

AGENDA
REGULAR MEETING OF COUNCIL
December 15, 2020
6:30 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A CORRESPONDENCE RECEIVED FROM CITY CONTROLLER DATED DECEMBER 2, 2020 REGARDING OVERTIME REPORT BY DEPARTMENT.

[Correspondence received from City Controller dated 12-02-2020 Overtime Report.pdf](#)
 - 3.B PORTNOFF LAW ASSOCIATES, LTD PROPOSAL AND DISCLOSURE FORMS RECEIVED DECEMBER 1, 2020.

[Proposal of Portnoff Law dated 12-01-2020.pdf](#)
 - 3.C CHECK RECEIVED FROM POLISH NATIONAL CATHOLIC CHURCH DATED DECEMBER 7, 2020 IN THE AMOUNT OF \$1,250.00 WHICH IS PAYMENT IN LIEU OF TAXES.
[PILOT Polish National Catholic Church 12-7-2020.pdf](#)
 - 3.D CHECK RECEIVED FROM GOODWILL AT NORTH GERALD T. LANGAN APTS DATED DECEMBER 7, 2020 IN THE AMOUNT OF \$2,262.00 WHICH IS PAYMENT IN LIEU OF TAXES.

[PILOT Goodwill at North 12-7-2020.pdf](#)

- 3.E CORRESPONDENCE RECEIVED FROM OECD EXECUTIVE DIRECTOR DATED DECEMBER 4 AND DECEMBER 7, 2020 REGARDING COVID-19 REIMBURSEMENTS THROUGH LACKAWANNA COUNTY CARES ACT FUNDING.

[Correspondence received from OECD dated December 4 & December 7, 2020 COVID-19.pdf](#)

- 3.F CORRESPONDENCE RECEIVED FROM SCRANTON SEWER AUTHORITY (SSA) DATED DECEMBER 7, 2020 REGARDING BALANCE OF SSA ESCROW ACCOUNTS.

[Correspondence received from Scranton Sewer Authority re Balance of Escrow Accts..pdf](#)

- 3.G CITY OF SCRANTON 2021 OPERATING BUDGET ADDITIONAL JOB DESCRIPTIONS RECEIVED DECEMBER 4, 2020.

[Summary of Additional New Positions 2021 Operating Budget.pdf](#)

- 3.H CORRESPONDENCE RECEIVED FROM CITY COUNCIL SOLICITOR DATED DECEMBER 8, 2020 REGARDING PENNSYLVANIA AMERICAN WATER PROJECT AT BIRCH STREET.

[Correspondence received from City Council Solicitor PAWCO Project Birch St 12-08-2020.pdf](#)

- 3.I CHECK RECEIVED FROM COVENANT PRESBYTERIAN CHURCH DATED DECEMBER 9, 2020 IN THE AMOUNT OF \$1,000.00 WHICH IS PAYMENT IN LIEU OF TAXES.

[PILOT Covenant Presbyterian Church 12-09-2020.pdf](#)

- 3.J CORRESPONDENCE RECEIVED FROM CITY COUNCIL SOLICITOR DATED DECEMBER 9, 2020 REGARDING SUGGESTED AMENDMENTS TO RESOLUTION NO. 49, 2020 (ACCEPTANCE OF JOHN DEERE BACKHOE FROM KEYSTONE SANITARY LANDFILL).

Correspondence received from City Council Solicitor re
Amendments to Res 49, 2020.pdf

- 3.K AMENDMENTS TO THE CITY OF SCRANTON 2021 OPERATING BUDGET.

2021 Amendments to Budget.pdf

- 3.L THE CITY'S SELF-INSURED WORKERS' COMPENSATION PROGRAM RESERVE ANALYSIS AND LOSS FORECAST, SELF-INSURANCE RENEWAL APPLICATION RECEIVED DECEMBER 11, 2020.

GRA Consulting City's Self-Insured Workers' Comp Program
12-11-2020.pdf

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

- 5.A MOTIONS.

- 5.B NO BUSINESS AT THIS TIME.

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A NO BUSINESS AT THIS TIME.

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 38, 2020 - AMENDING FILE OF THE COUNCIL NO. 6, 1976 ENTITLED "AN ORDINANCE (AS AMENDED)

IMPOSING A TAX FOR GENERAL REVENUE PURPOSES ON THE TRANSFER OF REAL PROPERTY SITUATE WITHIN THE CITY OF SCRANTON; PRESCRIBING AND REGULATING THE METHOD OF EVIDENCING THE PAYMENT OF SUCH TAX; CONFERRING POWERS AND IMPOSING DUTIES UPON CERTAIN PERSONS, AND PROVIDING PENALTIES", BY IMPOSING THE RATE OF THE REALTY TRANSFER TAX AT TWO AND TWO TENTHS PERCENT (2.2%) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

[Ordinance-2020 Realty Transfer Tax 2021.pdf](#)

- 7.B FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 39, 2020 - AMENDING FILE OF THE COUNCIL NO. 148, 1986, ENTITLED "AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 98, 1976, AS AMENDED, AND IMPOSING A MERCANTILE LICENSE TAX OF 2 MILLS FOR THE YEAR 1987 AND ANNUALLY THEREAFTER UPON PERSONS ENGAGING IN CERTAIN OCCUPATIONS AND BUSINESSES THEREIN; PROVIDING FOR ITS LEVY AND COLLECTION AND FOR THE ISSUANCE OF MERCANTILE LICENSES; CONFERRING AND IMPOSING POWERS AND DUTIES UPON THE TAX COLLECTOR OF THE CITY OF SCRANTON; AND IMPOSING PENALTIES EFFECTIVE JANUARY 1, 1987", BY IMPOSING THE MERCANTILE LICENSE TAX AT ONE (1) MILL (.001) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

[Ordinance-2020 Mercantile License Tax 2021.pdf](#)

- 7.C FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 40, 2020 - AMENDING FILE OF THE COUNCIL NO. 147, 1986, ENTITLED "AN ORDINANCE PROVIDING FOR THE GENERAL REVENUE BY IMPOSING A TAX AT THE RATE OF TWO (2) MILLS UPON THE PRIVILEGE OF OPERATING OR CONDUCTING BUSINESS IN THE CITY OF SCRANTON AS MEASURED BY THE GROSS RECEIPTS THEREFROM; REQUIRING REGISTRATION AND PAYMENT OF THE TAX AS CONDITION TO THE CONDUCTING OF SUCH BUSINESS; PROVIDING FOR THE LEVY AND COLLECTION OF SUCH TAX; PRESCRIBING SUCH REQUIREMENTS FOR RETURNS AND RECORDS; CONFERRING POWERS AND DUTIES UPON THE TAX COLLECTOR; AND IMPOSING PENALTIES", BY IMPOSING THE BUSINESS PRIVILEGE TAX AT THE RATE OF ONE (1) MILL (.001) FOR CALENDAR

YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

[Ordinance-2020 Business Privilege Tax 2021.pdf](#)

- 7.D FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 41, 2020 - AMENDING FILE OF THE COUNCIL NO. 11, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) ENACTING, IMPOSING A TAX FOR GENERAL REVENUE PURPOSES IN THE AMOUNT OF TWO PERCENT (2%) ON EARNED INCOME AND NET PROFITS ON PERSONS, INDIVIDUALS, ASSOCIATIONS AND BUSINESSES WHO ARE RESIDENTS OF THE CITY OF SCRANTON, OR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON, REQUIRING THE FILING OF RETURNS BY TAXPAYERS SUBJECT TO THE TAX; REQUIRING EMPLOYERS TO COLLECT THE TAX AT SOURCE; PROVIDING FOR THE ADMINISTRATION, COLLECTION AND ENFORCEMENT OF THE SAID TAX; AND IMPOSING PENALTIES FOR THE VIOLATIONS", BY RE-ENACTING THE IMPOSITION OF THE WAGE TAX AT TWO AND FOUR TENTHS (2.4%) PERCENT ON EARNED INCOME FOR RESIDENTS AND ONE (1%) PERCENT ON EARNED INCOME FOR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

[Ordinance-2020 Earned Income Tax 2021.pdf](#)

- 7.E FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 42, 2020 - AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977", BY SETTING THE MILLAGE FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

[Ordinance-2020 Millage Tax Rate 2021.pdf](#)

- 7.F FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - RESOLUTION NO. 103, 2020 - ACCEPTING A DONATION FROM BRAYER'S TOWING LOCATED AT 1013 FERDINAND STREET, SCRANTON, PA FOR THE USE OF A PORTABLE LIGHT STAND USED TO ILLUMINATE THE KEYSER VALLEY COMMUNITY CENTER PARKING LOT WHICH SERVED AS A POLLING LOCATION THE NIGHT OF NOVEMBER 3, 2020, ELECTION DAY.

[Resolution-2020 Donation from Brayer's Towing.pdf](#)

- 7.G FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 104, 2020 - ACCEPTING DONATIONS PROVIDED TO THE CITY TO AID IN THE CITY'S RESPONSE TO ITS EFFORTS TO COMBAT THE COVID-19 OUTBREAK.

[Resolution-2020 Accepting Donations to Combat COVID-19 Outbreak.pdf](#)

- 7.H FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - A RESOLUTION NO. 105, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MASTER LEASE AGREEMENT BETWEEN THE CITY OF SCRANTON, HEREINAFTER DESIGNATED ("LESSOR") AND CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS, WITH ITS PRINCIPAL OFFICES AT ONE VERIZON WAY, MAIL STOP 4AW100, BASKING RIDGE, NEW JERSEY 07920 ("LESSEE") TO LEASE SPACE TO LESSEE WITH RESPECT TO PARTICULAR SITES AT WHICH LESSEE WISHES TO INSTALL, MAINTAIN, AND OPERATE, SMALL CELL COMMUNICATIONS EQUIPMENT, AS WELL AS ANY AND ALL NECESSARY LEASE SUPPLEMENTS OUTLINED HEREIN.

[Resolution-2020 Master Lease Agreement with Verizon Wireless.pdf](#)

- 7.I FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC WORKS - FOR ADOPTION - RESOLUTION NO. 106, 2020 - CEREMONIOUSLY DEDICATING "JOE BIDEN WAY" AT THE INTERSECTION OF NORTH WASHINGTON AVENUE AND FISK STREET IN HONOR OF PRESIDENT-ELECT JOE BIDEN.

[Resolution-2020 Dedicating Joe Biden Way N. Washington & Fisk.pdf](#)

- 7.J FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 107, 2020 - APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509, TO THE POSITION OF SCRANTON FIRE CHIEF EFFECTIVE NOVEMBER 30, 2020.

[Resolution-2020 Appt. John Judge Scranton Fire Chief.pdf](#)

- 7.K FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 108, 2020 - APPOINTMENT OF ALEX MOLFETAS, 119 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY EFFECTIVE NOVEMBER 24, 2020. ALEX MOLFETAS WILL BE REPLACING THOMAS TANSITS WHOSE TERM EXPIRED. ALEX MOLFETAS WILL BE APPOINTED TO A FIVE (5) YEAR TERM EFFECTIVE NOVEMBER 24, 2020 AND WILL EXPIRE ON JUNE 1, 2025.

[Resolution-2020 Appt. Alex Molfetas to Scranton Parking Authority.pdf](#)

- 7.L FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - RESOLUTION NO. 109, 2020 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ACCEPT ON BEHALF OF THE CITY OF SCRANTON POLICE DEPARTMENT A GRANT FROM THE PNC FOUNDATION FOR FAIR AND IMPARTIAL POLICE TRAINING PROGRAM IN THE AMOUNT OF SEVEN THOUSAND FIVE HUNDRED (\$7,500.00) DOLLARS.

[Resolution-2020 Grant SPD from PNC Foundation \\$7500.00.pdf](#)

8. ADJOURNMENT

Lori Reed

From: John Murray
Sent: Wednesday, December 2, 2020 3:27 PM
To: Paige Cagnetti; William Gaughan; Kyle Donahue; Mark McAndrew; Jessica Rothchild; Thomas S. Schuster; Lori Reed; Carl Deeley; John Judge; Leonard Namiotka; Tom Oleski; Tom Preambo; Amber Viola; Mary Jo Sheridan; Joe O'Brien (jobrien@scrantonpa.gov)
Cc: Susan Notarianni
Subject: Overtime Report
Attachments: Overtime by Department.xlsx

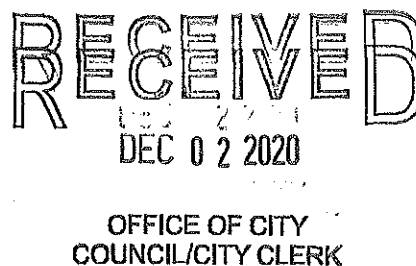
Dear Mayor, Councilpersons, Department Heads,

Attached please find the latest overtime report. I reconfigured the report which I hope you will find more pleasing to the eye and not as cumbersome to read. Some of the prior numbers may have changed due to payroll adjustments.

Should you have any questions please don't hesitate to contact me.

Thank you,

John J. Murray
 City Controller
 City of Scranton
 340 N. Washington Avenue
 Scranton, PA 18503
 (570)348-4125
jmurray@scrantonpa.gov



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Department	Cost Center	January	February	March
Office of the Mayor	101010	\$0.00	\$0.00	\$0.00
City Council	101020	\$180.86	\$0.00	\$0.00
Office of City Controller	101030	\$0.00	\$0.00	\$0.00
Business Administration	101040	\$0.00	\$0.00	\$0.00
Human Resources	101041	\$0.00	\$0.00	\$0.00
Information Technology	101042	\$0.00	\$0.00	\$0.00
Treasury	101043			
LIPS	101051	\$173.72	\$116.53	\$0.00
Law Dept	101060	\$772.01	\$389.73	\$0.00
Police	101071	\$92,044.14	\$39,064.48	\$96,380.63
Fire (safer grant is no longer reimbursed, amount is included in fire total)	101077	\$2,797.55	\$2,399.76	\$4,546.14
Fire	101078	\$31,412.58	\$31,526.01	\$61,111.61
DPW Administration	101080	\$0.00	\$1.75	\$0.00
DPW Engineering	101081	\$87.40	\$501.95	\$0.00
DPW Cleaning and Maintenance (listed in LIPS budget)	101082	\$0.00	\$0.00	\$217.04
DPW Highways	101083	\$15,302.74	\$22,914.95	\$6,248.29
DPW Refuse	101084	\$25,867.48	\$15,863.34	\$1,739.70
DPW Garages	101085	\$4,349.61	\$6,013.84	\$2,010.55
Single Tax Office	101090	\$360.34	\$389.25	\$389.25
Parks and Recreation	101100	\$1,078.96	\$4,775.33	\$2,973.43
Neighborhood Police Patrol (OECD)	102515	\$198.46	\$99.23	\$396.92
OECD	150513	\$1,157.69	\$0.00	\$0.00
Totals		\$175,783.54	\$124,056.15	\$176,013.56

December	Total	2020 Budget	Green (under) Red (over)
	\$0.00	\$0.00	\$0.00 no o/t budget
	\$180.86	\$500.00	\$319.14 36.17%
	\$0.00	\$0.00	\$0.00 no o/t budget
	\$0.00	\$0.00	\$0.00 no o/t budget
	\$0.00	\$0.00	\$0.00 no o/t budget
	\$0.00	\$0.00	\$0.00 no o/t budget
	\$0.00	\$250.00	\$250.00 0.00%
	\$988.56	\$2,500.00	\$1,511.44 39.54%
	\$1,259.11	\$0.00	-\$1,259.11 no o/t budget
	\$968,088.72	\$700,000.00	-\$268,088.72 138.30%
	\$655,900.33	\$325,000.00	-\$330,900.33 201.82%
	\$4,427.21	\$250.00	-\$4,177.21 1770.88%
	\$3,682.35	\$5,500.00	\$1,817.65 66.95%
	\$4,673.44	\$1,000.00	-\$3,673.44 467.34%
	\$99,504.38	\$165,000.00	\$65,495.62 60.31%
	\$137,378.58	\$200,000.00	\$62,621.42 68.69%
	\$17,944.39	\$25,000.00	\$7,055.61 71.78%
	\$4,642.09	\$3,750.00	-\$892.09 123.79%
	\$42,062.53	\$45,000.00	\$2,937.47 93.47%
	\$9,713.77	\$0.00	-\$9,713.77 no o/t budget
	\$1,157.69	\$0.00	-\$1,157.69 no o/t budget
\$0.00	\$1,951,604.01	\$1,473,750.00	\$477,854.01 132.42%

PROPOSAL OF PORTNOFF LAW ASSOCIATES, LTD.

IN RESPONSE TO

CITY OF SCRANTON'S REQUEST FOR PROPOSALS

FOR THE COLLECTION OF DELINQUENT REFUSE FEES

Submitted By:

Portnoff Law Associates, Ltd.
2700 Horizon Drive, Suite 100
King of Prussia, PA 19406
Attn: Kevin Buraks, Esquire
(484) 690-9332
kburaks@portnoffonline.com

RECEIVED
DEC 01 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

PORTNOFF LAW ASSOCIATES, LTD.'S PROPOSAL IN RESPONSE TO CITY OF SCRANTON'S RFP FOR THE COLLECTION OF DELINQUENT REFUSE FEES

OVERVIEW OF PORTNOFF LAW ASSOCIATES, LTD.

- Established in 1989, Portnoff Law Associates, Ltd. ("PLA") is a Pennsylvania law firm with over 75 employees, including 14 attorneys, whose sole legal practice concentrates on the collection of delinquent municipal fees and delinquent real estate taxes in Pennsylvania

- PLA is a woman-owned business that currently collects delinquent accounts for over 160 municipal clients in 25 Pennsylvania counties

- PLA currently represents 8 municipal clients in Lackawanna County:

Abington Heights School District
Carbondale Area School District
Greenfield Township Sewer Authority
Jefferson Township Sewer Authority
North Pocono School District
Riverside School District
Scott Township Sewer and Water Authority
South Abington Township

- PLA has offices in King of Prussia, Allentown and Aliquippa, Pennsylvania

- Under PLA's collection process, property owners are provided with the opportunity to enter into flexible payment plans and PLA's hardship program

- Property owners have the ability to look up their delinquent balances on PLA's website 24/7 and to make payments online

- PLA offers an 800 toll-free number and employs Spanish-speaking staff to assist property owners with their accounts between 8:00 a.m. and 5:00 p.m. Monday-Friday

- PLA will make weekly remittances to the City via ACH transfer, along with a detail of all payments received, to allow the City to have immediate use of its funds

PLA'S PROPOSED PLAN OF ACTION

PLA will collect the City's delinquent refuse fees under Pennsylvania's Municipal Claims and Tax Liens Act, 53 P.S. § 7101, et seq. (the "MCTLA"). By collecting the City's delinquent accounts under the MCTLA, the City will be permitted to shift all costs of collection to the delinquent property owner. This cost shifting will not only allow the City to utilize PLA's proven collection services at minimal cost, but it will provide delinquent property owners with an immediate incentive to promptly make payment, due to the addition of legal fees and costs if PLA's collection efforts are ignored. As a result of these strong incentives, PLA's municipal clients typically report a decrease in their overall delinquency rates during subsequent years of PLA's representation. In 2019, 70% of PLA's clients who made a one-time turnover of delinquent accounts (which is the vast majority) saw a decrease in the amount of delinquent accounts from the prior year. This means that the majority of PLA's clients see an increase in their current collection rates by using PLA to collect their delinquent accounts.

In collecting the City's delinquent refuse fees, PLA will utilize the following 7-step action plan:

Step I: Notice of Delinquent Claim and Fee Shifting:

PLA will send out an initial notice to advise the property owner of the delinquent balance and the City's intention to shift collection costs to the property owner under the MCTLA. As a result of a combination of the positive incentives provided in this notice, including the ability to enter into a payment plan or hardship program, and the negative incentives clearly identified through the fees that can be added to the account if payment is not made, PLA typically receives payment on a significant percentage of the delinquent accounts in response to this step. The fee to send this notice is \$40 plus certified postage (approximately \$5.75), and this cost is shifted to the delinquent property owner, allowing the City to receive 100% of its money. The notice is served via certified mail and the delinquent property owner is provided 35 days to respond. If the property owner makes payment in response to this notice, there will be no attorney's fees added to the account.

Step II: Review of Claims and Issuance of Legal Demand Letter:

If the delinquent property owner does not respond to our Step I notice within 35 days of receipt of the certified notice, a legal demand letter will be sent informing the property owner that a lien will be placed on the property if payment arrangements are not made. The delinquent property owner is charged a fee of \$175 for this legal demand letter and is provided 30 days to respond. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

Step III: Issuance of Lien:

If the delinquent property owner does not respond to our Step II legal demand letter within 30 days, a lien will be filed with the court on the property. This lien will serve as public notice of the debt and will ensure that the City is paid in the event that the property owner attempts to transfer or sell the property. Upon the filing of the lien, statutory interest under the MCTLA will begin to accrue on the principal balance at a rate of 10% per annum, providing the City with some financial compensation for the time value lost during the collection process. The delinquent property owner is charged a fee of \$250 for filing the lien and is provided 30 days to respond. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

Step IV: Issuance of Writ of Scire Facias:

If the delinquent property owner does not respond to our Step III lien within 30 days, a writ of scire facias will be filed with the court. The writ is akin to a civil complaint and the delinquent property owner will be physically served with the writ by the Sheriff's Office. The Sheriff coming to the door is often the wake-up call needed for the delinquent property owner who has been consciously ignoring this obligation to the City. The delinquent property owner is charged a fee of \$250 for filing the writ and is provided 20 days to respond from the date of service. To the extent that there are issues with service or if the property owner resides out of state, PLA will take additional action through a court motion process to obtain satisfactory service. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

Step V: Notice of Intention to File Judgment for Want of an Answer:

If the delinquent property owner does not respond to our Step IV writ of scire facias within 20 days of service, PLA will send them a 10-day notice that informs the property owner that judgment can be entered for failure to respond to the writ of scire facias. The delinquent property owner is charged a fee of \$50 for preparing the notice and is provided 10 days to respond. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

Step VI: Judgment:

If the delinquent property owner does not respond to our Step V notice within 10 days, PLA will secure a judgment in favor of the City against the property, and will send a final demand letter advising the property owner of the risks and costs associated with a sheriff's sale. The delinquent property owner is charged a fee of \$175 for filing the judgment and is provided 30 days to respond to the final demand letter. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

Step VII: Sheriff's Sale:

The final step in PLA's collection process is to list the property for sheriff's sale. This process is labor intensive because Federal law and Pennsylvania law both require that notice be afforded not only to the delinquent property owner, but also to all other parties who may have an interest in the property, including mortgage holders, judgment creditors, and other municipalities and taxing authorities. PLA will not list any property for sheriff's sale without first obtaining prior authorization from the City. While this final step is needed to add teeth to the end of the collection process, it is not often required. In 2019, with PLA being asked to collect approximately 51,000 delinquent accounts for all its clients, only 734 properties (about 1.4%) had to be listed for sheriff's sale, and of those properties listed, PLA only had to sell a total of 52 properties in 2019 (approximately 0.001%). The delinquent property owner is charged a fee of \$800 for listing a property for sheriff's sale. PLA will continue to allow the property owner to enter into a payment plan or the hardship program at this step in the process.

When working with the City's residents who are struggling financially, PLA will provide them with the opportunity to pay over time through a payment plan. PLA also offers a hardship program for those property owners with more serious financial hardship. PLA is known throughout Pennsylvania for its exemplary customer service and frequently receives thank you notes from property owners who appreciate the professional manner in which they were treated during the collection process. A sampling of some notes of appreciation that PLA has received is attached hereto as Attachment "E".

In order for PLA to proceed with the collection of the City's delinquent refuse fees and shift the costs of collection to the delinquent property owner, the City will need to enact an Ordinance and sign a contract with PLA in a form similar to those attached hereto as Attachment "F".

COST TO THE CITY

PLA will charge the City \$40 and the cost of certified postage (approximately \$5.75), per notice, to send each delinquent property owner an initial notice of claim and fee shifting. This cost will be added to the property owner's delinquent balance and remitted to the City upon collection. PLA will not send an invoice to the City for this cost until it has cumulatively collected the total amount of the invoice from the delinquent collections. This way, no "new" money will come out of the City's account to pay for PLA's services. If additional legal proceedings are required, PLA will advance all fees and costs incurred in the collection process on behalf of the City, and seek recovery directly from the delinquent property owner. This advancement of costs by PLA includes all court costs and sheriff's fees, including the cost for listing a property for sheriff's sale, which is \$2,000 in Lackawanna County.

PLA will not charge the City any collection fee or commission, allowing the City to retain 100% of the delinquent refuse fees that are owed, together with the 10% statutory interest that will accrue on the principal balance after the lien has been filed.

PAYMENT PLANS AND HARDSHIP PROGRAM

In PLA's initial notice of delinquent claim and fee shifting, property owners are advised of the availability of payment plans according to the parameters established by the City. Typical plan parameters permit three months for balances over \$500, and six months for balances over \$1,500. Property owners also are advised of the availability of a hardship program for owner occupants experiencing financial difficulty. An eligible property owner must contact PLA and complete an application that asks for information concerning the owner's income and expenses. The application may be obtained by calling PLA or going to its website. PLA asks the property owner to propose a payment plan, and the proposal is evaluated in light of the balance due and financial circumstances. In the majority of situations, the proposal is appropriate and the debt is paid over an extended time, without additional fees or costs. To avoid embarrassment and to ensure uniform treatment, PLA will ask the City to delegate to PLA the responsibility of evaluating completed hardship applications. Information concerning the identity of those property owners on hardship plans and the amounts to be paid will be available to the City.

