the exposed side. Such weatherproofing shall be stucco, dryvit, brickote, gunite, or other approved non-combustible materials.
15. How far away is the nearest structure from the proposed demolition:

16. Are there any other structures on this lot?

17. Were Construction Prints Submitted by a Licensed Architect/Engineer?
Yes - No - N/A
If yes, are plans approved? Yes No _____

NOTE: THE ANSWERS AND INFORMATION PROVIDED IN PARAGRAPH 8 ABOVE DO NOT WAIVE THE REQUIREMENTS AND CONDITIONS REQUIRED BY THE CITY OF SCRANTON ZONING ORDINANCE FILE OF COUNCIL 74 OF 1993.

FURTHER, ANY RELIEF GRANTED BY THE APPROVAL OF THIS DEMOLITION PERMIT, DOES NOT WAIVE OR IMPLICITLY APPROVE ANY RELIEF REQUIREMENTS REQUIRED BY OTHER CITY ORDINANCES, INCLUDING BUT NOT LIMITED TO THE CITY OF SCRANTON ZONING ORDINANCE.

FURTHER, IF ANY OF THE ANSWERS TO QUESTIONS HEREIN OR INFORMATION PROVIDED ARE FALSE OR A MISREPRESENTATION, SHALL VOID THIS PERMIT AND THE SAME WILL BE REVOKED.

ALL LICENSED CONTRACTORS APPLYING FOR A PERMIT MUST SUBMIT A COMPLETE EXECUTED COPY OF THEIR CONTRACT AND INSURANCE FOR THE PROPOSED WORK BEFORE THE PERMIT IS ISSUED.

18. Total cost of the proposed demolition operation of labor and materials: \$ _____

19. Contractor Identification - To be completed by all applicants.

City of Scranton Contractor's License Number _____

Contractor's PA Registration Number _____

Contractors/Business Single Tax Office Account Number _____

Contractor's Name _____

Contractors Address _____

Contractor's Phone Number _____

***If Applicable:

Architect's Name & Address: _____

Architect's Telephone Number: _____

20. Detailed description of demolition work being performed:

21. Is there a dumpster for this job on the street? Yes No
(# of Days _____)

(If yes, an additional dumpster permit is required. The cost is \$10.00 per day).

****NOTE: ALL WORK SHALL COMPLY WITH THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE, ACT 45 OF 1999****

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ADANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I swear or affirm that my statements and answers above are true and complete to the best of my knowledge and belief. I also realize that I will be subject to criminal penalties provided by 18 PA.C.C 4903 and 4904 if I have provided false answers and statements.

Signature of Contractor or Authorized Agent

Date

****NOTE: ALL WORK SHALL COMPLY WITH THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE, ACT 45 OF 1999****

****ALL PERMITS ARE TO BE FILLED OUT IN FULL. FAILURE TO DO SO MAY RESULT IN THE DENIAL OF THE PERMIT. ****

**** NO WORK IS TO BE STARTED UNTIL APPLICANT RECIEVES AN APPROVED PERMIT AND IT IS POSTED AT THE JOB SITE. ****

OFFICIAL USE ONLY

APPROVED: YES

NO

DATE

SIGNATURE OF ZONING OFFICER

APPROVED: YES

NO

DATE

SIGNATURE OF BUILDING CODE OFFICIAL