REFERENCES

Attachment "G" contains client testimonials that PLA has received from its clients, along with a current client list. While the City should feel free to contact any of PLA's municipal clients, the following clients can certainly attest to the attributes of our firm:

David Cerra, Business Manager
Carbondale Area School District
101 Brooklyn Street
Carbondale, PA 18407
(844) 330-2273
david.cerra@carbondalearea.org

Mark Lysynecky, Finance Director
City of Easton
123 South Third Street, 2nd Floor
Easton, PA 18042
(610) 250-6625
MLysynecky@easton-pa.gov

Christopher J. Belleman, P.E., CFM, Executive Director
Luzerne County Flood Protection Authority
P.O. Box 1909
Kingston, PA 18704
(570) 208-6100
cbelleman@lcfpa.org

Renee Bickel, SHRM-SCP, SPHR, Township Manager
South Whitehall Township
4444 Walbert Avenue
Allentown PA 18104
(610) 398-0401
bickelr@southwhitehall.com

Jack D. Meyers, Deputy Mayor
Whitehall Township
3219 MacArthur Road
Whitehall, PA 18052
(610) 437-5524 x148
jmeyers@whitehalltownship.com

PERSONNEL

The City will have the benefit of PLA's entire staff of over 75 employees, including 14 attorneys, to effectively and efficiently collect its delinquent refuse accounts. PLA's size and expertise allow our firm to handle all aspects of the delinquent collection process, including establishing and managing payment plans and a hardship program, and responding to any litigation claims or bankruptcy filings that may ensue. The biographies of some of PLA's key staff who will be involved in collecting the City's delinquent refuse accounts are attached hereto as Attachment "H".

Attachment A. Affirmative Action Certification

During the term of this contract, Bidder agrees as follows:

- (1) Bidder shall not discriminate against any employee, applicant for employment, independent contractor or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. Bidder shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Bidder shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provision of this affirmative action certification.
- (2) Bidder shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, ancestry, national origin, age, sex or handicap.
- (3) Bidder shall send each labor union or workers' representative with which it has a collective bargaining agreement to other contract or understanding, a notice advising said labor union or worker's representative of its commitment to this affirmative action certification. Similar notice shall be sent to every other source of recruitment regularly utilized by bidder.
- (4) It shall be no defense to a finding of noncompliance with this affirmative action certification that bidder has delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the bidder was not on notice of the third-party discrimination or made a good faith effort to correct it; such a factor shall be considered in mitigation in determining appropriate sanctions.
- (5) Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so bidder will be unable to meet its obligations under this affirmative action certification, bidder shall then employ and fill vacancies through other affirmative action employment procedures.
- (6) Bidder shall comply with all state and federal laws prohibiting discrimination

City of Scranton
Collection of Delinquent
Refuse Fees

in hiring or employment opportunities. In the event of bidder's

noncompliance with affirmative action certification of this contract or with any such laws, this contract may be terminated or suspended, in whole or in part, and bidder may be declared temporarily ineligible for further City of Scranton contracts, and other sanctions may be imposed and remedies invoked.

- (7) Bidder shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by, the City of Scranton Department of Business Administration, for purposes of investigation to ascertain Compliance with the provision of this certification. If bidder does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the City of Scranton Department of Business Administration.
- (8) Bidder shall actively recruit minority subcontractors or subcontractors with substantial minority representation among their employees.
- (9) Bidder shall include the provisions of this affirmative action certification in every subcontract, so that such provisions will be binding upon each subcontractor.
- (10) Bidder's obligations under this clause are limited to the bidder's facilities within Pennsylvania, or where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

DATE: 10/9/20

PORTNOFF LAW ASSOCIATES, LTD.
(Name of Bidder)

BY KIR TITLE MANAGING ATTORNEY
KEVIN BURAKS, ESQUIRE

Attachment B. Certificate of Non-Segregated Facilities

The bidder certifies that he does not maintain or provide for his employees and segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal opportunity clause in any contract resulting from acceptance of his bid. As used in this certification, the term "segregated Facilities," means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where he has obtained identical certifications from proposal sub-contractors for specific time periods) he will obtain identical certifications from proposed sub-contractors prior to the award of sub-contracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certification in his files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. §1001.

DATE: 10/9/20

PORTNOFF LAW ASSOCIATES, LTD.
(Name of Bidder)

BY K.B. TITLE MANAGING ATTORNEY
KEVIN BURAKS, ESQ.

Attachment C. Non-Collusion Affidavit of Prime Bidder

STATE OF PENNSYLVANIA COUNTY
OF MONTGOMERY
KEVIN BURAKS, ESQUIRE,
being first duly sworn, deposes and says that:
1. He is A MANAGING ATTORNEY (Owner, par
of PORTNOFF LAW ASSOCIATES, LTD., the Bidder that has
submitted the bid;

2. He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, Representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract; or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Scranton (Local Public Agency) or any person interested in the proposed Contract; and;
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees or parties in interest, including this affiant.

City of Scranton
Collection of Delinquent
Refuse Fees

Non-Collusion Affidavit Signature Page

Signed K.B.
MANAGING ATTORNEY

(TITLE)

SUBSCRIBED AND SWORN TO BEFORE ME

THIS 9th DAY OF October
_____, 20 20

[Signature]

(TITLE)

MY COMMISSION EXPIRES August 30
_____, 20 21

Commonwealth of Pennsylvania

Notarial Seal
LARISA MAFFEI - Notary Public
UPPER MERION TWP, MONTGOMERY COUNTY
My Commission Expires Aug 30, 2021

Disclosures by Current Contractors

1. Provide the names and titles of all individuals providing professional services to the City of including advisors and subcontractors, if any. After each name, please provide the responsibilities of that person with regard to the professional services provided to the City of Scranton.

NONE.

 - List the names of any of the above individuals who are current or former officials or employees of the City of Scranton and their position;
 - List the names of any of the above individuals who has been a registered federal or state lobbyist and the date of the most recent renewal/registration.
2. Since January 1, 2011, has any of the individuals identified in the first bullet of item No. 1 above been employed by the City of Scranton? If yes, please identify the individual by his/her name and position with the City of Scranton and dates of employment.

N/A
3. Since January 1, 2011, has the Contractor employed paid compensation to a third party intermediary, agent, or lobbyist to directly or indirectly communicate with any individual on the list of municipal officials in connection with any transaction or investment involving the Contractor and the City of Scranton? This question does not apply to any officer or employee of the Contractor who is acting within the scope of the Contractor's standard professional duties on behalf of the Contractor including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services or assistance pursuant to its professional services contract with the City of Scranton.

N/A
4. Since January 1, 2011 has any agent, officer, director, or employee of the Contractor solicited a third party to make a political contribution to any municipal official or candidate for municipal office in the City of Scranton or to the political party or political committee for whom the solicitation was made? If yes, please identify the agent, officer, director, or employee who made the solicitation; the individual or individuals who were solicited, and the municipal officers, candidates, political party, or political committee for whom the solicitation was made.

N/A
5. Since January 1, 2011, has the contractor made any Contribution to a municipal official or candidate for municipal office in the City of Scranton. If yes, please identify the recipient, the amount, and the date of the contribution.

N/A
6. Does the Contractor have a direct financial, commercial, or business relationships with any individual on the List of Municipal Officials? With regard to every municipal official for which the answer is yes, identify that individual and provide a detailed written description of that relationship.

N/A
7. Since January 1, 2011, has the Contractor conferred any gift of more than nominal value to any individual on the List of Municipal Officials? A gift includes money, services, loans, travel, and

entertainment, at value or discounted value. With regard to every municipal official for which the answer is yes, identify the recipient, the gift, and the date it was conferred. N/A

8. Did the Contractor make political contributions the meet all of the following four criteria: (i) The contribution was made at any time since January 1, 2011; (ii) the contribution was made by an officer, director, executive-level employee, or owner of at least five percent (5%) of the Contractor; (iii) the amount of the contribution was at least \$500.00 in the form of either a single contribution by an officer, director, executive-level employee or owner of at least five percent (5%) or the aggregate of all contributions by all officers, directors, executive-level employees, and owners of at least five percent (5%) and (iv) the contribution was made to a candidate for any public office in the Commonwealth of Pennsylvania or to an individual who holds that office, or to a political committee of a candidate for public office in the Commonwealth of Pennsylvania or of an individual who holds that office. If yes, then the Contractor shall provide the following information: the name and address of the contributor, the contributor's relationship to the Contractor, the name and office or position of each recipient, the amount of the contribution, and the date of the contribution: N/A

9. Regarding the provision of professional services to the City of Scranton, are you aware of any conflicts of interest, whether apparent, potential, or actual, with respect to any officer, director, or employee of the Contractor and officials or employees of the City of Scranton? If yes, please provide a detailed written explanation of the circumstances which you believe provide a basis to conclude that an apparent, potential, or actual conflict of interest may exist. ND

10. Please provide the name(s) and person(s) completing this form. One of the individuals identified by the Contractor in paragraph two must participate in completing this form and must sign the verification statement below. KEVIN BURAKS, ESQUIRE, MANAGING ATTORNEY

VERIFICATION

I, KEVIN DURAKS, ESQ, hereby state that I am a MANAGING ATTORNEY
for PORTNUFF LAW ASSOCIATES, LTD., and am authorized to make this verification.

I verify that the facts set forth in the foregoing Act 44 Disclosure Form for entities providing professional services to the City of Scranton are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to penalties of 18 P.A.C.S section 4904 relating to unsworn falsification to authorities.

Signed:  Date: 10/9/20

Attachment E. Disclosures by Current
Contractors

List of Municipal Officials

Mayor of Scranton
Scranton City Councilpersons
Scranton Controller
Scranton Tax Collector

1. Provide the names and titles of all individuals providing professional services to the City including advisors and subcontractors, if any. After each name, please provide the responsibilities of that person with regard to the professional services provided to the City of Scranton.

SEE ATTACHED LIST. ATTORNEY DAVID DUGAN WILL BE OVERSEEING SCRANTON'S ACCOUNTS.

List the names of any of the above individuals who are current or former officials or employees of the City of Scranton and their position;

N/A

List the names of any of the above individuals who has been a registered federal or state lobbyist and the date of the most recent renewal/registration.

N/A

2. Since January 1, 2015, have any of the individuals identified in paragraph two above been employed by the City of Scranton. If yes, please identify the individual by his/her name and position with the City of Scranton and dates of employment.

NO

3. Since January 1, 2015, has the Contractor employed paid compensation to a third party intermediary, agent, or lobbyist to directly or indirectly communicate with any individual on the list of municipal officials in connection with any transaction or investment involving the Contractor and the City of Scranton. This question does not apply to any officer or employee of the Contractor who is acting within the scope of the Contractor's standard professional duties on behalf of the Contractor including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services or assistance pursuant to its professional services contract with the City of Scranton.

NO

4. Since January 1, 2015 has any agent, officer, director, or employee of the Contractor solicited a third party to make a political contribution to any municipal official or candidate for municipal office in the City of Scranton or to the political party or political committee for whom the solicitation was made. If yes, please identify the agent, officer, director, or employee who made the solicitation; the individual or individuals who were solicited, and the municipal officers, candidates, political party, or political committee for whom the solicitation was made.

NO

5. Since January 1, 2015, has the contractor, officer, director, executive-level employee, or owner of at least five percent (5%) of the company made any contribution to a municipal official or candidate for municipal office in the City of Scranton. If yes,

please identify the recipient, the amount, and the date of the contribution.

NO

6. Does the Contractor have a direct financial, commercial, or business relationships with any individual on the List of Municipal Officials. With regard to every municipal official for which the answer is yes, identify that individual and provide a detailed written description of that relationship.

NO

7. Since January 1, 2015, has the Contractor, officer, director, executive-level employee, or owner of at least five percent (5%) of the company conferred any gift of more than nominal value to any individual on the list of Municipal Officials. A gift includes money, services, loans, travel, and entertainment, at value or discounted value. With regard to every municipal official for which the answer is yes, identify the recipient, the gift, and the date it was conferred.

NO

8. Regarding the provision of professional services to the City of Scranton, are you aware of any conflicts of interest, whether apparent, potential, or actual, with respect to any officer, director, or employee of the Contractor and officials or employees of the City of Scranton. If yes, please provide a detailed written explanation of the circumstances which you believe provide a basis to conclude that an apparent, potential, or actual conflict of interest may exist.

NO

9. Please provide the name(s) and person(s) completing this form. One of the individuals identified by the Contractor in paragraph two must participate in completing this form and must sign the verification statement below.

MICHELLE PORTNOFF, FIRM PRESIDENT

VERIFICATION

I, MICHELLE PORTNOFF hereby state that I am the owner of PORTNOFF LAW ASSOCIATES, LTD., _____, and that I am authorized to make this verification.

I verify that the facts set forth herein for entities providing professional services to the City of Scranton are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to penalties of 18 P.A.C.S section 4904 relating to unsworn falsification to authorities.

Signed: Michelle Portnoff

Date: 12/2/2020

PORTNOFF LAW ASSOCIATES, LTD EMPLOYEES - DECEMBER 1, 2020

LAST	FIRST	TITLE
ADAMS	BRUCE L	MANAGER TRAINING & DEVELOPMENT
ANDERSON	SUSAN L	EXECUTIVE SECRETARY
ANDERSON	JENNIFER	ATTORNEY
BALL	ASIYAH	OFFICE ASSISTANT
BENOIT	EDWARD L	SENIOR DATA ANALYST
BILGER	JAMES	OFFICE ASSISTANT
BOEHRET	DIANE M	ATTORNEY
BOWENS	LORETTA E	OFFICE ASSISTANT
BOYLE	KAREN M	LITIGATION PARALEGAL
BURAKS	KEVIN H	MANAGING ATTORNEY LITIGATION
BURDICK	LUZ M	ACCOUNT MANAGER
BURNS	JESSICA	OFFICE ASSISTANT
BURNS	SAMANTHA	ADMINISTRATIVE SERVICES ASSISTANT
COMBS	JANET	MAILROOM SUPERVISOR
CONNELLY	MARK A	PROGRAMMER ANALYST
DADAY	ROBERT	ATTORNEY
DESANTO	KIMBERLY A	SENIOR LEGAL SECRETARY
DIAMICO	KATHERINE L	ATTORNEY
DICKS	SHERRI	ATTORNEY
DIXON	LINDA	WOE PARALEGAL
DUGAN	DAVID	ATTORNEY
FELTY	KYLE	ATTORNEY
FREEMAN	JORDAN	ATTORNEY
GITTIS	DANIEL	LEGAL ADMINISTRATOR
GROSCUP	EMILY	OFFICE ASSISTANT
HALL	ELEUTERIO (TERRY)	FINANCIAL SERVICES CLERK
HILL	ANDREW	DATA PROCESSING TECHNICIAN
HOLMES	VENUS	REMOTE CALL CENTER CLERK
HOWER	SCOTT R	CHIEF FINANCIAL OFFICER
JERVIS	JAZMIN	MOTIONS PARALEGAL
KANE	NANCY	ATTORNEY
KAUFFMAN	ALISON	ATTORNEY
KELLY	JEFFREY P	CLIENT MANAGEMENT ATTORNEY
KESSLER	BRADLEY	MOTIONS PARALEGAL
KESSLER	SAMANTHA	LEGAL ADMINISTRATOR
KITNICK	NINA J	FINANCIAL SERVICES CLERK
KLEMENT	TRAVIS	OFFICE ASSISTANT
KUCHARSKI	JERILYN J	LEGAL SUPPORT MANAGER
KUTTOTHARA	LISA	LEGAL ADMINISTRATOR
LEININGER	JASON J	MANAGING ATTORNEY COLLECTION SERVICES
LOWERY	MEGAN	FINANCIAL SERVICES CLERK
MAFFEI	LARISA A	LEGAL SECRETARY
MAPHIS	LAURA A	FINANCIAL SERVICES SUPERVISOR
MARGULIES	MADELINE	FINANCIAL SERVICES CLERK
MARSHALL	JOSEPH F	WOE ACCOUNT MANAGER
MARTIN	KIMBERLY	SENIOR LEGAL ASSISTANT
MEISLE	LIAM	LEGAL SERVICES SPECIALIST
MILLER	KYLE H	ATTORNEY
MOCKNIS	TAYLOR	OFFICE ASSISTANT
MOYER	RYAN M	MANAGER OF SPECIAL PROJECTS
PORTNOFF	MICHELLE R	PRESIDENT
POULIN	ANGELINE	OFFICE MANAGER
RICCHINI	DENISE	FINANCIAL OPERATIONS MANAGER
RITZHEIMER	REBECCA	SENIOR LEGAL ASSISTANT
ROACHE	LAUREN E	APPLICATION SUPPORT SPECIALIST
RORKE	SAMANTHA	FINANCIAL OPERATIONS CLERK
ROSENBERG	JAKE	LEGAL ADMINISTRATOR

SCHLEY	JESSE L	LEGAL ASSISTANT
SCHLIPF	COLLEEN	DATA AND ADMINISTRATIVE ASSISTANT
SCHULTHEIS	JOSEPH M	LITIGATION SUPPORT MANAGER
SCHWARTZ	JEFFREY C	INHOUSE COUNSEL
SCOTLAND	MARVA A	HR MANAGER
SHIPMAN	BRADFORD J	BUSINESS ANALYST
SHIRLEY	ELLEN M	DATA ANALYST
SLAPKOWSKI	STEVEN E	ACCOUNT MANAGER
SMITH	CHARLES	LEGAL ASSISTANT
SOLOMON	JOHN	MOTIONS PARALEGAL
TASSONE	JACQUELINE	DIRECTOR OF ORGANZATIONAL AFFAIRS
TIMBERLAKE-NEWELL	ELIZABETH	ATTORNEY
TORMA	MICHELE L	SENIOR DATA ANALYST
URBANO	KARIN H	FINANCIAL SERVICES CLERK
WALSH	MARIA R	SUPERVISOR LEGAL SECRETARIAL TEAM
WOOD	JAMES R	LITIGATION ATTORNEY
ZIFF	BRIAN	WOE PARALEGAL



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

RECEIVED
DEC 07 2020

DATE: December 7, 2020
TO: Mary Jo Sheridan, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

OFFICE OF CITY
COUNCIL/CITY CLERK

Enclosed kindly find the following check received from Polish National Church, which is payment in lieu of taxes for the City of Scranton:

Collector of Taxes Single Tax Office
(Polish National Catholic Church)

Ck. # 60459

\$1,250.00

This check is to be deposited into Account #01.359.35900

cc: Mayor Paige Cagnetti
John Murray, City Controller
Scranton City Council
File



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

DATE: December 7, 2020
TO: Mary Jo Sheridan, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

Enclosed kindly find the following check received from Goodwill at North Gerald T. Langan Apts (C/O Community Realty Management), which is payment in lieu of taxes for the City of Scranton:

Goodwill at North Gerald T. Langan Apts	Ck. # 2078	\$2,262.00
--	-------------------	-------------------

This check is to be deposited into Account #01.359.35900

cc: Mayor Paige Cagnetti
John Murray, City Controller
Scranton City Council
File



RECEIVED
DEC 04 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Date: December 4, 2020

To: Members of
Scranton City Council

From: Eileen Cipriani
Executive Director

Re: Scranton, Pennsylvania
COVID -19 Reimbursements through Lackawanna County Cares Act Funding

In accordance with Resolution #50 passed by City Council on July 28, 2020, below please find a list of additional expenses incurred in the amount of \$4206.80. We are submitting the following expenses to Lackawanna County for reimbursement.

- November recycling costs 105.17 tons at \$40/ton \$4206.80

Total expenditures \$4206.80

Sincerely

Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov



RECEIVED
DEC 09 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

Date: December 7, 2020

To: Members of
Scranton City Council

From: Eileen Cipriani
Executive Director

Re: Scranton, Pennsylvania
COVID -19 Reimbursements through Lackawanna County Cares Act Funding

In accordance with Resolution #50 passed by City Council on July 28, 2020, below please find a list of additional expenses incurred in the amount of \$27,143.15. We are submitting the following expenses to Lackawanna County for reimbursement.

- Council meeting advertisement costs directly related to COVID, and the Council's inability to hold in-person meetings. \$27,143.15

Total expenditures \$27,143.15

Sincerely

Eileen Cipriani

CITY OF SCRANTON OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT
340 N. Washington Avenue • Scranton, Pennsylvania 18503 • Tel: (570) 348-4216 • Fax (570)348-4123 •
www.scrantonpa.gov

Lori Reed

From: Frank Voldenberg <fvoldenberg@scrantonsewerauthority.com>
Sent: Monday, December 7, 2020 2:29 PM
To: Lori Reed
Cc: Jason A. Shrive, Esq.
Subject: Re: Sewer Auth correspondence

Dear Lori,

I met with Atty. Shrive this morning regarding the City Council request. The current balance of the two (2) SSA escrow accounts is as follows;

Class Action/Easement Escrow: \$11,509,586.87
Indemnity Escrow: \$4,833,210.58

With regard to your second question, the matter is still in ongoing litigation.

Please let me or Jason know if there are any questions or concerns.

Thank You, Frank

Frank J. Voldenberg
Office Administrator & Right-To-Know Officer
Scranton Sewer Authority
c/o Municipal Building
340 N. Washington Ave
Scranton, PA 18503
570-969-6638

On Wed, Nov 25, 2020 at 2:42 PM Lori Reed <lreed@scrantonpa.gov> wrote:

Frank: please see attached correspondence from Scranton City Council, for the attention of Attorney Shrive. Original is in your City Hall mailbox.

Thank you.

Lori

Lori Reed

City Clerk

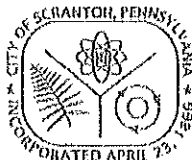
City of Scranton

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone 570-348-4113 • Fax 570-348-4207

Lori Reed
City Clerk

Kevin C. Hayes, Esq.
Counsel



William Gaughan, President
Kyle Donahue, Vice President
Jessica Rothchild, PT, DPT
Mark McAndrew
Thomas S. Schuster

November 25, 2020

Jason A. Shrive, Esquire
Solicitor
Scranton Sewer Authority
340 North Washington Avenue
Scranton, PA 18503

Dear Attorney Shrive:

At the Scranton City Council meeting held November 24, 2020, a Motion was made and unanimously passed to send correspondence to your attention; to request the following information from the Scranton Sewer Authority:

1. An accounting of how many escrow accounts currently exist and how much money is in each account.
2. A timeline on the process for releasing any dollars that remain in the escrow accounts, after all litigation has been resolved.

Council would appreciate a response at your earliest convenience. As always, thank you for your time and consideration.

Sincerely,

Lori Reed
City Clerk

cc: Scranton City Council



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

JOB DESCRIPTION

Title: Constituent Services
Department: Bureau of the Treasurer
Supervisor: Treasurer
Date: November 18, 2020

RECEIVED
DEC 04 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

General Description:

- Serve as the primary constituent services contact in the Treasurer's bureau, addressing inquiries and issues received in-person, via telephone, email, and U.S. mail.
- Research as necessary constituent inquiries and financial data relevant to the fiscal operations of the City.
- Assist other members of the Treasury as necessary with collection and accounting procedures and other Treasury projects to maximize public accountability and implementation of best practices and internal accounting controls throughout the organization.

Key responsibilities:

- Ensure constituent issues and questions are addressed and resolved timely and completely.
- Support the streamlining and improved operations of the Treasury bureau.
- Communicate both formally and informally on a regular basis with the Treasurer and other members of the bureau.

Attributes:

- Detail-oriented and organized.
- Able to work both independently on projects and as a team member on day-to-day processes.
- Customer-service oriented.
- Willing to communicate well and frequently with others.

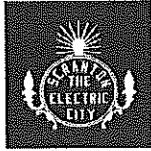
Skills/Experience/Education:

- B.S. or B.A. in accounting, finance, public administration or related field.
- Proficiency in writing correspondence and short reports.
- Proficiency in spreadsheet preparation and data analysis.
- Preferred proficiencies in Microsoft Excel and Word.
- Public/Customer interfacing, including in person and via telephone, email and U.S. Mail..

Goals & Objectives:

- Work as part of a team that is streamlining the operations of the Treasurer's office.
- Improve responsiveness to constituents.
- Improve accountability and timeliness related to all operations charged to the Treasurer, including interactions with other City departments and other municipal partners.

Salary range \$36,999.95



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

JOB DESCRIPTION

Title: Project Manager

Department: Business Administration

Supervisor: BA

Date: November , 2020

RECEIVED
DEC 04 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

General Description:

- Primary contact for major City projects as defined by the Business Administrator
- Manages Capital and other large projects from RFP through to Completion.
- Supports department owners with the preparation of project schedules in line with the agreed budget or other committed funding.
- Participates in project related RFQ, RFP Bid selection and onboarding of vendors. Leads regular project reviews and provides updates to city stakeholders throughout the duration of the project, escalating issues that may delay, overspend or do not meet the RFP/Contracted requirements.
- Assist department heads in the preparation of RFP's and budgeting

Key responsibilities:

- Create Project plans to meet city needs
 - Timeline Key phases & milestones
 - Owners for all tasks
- Facilitates periodic reviews
- Prepares & Maintains clear & concise activity tracking reports
- Proactive in supporting project resources to resolved issues in a timely manner.
- Communicate both formally and informally on a regular basis with the BA and Project stakeholders.
- Formal sign off/completion of project phases

Attributes:

- Proactive & tenacious
- Results driven team player –leads by example
- Detail-oriented and organized.

Skills/Experience/Education:

- B.S. or B.A. in a technical discipline and/or Min 2 years related experience in project management.
- Proficiency in writing correspondence , reports and presentations.
- Proficiency in spreadsheet preparation and data analysis.
- Preferred proficiencies in Microsoft Visio, PowerPoint & Microsoft Project or other project platforms.
- Confident communicator/speaker

Goals & Objectives:

- Project completed on time and within Budget
- .

Salary range \$50,000.00



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

JOB DESCRIPTION

Title: Fleet Services Supervisor

Department: Department of Public Works

Supervisor: Director of Public Works

Date: July 30, 2020

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COUNCIL/CITY CLERK

General Description:

This is supervisory and administrative fleet coordinator work. Work is under the general supervision of the Director of Public Works. Duties involve assisting in developing and maintaining a safe, competitive, cost effective, city-wide automotive equipment maintenance and inspection program. Assignments are varied in nature and are carried out in accordance with general instructions and both evolving managerial and standard equipment maintenance, policies, practices and procedures.

Essential Job Functions:

- Assist in the development and implementation of a city-wide integrated automotive equipment maintenance organization and operations; initiates revisions, as needed.
- Supervises fleet maintenance staff; recommends personnel actions, monitors work and evaluates performance, schedules and trains employees on processes and procedures.
- Assist with and maintains quality, timely, cost-effective fleet maintenance and inspection operations for all city vehicles; computes automotive equipment maintenance costs; markets these services to city departments.
- Assist with and implement an automotive equipment preventive maintenance program.
- Evaluates conditions of city automotive equipment; determines whether to retain, repair or discard vehicles.
- Maintains records of work performed to appropriately assign costs and to assure frequency of maintenance history for each vehicle; maintains or supervises the maintenance of all fleet operational and documentation of records.
- Assesses work-site risks and hazards; promote and practice safety initiatives.
- Assist in the preparations of the fleet management budges; assist the Director to maintain expenditures within approved budget.
-



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

- Controls DPW fleet yard for storage of vehicles and equipment.
- Controls inventory; assist in preparing requisitions; reviews invoices and items purchased and recommend further action as necessary.

Required Training, Experience, Knowledge, Skill and Abilities:

- Thorough knowledge of gas and diesel automotive equipment and their diagnostic and repair methods, materials and tools.
- Considerable knowledge of automotive equipment maintenance occupational hazards and pertinent safety precautions.
- Considerable knowledge of automotive equipment inspection policies and procedures.
- Knowledge of budget development and control and costing vehicle maintenance work.
- Skill in marketing, and in negotiating to provide, automotive equipment maintenance services.
- Ability to plan and organize work effectively.
- Ability to comprehend and to carry out complex oral and written instructions.
- Ability to communicate well, orally and in writing.
- Ability to physically and mentally perform all essential job functions.
- Ability to establish and maintain effective working relations with associates and other city officials.

Education and Experience:

- Four years of journey level automotive or heavy equipment mechanic experience including one year in a supervisory and/or administrative capacity involving costing and/or organizing work and maintaining related records.
- Education equivalent to completion of the twelfth grade.
- Or any equivalent combination of acceptable education and experience.



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

JOB DESCRIPTION

Title: Recycling/Safety Supervisor

Department: Department of Public Works

Supervisor: Director of Public Works

Date: July 30, 2020

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General Description:

- Develop & implement processes to efficiently collect and market recyclable material
- Develop materials to promote the recycling program
- Supervise curbside pickup and drop-off recycling programs for the city of Scranton
- Provide support for OSHA safety initiatives throughout the DPW operations

Key responsibilities:

- Daily supervision of recycling employees for compliance with safety, quality, and service standards.
- Maintain communications with recycling facility and resolve issues concerning processing of recycling goods.
- Maintain daily metrics & performance reporting of process.
- Support budgets preparation and Grant initiatives. Work with the City's Recycling Consultant to maintain data material to support grants.
- Ensure administration of receiving and shipping records are accurately maintained,
- Support public education on the value of recycling as well as instructing residents on how to properly separate recyclables in their homes.
- Communicate directly to residents concerning the recycling process and resolve any issues.
- Provide Support for applications related to Grants and other funding

Attributes:

- Enthusiastic advocate for sustainability
- Customer service mindset
- Outgoing and engaging personality
- Ability to work with personal computer and use of Microsoft programs.



DEPARTMENT OF HUMAN RESOURCES

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Skills/Experience:

- Public / Customer interfacing
- Able to organize & facilitate teams
- Develop work schedules and standard operating procedures (SOP's)
- Grant/Funding applications

Goals & Objectives:

- Maintain and improve the City's recycling operation
- Continue to reduce landfill of post-consumer plastic & metal waste
- Continue to reduce landfill of glass and Cardboard waste
- Serves as an advocate for recycling through education, legislative action and funding
- Develop and maintain strong safety initiatives and programs for the DPW operations.



DEPARTMENT OF HUMAN RESOURCES

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4246

JOB DESCRIPTION

Title: Street & Sidewalk Inspector

Department: Department of Public Works

Supervisor: Director of Public Works

FLSA Status: Non-Exempt

Date: July 30, 2020

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General Description:

This position is located in the Department of Public Works (DPW), Unit of Operations under the Bureau of Engineering. The incumbent will have responsibility for enforcing the City of Scranton's Street and Sidewalk Ordinance, including implementing, optimizing and carrying out through fulfillment activities and projects that may include physical infrastructure alteration and/or improvements to public streets and sidewalks. The incumbent will review applications and recommend approvals for all activity related to permitting contractors to work on a City right of way, and provide administrative and activity reports to the Department's leadership on a weekly, monthly, semi-annual basis, as required. Secondary assignments may include assisting the city engineer with related work duties.

Essential Job Functions:

- Conducts inspections of utility and construction work on City streets, sidewalks, drains, gutters, etc.
- Operates a motor vehicle to travel to/from inspection sites.
- Ensures construction work is in compliance with City ordinances and assures that streets are in the same condition as they were prior to construction.
- Observes materials being used to insure proper quantity, quality and adequate workmanship.
- Informs contractors of areas of noncompliance with ordinances, plans, specifications or standards, and conducts follow-up inspections to ensure that errors are corrected.
- Rejects unsatisfactory construction material, and halts construction work if plans, specifications or standards are not materially adhered to by contractors.
- Compiles daily log of materials, machinery and equipment utilized on each project.
- Confers with superiors on progress of projects and recommends adjustments if necessary.



DEPARTMENT OF HUMAN RESOURCES

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- Actively participates in team and/or project meetings to achieve the desired goals and outcomes as directed by the DPW management team.
- Submits reports on a weekly, monthly, semi-annual basis, as required, and certifies satisfactory completion of construction projects.
- Performs related, necessary duties as required.

Required Knowledge, Skills and Abilities

- Knowledge of the methods, materials and equipment used in the construction, resurfacing and repair of streets, sidewalks, curbs, drains/gutters and driveways.
- Knowledge of setting lines and grades for streets construction.
- Ability to determine conformity of materials, methods and quality of work with legal requirements, contracts, plans, specifications and standards.
- Ability to make inspections and to inform contractors of noncompliance firmly, tactfully and impartially.
- Ability to understand and interpret blueprints and specifications pertaining to street, sidewalk, curb, drain/gutter and driveway construction, resurfacing and repair.
- Ability to learn municipal ordinances and standards pertaining to the work.
- Ability to make accurate arithmetic computations.
- Must be able to communicate effectively, both verbally and in writing.
- Possession of a valid Pennsylvania driver's license.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, talk, hear and use hands and fingers to conduct inspection tasks. The employee is occasionally required to walk and reach with hands and arms, stoop, kneel, crouch, or crawl. The employee will be required to work outside in all weather conditions, winter and summer. Employee must have the manual dexterity necessary to perform computer work and administrative tasks.

There is occasional lifting, moving, pushing and pulling objects or equipment weighing up to 20 pounds.

Education and Experience Required

The successful candidate shall have a high school diploma or equivalent. An associate's degree or higher in civil engineering or related field preferred. Position requires considerable experience (at least five years preferred) in street or highway construction. The City will consider any equivalent combination of education or experience.

Lori Reed

From: Kevin C. Hayes
Sent: Tuesday, December 8, 2020 11:19 AM
To: Jessica Rothchild; Bill Gaughan; Kyle Donahue; Mark McAndrew; Thomas S. Schuster
Cc: Lori Reed
Subject: PA American Water Project at Birch Street / Willow Street/Bergen Court

Members of Council:

Yesterday, Kyle, Jessica and I participated in a telephone conference with Maureen Coleman from Pennsylvania American Water Company.

We had requested this call in order to obtain an update on the project at Willow Street/Birch Street/Bergen Court. We reminded Ms. Coleman that we had originally heard that the project was due to be completed in September and then the completion date was pushed back to the end of this year. Ms. Coleman reported that they had run into COVID-delays in securing supplies from Canada and other complications associated with unknown subsurface conditions in a former coal mining area. Accordingly, Ms. Coleman reported to us that a likely completion date is April of 2021. She did indicate that the Birch Street aspect of the project should be completed by the end of February 2021. She confirmed that Pioneer Construction is the general contractor and that a full-course restoration of the roadways impacted will be completed by the end of April 2021.

Best,
Kevin

DohertyHayes
LAW

Kevin C. Hayes, Esq.

Doherty Hayes, LLC
217 Wyoming Avenue
Scranton, PA 18503

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DEPARTMENT OF BUSINESS ADMINISTRATION

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COUNCIL/CITY CLERK

MEMORANDUM

DATE: December 9, 2020
TO: Mary Jo Sheridan, City Treasurer
FROM: Nancy Krake, Staff Accountant
RE: Check for Deposit

Enclosed kindly find the following check received from Covenant Presbyterian Church, which is payment in lieu of taxes for the City of Scranton:

Covenant Presbyterian Church	Ck. # 11127	\$1,000.00
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This check is to be deposited into Account #01.359.35900

cc: Mayor Paige Cagnetti
John Murray, City Controller
Scranton City Council
File

MEMORANDUM

RECEIVED
DEC 09 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

TO: Members of Scranton City Council
FROM: Kevin C. Hayes, Esq., City Council Solicitor
DATE: December 9, 2020
RE: Suggested Amendments to **Resolution No. 49 of 2020**,
(Resolution for Acceptance of John Deere Backhoe
from Keystone Sanitary Landfill)

As you know, appearing in the Agenda's Seventh Order for Council's July 28, 2020 Public Meeting was Resolution No. 49 of 2020 (Resolution for Acceptance of John Deere Backhoe from Keystone Sanitary Landfill). I am aware of no other legislation which has been presented to or approved by Council in connection with the City's acceptance of certain donations from Keystone Sanitary Landfill ("Keystone") pursuant to the February 18, 1990 Settlement Agreement and the October 27, 2000 correspondence between the City and Keystone regarding an annual donation of \$100,000 in equipment to the City; however, the Administration would like Council to authorize the acceptance of John Deere Backhoe even though it was deliver to the Department of Public Works earlier this 2020. I have reviewed this resolution and suggest certain revisions which are identified in the attached document. Specifically, I recommend the following revisions:

- Define "Settlement Agreement" in the first "Whereas Clause";
- Revise the third "Whereas Clause" to more clearly summarize the City's election to take the option granted in the Settlement Agreement with Keystone;
- Insert a new "Whereas Clause" to describe the Election of Option;
- Revise the existing fourth "Whereas Clause" to more clearly describe the terms of the Settlement Agreement and Election of Option;

- Strike the term “amendment of the Waste Disposal Agreement” and replace it with “Election of Option” in old-fourth “Whereas Clause”/new-fifth “Whereas Clause”;
- Attach as Exhibit “D” evidence requested by Council and provided by the Director of the City’s Department of Public Works which substantiates the purported value of the John Deere equipment;
- Strike the “Whereas Clause” which provides Keystone’s balance to the City as supporting documentation has not been provided to Council;
- Strike the “Whereas Clause” which describes Keystone’s remaining obligations for Keystone for 2019 and 2020 as supporting documentation has been provided to Council;
- Replace the term “gift” with “donation”; and add the phrase “pursuant to the October 27, 2000 commitment” to Paragraph “A” on page 2;
- Replace “complete said transaction” with “effectuate the acceptance of the John Deere 410 L Backhoe Loader described herein” in Paragraph “B” on page 2;
- Insert new Section 3 on Page 2 which reads as follows: “This Resolution shall not serve as an amendment, acknowledgment, novation, addition, supplementation or replacement to any agreement to which the City is a party, including the Settlement Agreement described herein or any other agreement with Keystone.”

Amendments to the 2021 operating budget

Revenue

Amend account number 01.301.30706 *Real Estate Taxes* to increase the dollar amount from **\$11,015,000 to \$11,061,000 (+\$46,000)** (Admin)

Amend account number 01.301.30120 *Real Estate Taxes - Delinquent Real Estate Tax* from **\$2,300,000.00 to \$2,332,00.00 (+\$32,000)** (Admin)

Amend account number 01.305.30500 *Non-Resident Wage Tax* increasing from \$0 to \$100,000 **(\$100,000)** (Admin)

Amending account number 01.310.31120 *Current Wage Tax* increasing from \$26,000,000 to \$26,400,000 **(+\$400,000)**

Amend account number 01.320.32120 *Licenses and Permits - Building Permits* by increasing the amount from \$600,000 to \$600,267 **(+\$267)** (Admin)

Amend account number 01.350.35020 *Intergovernmental Reimbursement (Supl State Aid Pension)* from \$3,850,000 to \$3,851,000 **(+\$1,000)** (Admin)

Amend the intergovernmental reimbursement account line item *Keystone Landfill Grant* to decrease from \$100,000 to \$0. **(-\$100,000)**

Amend account number 01.331.33100 *Fines Forfeits and Violations - Police Fines* by decreasing the amount from \$239,576.58 to \$238,337.67 **(-\$1,238.91)** (Admin)

Amend account number 01.392.3933 *Interfund transfers - Contingency Revenue Loss Protection* to decrease from \$4,406,000.00 to \$0

Amend the Budgeted revenues *Misc Revenue/Cable TV* by adding a line item titled "*Proceeds from Refinancing*" and increasing the amount from \$0 to \$3,772,248.05

Expenditures

Office of the Mayor

Amend account #01.010.00000.4010 *Office of the Mayor Standard Salary* by decreasing the amount from \$216,085.00 to \$146,085.00 **(\$-70,000)** by decreasing the salary of the Chief of Staff from \$70,000 to \$0 and eliminating the position.

Amend the *Office of the Mayor's Position/Title* page to eliminate the position of Communications Manager. (not funded in 2021)

Police Department

Amend account # 01.011.00071.4010 *Police Department Standard Salary* increase from \$11,091,878.97 to \$11,250,771.16 **(+158,892.19)**

Amend the *Police Department budget* by deleting the Deputy Superintendent of Police Position by decreasing the salary from \$100,978.22 to \$0

Amend the *Police Department budget* by adding a regular patrolmen to increase the total of patrolmen from 88 to 89 (No change from last year)

Amend the *Department of Public Safety Bureau of Police budget* by adding a *Special Operations Ammunition line item* in the amount of **\$23,620.83 (Admin)**

Fire Department

Amend account #01.011.00078.4010 *Department of Public Safety Bureau of Fire - Standard Salary* decreasing from \$10,574,854.30 to \$10,563,554.74 **(-\$11,299.56)** by decreasing the salary of the Fire Chief/Emergency Management Coordinator from **\$100,799.56 to \$89,000.**

City Council

Amend account #01.020.00000.4010 *Office of the City Clerk/City Council* decreasing the Standard Salary from \$245,536.27 to \$242,536.27 **(-\$3,000)** by decreasing the salary of the City Clerk from **\$60,000 to \$57,000.**

Human Resources

Amend account #01.040.00041.4010 *Department of Business Administration Bureau of Human Resources - Standard Salary* decreasing from \$260,201.34 to \$216,935.35 **(-\$43,265.99)** by decreasing the salary of the Human Resources Director from **\$65,000 to \$61,000** and decreasing the salary of the confidential administrative assistant from **\$36,000 to \$0** eliminating the position AND decreasing the salary of the HR benefits coordinator from **\$39,988.99 to 36,723.00**.

Amend *Department of Business Administration Bureau of Human Resources position/title page* to delete the position of Public Health Coordinator.

Information Technology

Amend account #01.040.00042.4010 *Department of Business Administration Bureau of Information Technology Standard Salary* decreasing from \$259,900 to \$258,900 **(-\$1,000)** by decreasing the salary of the IT Director from **\$65,000 to \$64,000**.

Treasury

Amend account #01.040.00043.4010 *Department of Business Administration Bureau of Treasury Standard Salary* decreasing from \$139,468.26 to \$124,468.26 **(-\$15,000)** by decreasing the salary of the Treasurer from **\$65,000 to \$50,000**.

Amend the *Department of Business Administration Bureau of Treasury position/title page* to delete the position of Assistant Treasurer/Billing & Data Mgmt. (not funded in 2021)

OECD

Amend account #50.00000.4010 *Department of Community Development Standard Salary* decreasing from \$646,678.55 to \$632,678.55 **(-\$14,000)** by decreasing the salary of the OECD Director from **\$70,000 to \$56,000**.

*city's contribution decreases from \$57,158.20 to \$43,158.20

LIPS

Amend account #01.051.00051.4040 *Bureau of Licenses, Inspections & Permits Other Salary* decrease from \$20,000 to \$0 **(-\$20,000)** (admin)

Amend account #01.051.00051.4010 *Bureau of Licenses, Inspections and Permits Standard Salary* decreasing from \$736,971.54 to \$733,347.66 **(-\$3,623.88)** by decreasing the salary of the Licensing, Inspections and Permits Director from **\$56,623.88 to \$53,000**.

Amend account #01.051.00051.4590 *Bureau of Licenses, Inspections and Permits Building Demolition* decreasing from \$200,000 to \$170,000 **(-\$30,000)**

Amend account #01.051.00082.4010 *Bureau of Licenses, Inspections and Permits Bureau of Buildings Standard Salary* decreasing from \$116,862.52 to \$110,903.74 **(\$-5,958.78)** by decreasing the salary of the maintenance position from **\$46,609.47 to \$40,650.69**

Amend *the Bureau of Licenses, Inspections and Permits position/title page* to delete the position of Confidential Assistant Zoning/Planning (not funded in 2021).

Parks and Rec

Amend account 01.##.00000.4010 *Department of Neighborhoods Parks and Recreation Standard Salary* decreasing from \$140,687.01 to \$0

Amend account #01.051.00082.4101 *Dept of Neighborhoods Parks and Recreation Uniform Allowance* decreasing from \$1,500 to \$0

Amend *Department of Neighborhoods Parks and Recreation* (page 52) to delete this department from the 2021 operating budget.

Amend account #01.100.00000.4010 *Bureau of Parks and Recreation Standard Salary* increasing from \$328,021.41 to \$431,134.36 (+103,112.95) by adding the positions of Director at a salary of \$52,500 and Project administrator at a salary of \$44,052.01.
(**this includes +\$6,560.94 CBA increase admin request)

Amend account #01.100.00000.4070 *DPW Bureau of Parks and Recreation Overtime Salary* decrease from \$45,000 to \$40,000 **(-\$5,000) (Admin)**

Amend account #01.100.00000.4040 *DPW Bureau of Parks and Recreation Other Salary* increase from \$165,00 to \$215,000 **(+\$50,000)**

Law Department

Amend account #01.060.00000.4080 *Law Department Overtime Salary* decreasing from \$2,000 to \$0. **(-\$2,000)**

Amend account #01.060.00000.4010 *Law Department Standard Salary* decreasing from \$324,500 to \$309,500 by decreasing the salary of the Tax Recovery Solicitor from \$15,000 to \$0 eliminating the position. **(\$-15,000)**

DPW

Amend account # 01.08000081.4010 *DPW Bureau of Engineering Standard Salary* decrease from \$230,479.03 to \$183,275.80 **(+\$2,796.77 CBA)** by decreasing the salary of Engineering Project Manager from **\$50,000 to \$0** and eliminating this position.

Amend account # 01.080.00083.4010 *DPW Bureau of Highways Standard Salary* increase from \$1,326,383.29 to \$1,350,022.90 **(+ \$23,639.61) (Admin)**

Amend account # 01.080.00084.4010 *DPW Bureau of Refuse Standard Salary* increase from \$2,212,558.61 to \$2,256,783.41 **(+44,224.80) (Admin)**

Amend account #01.080.00085.4010 *DPW Bureau of Garages Standard Salary* increase from \$372,358.74 to \$377,161.46 **(+4,802.72) (Admin)**

Amend account #01.080.00080.4201 *DPW Bureau of Administration Professional Services* increasing from \$2,500 to \$7,500 **(\$5,000) (Admin)**

Amend account number 01.080.00080.4080 *DPW Bureau of Administration Overtime Salary* by increasing from \$250 to \$2,250 **(+\$2,000) (Admin)**

Amend account number 01.080.00081.4080 *DPW Bureau of Engineering Overtime Salary* by decreasing from \$5,500 to \$3,500 **(-\$2000) (Admin)**

Amend account #01.080.00083.4260 *DPW Bureau of Highways Rental Vehicles and Equipment* decreasing from \$100,000 to \$50,000 **(-\$50,000) (Admin)**

Amend account #01.080.00080.4010 *DPW Bureau of Administration Standard Salary* decreasing from \$290,544.87 to \$273,544.87 **(-\$17,000)** by decreasing the salary of DPW Director from **\$70,000 to \$60,000** AND decreasing the Recycling and Safety Supervisor's Salary from **\$45,000 to \$39,000** AND decreasing the salary of the Manager/Emergency Coordinator from **\$50,000 to \$49,000**.

Amend the *DPW Bureau of Refuse position/title page* by deleting the Team Leader position (not funded in 2021)

Non-Departmental

Amend the *Non-Departmental Expenditures line item 4299 Intern staffing* decreasing from \$120,000 to \$0 **(-\$120,000)**

Amend account #01.401.10060.4299 *Non-departmental expenditures Everhart Museum* increasing from \$0 to \$37,500 **(+\$37,500)**

Amend account #01.401.10155.4299 *Non-Departmental Expenditures LHVA Trail Maintenance* increasing from \$0 to \$12,500 **(+\$12,500)**

Amend account #01.401.17020.4299 *Non-Departmental Expenditures Veteran's Organization* increasing from \$20,000 to \$50,000 **(+\$30,000)**

Amend account #01.401.17060.4299 *Non-Departmental Expenditures Community Centers* increasing from \$0 to \$20,000 **(+\$20,000)**

Amend *Non-Departmental Expenditures* account line item ECTV increase from \$20,000 to \$120,000. **(+\$100,000) (Admin)**

Amend account #01.401.15240.4299 *Non Departmental Expenditures Tan Series Interest* decrease from \$200,000 to \$146,522 **(-\$53,478) (Admin)**

Amend account #01.401.16270.4299 *Non Departmental Expenditures Court Awards* decrease from \$800,000 to \$700,000. **(-\$100,000) (Admin)**

New total for Revenue - \$114,525,753.72

New total for Expenditures - \$114,525,753.72

Amendments total - 55

City of Scranton - 2021 Budget
Revenue Cover Sheet

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Real Estate Tax	\$35,834,640.33	\$35,315,000.00	\$35,393,000.00	\$35,393,000.00
Refuse Fee	\$6,798,250.00	\$7,800,000.00	\$7,800,000.00	\$7,800,000.00
Utility Tax	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Non Resident Wage Tax	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
Local Taxes	\$39,979,205.51	\$36,221,000.00	\$36,121,000.00	\$36,621,000.00
Penalties & Interest/Delinquent Taxes	\$245,600.00	\$241,100.00	\$241,100.00	\$241,100.00
License & Permits	\$2,040,364.00	\$2,109,700.00	\$2,109,967.00	\$2,109,967.00
Fines, Forfeits & Violations	\$551,100.00	\$376,176.58	\$374,937.67	\$374,937.67
Interest Earnings	\$275,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Rents & Concessions	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Intergovernmental Reimbursement	\$4,251,066.00	\$4,248,200.00	\$4,149,200.00	\$4,149,200.00
PILOT's	\$250,000.00	\$206,000.00	\$206,000.00	\$206,000.00
Departmental Earnings	\$447,000.00	\$491,700.00	\$491,700.00	\$491,700.00
User Fees	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Misc. Revenue/Cable TV	\$2,765,623.69	\$1,476,700.00	\$1,476,700.00	\$5,248,948.05
Interfund Transfers	\$9,398,901.00	\$13,804,901.00	\$13,998,901.00	\$9,398,901.00
TAN's	\$12,750,000.00	\$12,200,000.00	\$12,200,000.00	\$12,200,000.00
	\$115,806,750.53	\$114,681,477.58	\$114,853,505.67	\$114,525,753.72

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Real Estate Tax				
Improvements	\$13,491,609.18	\$22,000,000.00	\$22,000,000.00	\$22,000,000.00
Land	\$19,368,031.15	\$11,015,000.00	\$11,061,000.00	\$11,061,000.00
Delinquent	\$2,975,000.00	\$2,300,000.00	\$2,332,000.00	\$2,332,000.00
Total	\$35,834,640.33	\$35,315,000.00	\$35,393,000.00	\$35,393,000.00
Refuse Fee				
Principal	\$5,600,000.00	\$5,800,000.00	\$5,800,000.00	\$5,800,000.00
Delinquent	\$1,198,250.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
Total	\$6,798,250.00	\$7,800,000.00	\$7,800,000.00	\$7,800,000.00
Utility Tax	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Non Resident Wage Tax	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Local Taxes				
Real Estate Transfer Tax	\$2,750,000.00	\$2,750,000.00	\$2,750,000.00	\$2,750,000.00
Delinquent Real Estate Transfer Tax	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Wage Tax	\$28,650,287.77	\$26,000,000.00	\$25,900,000.00	\$26,400,000.00
Delinquent Wage Tax	\$110,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Mercantile	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00
Delinquent Mercantile	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Local Services Tax	\$4,950,000.00	\$4,900,000.00	\$4,900,000.00	\$4,900,000.00
Delinquent Bus. Priv. Tax	\$175,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Bus. Priv. Tax	\$1,100,000.00	\$1,100,000.00	\$1,100,000.00	\$1,100,000.00
Parking Tax	\$0.00	\$0.00	\$0.00	\$0.00
Commuter Tax	\$0.00	\$0.00	\$0.00	\$0.00
Amusement Tax	\$295,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Payroll Prep.	\$647,917.74	\$0.00	\$0.00	\$0.00
Total	\$39,979,205.51	\$36,221,000.00	\$36,121,000.00	\$36,621,000.00
Penalties & Interest/Delinquent Taxes				
Pen./Int/DLQ Real Estate	\$135,000.00	\$135,000.00	\$135,000.00	\$135,000.00
Pen./DLQ Bus. Priv.	\$55,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Advertising	\$100.00	\$100.00	\$100.00	\$100.00
Tax, Refuse, Demo Lien Fees	\$55,500.00	\$56,000.00	\$56,000.00	\$56,000.00
Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$245,600.00	\$241,100.00	\$241,100.00	\$241,100.00

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
License & Permits				
Electrical Permits	\$116,470.00	\$120,000.00	\$120,000.00	\$120,000.00
Plumber Licenses	\$22,820.00	\$22,000.00	\$22,000.00	\$22,000.00
Electrician License	\$34,400.00	\$35,000.00	\$35,000.00	\$35,000.00
Mechanical Permits	\$112,150.00	\$115,000.00	\$115,000.00	\$115,000.00
Mechanical Licenses	\$32,500.00	\$32,000.00	\$32,000.00	\$32,000.00
Contractor Licenses	\$85,000.00	\$107,000.00	\$107,000.00	\$107,000.00
Scale Licenses	\$3,500.00	\$2,000.00	\$2,000.00	\$2,000.00
Beverage Licenses	\$0.00	\$0.00	\$0.00	\$0.00
Building Permits	\$636,324.00	\$600,000.00	\$600,267.00	\$600,267.00
Junkyard Licenses	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Parking Facilities	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Sign Hangers Licenses	\$8,500.00	\$6,000.00	\$6,000.00	\$6,000.00
Dog & Kennel Licenses	\$13,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Lodging Licenses	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Eating & Drinking Licenses	\$92,500.00	\$70,000.00	\$70,000.00	\$70,000.00
Gasoline Pump Licenses	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Music Machine Permits	\$100.00	\$100.00	\$100.00	\$100.00
Pinball Machine Permits	\$0.00	\$0.00	\$0.00	\$0.00
Plumber Permits	\$35,000.00	\$72,000.00	\$72,000.00	\$72,000.00
Sign Permits	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Temp. Peddler Permit	\$12,500.00	\$3,000.00	\$3,000.00	\$3,000.00
Transient Merchant License	\$0.00	\$0.00	\$0.00	\$0.00
Pool & Billiards License	\$50.00	\$50.00	\$50.00	\$50.00
Daily Entertainment Licenses	\$21,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Electronic Machine Permit	\$0.00	\$0.00	\$0.00	\$0.00
Video Amusements	\$100.00	\$100.00	\$100.00	\$100.00
Amusement Rides	\$19,000.00	\$20,000.00	\$20,000.00	\$20,000.00

City of Scranton - 2021 Budget
Revenue Detail

Dumpster Permits	\$4,500.00	\$5,000.00	\$5,000.00	\$5,000.00
Arcade Licenses	\$100.00	\$100.00	\$100.00	\$100.00
Non-class Lic. & Permits	\$0.00	\$0.00	\$0.00	\$0.00
Second-hand Dealer Revenue	\$4,500.00	\$4,000.00	\$4,000.00	\$4,000.00
Sign Permits/Construction	\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00
Rental Inspections	\$100.00	\$100.00	\$100.00	\$100.00
Child Day Care	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00
Personal Boarding Care	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Sanitation Hauler Fee	\$0.00	\$0.00	\$0.00	\$0.00
Housing Rental Licenses	\$275,000.00	\$275,000.00	\$275,000.00	\$275,000.00
Building Code State Fee	\$1,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Third Party Plan Reviews	\$375,000.00	\$455,000.00	\$455,000.00	\$455,000.00
Foreclosure Registry	\$45,000.00	\$35,000.00	\$35,000.00	\$35,000.00
Total	\$2,040,364.00	\$2,109,700.00	\$2,109,967.00	\$2,109,967.00

Fines, Forfeits & Violations

Fines & Forfeits/Miscellaneous	\$100.00	\$100.00	\$100.00	\$100.00
Police Fines	\$345,000.00	\$239,576.58	\$238,337.67	\$238,337.67
Parking Tickets	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Parking Tickets-Police Issued	\$11,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Civilian Parking Tickets	\$135,000.00	\$80,000.00	\$80,000.00	\$80,000.00
Quality of Life Tickets	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Fines & Penalties - State	\$37,500.00	\$25,000.00	\$25,000.00	\$25,000.00
Parking Meter Permits	\$0.00	\$0.00	\$0.00	\$0.00
Taxi Driver Permits	\$500.00	\$500.00	\$500.00	\$500.00
Police Towing/Storage Fees	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$551,100.00	\$376,176.58	\$374,937.67	\$374,937.67

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Interest Earnings				
Interest-Cash-Checking	\$275,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Total	\$275,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Rents & Concessions				
	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Intergovernmental Reimbursement				
Keystone Landfill Grant	\$0.00	\$100,000.00	\$0.00	\$0.00
OECD REIMB-Overhead/Administration Fee	\$0.00	\$48,000.00	\$48,000.00	\$48,000.00
OECD REIMB-Demolition Preogram	\$0.00	\$0.00	\$0.00	\$0.00
Supl. State Aid - Pension	\$3,850,000.00	\$3,850,000.00	\$3,851,000.00	\$3,851,000.00
DCA Act 47 Loan	\$100.00	\$100.00	\$100.00	\$100.00
Gov. Office Cyber Security Grant	\$0.00	\$0.00	\$0.00	\$0.00
Act 47 & Other Grants	\$15,000.00	\$0.00	\$0.00	\$0.00
FEMA Emerg. Pmts	\$100,000.00	\$0.00	\$0.00	\$0.00
Recycling Grant	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
Act 13 Unconventional Gas Well Fund Usage	\$0.00	\$0.00	\$0.00	\$0.00
FEMA Payments - SAFER Grant	\$0.00	\$0.00	\$0.00	\$0.00
School Resource Officer Reimbursement	\$285,866.00	\$200,000.00	\$200,000.00	\$200,000.00
Prior Year School Resourse Officer Reimbur.	\$100.00	\$100.00	\$100.00	\$100.00
Total	\$4,251,066.00	\$4,248,200.00	\$4,149,200.00	\$4,149,200.00
PILOT's				
	\$250,000.00	\$206,000.00	\$206,000.00	\$206,000.00

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Departmental Earnings				
Parking Meters	\$6,500.00	\$3,000.00	\$3,000.00	\$3,000.00
Board of Zoning/Planning Commission	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00
Pave Cuts - PAWC	\$83,000.00	\$200,000.00	\$200,000.00	\$200,000.00
Pave Cuts - UGI	\$245,000.00	\$175,000.00	\$175,000.00	\$175,000.00
Pave Cuts - Other	\$27,500.00	\$27,500.00	\$27,500.00	\$27,500.00
Reports - Fire/Police	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
Fire/Police Alarms	\$62,500.00	\$62,500.00	\$62,500.00	\$62,500.00
Total	\$447,000.00	\$491,700.00	\$491,700.00	\$491,700.00
User Fees	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Misc. Revenue/Cable TV				
Other - Not Classified	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
PA LCB License Fee's	\$67,500.00	\$67,500.00	\$67,500.00	\$67,500.00
CATV Revenue	\$975,000.00	\$975,000.00	\$975,000.00	\$975,000.00
Donated Revenue	\$100.00	\$1,000.00	\$1,000.00	\$1,000.00
Other Financing Source	\$100.00	\$100.00	\$100.00	\$100.00
Other Financing Source - Small Cell Towers	\$100,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Market Based Rev. Opportunities	\$100.00	\$100.00	\$100.00	\$100.00
Ice Box Development Repayment	\$1,000.00	\$0.00	\$0.00	\$0.00
14 Bond Issuance	\$0.00	\$0.00	\$0.00	\$0.00
16 Bond Issuance	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Assets	\$1,520,823.69	\$182,000.00	\$182,000.00	\$182,000.00
17 Bond Issuance	\$0.00	\$0.00	\$0.00	\$0.00
18 Bond Issuance	\$0.00	\$0.00	\$0.00	\$0.00
19 Bond Issuance	\$0.00	\$0.00	\$0.00	\$0.00
20 Bond Issuance	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Proceeds from Refinancing	\$0.00	\$0.00	\$0.00	\$3,772,248.05
Total	\$2,765,623.69	\$1,476,700.00	\$1,476,700.00	\$5,248,948.05

City of Scranton - 2021 Budget
Revenue Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Interfund Transfers				
Transfers - Other Funds	\$7,059,450.00	\$7,059,450.00	\$7,059,450.00	\$7,059,450.00
Transfers - Liquid Fuels	\$2,339,451.00	\$2,339,451.00	\$2,339,451.00	\$2,339,451.00
Contingency - Revenue Loss Protection	\$0.00	\$4,406,000.00	\$4,600,000.00	\$0.00
Total	\$9,398,901.00	\$13,804,901.00	\$13,998,901.00	\$9,398,901.00
TAN's				
Series A	\$12,750,000.00	\$12,200,000.00	\$12,200,000.00	\$12,200,000.00
Series B	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$12,750,000.00	\$12,200,000.00	\$12,200,000.00	\$12,200,000.00

City of Scranton - 2021 Budget
Expenditure Cover Sheet

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments	
Office of the Mayor	\$173,033.48	\$246,085.00	\$246,085.00	\$176,085.00	
Police Department	\$25,134,115.10	\$25,142,135.97	\$25,355,616.90	\$25,324,648.16	
Fire Department	\$24,826,288.17	\$26,131,874.01	\$26,131,874.01	\$26,120,574.45	
City Council/City Clerk	\$346,037.56	\$351,818.27	\$351,818.27	\$348,818.27	
City Controller	\$295,155.03	\$305,428.23	\$305,428.23	\$305,428.23	
Business Administration	\$11,251,414.28	\$11,486,427.22	\$11,606,427.22	\$11,427,161.23	
OECD	\$0.00	\$57,158.20	\$57,158.20	\$43,158.20	
Licenses, Inspections & Permits	\$2,033,583.29	\$2,024,059.37	\$2,004,059.37	\$1,964,476.71	
Dept. of Neighborhoods, Parks, Rec.	\$0.00	\$142,187.01	\$142,187.01	\$0.00	
Law Department	\$553,000.00	\$728,500.00	\$728,500.00	\$711,500.00	
Dept. of Public Works	\$13,606,766.48	\$13,164,586.25	\$13,195,050.15	\$13,128,050.15	
Parks & Recreation	\$1,598,515.06	\$638,398.41	\$639,959.35	\$786,511.36	
Single Tax Office	\$1,384,860.93	\$1,389,169.47	\$1,389,169.47	\$1,389,169.47	
Non-Departmental Expenditures	\$34,001,590.92	\$32,873,650.49	\$32,700,172.49	\$32,800,172.49	
	\$115,204,360.30	\$114,681,477.90	\$114,853,505.67	\$114,525,753.72	-\$327,751.95

City of Scranton - 2021 Budget
Expenditure Detail

2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
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Office of the Mayor

Compensation

Standard Salary	\$146,085.00	\$216,085.00	\$216,085.00	\$146,085.00
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$146,085.00	\$216,085.00	\$216,085.00	\$146,085.00

Operating Expenses

Dues and Subscriptions	\$24,348.48	\$30,000.00	\$30,000.00	\$30,000.00
Stationary/Office Supplies	\$100.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Travel & Lodging	\$2,500.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$26,948.48	\$30,000.00	\$30,000.00	\$30,000.00

Mayor Total	\$173,033.48	\$246,085.00	\$246,085.00	\$176,085.00
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City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Police Department				
<u>Compensation</u>				
Standard Salary	\$10,790,552.79	\$11,091,878.97	\$11,281,739.90	\$11,250,771.16
Other Salary	\$350,000.00	\$350,000.00	\$350,000.00	\$350,000.00
Longevity	\$872,919.00	\$872,919.00	\$872,919.00	\$872,919.00
Overtime Salary	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00
Court Appearance Salary	\$174,400.00	\$176,580.00	\$176,580.00	\$176,580.00
Uniform Allowance	\$115,850.00	\$115,850.00	\$115,850.00	\$115,850.00
Health Insurance (Police)	\$6,525,933.31	\$6,562,230.00	\$6,562,230.00	\$6,562,230.00
Life/Disability Insurance	\$150,634.00	\$150,634.00	\$150,634.00	\$150,634.00
City 10% Early Retirement	\$133,030.00	\$140,000.00	\$140,000.00	\$140,000.00
City Pension	\$4,163,946.00	\$4,306,814.00	\$4,306,814.00	\$4,306,814.00
Police Education Allowance	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Social Security	\$346,230.00	\$346,230.00	\$346,230.00	\$346,230.00
Total	\$24,373,495.10	\$24,863,135.97	\$25,052,996.90	\$25,022,028.16
<u>Operating Expenses</u>				
Professional Service	\$45,000.00	\$33,750.00	\$33,750.00	\$33,750.00
Services & Maintenance Fee	\$77,500.00	\$78,000.00	\$78,000.00	\$78,000.00
Dues and Subscriptions	\$3,150.00	\$1,000.00	\$1,000.00	\$1,000.00
Misc. Services/Not classified	\$1,750.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$2,750.00	\$0.00	\$0.00	\$0.00
Guns & Ammunition	\$43,500.00	\$20,000.00	\$20,000.00	\$20,000.00
Special Ops. Ammunition	\$0.00	\$0.00	\$23,620.00	\$23,620.00
Materials/Supplies	\$21,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Travel & Lodging	\$4,250.00	\$2,000.00	\$2,000.00	\$2,000.00
Training & Certification	\$50,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Capital Expenditures	\$435,000.00	\$0.00	\$0.00	\$0.00
Maint. Comm. Equip.	\$7,350.00	\$7,250.00	\$7,250.00	\$7,250.00
SPCA Animal Control	\$69,370.00	\$52,000.00	\$52,000.00	\$52,000.00
Total	\$760,620.00	\$279,000.00	\$302,620.00	\$302,620.00
Police Department Total	\$25,134,115.10	\$25,142,135.97	\$25,355,616.90	\$25,324,648.16

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Fire Department				
<u>Compensation</u>				
Standard Salary	\$10,311,498.97	\$10,574,854.30	\$10,574,854.30	\$10,563,554.74
Other Salary	\$205,000.00	\$510,000.00	\$510,000.00	\$510,000.00
Longevity	\$736,942.09	\$758,856.71	\$758,856.71	\$758,856.71
Overtime Salary	\$325,000.00	\$300,000.00	\$300,000.00	\$300,000.00
Uniform Allowance	\$98,550.00	\$100,740.00	\$100,740.00	\$100,740.00
Health Insurance (Police)	\$5,964,788.16	\$5,995,028.00	\$5,995,028.00	\$5,995,028.00
Life/Disability Insurance	\$141,521.00	\$141,521.00	\$141,521.00	\$141,521.00
City 10% Early Retirement	\$122,932.95	\$100,000.00	\$100,000.00	\$100,000.00
City Pension	\$6,288,055.00	\$7,453,174.00	\$7,453,174.00	\$7,453,174.00
Total	\$24,194,288.17	\$25,934,174.01	\$25,934,174.01	\$25,922,874.45
<u>Operating Expenses</u>				
Professional Service	\$32,500.00	\$30,000.00	\$30,000.00	\$30,000.00
Services & Maintenance Fee	\$12,250.00	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$1,000.00	\$0.00	\$0.00	\$0.00
Clean Air Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
Bldg/Repair-Supply Maint.	\$12,750.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$7,250.00	\$8,000.00	\$8,000.00	\$8,000.00
Travel & Lodging	\$2,500.00	\$0.00	\$0.00	\$0.00
Air Packs/Rehab Supplies	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Training & Certification	\$95,000.00	\$101,000.00	\$101,000.00	\$101,000.00
Capital Expenditures	\$395,000.00	\$0.00	\$0.00	\$0.00
Maint. Comm. Equip.	\$5,250.00	\$0.00	\$0.00	\$0.00
Maintenance/Equipment	\$1,000.00	\$13,700.00	\$13,700.00	\$13,700.00
General Equipment	\$62,500.00	\$40,000.00	\$40,000.00	\$40,000.00
Total	\$632,000.00	\$197,700.00	\$197,700.00	\$197,700.00
Fire Department Total	\$24,826,288.17	\$26,131,874.01	\$26,131,874.01	\$26,120,574.45

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
City Council/City Clerk				
<u>Compensation</u>				
Standard Salary	\$239,756.27	\$245,536.27	\$245,536.27	\$242,536.27
Other Salary	\$500.00	\$500.00	\$500.00	\$500.00
Longevity	\$4,031.29	\$4,032.00	\$4,032.00	\$4,032.00
Overtime Salary	\$500.00	\$500.00	\$500.00	\$500.00
Total	\$244,787.56	\$250,568.27	\$250,568.27	\$247,568.27
<u>Operating Expenses</u>				
Professional Service	\$52,500.00	\$52,500.00	\$52,500.00	\$52,500.00
Services & Maintenance Fee	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00
Printing & Binding	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00
Advertising	\$27,500.00	\$27,500.00	\$27,500.00	\$27,500.00
Rental Vehicles/Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$500.00	\$500.00	\$500.00	\$500.00
Travel & Lodging	\$0.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$101,250.00	\$101,250.00	\$101,250.00	\$101,250.00
Council/City Clerk Total	\$346,037.56	\$351,818.27	\$351,818.27	\$348,818.27

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
City Controller				
<u>Compensation</u>				
Standard Salary	\$253,010.39	\$258,208.59	\$258,208.59	\$258,208.59
Other Salary	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Longevity	\$3,569.64	\$3,569.64	\$3,569.64	\$3,569.64
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$257,580.03	\$262,778.23	\$262,778.23	\$262,778.23
<u>Operating Expenses</u>				
Professional Service	\$35,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Services & Maintenance Fee	\$0.00	\$0.00	\$0.00	\$0.00
Printing & Binding	\$200.00	\$200.00	\$200.00	\$200.00
Postage & Freight	\$125.00	\$200.00	\$200.00	\$200.00
Dues and Subscriptions	\$500.00	\$500.00	\$500.00	\$500.00
Stationary/Office Supplies	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Travel & Lodging	\$750.00	\$750.00	\$750.00	\$750.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$37,575.00	\$42,650.00	\$42,650.00	\$42,650.00
City Controller Total	\$295,155.03	\$305,428.23	\$305,428.23	\$305,428.23

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin.	2021 Council
Business Administration				
<i>Administration</i>				
<i>Compensation</i>				
Standard Salary	\$377,569.78	\$412,569.58	\$412,569.58	\$412,569.58
Other Salary	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Longevity	\$3,478.04	\$3,478.04	\$3,478.04	\$3,478.04
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance (Clerical)	\$1,608,199.65	\$1,617,610.00	\$1,617,610.00	\$1,617,610.00
Health Insurance (Non Union)	\$1,460,593.87	\$1,471,624.00	\$1,471,624.00	\$1,471,624.00
Life/Disability Insurance	\$54,750.00	\$54,750.00	\$54,750.00	\$54,750.00
City Pension	\$837,531.00	\$720,942.00	\$720,942.00	\$720,942.00
Social Security	\$235,000.00	\$235,000.00	\$235,000.00	\$235,000.00
Unemployment Insurance	\$15,000.00	\$250,000.00	\$250,000.00	\$250,000.00
Total	\$4,596,122.34	\$4,769,973.62	\$4,769,973.62	\$4,769,973.62
<i>Operating Expenses</i>				
Professional Service	\$225,000.00	\$220,000.00	\$220,000.00	\$220,000.00
Services & Maintenance Fee	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Printing & Binding	\$500.00	\$500.00	\$500.00	\$500.00
Postage & Freight	\$37,500.00	\$25,000.00	\$25,000.00	\$25,000.00
Advertising	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00
Dues and Subscriptions	\$1,100.00	\$600.00	\$600.00	\$600.00
Stationary/Office Supplies	\$12,750.00	\$15,000.00	\$15,000.00	\$15,000.00
Materials/Supplies	\$600.00	\$500.00	\$500.00	\$500.00
Travel & Lodging	\$2,500.00	\$1,000.00	\$1,000.00	\$1,000.00
Training & Certification	\$1,500.00	\$0.00	\$0.00	\$0.00
Self Insurance	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Maintenance/Leases	\$0.00	\$0.00	\$0.00	\$0.00
Operating Transfers Workers Comp	\$3,109,811.00	\$2,955,129.00	\$2,955,129.00	\$2,955,129.00
Bank Fees and Charges	\$10,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Total	\$3,520,011.00	\$3,356,479.00	\$3,356,479.00	\$3,356,479.00
<i>Administration Total</i>	\$8,116,133.34	\$8,126,452.62	\$8,126,452.62	\$8,126,452.62

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Human Resources</i>				
<u><i>Compensation</i></u>				
Standard Salary	\$214,185.71	\$260,201.34	\$260,201.34	\$216,935.35
Other Salary	\$7,500.00	\$17,400.00	\$137,400.00	\$17,400.00
Longevity	\$3,877.35	\$0.00	\$0.00	\$0.00
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$225,563.06	\$277,601.34	\$397,601.34	\$234,335.35
<u><i>Operating Expenses</i></u>				
Professional Service	\$130,000.00	\$200,000.00	\$200,000.00	\$200,000.00
Stationary/Office Supplies	\$750.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$500.00	\$100.00	\$100.00	\$100.00
Travel & Lodging	\$1,250.00	\$0.00	\$0.00	\$0.00
Training & Certification	\$2,500.00	\$20,000.00	\$20,000.00	\$20,000.00
Liability/Casualty Insurance	\$1,175,000.00	\$1,351,250.00	\$1,351,250.00	\$1,351,250.00
Personel Cost Adjustment	\$4,750.00	\$5,000.00	\$5,000.00	\$5,000.00
Total	\$1,314,750.00	\$1,576,350.00	\$1,576,350.00	\$1,576,350.00
<i>Human Resources Total</i>	\$1,540,313.06	\$1,853,951.34	\$1,973,951.34	\$1,810,685.35

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
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Information Technology

Compensation

Standard Salary	\$157,750.00	\$259,900.00	\$259,900.00	\$258,900.00
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$0.00	\$0.00	\$0.00	\$0.00
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$157,750.00	\$259,900.00	\$259,900.00	\$258,900.00

Operating Expenses

Professional Service	\$145,000.00	\$245,000.00	\$245,000.00	\$245,000.00
Services & Maintenance Fee	\$95,000.00	\$123,000.00	\$123,000.00	\$123,000.00
Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$95,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Travel & Lodging	\$1,000.00	\$0.00	\$0.00	\$0.00
Telephone	\$245,000.00	\$265,000.00	\$265,000.00	\$265,000.00
Training & Certification	\$32,500.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$590,000.00	\$350,000.00	\$350,000.00	\$350,000.00
Equipment Maintenance/Leases	\$92,500.00	\$70,000.00	\$70,000.00	\$70,000.00
Total	\$1,297,500.00	\$1,103,000.00	\$1,103,000.00	\$1,103,000.00
<i>IT Total</i>	\$1,455,250.00	\$1,362,900.00	\$1,362,900.00	\$1,361,900.00

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Treasury</i>				
<i>Compensation</i>				
Standard Salary	\$117,813.02	\$139,468.26	\$139,468.26	\$124,468.26
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$3,654.86	\$3,655.00	\$3,655.00	\$3,655.00
Overtime Salary	\$250.00	\$0.00	\$0.00	\$0.00
Total	\$121,717.88	\$143,123.26	\$143,123.26	\$128,123.26
<i>Operating Expenses</i>				
Professional Service	\$2,500.00	\$0.00	\$0.00	\$0.00
Advertising	\$0.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$12,500.00	\$0.00	\$0.00	\$0.00
Travel & Lodging	\$0.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Tax & Misc Refunds	\$2,500.00	\$0.00	\$0.00	\$0.00
Tax Collection Committee	\$500.00	\$0.00	\$0.00	\$0.00
Total	\$18,000.00	\$0.00	\$0.00	\$0.00
<i>Treasury Total</i>	\$139,717.88	\$143,123.26	\$143,123.26	\$128,123.26
Business Admin. Total	\$11,251,414.28	\$11,486,427.22	\$11,606,427.22	\$11,427,161.23

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
OECD				
Standard Salary	\$635,912.35	\$646,678.55	\$646,678.55	\$632,678.55
HUD Reimbursemnet	\$635,912.35	\$589,520.35	\$589,520.35	\$589,520.35
OECD Total	\$0.00	\$57,158.20	\$57,158.20	\$43,158.20

Licenses, Inspections & Permits

Licenses, Inspections & Permits

Compensation

Standard Salary	\$820,456.97	\$736,971.54	\$736,971.54	\$733,347.66
Other Salary	\$0.00	\$20,000.00	\$0.00	\$0.00
Longevity	\$15,447.27	\$0.00	\$0.00	\$0.00
Overtime Salary	\$2,500.00	\$500.00	\$500.00	\$500.00
Uniform Allowance	\$13,000.00	\$11,100.00	\$11,100.00	\$11,100.00
Total	\$851,404.24	\$768,571.54	\$748,571.54	\$744,947.66

Operating Expenses

Professional Service	\$50,000.00	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$500.00	\$500.00	\$500.00	\$500.00
Materials/Supplies	\$500.00	\$100.00	\$100.00	\$100.00
Travel & Lodging	\$1,000.00	\$0.00	\$0.00	\$0.00
Training & Certification	\$1,000.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$12,750.00	\$10,000.00	\$10,000.00	\$10,000.00
Maint. Comm. Equip.	\$250.00	\$250.00	\$250.00	\$250.00
Building Demolition	\$145,000.00	\$200,000.00	\$200,000.00	\$170,000.00
Total	\$211,000.00	\$210,850.00	\$210,850.00	\$180,850.00

LIP's Total \$1,062,404.24 \$979,421.54 \$959,421.54 \$925,797.66

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Buildings</i>				
<i>Compensation</i>				
Standard Salary	\$110,903.74	\$116,862.52	\$116,862.52	\$110,903.74
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$7,025.31	\$7,025.31	\$7,025.31	\$7,025.31
Overtime Salary	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Uniform Allowance	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Total	\$120,429.05	\$126,387.83	\$126,387.83	\$120,429.05
<i>Operating Expenses</i>				
Professional Service	\$2,500.00	\$20,000.00	\$20,000.00	\$20,000.00
Services & Maintenance Fee	\$0.00	\$0.00	\$0.00	\$0.00
BLDG/Repair Supply Maint.	\$137,500.00	\$187,500.00	\$187,500.00	\$187,500.00
Small Tools/Shop Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Travel & Lodging	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Charges	\$0.00	\$0.00	\$0.00	\$0.00
UGI - Gas	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
PAWC - Water	\$435,000.00	\$435,000.00	\$435,000.00	\$435,000.00
Electrical	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Building Supplies	\$750.00	\$750.00	\$750.00	\$750.00
Total	\$850,750.00	\$918,250.00	\$918,250.00	\$918,250.00
<i>Building Total</i>	\$971,179.05	\$1,044,637.83	\$1,044,637.83	\$1,038,679.05
LIP's/Building Total	\$2,033,583.29	\$2,024,059.37	\$2,004,059.37	\$1,964,476.71

City of Scranton - 2021 Budget
Expenditure Detail

2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
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Dept. of Neighborhoods, Parks, Rec.

Compensation

Standard Salary	\$0.00	\$140,687.01	\$140,687.01	\$0.00
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$0.00	\$0.00	\$0.00	\$0.00
Overtime Salary	\$0.00	\$0.00	\$0.00	\$0.00
Uniform Allowance	\$0.00	\$1,500.00	\$1,500.00	\$0.00
Total	\$0.00	\$142,187.01	\$142,187.01	\$0.00

Law Department

Compensation

Standard Salary	\$317,500.00	\$324,500.00	\$324,500.00	\$309,500.00
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$0.00	\$0.00	\$0.00	\$0.00
Overtime Salary	\$0.00	\$2,000.00	\$2,000.00	\$0.00
Total	\$317,500.00	\$326,500.00	\$326,500.00	\$309,500.00

Operating Expenses

Professional Service	\$225,000.00	\$400,000.00	\$400,000.00	\$400,000.00
Services & Maintenance Fee	\$2,000.00	\$0.00	\$0.00	\$0.00
Dues and Subscriptions	\$3,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Stationary/Office Supplies	\$500.00	\$0.00	\$0.00	\$0.00
Materials/Supplies	\$500.00	\$0.00	\$0.00	\$0.00
Travel & Lodging	\$2,500.00	\$0.00	\$0.00	\$0.00
Training & Certification	\$2,000.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$235,500.00	\$402,000.00	\$402,000.00	\$402,000.00

Law Dept. Total	\$553,000.00	\$728,500.00	\$728,500.00	\$711,500.00
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City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Dept. of Public Works				
<i>Administration</i>				
<i>Compensation</i>				
Standard Salary	\$219,919.82	\$290,544.87	\$290,544.87	\$273,544.87
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$8,054.49	\$8,055.00	\$8,055.00	\$8,055.00
Overtime Salary	\$250.00	\$250.00	\$2,250.00	\$2,250.00
Health Insurance (DPW)	\$2,118,394.24	\$2,130,313.95	\$2,130,313.95	\$2,130,313.95
Life/Disability Insurance	\$0.00	\$0.00	\$0.00	\$0.00
I.A.M. Pension	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00
Social Security	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00
Total	\$3,296,618.55	\$3,379,163.82	\$3,381,163.82	\$3,364,163.82
 <i>Operating Expenses</i>				
Professional Service	\$2,500.00	\$2,500.00	\$7,500.00	\$7,500.00
Services & Maintenance Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Stationary/Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
PPE Clothing & Equipment	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
Travel & Lodging	\$500.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Maint. Comm. Equip.	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Maint. Superfund Site	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Flood Protection System Maint.	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
Total	\$294,500.00	\$299,000.00	\$304,000.00	\$304,000.00
 <i>Admin. Total</i>	 \$3,591,118.55	 \$3,678,163.82	 \$3,685,163.82	 \$3,668,163.82

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Engineering</i>				
<i>Compensation</i>				
Standard Salary	\$116,260.07	\$230,479.03	\$233,275.80	\$183,275.80
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$4,065.06	\$4,065.06	\$4,065.06	\$4,065.06
Overtime Salary	\$5,500.00	\$5,500.00	\$3,500.00	\$3,500.00
Uniform Allowance	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Total	\$128,825.13	\$243,044.09	\$243,840.86	\$193,840.86
<i>Operating Expenses</i>				
Professional Service	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Services & Maintenance Fee	\$500.00	\$500.00	\$500.00	\$500.00
Misc. Services - Not Classified	\$0.00	\$0.00	\$0.00	\$0.00
Stationary/Office Supplies	\$100.00	\$100.00	\$100.00	\$100.00
Materials/Supplies	\$250.00	\$250.00	\$250.00	\$250.00
Training & Certification	\$500.00	\$500.00	\$500.00	\$500.00
Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$76,350.00	\$76,350.00	\$76,350.00	\$76,350.00
<i>Engineering Total</i>	\$205,175.13	\$319,394.09	\$320,190.86	\$270,190.86

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Highways</i>				
<u><i>Compensation</i></u>				
Standard Salary	\$1,278,248.92	\$1,326,383.29	\$1,350,022.90	\$1,350,022.90
Other Salary	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Longevity	\$86,302.86	\$88,029.00	\$88,029.00	\$88,029.00
Overtime Salary	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00
Uniform Allowance	\$11,340.00	\$11,340.00	\$11,340.00	\$11,340.00
Total	\$1,555,891.78	\$1,605,752.29	\$1,629,391.90	\$1,629,391.90
<u><i>Operating Expenses</i></u>				
Services & Maintenance Fee	\$0.00	\$0.00	\$0.00	\$0.00
Rental Vehicles & Equipment	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00
Stationary/Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Construction-Paving Material	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Paint/Sign Material	\$20,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Parks & Rec. Supplies	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Materials/Supplies (Misc)	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Salt	\$475,000.00	\$475,000.00	\$475,000.00	\$475,000.00
Street Lighting	\$230,000.00	\$230,000.00	\$230,000.00	\$230,000.00
Street Light Service/Maint.	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Traffic Signal Electric/Maint.	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00
Capital Expenditures	\$210,000.00	\$0.00	\$0.00	\$0.00
Roadway Resurfacing	\$850,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Total	\$2,340,000.00	\$2,310,000.00	\$2,260,000.00	\$2,260,000.00
<i>Highways Total</i>	\$3,895,891.78	\$3,915,752.29	\$3,889,391.90	\$3,889,391.90

City of Scranton - 2021 Budget
Expenditure Detail

2020

2021 (Proposed)

**2021 Admin.
Amendments**

**2021 Council
Amendments**

Refuse

Compensation

Standard Salary	\$2,259,558.61	\$2,212,558.61	\$2,256,783.41	\$2,256,783.41
Other Salary	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Longevity	\$39,096.67	\$39,879.00	\$39,879.00	\$39,879.00
Overtime Salary	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00
Uniform Allowance	\$19,320.00	\$19,320.00	\$19,320.00	\$19,320.00
Total	\$2,522,975.28	\$2,476,757.61	\$2,520,982.41	\$2,520,982.41

Operating Expenses

Rental Vehicles & Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Medical, Chem, Lab Sup	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Supplies (Misc)	\$1,000.00	\$1,912.70	\$1,912.70	\$1,912.70
Travel & Lodging	\$1,000.00	\$0.00	\$0.00	\$0.00
Landfill	\$1,410,000.00	\$1,410,000.00	\$1,410,000.00	\$1,410,000.00
Capital Expenditures	\$235,000.00	\$0.00	\$0.00	\$0.00
Recycling	\$350,000.00	\$60,000.00	\$60,000.00	\$60,000.00
Total	\$1,997,000.00	\$1,471,912.70	\$1,471,912.70	\$1,471,912.70

<i>Refuse Total</i>	\$4,519,975.28	\$3,948,670.31	\$3,992,895.11	\$3,992,895.11
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City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Garages</i>				
<u><i>Compensation</i></u>				
Standard Salary	\$372,358.74	\$372,358.74	\$377,161.46	\$377,161.46
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Longevity	\$31,887.00	\$31,887.00	\$31,887.00	\$31,887.00
Overtime Salary	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Uniform Allowance	\$3,360.00	\$3,360.00	\$3,360.00	\$3,360.00
Total	\$432,605.74	\$432,605.74	\$437,408.46	\$437,408.46
<u><i>Operating Expenses</i></u>				
Professional Services	\$0.00	\$0.00	\$0.00	\$0.00
Services & Maintenance Fee	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Services	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Stationary/Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Gas, Oil, Lubricants	\$350,000.00	\$350,000.00	\$350,000.00	\$350,000.00
Equip/ Vehicle Rep./Maint.	\$375,000.00	\$360,000.00	\$360,000.00	\$360,000.00
Small Tools/ Shop Supplies	\$16,500.00	\$10,000.00	\$10,000.00	\$10,000.00
Materials/Supplies (Misc)	\$49,500.00	\$49,500.00	\$49,500.00	\$49,500.00
Tires	\$90,500.00	\$90,500.00	\$90,500.00	\$90,500.00
Travel & Lodging	\$500.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$70,000.00	\$0.00	\$0.00	\$0.00
Maintenance (Preventative)	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Total	\$962,000.00	\$870,000.00	\$870,000.00	\$870,000.00
<i>Garages Total</i>	\$1,394,605.74	\$1,302,605.74	\$1,307,408.46	\$1,307,408.46
DPW Total	\$13,606,766.48	\$13,164,586.25	\$13,195,050.15	\$13,128,050.15

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Parks & Recreation				
<u>Compensation</u>				
Standard Salary	\$424,573.42	\$328,021.41	\$334,582.35	\$431,134.36
Other Salary	\$165,000.00	\$165,000.00	\$165,000.00	\$215,000.00
Longevity	\$21,751.64	\$22,187.00	\$22,187.00	\$22,187.00
Overtime Salary	\$45,000.00	\$45,000.00	\$40,000.00	\$40,000.00
Uniform Allowance	\$2,940.00	\$2,940.00	\$2,940.00	\$2,940.00
Total	\$659,265.06	\$563,148.41	\$564,709.35	\$711,261.36
<u>Operating Expenses</u>				
Misc. Services -Non Classified	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Stationary/Office Supplies	\$500.00	\$0.00	\$0.00	\$0.00
BLGD./Repair-Supply Maint.	\$15,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Medical, Chem., Lab Supply	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Small Tools/Shop Supplies	\$500.00	\$0.00	\$0.00	\$0.00
Parks/Recreation Supplies	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
Travel & Lodging	\$250.00	\$250.00	\$250.00	\$250.00
Perfoming Arts	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00
Spring/Summer Programs	\$3,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Capital Expenditures	\$875,000.00	\$0.00	\$0.00	\$0.00
Maint. Comm. Equip.	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$939,250.00	\$75,250.00	\$75,250.00	\$75,250.00
Parks & Rec. Total	\$1,598,515.06	\$638,398.41	\$639,959.35	\$786,511.36

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
Single Tax Office				
<i>Compensation</i>				
Standard Salary	\$414,956.47	\$414,956.47	\$414,956.47	\$414,956.47
Other Salary	\$0.00	\$0.00	\$0.00	\$0.00
Overtime Salary	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00
Health Insurance (STO)	\$966,154.46	\$970,463.00	\$970,463.00	\$970,463.00
STO Total	\$1,384,860.93	\$1,389,169.47	\$1,389,169.47	\$1,389,169.47

Non-Departmental Expenditures

Boards, Commisions, Non-Profits

Cultural Center	\$0.00	\$0.00	\$0.00	\$0.00
Intern Staffing	\$0.00	\$120,000.00	\$0.00	\$0.00
Zoning Board	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Everhart	\$37,500.00	\$0.00	\$0.00	\$37,500.00
Scranton Plan	\$100,000.00	\$0.00	\$0.00	\$0.00
Scranton Tomorrow	\$225,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Shade Tree Commission	\$175,000.00	\$75,000.00	\$75,000.00	\$75,000.00
St. Cats & Dogs	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Mayor's 504 Task Force	\$1,000.00	\$0.00	\$0.00	\$0.00
Civil Service Commission	\$25,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Human Relations Commission	\$1,000.00	\$5,000.00	\$5,000.00	\$5,000.00
EC TV	\$10,000.00	\$20,000.00	\$120,000.00	\$120,000.00
Mayors Arts Council	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00
Independent Police Review Board	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00
LHVA Trail Maintenance	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Ethics Board	\$25,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Boards, Comm., Nonprofits Total	\$657,000.00	\$392,500.00	\$372,500.00	\$422,500.00

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Principle & Interest, Loans</i>				
Tan Series	\$12,128,195.00	\$12,200,000.00	\$12,200,000.00	\$12,200,000.00
Tan Interest	\$446,250.00	\$200,000.00	\$146,522.00	\$146,522.00
Debt Service - Street Lights	\$452,541.66	\$423,349.00	\$423,349.00	\$423,349.00
Debt Service - Guarenteed Energy Saving	\$156,894.74	\$144,997.96	\$144,997.96	\$144,997.96
Debt Serv. - FDM Revolving Aid Loan	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Debt Serv. - '16 Redev. Auth. Series AA	\$888,012.50	\$890,462.50	\$890,462.50	\$890,462.50
Debt Serv. -19-20 GO Bonds Building	\$1,000.00	\$0.00	\$0.00	\$0.00
Debt Serv. -'17 Gen. Obligation Refundin	\$3,231,000.00	\$3,230,750.00	\$3,230,750.00	\$3,230,750.00
Debt '18 Taxable Series	\$6,559,450.00	\$6,558,225.00	\$6,558,225.00	\$6,558,225.00
Debt Serv. - '16 Redev. Auth. Series A	\$3,620,500.00	\$3,641,250.00	\$3,641,250.00	\$3,641,250.00
Debt Serv. -16 Gen. Obligation Notes	\$1,878,000.00	\$1,875,000.00	\$1,875,000.00	\$1,875,000.00
Principle & Interest, Loans Total	\$29,461,843.90	\$29,264,034.46	\$29,210,556.46	\$29,210,556.46
<i>Lease Payments</i>				
Debt Serv. -Lease of Refuse Packers	\$218,147.96	\$218,147.96	\$218,147.96	\$218,147.96
Debt Serv. -Lease of KME Engine #4	\$49,849.00	\$0.00	\$0.00	\$0.00
Debt Serv. -Lease John Deer Wheel Load	\$25,851.02	\$25,851.02	\$25,851.02	\$25,851.02
Debt Serv. - Lease Law Enfor. Mgmt. Sys	\$0.00	\$0.00	\$0.00	\$0.00
Debt	\$0.00	\$0.00	\$0.00	\$0.00
Debt Serv. -Esco Lease Building	\$100,000.00	\$0.00	\$0.00	\$0.00
DebtServ. - Lease of Ford Trucks '16	\$53,925.94	\$53,925.94	\$53,925.94	\$53,925.94
Debt Serv. - PIB Loan	\$244,811.66	\$244,811.66	\$244,811.66	\$244,811.66
Debt Serv. -Lease Street Lights	\$429,767.00	\$416,307.00	\$416,307.00	\$416,307.00
Platform Truck Lease	\$102,156.57	\$102,156.57	\$102,156.57	\$102,156.57
Debt Serv. - M&T Lease Refuse Packer	\$89,937.87	\$89,937.87	\$89,937.87	\$89,937.87
Total Lease Payments	\$1,314,447.02	\$1,151,138.02	\$1,151,138.02	\$1,151,138.02

City of Scranton - 2021 Budget
Expenditure Detail

	2020	2021 (Proposed)	2021 Admin. Amendments	2021 Council Amendments
<i>Unpaid Bills/Court Awards</i>				
Contingency	\$400,000.00	\$400,000.00	\$400,000.00	\$400,000.00
OECD Contingency	\$244,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Unencumbered Expenses (Prior Year)	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00
Court Awards	\$500,000.00	\$800,000.00	\$700,000.00	\$700,000.00
Veterans Organization	\$10,000.00	\$20,000.00	\$20,000.00	\$50,000.00
OPEB Trust Fund	\$50,000.00	\$0.00	\$0.00	\$0.00
Community Centers	\$1,000.00	\$0.00	\$0.00	\$20,000.00
Targeted Expenses	\$300,000.00	\$0.00	\$0.00	\$0.00
Grant Match	\$763,300.00	\$520,978.01	\$520,978.01	\$520,978.01
Total	\$2,568,300.00	\$2,065,978.01	\$1,965,978.01	\$2,015,978.01
Total Non-Departmental Budget	\$34,001,590.92	\$32,873,650.49	\$32,700,172.49	\$32,800,172.49

City of Scranton - 2021 Budget
Salary/Staff/Dept. Adjustments

Salary Adjustments						
	2020	2021 (Proposed)	Difference	% Increase	5% Increase	Difference
City Clerk	\$54,220.00	\$60,000.00	\$5,780.00	10.66%	\$57,000.00	-\$3,000.00
Fire Chief/Emer. Management Coordinator	\$84,728.11	\$100,799.56	\$16,071.45	18.97%	\$89,500.00	-\$11,299.56
Human Resource Director	\$58,250.00	\$65,000.00	\$6,750.00	11.59%	\$61,000.00	-\$4,000.00
HR Benefits Coordinator (Union)	\$36,723.00	\$39,988.99	\$3,265.99	8.89%	\$36,723.00	-\$3,265.99
IT Director	\$61,100.00	\$65,000.00	\$3,900.00	6.38%	\$64,000.00	-\$1,000.00
Treasurer	\$47,560.00	\$65,000.00	\$17,440.00	36.67%	\$50,000.00	-\$15,000.00
OECD Director	\$53,152.00	\$70,000.00	\$16,848.00	31.70%	\$56,000.00	-\$14,000.00
LIP's Director	\$50,760.00	\$56,623.88	\$5,863.88	11.55%	\$53,000.00	-\$3,623.88
Building Maintenance (Union)	\$40,650.69	\$46,609.47	\$5,958.78	14.66%	\$40,650.69	-\$5,958.78
DPW Director	\$57,375.00	\$70,000.00	\$12,625.00	22.00%	\$60,000.00	-\$10,000.00
Recycling & Safety Supervisor (Name Change)	\$36,999.95	\$45,000.00	\$8,000.05	21.62%	\$39,000.00	-\$6,000.00
Manager/Emer. Coordinator (Title Change)	\$47,000.00	\$50,000.00	\$3,000.00	6.38%	\$49,000.00	-\$1,000.00
<i>Union Position Increases should be reflected in the CBA</i>	\$628,518.75	\$734,021.90	\$105,503.15		\$655,873.69	-\$78,148.21

<u>Staff Adjustments</u>					
	2021 Proposed	2021 Amended	Adjustment Savings		
Chief of Staff	\$70,000.00	\$0.00	Salary	\$78,148.21	
Deputy Superintendant of Police	\$100,978.22	\$70,009.48	Staff	\$248,603.74	
Confidential Admin. Asst. (HR)	\$36,000.00	\$0.00	Total Savings	\$326,751.95	
Manager (Parks)	\$46,635.00	\$0.00			
Tax Recovery Solicitor	\$15,000.00	\$0.00			
Engineering Project Manager	\$50,000.00	\$0.00			
	\$318,613.22	\$70,009.48			
NOTE: \$70,009.48 represents the salary of Regular Patrolman that was taken away with the creation of Deputy Superintendant					

City of Scranton - 2021 Budget
Salary/Staff/Dept. Adjustments

Parks Adjustment			
<u>Delete Dept. of Neighborhoods, Park & Rec.</u>	2020	21 Proposed	21 Amend
Director	\$0.00	\$50,000.00	\$0.00
Manager	\$0.00	\$46,635.00	\$0.00
Coordinator	\$0.00	\$0.00	\$0.00
Project Admin.	\$0.00	\$44,052.01	\$0.00
	\$0.00	\$140,687.01	\$0.00
<u>Additon Back in to Parks & Rec.</u>	2020	21 Proposed	21 Amend
Director	\$52,500.00	\$0.00	\$52,500.00
Project Administrator	\$44,052.01	\$0.00	\$44,052.01
	\$96,552.01	\$0.00	\$96,552.01

GRA Consulting

RECEIVED

DEC 11 2020

September 29, 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Mr. Carl Deeley
Business Administrator
City of Scranton
Department of Business Administration
City Hall
340 North Washington Avenue
Scranton, Pennsylvania 18503

Re: The City's Self-Insured Workers' Compensation Program
Reserve Analysis and Loss Forecast, Self-Insurance Renewal Application

Dear Mr. Deeley:

Gary R. Abramson, Casualty Actuarial Services ("GRA Consulting") has been retained by The City of Scranton to evaluate outstanding losses for the City's workers' compensation self-insurance program as of August 31, 2020. This analysis has been conducted to assist the administration of the City with their financial reporting requirements as well as to assist the City in their self-insurance renewal application process with the PA Bureau of Workers' Compensation.

By using the loss experience of The City of Scranton in combination with the City's own development patterns weighted with those patterns as promulgated by the Pennsylvania Bureau of Workers' Compensation, GRA Consulting has estimated the total discounted outstanding liabilities as of August 31, 2020 to be \$16,475,027. As displayed on Exhibit 4, this amount represents the sum of estimated outstanding losses discounted for future investment earnings at an annual rate of 1.50 percent.

This is a decrease of just under \$224,000 over the prior report. The predominant impacts were threefold:

1. During the previous twelve months excluding the current immature 2020/2021 program year, the self-insured program paid out \$2,159,403 in claims and related expenses, while the reported losses increased by approximately \$1,472,369 over the same time frame. This implies a decrease in the outstanding reserves for the City's self-insured program of approximately \$687,000 for policy years up through and including 2019/20.
2. The overall improving results were negatively impacted by a three quarter point decrease in the discount rate from 2.25% to 1.50%, which resulted in

Gary R. Abramson, Casualty Actuarial Services
4726 Goodwood Way, Wilmington, NC 28412
Tel. (908) 642-3031

an approximate \$780,000 hit when discounting the outstanding obligations of the City, and

3. The discontinuation of weighting the loss development factors based upon the experience of the current TPA PMA with those of the City's pre-2012 which were a combination of at least three TPA's. PMA's factors improved by 2% on the paid side and 4% on the reported loss side.

Exhibit 5 details the level of anticipated, expected claims and claims expense expenditures for the 2021 calendar year, which total \$2,517,027. This is approximately \$176,000 less than the prior review. This is impacted by the improving results of some of the more recent program years' experience.

We had a prior history of overstating the expected payouts due to two issues: the selected paid loss development factors continued to overestimate the ultimate final costs, and, two, the Bureau's position that the starting point of this exhibit should be estimated ultimate losses by program year that reflect zero potential reinsurance recoveries for any year regardless of whether or not the providing carrier is viewed as qualified or not. This has been the Bureau's position since November of 2005. We believe we have taken appropriate steps to better estimate the expected outlay for the upcoming calendar year.

The Bureau's position continues to be that the estimated ultimate losses used in Exhibit 5 to project the upcoming cash payouts in 2021 be gross of any reinsurance recoverable. As an example of the impact of this position on projecting future outlays, we have estimated that this position results in an overstatement of the expected cash payout during 2021 for the Wilding claim alone of approximately \$50,000.

Finally, as outlined in Table A, combining the expected claims to be paid in 2021 with the other expenses of the Fund as provided by the Business Administration staff, the total expenditures to the Fund for 2021 are anticipated to be \$2,955,129.

Should you have any questions or need for further clarification, please do not hesitate to contact me at (908) 642 - 3031. In the interest of complying with the PA WC Bureau's request for a timely review of the actuarial report, I have forwarded an original of this report to Lac Longson, Actuary, PA Bureau of Workers' Compensation in Harrisburg.

The invoice for our services has been forwarded electronically to Rebecca McMullen, Finance Manager for the City.

Sincerely,



Gary R. Abramson, ACAS, MAAA
Consulting Actuary

Gary R. Abramson, Casualty Actuarial Services
4726 Goodwood Way, Wilmington, NC 28412
Tel. (908) 642-0331

GRA Consulting

September 29, 2020

Mr. Lac Longson
Actuary
Commonwealth of Pennsylvania
Department of Labor & Industry
Self-Insurance and Safety Division
Bureau of Workers' Compensation
1171 S. Cameron Street
Harrisburg, PA 17104-2501

**RE: The City of Scranton
Pennsylvania Self-Insurance Renewal Application Security Requirements**

Dear Mr. Longson:

Gary R. Abramson, Casualty Actuarial Services ("GRA Consulting") has been retained by The City of Scranton to evaluate outstanding losses for the City's workers' compensation self-insurance program. This analysis has been conducted to assist the administration of the City with their annual renewal application establishing security requirements with the Pennsylvania Bureau of Workers' Compensation, Self-Insurance and Safety Division.

By using the loss experience of The City of Scranton in combination with their own historical development patterns, weighted with Pennsylvania statewide development patterns as promulgated by your Department, GRA Consulting has estimated the total discounted outstanding liabilities as of August 31, 2020 to be \$16,475,027. As displayed on Exhibit 4, this amount represents the sum of estimated outstanding losses discounted for future investment earnings at an annual rate of 1.50 percent.

The attached Table A summarizes the projected expenditures for the City's self-insured workers' compensation program for the calendar year commencing January 1, 2021. It includes estimates of the cost of claims and claim expense payments (gross of any anticipated reinsurance recoveries), claims administrative costs, general self-insurance costs and the Trust Fund operating expenses. The development of the claims liability expenses is explained within the attached synopsis; otherwise the expenses associated with 2021 are as estimated by The City based upon expected outlays. As displayed within this table, the projected annual expenditures for calendar year 2021 for all categories combined is \$2,955,129.

If you should have any questions, please do not hesitate to call me at (908) 642-031.

Sincerely,



Gary R. Abramson, ACAS, MAAA
Consulting Actuary

Enclosures

GRA: DOC: SCRANTON_SMRY_8.31.20.DOC
cc: Carl Deeley, Business Administrator

Gary R. Abramson, Casualty Actuarial Services
4726 Goodwood Way, Wilmington, NC 28412
Tel. (908) 642-3031

**The City of Scranton
Worker's Compensation**

Table A

**Projected Annual Expenditure Amounts
Calendar Year 2021**

<u>Category</u>	<u>Amount</u>
1. Claims Liability - midpoint of reasonableness range (Losses & ALAE payments, from Exhibit 5)	\$2,517,172
2. Claims Administrative Expense (PMA Claims Services annual services fee)	\$73,644
3. General Self-Insurance Expenses (Excess Reinsurance, Risk Mgmt Services, Loss Control & Special Assessments)	\$306,213
4. Trust Operating Expenses (Trust Fund fees including investment, accounting and actuarial services)	<u>\$58,100</u>
Total Projected Annual Expenditures (January 1, 2020 through December 31, 2020)	<u><u>\$2,955,129</u></u>

Table A.xls

30-Sep-20

Gary R. Abramson, Casualty Actuarial Services

THE CITY OF SCRANTON
Workers' Compensation

SYNOPSIS OF PROCEDURES

The general thrust of this analysis has involved the estimation of expected ultimate losses by program year. This is accomplished in the following fashion.

For all historical injury periods, loss development factors as promulgated by the PA Bureau of Workers' Compensation, Self-Insurance and Safety Division, are combined with the historical development patterns of The City and then applied to the most recent evaluation of losses. This link ratio approach results in the estimation of ultimate losses by program year.

This methodology parallels that employed by the Bureau with the following exceptions:

- (1) Individual large losses, if necessary, are capped at their respective per occurrence retentions, subject to the reinsurance in-force being that as provided by a licensed carrier with a financial rating of at least B+.
- (2) Reported and paid loss development procedures are utilized prior to selecting ultimate loss estimates which are based upon a 60/40 weighted average of the two procedures, and
- (3) The estimated outstanding losses as of the date of evaluation are discounted to a present value basis utilizing the underlying payment pattern of the specific losses at a yield rate representative of the U.S. 30 year Treasury Bond in effect at the time of evaluation, as specified in the PA Bureau of Workers' Compensation, Self-Insurance and Safety Division Regulations, § 125.9 (f).

A detailed explanation of the exhibits and analysis follows.

EXHIBIT 1

Sheet 1 of this exhibit provides a summary of the loss experience under analysis. The experience is that as provided by the PMA Companies, evaluated as of August 31, 2020. PMA assumed all claims administrative responsibilities from PA Claims Services as of March 1, 2013. The data displayed is the collective experience of all previous TPA's as provided to and assimilated by PMA. A comparison of the losses for accident years up through and including 2019/20, will show that during the previous twelve months, the program paid out \$2,159,403 in claims and related expenses, while the reported losses increased by approximately \$1,472,369 over the same time frame. This implies a decrease in the outstanding losses for the City's self-insured program of approximately \$687,000 for policy years up through and including 2019/20. This data has not been audited for accuracy but has been reviewed for reasonableness and consistency.

Sheet 2 of this exhibit provides basic exposure information in the form of number of employees and payroll for the current, prospective and twenty-three historical program periods. Trends in the average annual wage per employee are displayed for each year and for the collective annual history overall.

EXHIBIT 2

Exhibit 2 presents the development of the estimated ultimate losses for the respective accident periods.

Three versions of Exhibit 2 are presented – ultimate losses projected on a fully unlimited basis; ultimate loss projections limited to each policy periods specific per occurrence retention; and ultimate losses limited by the specific per occurrence retention for those reinsurers who have been approved by the Bureau as responsive reinsurers for the time periods under review.

The estimated losses of Exhibit 2, Sheets 2, 2A and 3, 3A have been presented on a limited basis. Excess insurance purchased by the City effectively limits the impact of any large loss to a specific per occurrence retention underlying the program. Column (F) identifies the critical large loss amount by accident period. Any reported claim at or exceeding this limit would effectively be subject to a special capping procedure, thereby limiting its impact on the overall obligations of the City. As of this valuation, 62 individual claims meet this criterion. This is at the same level as the prior August 2019 analysis.

From Sheet 3 & 3A of this exhibit, when the large claims are removed from this capping procedure due to the unlikely recovery of any reinsurance recoverables due from Frontier Insurance for program years 1995 and 1996 and the General Reinsurance Pappy Plan of late 1990-93, the number of critical claims declines to 32 overall. When comparing sheets 2A & 3A of this exhibit, the impact of the unresponsive reinsurance can be estimated at approximately \$6.45Million. It is Sheet 3 & 3A of this exhibit that forms the basis of the final analysis for this review.

The selected expected ultimate losses of this exhibit are based upon a 60/40 weighted average between the two loss development methodologies employed – reported & paid. Due to the influence of the City's previous and highly successful buyout program of older, open claims, it is anticipated that the estimate based solely upon paid losses would overstate the true underlying ultimate losses by program period. Therefore, while it is likely that the true ultimate losses by year will lie somewhere between the estimates developed by the two methodologies, it is expected that they will probably be more closely aligned with those of the reported methodology. This weighting methodology will continue to be closely monitored to properly reflect the reserving and payment practices of the current TPA.

Development of the selected loss development factors utilized in the projection of ultimate losses for this exhibit is explained in greater detail in the commentary underlying Appendix A.

EXHIBIT 3

Exhibit 3 develops estimated ultimate losses for the current and prospective program years by extending loss-per-exposure estimates from prior accident periods. Various averages are displayed on this exhibit and the selected average attempts to balance responsiveness to current trends with the stability inherent in reviewing several years of experience. The selected average loss rate, per \$100 of payroll, is then multiplied by the estimated payroll base for the individual years, to yield estimated expected ultimate losses for the current, relatively immature March 1, 2020 - February 28, 2021 program year as well as the forecasted results for the March 1, 2021 – February 28, 2022 accident period. The selected loss rate for accident year 2020/2021 was reduced by \$1.00 to \$10.00 overall, reflective of improving ultimate loss projections relative to increases in payroll.

Loss trends utilized in this exhibit are selections based upon insurance industry averages. The City's actual wage trend over the previous twenty-four years is supportive of the wage trend underlying this exhibit. To the extent that the City's actual underlying trends are different, a slight bias in the estimate may result. However, the excess insurance purchased by the City should limit the impact of this risk, at least from a severity viewpoint.

EXHIBIT 4

Exhibit 4 develops the estimated outstanding losses as of August 31, 2020 on both a nominal basis and a discounted basis. The estimated outstanding losses as of August 31, 2020 are calculated by subtracting the paid losses as of that date from the estimate of the limited ultimate losses derived in Exhibit 2, Sheet 3A and Exhibit 3 for program year 2020/21. The discounted outstanding losses of this exhibit were produced through the application of discount factors derived based upon the prevailing 30 year U.S. Treasury Bond rate in effect as of August 31, 2020 and the underlying payment pattern for the specific losses. In addition, there are ten large claims in the 1986/87-1988/89 program years, fourteen in the 1999/2000 through 2004/2005 program years, and one in the 2007/2007 program year, as identified in Appendix B, with paid to date amounts in excess of their underlying retention. Since Exhibit 2 has already limited these claims to a maximum of the underlying retention, any excess payments have to be backed-out in order to eliminate a double credit for reinsurance recoverable.

The discounted outstanding loss as calculated within Exhibit 4 is approximately \$225,000 less than the prior analysis. An additional \$780,000 of improvement was negated due to a three-quarter point decrease in the interest rate used to discount the outstanding obligations (from 2.25% to 1.50%).

EXHIBIT 5

Exhibit 5 develops a projection of the calendar year 2021 expected claims payments, including allocated claims expenses, for each program year under review. This exhibit simply extrapolates from the unlimited ultimate losses as previously derived for the anticipated annual expenditures commencing January 1, 2021. The projection is based upon the underlying paid loss development patterns that underlie the development of the ultimate losses by program year (attached as Appendix A, Sheets 1-5). By converting the cumulative paid factors into a percentage of losses paid at a given maturity and then comparing that percentage twelve months later, a percentage of losses expected to be paid in the upcoming twelve months can be calculated. The subsequent multiplication across program years yields an anticipated annual expenditure for calendar year 2021 of \$3,146,465. This figure is inclusive of allocated claims expenses since they are contained within the underlying loss data as presented by PMA Companies for this analysis and is further presented gross of any anticipated reinsurance recoveries.

A review of prior years' payouts has shown that this method had generally overstated the projected claims payments for the upcoming twelve months by upwards of \$500,000 to \$1,000,000. The predominant impact is due to the fact that the ultimate losses used to project the upcoming payments do not reflect potential reinsurance recoveries.

During this review, we have somewhat smoothed the impact of the historical paid loss development overstatement, yet the results of the ultimate loss projections of Exhibit 2 still show the estimates based upon the paid loss projections only are 10% higher than those of the reported methodology. Also, the unlimited expected losses in this exhibit do not reflect any potential recoveries from responsible reinsurers. It is estimated that \$4.2M of reported losses on large claims is currently excess of the various

underlying self-insured retentions and that \$3.4M of paid losses are currently excess of underlying self-insured retentions and are expected to be covered by those same responsible reinsurers.

Our mid-point of a reasonable range of estimates (\$2,517,172) results in a 20% decrease in expected costs. This selected mid-point is approximately 7% more than the actual annual average payout of the past three to four program years of approximately \$2,352,000. Based upon the average monthly payments over the past thirty-six months (\$200,000), the \$2.517M midpoint appears to be reasonable and adequate.

APPENDIX A

Appendix A presents the analysis of historical loss development patterns utilizing a variety of curve fitting techniques and display's various goodness of fit tests. Pennsylvania WC Bureau development patterns for paid and reported losses and reported claim counts have been used to supplement the City's own experience. The City's own loss development patterns are displayed in the triangulations of Sheets 1-2 & 6-7, for paid and reported losses respectively. The City's loss development experience for the six diagonals as shown are based exclusively upon that of the current TPA PMA.

PMA has been the current TPA for six and one half years and continues to aggressively settle claims and establish reasonable reserves. As such, PMA's loss development patterns could be argued as the most responsive to current conditions. However, due the somewhat limited experience of PMA (six diagonals, five point to point observations), we are currently not willing to completely base our projections upon this one source. Therefore, within this review we have weighted the City's experience as presented by PMA (40%) with the factors as promulgated by the Bureau for Public entities (60%).

Various averages of the development factors are shown, as are those of the PA Bureau of WC. The selected development factors attempt to weigh the responsiveness of the City's own experience with the stability inherent in those of the collective insurance industry in the Commonwealth of Pennsylvania for Industry Grouping 16, Public Administration entities.

The methodology described above results in final selections of paid and reported loss development factors that continue to decline over prior valuations. They will need to be closely monitored going forward but the expectation is that they will reach a plateau and level out over the coming one or two additional evaluations.

APPENDIX B

Appendix B, Sheet 1 presents the derivation of the critical reported loss amounts necessary to identify current large losses that would require special treatment under various per claim retention programs.

These critical loss amounts were used during a review of individual large losses of the City as detailed through a PMA Statement of Losses in excess of \$50,000, valued as of August 31, 2020. As mentioned previously, currently sixty-two (62) losses meet or exceed these critical amounts and are displayed individually by program year within Sheets 2 through 5 of this Appendix.

APPENDIX C

Appendix C presents the derivation of discount factors used in discounting each accident periods' outstanding liabilities. This exhibit utilizes a discount rate of 1.50% per annum in combination with the selected payment pattern underlying the paid losses. The discount rate is representative of the effective yield as of August 31, 2020 for 30 year US Treasury Bonds.

The City of Scranton
Summary of Historical Loss Experience
As of August 31, 2020

Accident Year	Maturity (months)	Number of Claims			Paid Losses (Net of Subro)	Reported Losses
		Closed	Open	Total		
03/01/79-02/28/80	498	5	1	6	\$1,305,395	\$1,310,515
03/01/80-02/28/81	486	6	1	7	\$1,812,964	\$1,822,386
03/01/81-02/28/82	474	6	1	7	\$2,215,896	\$2,271,537
03/01/82-02/28/83	462	8	1	9	\$769,476	\$818,375
03/01/83-02/28/84	450	2	1	3	\$1,680,596	\$1,755,155
03/01/84-02/28/85	438	5	0	5	\$134,535	\$134,535
03/01/85-02/28/86	426	4	0	4	\$1,307,618	\$1,307,618
03/01/86-02/28/87	414	1	2	3	\$1,474,747	\$1,540,125
03/01/87-02/28/88	402	8	1	9	\$2,437,297	\$2,468,166
03/01/88-02/28/89	390	3	6	9	\$3,254,510	\$3,766,916
03/01/89-02/28/90	378	11	0	11	\$2,001,581	\$2,001,581
03/01/90-02/28/91	366	19	1	20	\$2,839,049	\$3,121,980
03/01/91-02/28/92	354	114	4	118	\$5,750,471	\$5,893,547
03/01/92-02/28/93	342	203	0	203	\$5,270,593	\$5,270,597
03/01/93-02/28/94	330	178	3	181	\$7,835,409	\$7,963,390
03/01/94-02/28/95	318	194	0	194	\$1,815,475	\$1,815,480
03/01/95-02/28/96	306	275	2	277	\$6,908,775	\$6,927,903
03/01/96-02/28/97	294	222	1	223	\$2,610,167	\$2,754,889
03/01/97-02/28/98	282	235	1	236	\$2,281,183	\$2,298,911
03/01/98-02/28/99	270	221	0	221	\$2,237,249	\$2,237,255
03/01/99-02/28/00	258	233	0	233	\$2,026,959	\$2,026,957
03/01/00-02/28/01	246	194	0	194	\$1,751,046	\$1,751,054
03/01/01-02/28/02	234	191	0	191	\$2,505,028	\$2,505,031
03/01/02-02/28/03	222	207	2	209	\$5,672,620	\$5,724,837
03/01/03-02/28/04	210	150	2	152	\$1,625,971	\$1,978,420
03/01/04-02/28/05	198	149	1	150	\$3,089,920	\$3,107,366
03/01/05-02/28/06	186	156	0	156	\$1,576,735	\$1,576,734
03/01/06-02/28/07	174	170	0	170	\$2,040,367	\$2,040,366
03/01/07-02/28/08	162	174	1	175	\$1,530,772	\$1,545,717
03/01/08-02/28/09	150	142	1	143	\$1,535,329	\$1,546,794
03/01/09-02/28/10	138	158	0	158	\$1,543,525	\$1,543,521
03/01/10-02/28/11	126	158	0	158	\$1,919,090	\$1,919,099
03/01/11-02/28/12	114	145	3	148	\$2,060,483	\$2,117,162
03/01/12-02/28/13	102	134	1	135	\$1,312,700	\$1,328,301
03/01/13-02/28/14	90	125	0	125	\$1,214,279	\$1,214,275
03/01/14-02/28/15	78	115	0	115	\$1,744,803	\$1,744,796
03/01/15-02/28/16	66	118	5	123	\$2,941,404	\$4,742,146
03/01/16-02/28/17	54	94	5	99	\$2,105,128	\$2,177,512
03/01/17-02/28/18	42	100	2	102	\$1,007,501	\$1,012,903
03/01/18-02/28/19	30	103	10	113	\$1,125,572	\$1,232,718
03/01/19-02/28/20	18	97	26	123	\$1,275,889	\$1,521,245
03/01/20-02/28/21	6	39	27	66	\$130,989	\$223,461
Totals		4872	112	4984	\$97,679,096	\$102,061,076

Source: PMA Companies Loss Summary by Policy, Account # 0441006
Statement of Losses Valued as of August 31, 2020

Note: Claim counts include claims closed without payment and notice & medical only claims

**The City of Scranton
Summary of Historical Exposure
As of August 31, 2020**

<u>Calendar Year</u>	<u>Number of Employees</u>	<u>Payroll</u>	<u>Average Pay Per EE</u>	<u>Annual Change in Avg Payroll</u>
1997	571	\$18,920,100	\$33,135	
1998	584	\$18,968,992	\$32,481	-2.0%
1999	485	\$19,098,399	\$39,378	21.2%
2000	516	\$22,307,900	\$43,232	9.8%
2001	605	\$24,626,474	\$40,705	-5.8%
2002	580	\$21,313,870	\$36,748	-9.7%
2003	543	\$16,463,598	\$30,320	-17.5%
2004	562	\$20,214,639	\$35,969	18.6%
2005	520	\$17,887,985	\$34,400	-4.4%
2006	529	\$17,807,008	\$33,662	-2.1%
2007	516	\$18,738,747	\$36,315	7.9%
2008	525	\$19,114,409	\$36,408	0.3%
2009	549	\$18,670,308	\$34,008	-6.6%
2010	555	\$24,921,069	\$44,903	32.0%
2011	480	\$24,992,200	\$52,067	16.0%
2012	468	\$22,633,282	\$48,362	-7.1%
2013	498	\$28,699,650	\$57,630	19.2%
2014	480	\$30,574,331	\$63,697	10.5%
2015	475	\$32,395,961	\$68,202	7.1%
2016	474	\$31,625,548	\$66,721	-2.2%
2017	477	\$33,189,637	\$69,580	4.3%
2018	495	\$33,935,408	\$68,556	-1.5%
2019	497	\$34,119,727	\$68,651	0.1%
2020	500	\$33,979,115	\$67,958	-1.0%
Average Annual Trend in Average Payroll per Employee:				4.4%
2021 Budgetary	507	\$34,205,472	\$67,466	-0.7%

Source: City of Scranton, Department of Business Administration

Estimation of Unlimited Ultimate Losses

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Accident Period	Evaluation Date	Maturity (months)	Reported Losses at 8/31/20	Paid Losses at 8/31/20	Large Loss Critical Amount	Number of Losses > Column(F)	Reported on Large Losses	Paid on Large Losses
03/01/86-02/28/87	8/31/2020	414.0	\$1,540,125	\$1,474,747	N/A	N/A	N/A	N/A
03/01/87-02/28/88	8/31/2020	402.0	\$2,468,166	\$2,437,297	N/A	N/A	N/A	N/A
03/01/88-02/28/89	8/31/2020	390.0	\$3,766,916	\$3,254,510	N/A	N/A	N/A	N/A
03/01/89-02/28/90	8/31/2020	378.0	\$2,001,581	\$2,001,581	N/A	N/A	N/A	N/A
03/01/90-02/28/91	8/31/2020	366.0	\$3,121,980	\$2,839,049	N/A	N/A	N/A	N/A
03/01/91-02/28/92	8/31/2020	354.0	\$5,893,547	\$5,750,471	N/A	N/A	N/A	N/A
03/01/92-02/28/93	8/31/2020	342.0	\$5,270,597	\$5,270,593	N/A	N/A	N/A	N/A
03/01/93-02/28/94	8/31/2020	330.0	\$7,963,390	\$7,835,409	N/A	N/A	N/A	N/A
03/01/94-02/28/95	8/31/2020	318.0	\$1,815,480	\$1,815,475	N/A	N/A	N/A	N/A
03/01/95-02/28/96	8/31/2020	306.0	\$6,927,903	\$6,908,775	N/A	N/A	N/A	N/A
03/01/96-02/28/97	8/31/2020	294.0	\$2,754,689	\$2,610,167	N/A	N/A	N/A	N/A
03/01/97-02/28/98	8/31/2020	282.0	\$2,298,911	\$2,281,183	N/A	N/A	N/A	N/A
03/01/98-02/28/99	8/31/2020	270.0	\$2,237,255	\$2,237,249	N/A	N/A	N/A	N/A
03/01/99-02/28/00	8/31/2020	258.0	\$2,026,957	\$2,026,959	N/A	N/A	N/A	N/A
03/01/00-02/28/01	8/31/2020	246.0	\$1,751,054	\$1,751,046	N/A	N/A	N/A	N/A
03/01/01-02/28/02	8/31/2020	234.0	\$2,505,031	\$2,505,028	N/A	N/A	N/A	N/A
03/01/02-02/28/03	8/31/2020	222.0	\$5,724,837	\$5,672,620	N/A	N/A	N/A	N/A
03/01/03-02/28/04	8/31/2020	210.0	\$1,978,420	\$1,625,971	N/A	N/A	N/A	N/A
03/01/04-02/28/05	8/31/2020	198.0	\$3,107,366	\$3,089,920	N/A	N/A	N/A	N/A
03/01/05-02/28/06	8/31/2020	186.0	\$1,576,734	\$1,576,735	N/A	N/A	N/A	N/A
03/01/06-02/28/07	8/31/2020	174.0	\$2,040,366	\$2,040,367	N/A	N/A	N/A	N/A
03/01/07-02/28/08	8/31/2020	162.0	\$1,545,717	\$1,530,772	N/A	N/A	N/A	N/A
03/01/08-02/28/09	8/31/2020	150.0	\$1,546,794	\$1,535,329	N/A	N/A	N/A	N/A
03/01/09-02/28/10	8/31/2020	138.0	\$1,543,521	\$1,543,525	N/A	N/A	N/A	N/A
03/01/10-02/28/11	8/31/2020	126.0	\$1,919,099	\$1,919,090	N/A	N/A	N/A	N/A
03/01/11-02/28/12	8/31/2020	114.0	\$2,117,162	\$2,060,483	N/A	N/A	N/A	N/A
03/01/12-02/28/13	8/31/2020	102.0	\$1,328,301	\$1,312,700	N/A	N/A	N/A	N/A
03/01/13-02/28/14	8/31/2020	90.0	\$1,214,275	\$1,214,279	N/A	N/A	N/A	N/A
03/01/14-02/28/15	8/31/2020	78.0	\$1,744,796	\$1,744,803	N/A	N/A	N/A	N/A
03/01/15-02/28/16	8/31/2020	66.0	\$4,742,146	\$2,941,404	N/A	N/A	N/A	N/A
03/01/16-02/28/17	8/31/2020	54.0	\$2,177,512	\$2,105,128	N/A	N/A	N/A	N/A
03/01/17-02/28/18	8/31/2020	42.0	\$1,012,903	\$1,007,501	N/A	N/A	N/A	N/A
03/01/18-02/28/19	8/31/2020	30.0	\$1,232,718	\$1,125,572	N/A	N/A	N/A	N/A
03/01/19-02/28/20	8/31/2020	18.0	\$1,521,245	\$1,275,889	N/A	N/A	N/A	N/A
03/01/20-02/28/21	8/31/2020	6.0	<u>\$223,461</u>	<u>\$130,989</u>	N/A	N/A	N/A	N/A
Totals			\$92,640,955	\$88,452,616				

Columns (D) and (E): Exhibit 1, Sheet 1
Column(F): Not applicable
Columns (G) through (I): Not applicable

Estimation of Unlimited Ultimate Losses

(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
Accident Period	Evaluation Date	Maturity (months)	Cumulative Rptd Loss Dev Factor	Implied Limited Ultimate Losses	Cumulative Paid Loss Dev Factor	Implied Limited Ultimate Losses	Selected Estimated Ultimate Losses
03/01/86-02/28/87	8/31/2020	414.0	1.039	\$1,600,832	1.128	\$1,663,083	\$1,625,732
03/01/87-02/28/88	8/31/2020	402.0	1.041	\$2,568,573	1.131	\$2,756,332	\$2,643,677
03/01/88-02/28/89	8/31/2020	390.0	1.042	\$3,925,224	1.134	\$3,691,481	\$3,831,727
03/01/89-02/28/90	8/31/2020	378.0	1.043	\$2,088,568	1.138	\$2,277,463	\$2,164,126
03/01/90-02/28/91	8/31/2020	366.0	1.045	\$3,262,439	1.142	\$3,241,092	\$3,253,900
03/01/91-02/28/92	8/31/2020	354.0	1.047	\$6,168,358	1.146	\$6,587,893	\$6,336,172
03/01/92-02/28/93	8/31/2020	342.0	1.048	\$5,525,628	1.150	\$6,060,654	\$5,739,637
03/01/93-02/28/94	8/31/2020	330.0	1.050	\$8,363,774	1.154	\$9,045,649	\$8,636,524
03/01/94-02/28/95	8/31/2020	318.0	1.052	\$1,910,460	1.159	\$2,104,737	\$1,988,171
03/01/95-02/28/96	8/31/2020	306.0	1.055	\$7,305,626	1.165	\$8,045,647	\$7,601,634
03/01/96-02/28/97	8/31/2020	294.0	1.057	\$2,911,469	1.170	\$3,054,337	\$2,968,616
03/01/97-02/28/98	8/31/2020	282.0	1.060	\$2,435,735	1.176	\$2,683,176	\$2,534,712
03/01/98-02/28/99	8/31/2020	270.0	1.062	\$2,376,771	1.183	\$2,646,143	\$2,484,520
03/01/99-02/28/00	8/31/2020	258.0	1.065	\$2,159,679	1.190	\$2,411,815	\$2,260,534
03/01/00-02/28/01	8/31/2020	246.0	1.069	\$1,871,723	1.198	\$2,097,063	\$1,961,859
03/01/01-02/28/02	8/31/2020	234.0	1.073	\$2,687,177	1.168	\$2,926,075	\$2,782,736
03/01/02-02/28/03	8/31/2020	222.0	1.077	\$6,165,297	1.178	\$6,681,234	\$6,371,672
03/01/03-02/28/04	8/31/2020	210.0	1.082	\$2,139,991	1.189	\$1,932,756	\$2,057,097
03/01/04-02/28/05	8/31/2020	198.0	1.087	\$3,377,676	1.201	\$3,710,742	\$3,510,902
03/01/05-02/28/06	8/31/2020	186.0	1.093	\$1,723,413	1.215	\$1,915,410	\$1,800,212
03/01/06-02/28/07	8/31/2020	174.0	1.100	\$2,244,259	1.231	\$2,510,990	\$2,350,951
03/01/07-02/28/08	8/31/2020	162.0	1.108	\$1,712,492	1.249	\$1,911,862	\$1,792,240
03/01/08-02/28/09	8/31/2020	150.0	1.117	\$1,728,055	1.270	\$1,950,305	\$1,816,955
03/01/09-02/28/10	8/31/2020	138.0	1.128	\$1,741,330	1.295	\$1,999,581	\$1,844,631
03/01/10-02/28/11	8/31/2020	126.0	1.141	\$2,190,263	1.326	\$2,543,981	\$2,331,751
03/01/11-02/28/12	8/31/2020	114.0	1.157	\$2,450,234	1.362	\$2,807,120	\$2,592,988
03/01/12-02/28/13	8/31/2020	102.0	1.177	\$1,563,763	1.408	\$1,848,382	\$1,677,611
03/01/13-02/28/14	8/31/2020	90.0	1.203	\$1,460,470	1.466	\$1,780,684	\$1,588,556
03/01/14-02/28/15	8/31/2020	78.0	1.236	\$2,157,278	1.543	\$2,693,099	\$2,371,606
03/01/15-02/28/16	8/31/2020	66.0	1.283	\$6,083,358	1.650	\$4,852,372	\$5,590,963
03/01/16-02/28/17	8/31/2020	54.0	1.351	\$2,941,372	1.805	\$3,799,756	\$3,284,726
03/01/17-02/28/18	8/31/2020	42.0	1.459	\$1,478,228	2.053	\$2,068,301	\$1,714,257
03/01/18-02/28/19	8/31/2020	30.0	1.659	\$2,045,322	2.508	\$2,823,272	\$2,358,502
03/01/19-02/28/20	8/31/2020	18.0	2.141	\$3,256,268	3.603	\$4,597,035	\$3,792,575
03/01/20-02/28/21	8/31/2020	6.0	4.708	\$1,052,091	9.417	\$1,233,515	\$1,124,661
Totals				\$104,673,194		\$114,953,037	\$108,785,133

Column(M): Appendix A, Sheet 9 & 9A

Column(N): Col(D) x Col(M)

Column(O): Appendix A, Sheet 4 & 4A

Column(P): Col(E) x Col(O)

Column(Q): 60% of Col. (N) and 40% of Col. (P)

Estimation of Limited Ultimate Losses
Limited to Specific per Claim Retentions (Assumes Full Reinsurance Recoveries)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Accident Period	Evaluation Date	Maturity (months)	Reported Losses at 8/31/20	Paid Losses at 8/31/20	Large Loss Critical Amount	Number of Losses > Column(F)	Reported on Large Losses	Paid on Large Losses
03/01/86-02/28/87	8/31/2020	414.0	\$1,540,125	\$1,474,747	\$243,446	3	\$1,540,125	\$1,474,747
03/01/87-02/28/88	8/31/2020	402.0	\$2,468,166	\$2,437,297	\$340,162	4	\$2,118,372	\$2,087,504
03/01/88-02/28/89	8/31/2020	390.0	\$3,766,916	\$3,254,510	\$291,002	5	\$2,686,238	\$2,173,834
03/01/89-02/28/90	8/31/2020	378.0	\$2,001,581	\$2,001,581	\$484,064	0	\$0	\$0
03/01/90-02/28/91	8/31/2020	366.0	\$3,121,980	\$2,839,049	\$483,129	2	\$1,445,826	\$1,162,896
03/01/91-02/28/92	8/31/2020	354.0	\$5,893,547	\$5,750,471	\$337,538	8	\$4,236,207	\$4,093,140
03/01/92-02/28/93	8/31/2020	342.0	\$5,270,597	\$5,270,593	\$385,015	4	\$2,496,780	\$2,496,780
03/01/93-02/28/94	8/31/2020	330.0	\$7,963,390	\$7,835,409	\$383,906	9	\$5,291,632	\$5,163,733
03/01/94-02/28/95	8/31/2020	318.0	\$1,815,480	\$1,815,475	\$334,954	0	\$0	\$0
03/01/95-02/28/96	8/31/2020	306.0	\$6,927,903	\$6,908,775	\$477,135	5	\$2,965,076	\$2,945,951
03/01/96-02/28/97	8/31/2020	294.0	\$2,754,689	\$2,610,167	\$475,321	2	\$1,239,756	\$1,095,396
03/01/97-02/28/98	8/31/2020	282.0	\$2,298,911	\$2,281,183	\$378,816	1	\$395,272	\$395,272
03/01/98-02/28/99	8/31/2020	270.0	\$2,237,255	\$2,237,249	\$377,387	0	\$0	\$0
03/01/99-02/28/00	8/31/2020	258.0	\$2,026,957	\$2,026,959	\$234,980	3	\$942,199	\$942,199
03/01/00-02/28/01	8/31/2020	246.0	\$1,751,054	\$1,751,046	\$234,100	3	\$1,008,418	\$1,008,418
03/01/01-02/28/02	8/31/2020	234.0	\$2,505,031	\$2,505,028	\$233,226	4	\$1,292,418	\$1,292,418
03/01/02-02/28/03	8/31/2020	222.0	\$5,724,837	\$5,672,620	\$278,793	4	\$1,912,091	\$1,899,620
03/01/03-02/28/04	8/31/2020	210.0	\$1,978,420	\$1,625,971	\$323,864	1	\$691,104	\$342,230
03/01/04-02/28/05	8/31/2020	198.0	\$3,107,366	\$3,089,920	\$368,354	2	\$915,256	\$915,256
03/01/05-02/28/06	8/31/2020	186.0	\$1,576,734	\$1,576,735	\$457,952	0	\$0	\$0
03/01/06-02/28/07	8/31/2020	174.0	\$2,040,366	\$2,040,367	\$682,714	1	\$789,437	\$789,437
03/01/07-02/28/08	8/31/2020	162.0	\$1,545,717	\$1,530,772	\$677,921	0	\$0	\$0
03/01/08-02/28/09	8/31/2020	150.0	\$1,546,794	\$1,535,329	\$672,425	0	\$0	\$0
03/01/09-02/28/10	8/31/2020	138.0	\$1,543,521	\$1,543,525	\$666,063	0	\$0	\$0
03/01/10-02/28/11	8/31/2020	126.0	\$1,919,099	\$1,919,090	\$702,522	0	\$0	\$0
03/01/11-02/28/12	8/31/2020	114.0	\$2,117,162	\$2,060,483	\$693,100	0	\$0	\$0
03/01/12-02/28/13	8/31/2020	102.0	\$1,328,301	\$1,312,700	\$681,754	0	\$0	\$0
03/01/13-02/28/14	8/31/2020	90.0	\$1,214,275	\$1,214,279	\$667,837	0	\$0	\$0
03/01/14-02/28/15	8/31/2020	78.0	\$1,744,796	\$1,744,803	\$650,373	0	\$0	\$0
03/01/15-02/28/16	8/31/2020	66.0	\$4,742,146	\$2,941,404	\$627,812	1	\$1,951,614	\$351,871
03/01/16-02/28/17	8/31/2020	54.0	\$2,177,512	\$2,105,128	\$597,524	0	\$0	\$0
03/01/17-02/28/18	8/31/2020	42.0	\$1,012,903	\$1,007,501	\$554,648	0	\$0	\$0
03/01/18-02/28/19	8/31/2020	30.0	\$1,232,718	\$1,125,572	\$489,177	0	\$0	\$0
03/01/19-02/28/20	8/31/2020	18.0	\$1,521,245	\$1,275,889	\$472,587	0	\$0	\$0
03/01/20-02/28/21	8/31/2020	6.0	<u>\$223,461</u>	<u>\$130,989</u>	\$211,351	<u>0</u>	<u>\$0</u>	<u>\$0</u>
Totals			\$92,640,955	\$88,452,616		62	\$33,917,819	\$30,630,700

Columns (D) and (E): Exhibit 1, Sheet 1

Column(F): Appendix B, Sheet 1 & 2

Columns (G) through (I): PMA Large Loss Report by Policy Period

Estimation of Limited Ultimate Losses
Limited to Specific per Claim Retentions (Assumes Full Reinsurance Recoveries)

(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
Accident Period	Evaluation Date	Maturity (months)	Cumulative Rptd Loss Dev Factor	Implied Limited Ultimate Losses	Cumulative Paid Loss Dev Factor	Implied Limited Ultimate Losses	Selected Estimated Ultimate Losses
03/01/86-02/28/87	8/31/2020	414.0	1.039	\$855,001	1.128	\$855,001	\$855,001
03/01/87-02/28/88	8/31/2020	402.0	1.041	\$1,764,024	1.131	\$1,795,580	\$1,776,646
03/01/88-02/28/89	8/31/2020	390.0	1.042	\$2,826,095	1.134	\$2,925,775	\$2,865,967
03/01/89-02/28/90	8/31/2020	378.0	1.043	\$2,088,568	1.138	\$2,277,463	\$2,164,126
03/01/90-02/28/91	8/31/2020	366.0	1.045	\$2,751,565	1.142	\$2,913,516	\$2,816,346
03/01/91-02/28/92	8/31/2020	354.0	1.047	\$4,534,620	1.146	\$4,698,682	\$4,600,245
03/01/92-02/28/93	8/31/2020	342.0	1.048	\$4,508,034	1.150	\$4,789,607	\$4,620,663
03/01/93-02/28/94	8/31/2020	330.0	1.050	\$6,406,089	1.154	\$6,684,337	\$6,517,388
03/01/94-02/28/95	8/31/2020	318.0	1.052	\$1,910,460	1.159	\$2,104,737	\$1,988,171
03/01/95-02/28/96	8/31/2020	306.0	1.055	\$6,678,888	1.165	\$7,114,925	\$6,853,303
03/01/96-02/28/97	8/31/2020	294.0	1.057	\$2,601,153	1.170	\$2,772,538	\$2,669,707
03/01/97-02/28/98	8/31/2020	282.0	1.060	\$2,416,938	1.176	\$2,618,249	\$2,497,463
03/01/98-02/28/99	8/31/2020	270.0	1.062	\$2,376,771	1.183	\$2,646,143	\$2,484,520
03/01/99-02/28/00	8/31/2020	258.0	1.065	\$1,905,786	1.190	\$2,040,722	\$1,959,761
03/01/00-02/28/01	8/31/2020	246.0	1.069	\$1,543,813	1.198	\$1,639,376	\$1,582,038
03/01/01-02/28/02	8/31/2020	234.0	1.073	\$2,380,785	1.168	\$2,496,427	\$2,427,042
03/01/02-02/28/03	8/31/2020	222.0	1.077	\$5,306,093	1.178	\$5,643,855	\$5,441,198
03/01/03-02/28/04	8/31/2020	210.0	1.082	\$1,767,447	1.189	\$1,900,955	\$1,820,860
03/01/04-02/28/05	8/31/2020	198.0	1.087	\$3,182,802	1.201	\$3,411,594	\$3,274,319
03/01/05-02/28/06	8/31/2020	186.0	1.093	\$1,723,413	1.215	\$1,915,410	\$1,800,212
03/01/06-02/28/07	8/31/2020	174.0	1.100	\$2,125,934	1.231	\$2,289,465	\$2,191,347
03/01/07-02/28/08	8/31/2020	162.0	1.108	\$1,712,492	1.249	\$1,911,862	\$1,792,240
03/01/08-02/28/09	8/31/2020	150.0	1.117	\$1,728,055	1.270	\$1,950,305	\$1,816,955
03/01/09-02/28/10	8/31/2020	138.0	1.128	\$1,741,330	1.295	\$1,999,581	\$1,844,631
03/01/10-02/28/11	8/31/2020	126.0	1.141	\$2,190,263	1.326	\$2,543,981	\$2,331,751
03/01/11-02/28/12	8/31/2020	114.0	1.157	\$2,450,234	1.362	\$2,807,120	\$2,592,988
03/01/12-02/28/13	8/31/2020	102.0	1.177	\$1,563,763	1.408	\$1,848,382	\$1,677,611
03/01/13-02/28/14	8/31/2020	90.0	1.203	\$1,460,470	1.466	\$1,780,684	\$1,588,556
03/01/14-02/28/15	8/31/2020	78.0	1.236	\$2,157,278	1.543	\$2,693,099	\$2,371,606
03/01/15-02/28/16	8/31/2020	66.0	1.283	\$4,379,772	1.650	\$5,071,897	\$4,656,622
03/01/16-02/28/17	8/31/2020	54.0	1.351	\$2,941,372	1.805	\$3,799,756	\$3,284,726
03/01/17-02/28/18	8/31/2020	42.0	1.459	\$1,478,228	2.053	\$2,068,301	\$1,714,257
03/01/18-02/28/19	8/31/2020	30.0	1.659	\$2,045,322	2.508	\$2,823,272	\$2,356,502
03/01/19-02/28/20	8/31/2020	18.0	2.141	\$3,256,268	3.603	\$4,597,035	\$3,792,575
03/01/20-02/28/21	8/31/2020	6.0	4.708	<u>\$1,052,091</u>	9.417	<u>\$1,233,515</u>	<u>\$1,124,661</u>
Totals				\$91,811,217		\$102,663,147	\$96,151,994

Column(M): Appendix A, Sheet 9 & 9A

Column(N): {Col(D)-Col(H)}xCol(M) + Col(G) x Specific Retention

Column(O): Appendix A, Sheet 4 & 4A

Column(P): {Col(E)-Col(I)}xCol(O) + Col(G) x Specific Retention

Column(Q): 60% of Col. (N) and 40% of Col. (P)

Estimation of Limited Ultimate Losses
Limited to Specific per Claim Retentions

(Assumes Allowable Reinsurance recoveries - all but Frontier 1994-1996 and General Re/Pappy Plan 1990-1993)

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Accident Period	Evaluation Date	Maturity (months)	Reported Losses at 8/31/20	Paid Losses at 8/31/20	Large Loss Critical Amount	Number of Losses > Column(F)	Reported on Large Losses	Paid on Large Losses
03/01/86-02/28/87	8/31/2020	414.0	\$1,540,125	\$1,474,747	\$243,446	3	\$1,540,125	\$1,474,747
03/01/87-02/28/88	8/31/2020	402.0	\$2,468,166	\$2,437,297	\$340,162	4	\$2,118,372	\$2,087,504
03/01/88-02/28/89	8/31/2020	390.0	\$3,766,916	\$3,254,510	\$291,002	5	\$2,886,238	\$2,173,834
03/01/89-02/28/90	8/31/2020	378.0	\$2,001,581	\$2,001,581	\$484,064	0	\$0	\$0
03/01/90-02/28/91	8/31/2020	366.0	\$3,121,980	\$2,839,049	\$483,129	0	\$0	\$0
03/01/91-02/28/92	8/31/2020	354.0	\$5,893,547	\$5,750,471	\$337,538	0	\$0	\$0
03/01/92-02/28/93	8/31/2020	342.0	\$5,270,597	\$5,270,593	\$385,015	0	\$0	\$0
03/01/93-02/28/94	8/31/2020	330.0	\$7,963,390	\$7,835,409	\$383,906	0	\$0	\$0
03/01/94-02/28/95	8/31/2020	318.0	\$1,815,480	\$1,815,475	\$334,954	0	\$0	\$0
03/01/95-02/28/96	8/31/2020	306.0	\$6,927,903	\$6,908,775	\$477,135	0	\$0	\$0
03/01/96-02/28/97	8/31/2020	294.0	\$2,754,689	\$2,610,167	\$475,321	0	\$0	\$0
03/01/97-02/28/98	8/31/2020	282.0	\$2,298,911	\$2,281,183	\$378,816	1	\$395,272	\$395,272
03/01/98-02/28/99	8/31/2020	270.0	\$2,237,255	\$2,237,249	\$377,387	0	\$0	\$0
03/01/99-02/28/00	8/31/2020	258.0	\$2,026,957	\$2,026,959	\$234,980	3	\$942,199	\$942,199
03/01/00-02/28/01	8/31/2020	246.0	\$1,751,054	\$1,751,046	\$234,100	3	\$1,008,418	\$1,008,418
03/01/01-02/28/02	8/31/2020	234.0	\$2,505,031	\$2,505,028	\$233,226	4	\$1,292,418	\$1,292,418
03/01/02-02/28/03	8/31/2020	222.0	\$5,724,837	\$5,672,620	\$278,793	4	\$1,912,091	\$1,899,620
03/01/03-02/28/04	8/31/2020	210.0	\$1,978,420	\$1,625,971	\$323,864	1	\$691,104	\$342,230
03/01/04-02/28/05	8/31/2020	198.0	\$3,107,366	\$3,089,920	\$368,354	2	\$915,256	\$915,256
03/01/05-02/28/06	8/31/2020	186.0	\$1,576,734	\$1,576,735	\$457,952	0	\$0	\$0
03/01/06-02/28/07	8/31/2020	174.0	\$2,040,366	\$2,040,367	\$682,714	1	\$789,437	\$789,437
03/01/07-02/28/08	8/31/2020	162.0	\$1,545,717	\$1,530,772	\$677,921	0	\$0	\$0
03/01/08-02/28/09	8/31/2020	150.0	\$1,546,794	\$1,535,329	\$672,425	0	\$0	\$0
03/01/09-02/28/10	8/31/2020	138.0	\$1,543,521	\$1,543,525	\$666,063	0	\$0	\$0
03/01/10-02/28/11	8/31/2020	126.0	\$1,918,099	\$1,919,090	\$702,522	0	\$0	\$0
03/01/11-02/28/12	8/31/2020	114.0	\$2,117,162	\$2,060,483	\$693,100	0	\$0	\$0
03/01/12-02/28/13	8/31/2020	102.0	\$1,328,301	\$1,312,700	\$681,754	0	\$0	\$0
03/01/13-02/28/14	8/31/2020	90.0	\$1,214,275	\$1,214,279	\$667,837	0	\$0	\$0
03/01/14-02/28/15	8/31/2020	78.0	\$1,744,796	\$1,744,803	\$650,373	0	\$0	\$0
03/01/15-02/28/16	8/31/2020	66.0	\$4,742,146	\$2,941,404	\$627,812	1	\$1,951,614	\$351,871
03/01/16-02/28/17	8/31/2020	54.0	\$2,177,512	\$2,105,128	\$597,524	0	\$0	\$0
03/01/17-02/28/18	8/31/2020	42.0	\$1,012,903	\$1,007,501	\$554,648	0	\$0	\$0
03/01/18-02/28/19	8/31/2020	30.0	\$1,232,718	\$1,125,572	\$489,177	0	\$0	\$0
03/01/19-02/28/20	8/31/2020	18.0	\$1,521,245	\$1,275,889	\$472,587	0	\$0	\$0
03/01/20-02/28/21	8/31/2020	6.0	\$223,461	\$130,989	\$211,351	0	\$0	\$0
Totals			\$92,640,955	\$88,452,616		32	\$16,242,541	\$13,672,803

Columns (D) and (E): Exhibit 1, Sheet 1

Column(F): Appendix B, Sheet 1

Columns (G) through (I): PMA Large Loss Report by Policy Period

**Estimation of Limited Ultimate Losses
Limited to Specific per Claim Retentions**

(Assumes Allowable Reinsurance recoveries - all but Frontier 1994-1996 and General Re/Pappy Plan 1990-1993)

(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
Accident Period	Evaluation Date	Maturity (months)	Cumulative Rptd Loss Dev Factor	Implied Limited Ultimate Losses	Cumulative Paid Loss Dev Factor	Implied Limited Ultimate Losses	Selected Estimated Ultimate Losses
03/01/86-02/28/87	8/31/2020	414.0	1.039	\$855,001	1.128	\$855,001	\$855,001
03/01/87-02/28/88	8/31/2020	402.0	1.041	\$1,764,024	1.131	\$1,795,580	\$1,776,646
03/01/88-02/28/89	8/31/2020	390.0	1.042	\$2,826,095	1.134	\$2,925,775	\$2,865,967
03/01/89-02/28/90	8/31/2020	378.0	1.043	\$2,088,568	1.138	\$2,277,463	\$2,164,126
03/01/90-02/28/91	8/31/2020	366.0	1.045	\$3,262,439	1.142	\$3,241,092	\$3,253,900
03/01/91-02/28/92	8/31/2020	354.0	1.047	\$6,168,358	1.146	\$6,687,893	\$6,336,172
03/01/92-02/28/93	8/31/2020	342.0	1.048	\$5,525,826	1.150	\$6,060,654	\$5,739,637
03/01/93-02/28/94	8/31/2020	330.0	1.050	\$8,363,774	1.154	\$9,045,649	\$8,636,524
03/01/94-02/28/95	8/31/2020	318.0	1.052	\$1,910,460	1.159	\$2,104,737	\$1,988,171
03/01/95-02/28/96	8/31/2020	306.0	1.055	\$7,305,626	1.165	\$8,045,647	\$7,601,634
03/01/96-02/28/97	8/31/2020	294.0	1.057	\$2,911,469	1.170	\$3,054,337	\$2,968,616
03/01/97-02/28/98	8/31/2020	282.0	1.060	\$2,416,938	1.176	\$2,618,249	\$2,497,463
03/01/98-02/28/99	8/31/2020	270.0	1.062	\$2,376,771	1.183	\$2,646,143	\$2,484,520
03/01/99-02/28/00	8/31/2020	258.0	1.065	\$1,905,786	1.190	\$2,040,722	\$1,959,761
03/01/00-02/28/01	8/31/2020	246.0	1.069	\$1,543,813	1.198	\$1,639,376	\$1,582,038
03/01/01-02/28/02	8/31/2020	234.0	1.073	\$2,380,785	1.168	\$2,496,427	\$2,427,042
03/01/02-02/28/03	8/31/2020	222.0	1.077	\$5,306,093	1.178	\$5,643,855	\$5,441,198
03/01/03-02/28/04	8/31/2020	210.0	1.082	\$1,767,447	1.189	\$1,900,955	\$1,820,850
03/01/04-02/28/05	8/31/2020	198.0	1.087	\$3,182,802	1.201	\$3,411,594	\$3,274,319
03/01/05-02/28/06	8/31/2020	186.0	1.093	\$1,723,413	1.215	\$1,915,410	\$1,800,212
03/01/06-02/28/07	8/31/2020	174.0	1.100	\$2,125,934	1.231	\$2,289,465	\$2,191,347
03/01/07-02/28/08	8/31/2020	162.0	1.108	\$1,712,492	1.249	\$1,911,862	\$1,792,240
03/01/08-02/28/09	8/31/2020	150.0	1.117	\$1,728,055	1.270	\$1,950,305	\$1,816,955
03/01/09-02/28/10	8/31/2020	138.0	1.128	\$1,741,330	1.295	\$1,999,581	\$1,844,631
03/01/10-02/28/11	8/31/2020	126.0	1.141	\$2,190,263	1.326	\$2,543,981	\$2,331,751
03/01/11-02/28/12	8/31/2020	114.0	1.157	\$2,450,234	1.362	\$2,807,120	\$2,592,988
03/01/12-02/28/13	8/31/2020	102.0	1.177	\$1,563,763	1.408	\$1,848,382	\$1,677,611
03/01/13-02/28/14	8/31/2020	90.0	1.203	\$1,460,470	1.466	\$1,780,684	\$1,588,556
03/01/14-02/28/15	8/31/2020	78.0	1.236	\$2,157,278	1.543	\$2,693,099	\$2,371,606
03/01/15-02/28/16	8/31/2020	66.0	1.283	\$4,379,772	1.650	\$5,071,897	\$4,656,622
03/01/16-02/28/17	8/31/2020	54.0	1.351	\$2,941,372	1.805	\$3,799,756	\$3,284,726
03/01/17-02/28/18	8/31/2020	42.0	1.459	\$1,478,228	2.053	\$2,068,301	\$1,714,257
03/01/18-02/28/19	8/31/2020	30.0	1.659	\$2,045,322	2.508	\$2,823,272	\$2,356,502
03/01/19-02/28/20	8/31/2020	18.0	2.141	\$3,256,268	3.603	\$4,597,035	\$3,792,575
03/01/20-02/28/21	8/31/2020	6.0	4.708	<u>\$1,052,091</u>	9.417	<u>\$1,233,516</u>	<u>\$1,124,661</u>
Totals				\$97,868,158		\$109,724,814	\$102,610,825

Column(M): Appendix A, Sheet 9 & 9A

Column(N): (Col(D)-Col(H))xCol(M) + Col(G) x Specific Retention

Column(O): Appendix A, Sheet 4 & 4A

Column(P): (Col(E)-Col(I))xCol(O) + Col(G) x Specific Retention

Column(Q): 60% of Col. (N) and 40% Col. (P)

The City of Scranton
Workers' Compensation

Estimation of Limited Ultimate Losses

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
Accident Period	Limited Ultimate Losses	Loss Trend Factor	Trended Limited Ultimate Losses	Payroll	Payroll Trend Factor	Adjusted Payroll	Loss Rate per \$100 of Payroll
03/01/10-02/28/11	\$2,331,751	1.791	\$4,175,810	\$24,932,924	1.553	\$38,720,068	\$10.78
03/01/11-02/28/12	\$2,592,988	1.689	\$4,380,799	\$24,599,047	1.486	\$36,556,524	\$11.98
03/01/12-02/28/13	\$1,677,611	1.594	\$2,673,857	\$23,644,343	1.422	\$33,624,635	\$7.95
03/01/13-02/28/14	\$1,588,556	1.504	\$2,388,600	\$29,012,097	1.361	\$39,481,455	\$6.05
03/01/14-02/28/15	\$2,371,606	1.419	\$3,364,169	\$30,877,936	1.302	\$40,211,105	\$8.37
03/01/15-02/28/16	\$4,656,622	1.338	\$6,231,611	\$32,267,559	1.246	\$40,211,249	\$15.50
03/01/16-02/28/17	\$3,284,726	1.262	\$4,146,890	\$31,886,230	1.193	\$38,024,922	\$10.91
03/01/17-02/28/18	\$1,714,257	1.191	\$2,041,708	\$33,313,932	1.141	\$38,016,731	\$5.37
03/01/18-02/28/19	\$2,356,502	1.124	\$2,647,766	\$33,966,128	1.092	\$37,091,861	\$7.14
03/01/19-02/28/20	\$3,792,575	1.060	\$4,020,129	\$34,096,292	1.045	\$35,630,625	\$11.28
Total	\$26,367,193		\$36,071,339			\$377,569,175	\$9.55
Excl HI & Lo			\$27,798,020			\$299,341,195	\$9.29
Avg Last 5 Yrs			\$19,088,104			\$188,975,387	\$10.10
Avg Last 3 Yrs			\$8,709,603			\$110,739,216	\$7.86

Column(F): Based upon a selected annual wage trend of 4.5%

Column(G): Column (E) x Column (F)

Column(H): Column (D) / Column (G)

Column(J): Selected average of Column (H), trended for 2021-

Column(K): Exhibit 1, Sheet 2

Column(L): Column (J) x Column (K)

(I)	(J)	(K)	(L)
Accident Period	Selected Loss Rate	Payroll	Forecast Limited Ultimate Losses
03/01/20-02/28/21	\$10.00	\$34,016,841	\$3,401,684
03/01/21-02/28/22	\$10.14	\$34,405,004	\$3,489,886

Column(B): Exhibit 2, Sheet 3

Column(C): Based upon a selected annual loss trend of 6.0%

Column(D): Column (B) x Column (C)

Column(E): Exhibit 1, Sheet 2

FORECAST.XLS

Gary R. Abramson, Casualty Actuarial Services

30-Sep-20

Projection of Discounted Outstanding Losses

(A)	(B)	(C)	(D)	(E)	(F)
<u>Accident</u> <u>Year</u>	<u>Limited</u> <u>Ultimate</u> <u>Losses</u>	<u>Paid</u> <u>Losses</u>	<u>Outstanding</u> <u>Losses</u>	<u>Discount</u> <u>Factor</u>	<u>Discounted</u> <u>Outstanding</u> <u>Losses</u>
As of August 31, 2020;					
Pre - 1986	\$9,420,121	\$9,226,480	\$193,641	1.000	\$193,641
1986/87	\$855,001	\$850,000	\$5,000	1.000	\$5,000
1987/88	\$1,776,646	\$1,749,793	\$26,853	1.000	\$26,853
1988/89	\$2,865,967	\$2,719,980	\$145,987	1.000	\$145,987
1989/90	\$2,164,126	\$2,001,581	\$162,545	0.993	\$161,344
1990/91	\$3,253,900	\$2,839,049	\$414,851	0.985	\$408,720
1991/92	\$6,336,172	\$5,750,471	\$585,701	0.981	\$574,395
1992/93	\$5,739,637	\$5,270,593	\$469,044	0.976	\$457,868
1993/94	\$8,636,524	\$7,835,409	\$801,115	0.969	\$776,357
1994/95	\$1,988,171	\$1,815,475	\$172,696	0.962	\$166,137
1995/96	\$7,601,634	\$6,908,775	\$692,859	0.955	\$661,381
1996/97	\$2,968,616	\$2,610,167	\$358,449	0.947	\$339,492
1997/98	\$2,497,463	\$2,281,183	\$216,280	0.939	\$203,194
1998/99	\$2,484,520	\$2,237,249	\$247,271	0.932	\$230,428
1999/00	\$1,959,761	\$1,832,579	\$127,182	0.924	\$117,538
2000/01	\$1,582,038	\$1,481,672	\$100,366	0.916	\$91,981
2001/02	\$2,427,042	\$2,303,712	\$123,330	0.909	\$112,066
2002/03	\$5,441,198	\$4,973,000	\$468,197	0.901	\$421,794
2003/04	\$1,820,850	\$1,583,741	\$237,109	0.893	\$211,751
2004/05	\$3,274,319	\$2,974,664	\$299,655	0.885	\$265,260
2005/06	\$1,800,212	\$1,576,735	\$223,477	0.879	\$196,446
2006/07	\$2,191,347	\$2,000,930	\$190,416	0.873	\$166,208
2007/08	\$1,792,240	\$1,530,772	\$261,468	0.868	\$226,996
2008/09	\$1,816,955	\$1,535,329	\$281,626	0.863	\$243,170
2009/10	\$1,844,631	\$1,543,525	\$301,106	0.861	\$259,171
2010/11	\$2,331,751	\$1,919,090	\$412,661	0.858	\$354,069
2011/12	\$2,592,988	\$2,060,483	\$532,505	0.857	\$456,344
2012/13	\$1,677,611	\$1,312,700	\$364,911	0.856	\$312,341
2013/14	\$1,588,556	\$1,214,279	\$374,277	0.856	\$320,563
2014/15	\$2,371,606	\$1,744,803	\$626,803	0.858	\$537,933
2015/16	\$4,656,622	\$2,941,404	\$1,715,218	0.861	\$1,477,184
2016/17	\$3,284,726	\$2,105,128	\$1,179,598	0.865	\$1,020,717
2017/18	\$1,714,257	\$1,007,501	\$706,756	0.871	\$615,441
2018/19	\$2,356,502	\$1,125,572	\$1,230,930	0.878	\$1,080,409
2019/20	\$3,792,575	\$1,275,889	\$2,516,686	0.886	\$2,230,259
2020/21	<u>\$1,700,842</u>	<u>\$130,989</u>	<u>\$1,569,853</u>	0.896	<u>\$1,406,589</u>
Totals	\$112,607,126	\$94,270,702	\$18,336,422		\$16,475,027

Column (B): Exhibit 2, Sheet 3, or Exhibit 1, Sheet 1 for Pre-1986

Accident Year 2019/20 from Loss Forecast, Exhibit 3, as of 6 months

Column (C): Exhibit 1, Sheet 1, less claim payments in excess of SIR

(applicable to program years 1986 - 1988, 1999 - 2004, and 2006)

Column (D): Column (B) - Column (C)

Column (E): Appendix C

Column (F): Column (D) x Column (E)

Projection of Annual Expenditure Amounts
Calendar Year 2021

(A)	(B)	(C)	(D)	(E)	(F)	(G)
Accident Year	Unlimited Ultimate Losses	Accident Year Age (in months) at 12/31/20	Ultimate Paid Loss Development Factor	Percentage Paid As of at 12/31/20	Percentage of Losses Paid In Upcoming 12 Months	Anticipated Losses & ALAE Paid In Upcoming 12 Months
Pre - 1986	\$9,420,121	466	1.026	97.5%	1.0%	\$94,201
1986/87	\$1,625,732	418	1.038	96.3%	1.0%	\$16,257
1987/88	\$2,643,677	406	1.045	95.7%	0.6%	\$17,056
1988/89	\$3,831,727	394	1.052	95.0%	0.6%	\$24,392
1989/90	\$2,164,126	382	1.059	94.4%	0.6%	\$13,594
1990/91	\$3,253,900	370	1.066	93.8%	0.6%	\$20,172
1991/92	\$6,336,172	358	1.073	93.2%	0.6%	\$38,767
1992/93	\$5,739,637	346	1.081	92.5%	0.7%	\$39,577
1993/94	\$8,636,524	334	1.089	91.8%	0.7%	\$58,677
1994/95	\$1,988,171	322	1.097	91.1%	0.7%	\$13,311
1995/96	\$7,601,634	310	1.106	90.4%	0.7%	\$56,375
1996/97	\$2,968,616	298	1.115	89.7%	0.7%	\$21,660
1997/98	\$2,534,712	286	1.124	89.0%	0.7%	\$18,198
1998/99	\$2,484,520	274	1.133	88.3%	0.7%	\$17,554
1999/00	\$2,260,534	262	1.143	87.5%	0.8%	\$17,452
2000/01	\$1,961,859	250	1.153	86.7%	0.8%	\$14,883
2001/02	\$2,782,736	238	1.163	86.0%	0.7%	\$20,747
2002/03	\$6,371,672	226	1.172	85.3%	0.7%	\$43,537
2003/04	\$2,057,097	214	1.183	84.5%	0.8%	\$15,432
2004/05	\$3,510,902	202	1.195	83.7%	0.8%	\$29,042
2005/06	\$1,800,212	190	1.208	82.8%	0.9%	\$16,499
2006/07	\$2,350,951	178	1.223	81.8%	1.0%	\$23,997
2007/08	\$1,792,240	166	1.240	80.6%	1.1%	\$20,494
2008/09	\$1,816,955	154	1.260	79.3%	1.3%	\$23,425
2009/10	\$1,844,631	142	1.284	77.9%	1.5%	\$27,007
2010/11	\$2,331,751	130	1.312	76.2%	1.7%	\$39,084
2011/12	\$2,592,988	118	1.346	74.3%	1.9%	\$50,218
2012/13	\$1,677,611	106	1.389	72.0%	2.3%	\$37,936
2013/14	\$1,588,556	94	1.442	69.3%	2.7%	\$42,453
2014/15	\$2,371,606	82	1.512	66.1%	3.2%	\$75,962
2015/16	\$5,590,963	70	1.607	62.2%	3.9%	\$218,196
2016/17	\$3,284,726	58	1.743	57.4%	4.8%	\$159,281
2017/18	\$1,714,257	46	1.953	51.2%	6.2%	\$105,737
2018/19	\$2,356,502	34	2.318	43.1%	8.1%	\$190,174
2019/20	\$3,792,575	22	3.103	32.2%	10.9%	\$414,037
2020/21	\$3,401,684	10	5.904	16.9%	15.3%	\$519,992
2021/22	<u>\$3,489,886</u>	0	N/A	0.0%	16.9%	<u>\$591,089</u>
Totals	\$123,972,163					\$3,146,465

Column (B): Exhibit 2, Sheet 1 or Exhibit 3 for Accident Years 2019 and 2020

Column (D): Appendix A, Sheet 5, runoff of 1998/99 and prior

Column (E): 1/Column (D)

Column (F): Annual Differences in Column (E)

Pre-1986 based upon factors from Appendix A, Sheet 3, 4 year prior

Column (G): Column (B) x Column (F)

\$1,887,879	@ 60%
\$2,517,172	Midpoint

Analysis Based Upon Paid Loss and Expenses
As of August 31, 2020

ACCIDENT YEAR	6 Months	18 Months	30 Months	42 Months	54 Months	66 Months	78 Months	90 Months	102 Months	114 Months	126 Months	138 Months	150 Months	162 Months	174 Months	186 Months	198 Months	210 Months	222 Months	234 Months
3/1/87 - 2/28/88																				
3/1/88 - 2/28/89																				
3/1/89 - 2/28/90																				
3/1/90 - 2/28/91																				
3/1/91 - 2/28/92																				
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3/1/16 - 2/28/17																				
3/1/17 - 2/28/18																				
3/1/18 - 2/28/19																				
3/1/19 - 2/28/20																				
3/1/20 - 2/28/21																				
3/1/87 - 2/28/88	\$118	\$1830	\$3052	\$2524	\$4565	\$6728	\$852	\$9102	\$102114	\$114728	\$126138	\$138150	\$150162	\$162174	\$174186	\$186198	\$198210	\$210222	\$222234	\$234246
3/1/88 - 2/28/89																				
3/1/89 - 2/28/90																				
3/1/90 - 2/28/91																				
3/1/91 - 2/28/92																				
3/1/92 - 2/28/93																				
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3/1/18 - 2/28/19																				
3/1/19 - 2/28/20																				

Analysis Based Upon Paid Loss and Expenses
As of August 31, 2020

	6.18	18.33	30.42	42.54	54.85	66.78	78.50	Point to Point Paid Loss Development Factors	139.150	150.162	162.174	174.186	186.198	198.210	210.222	222.234	Tail
Str. Average	6.206	1.859	1.123	1.100	1.028	1.011	1.013	80.102	1.011	1.029	1.029	1.005	1.003	1.003	1.006	1.002	
Weld Avg.	8.083	1.331	1.140	1.077	1.031	1.011	1.013	1.012	1.027	1.027	1.004	1.002	1.002	1.003	1.005	1.002	
Avg (High & Low)	5.884	1.355	1.127	1.066	1.028	1.012	1.008	1.011	1.016	1.016	1.001	1.001	1.001	1.001	1.001	1.001	
Selected	8.000	1.350	1.135	1.060	1.030	1.011	1.013	1.011	1.027	1.027	1.004	1.002	1.002	1.002	1.005	1.002	
Cumulative to all	11.418	1.803	1.410	1.242	1.172	1.138	1.125	1.111	1.089	1.070	1.054	1.043	1.031	1.019	1.007	1.002	
Cumulative to all	11.442	1.807	1.413	1.245	1.174	1.140	1.128	1.113	1.101	1.072	1.056	1.045	1.033	1.021	1.009	1.004	1.002
PMA Paid Filed (Appendix J) at 12-24-96 months...	3.300	1.764	1.401	1.254	1.178	1.133	1.104	1.084	1.070	1.059	1.051	1.044					
2005 Bureau Factors Cumulative for Industry Grouping 16: Public Administration	6.778	3.415	2.701	2.320	2.070	1.906	1.789	1.685	1.607	1.540	1.476	1.418	1.364	1.316	1.270	1.228	1.190
6040 Weighting (Bureau/Scranton - PMA)	5.387	2.755	2.181	1.894	1.713	1.597	1.515	1.445	1.392	1.347	1.306	1.268					

The City of Scranton
City of Scranton WC Paid Loss Development Factors
PMA experience only

ANALYSIS OF DEVELOPMENT PATTERNS
USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		TRANSFORMED VALUES FITTED VALUES		TRANSFORMED VALUES FITTED VALUES		TRANSFORMED VALUES FITTED VALUES		TRANSFORMED VALUES FITTED VALUES	
		Curve : $Y = A \cdot (1/X)^B + 1$ (Power Model)		Curve : $Y = 1 / [1 - \exp(-AX^B)]$ (Weibull)		Curve : $Y = A \cdot (1/X)^B + 1$ (Inverse Power Curve)			
X	Y	X	LN(LN(Y))	LN(X)	Double Log [Y/(Y-1)]	LN(X)	LN(Y-1)	X	Y
Maturity (Months)	Cumulative Paid Loss Dev Factor								
6	11.442	6.00	0.89	1.79	-2.39	-1.79	2.35	12.0	3.300
18	1.907	18.00	-0.44	2.89	-0.30	-2.89	-0.10	24.0	1.764
30	1.413	30.00	-1.06	3.40	0.21	-3.40	-0.89	36.0	1.401
42	1.245	42.00	-1.52	3.74	0.49	-3.74	-1.41	48.0	1.254
54	1.174	54.00	-1.83	3.99	0.65	-3.99	-1.75	60.0	1.178
66	1.140	66.00	-2.03	4.19	0.74	-4.19	-1.97	72.0	1.133
78	1.128	78.00	-2.12	4.36	0.76	-4.36	-2.06	84.0	1.104
90	1.113	90.00	-2.23	4.50	0.83	-4.50	-2.18	96.0	1.084
102	1.101	102.00	-2.34	4.62	0.87	-4.62	-2.29	108.0	1.070
114	1.072	114.00	-2.67	4.74	0.99	-4.74	-2.63	120.0	1.059
								132.0	1.051
								144.0	1.044
								156.0	1.039
								168.0	1.035
								180.0	1.031
								192.0	1.028
								204.0	1.025
								216.0	1.023
								228.0	1.021
								240.0	1.020
SUM		600.00	-15.35	38.22	2.86	-38.22	-12.92		
AVERAGE		60.00	-1.54	3.82	0.29	-3.82	-1.29		

PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES	
N =	10.000	N =	10.000	N =	10.000
A =	2.944	A =	0.024	A =	119.562
B =	0.973	B =	1.054	B =	1.590
R ² =	0.824	R ² =	0.906	R ² =	0.972

PMA_PAID_FIT.xls

30-Sep-20

ANALYSIS OF DEVELOPMENT PATTERNS
 USING THE METHOD OF LEAST SQUARES

ACTUAL VALUES		Curve: $Y = A \cdot (B \cdot X)^C$ (Power Model)		Curve: $Y = 1 / (1 + \exp(-A \cdot X^B))$ (Weibull)		Curve: $Y = A \cdot (1/X)^B + 1$ (Inverse Power Curve)		--- SELECTED ---	
X	Y	X	LN(LN(Y))	LN(X)	Double Log LN(Y-1)	LN(1/X)	LN(Y-1)		
TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES	
Fitted Values		Fitted Values		Fitted Values		Fitted Values		Fitted Values	
X	Y	X	Y	X	Y	X	Y	X	Y
12	5.387	12.00	0.52	2.48	-1.58	-2.48	1.48	6.0	9.417
24	2.755	24.00	0.01	3.18	-0.80	-3.18	0.56	18.0	3.603
36	2.181	36.00	-0.25	3.58	-0.49	-3.58	0.17	30.0	2.508
48	1.894	48.00	-0.45	3.87	-0.29	-3.87	-0.11	42.0	2.053
60	1.713	60.00	-0.62	4.09	-0.13	-4.09	-0.34	54.0	1.805
72	1.597	72.00	-0.76	4.28	-0.02	-4.28	-0.52	66.0	1.650
84	1.515	84.00	-0.88	4.43	0.08	-4.43	-0.66	78.0	1.543
96	1.445	96.00	-1.00	4.56	0.16	-4.56	-0.81	90.0	1.466
108	1.392	108.00	-1.11	4.68	0.24	-4.68	-0.94	102.0	1.408
		114.0	1.301			114.0	1.321	114.0	1.362
		126.0	1.244			126.0	1.276	126.0	1.326
		138.0	1.199			138.0	1.238	138.0	1.295
		150.0	1.163			150.0	1.208	150.0	1.270
		162.0	1.133			162.0	1.182	162.0	1.249
		174.0	1.110			174.0	1.160	174.0	1.231
		186.0	1.090			186.0	1.141	186.0	1.215
		198.0	1.075			198.0	1.125	198.0	1.201
		210.0	1.062			210.0	1.111	210.0	1.189
		222.0	1.051			222.0	1.099	222.0	1.178
		234.0	1.042			234.0	1.088	234.0	1.168
SUM		540.00	-4.52	35.17	-2.83	-35.17	-1.17		
AVERAGE		60.00	-0.50	3.91	-0.31	-3.91	-0.13		
PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES	
N =	9,000	N =	9,000	N =	9,000	N =	9,000	N =	9,000
A =	4.606	A =	0.032	A =	0.032	A =	57.070	A =	57.070
B =	0.985	B =	0.798	B =	0.798	B =	1.068	B =	1.068
R ² =	0.931	R ² =	0.983	R ² =	0.983	R ² =	0.956	R ² =	0.956

PAID_FIT_Blanded.xls

10-5-79-30

The City of Scranton
Weighted Average of PA Bureau of WC Paid Loss Development Factors
& City of Scranton, PMA WC Paid Loss Development Factors

ANALYSIS OF DEVELOPMENT PATTERNS
USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES	
X	Y	X	LN(LN(Y))	X	Y	LN(X)	Double Log [Y/(Y-1)]	X	Y	LN(X)	LN(Y-1)	X	Y	LN(X)	LN(Y-1)	X	Y
Maturity (Months)	Paid Loss Dev Factor																
6	5.387	6.00	0.52	246.0	1.036	1.79	-1.58	246.0	1.119	-1.79	1.48	246.0	1.198	-1.79	1.48	246.0	1.198
18	2.755	18.00	0.01	258.0	1.030	2.89	-0.80	258.0	1.111	-2.89	0.56	258.0	1.190	-2.89	0.56	258.0	1.190
30	2.181	30.00	-0.25	270.0	1.025	3.40	-0.49	270.0	1.103	-3.40	0.17	270.0	1.183	-3.40	0.17	270.0	1.183
42	1.894	42.00	-0.45	282.0	1.021	3.74	-0.29	282.0	1.096	-3.74	-0.11	282.0	1.176	-3.74	-0.11	282.0	1.176
54	1.713	54.00	-0.62	294.0	1.018	3.99	-0.13	294.0	1.089	-3.99	-0.34	294.0	1.170	-3.99	-0.34	294.0	1.170
66	1.597	66.00	-0.76	306.0	1.015	4.19	-0.02	306.0	1.083	-4.19	-0.52	306.0	1.165	-4.19	-0.52	306.0	1.165
78	1.515	78.00	-0.88	318.0	1.012	4.36	0.08	318.0	1.078	-4.36	-0.66	318.0	1.159	-4.36	-0.66	318.0	1.159
90	1.445	90.00	-1.00	330.0	1.010	4.50	0.16	330.0	1.073	-4.50	-0.81	330.0	1.154	-4.50	-0.81	330.0	1.154
108	1.392	108.00	-1.11	342.0	1.009	4.68	0.24	342.0	1.068	-4.68	-0.94	342.0	1.150	-4.68	-0.94	342.0	1.150
				354.0	1.007	354.0	1.007	354.0	1.064	354.0	1.146	354.0	1.146	354.0	1.146	354.0	1.146
				366.0	1.006	366.0	1.006	366.0	1.060	366.0	1.142	366.0	1.142	366.0	1.142	366.0	1.142
				378.0	1.005	378.0	1.005	378.0	1.056	378.0	1.138	378.0	1.138	378.0	1.138	378.0	1.138
				390.0	1.004	390.0	1.004	390.0	1.053	390.0	1.134	390.0	1.134	390.0	1.134	390.0	1.134
				402.0	1.004	402.0	1.004	402.0	1.050	402.0	1.131	402.0	1.131	402.0	1.131	402.0	1.131
				414.0	1.003	414.0	1.003	414.0	1.047	414.0	1.128	414.0	1.128	414.0	1.128	414.0	1.128
				426.0	1.002	426.0	1.002	426.0	1.044	426.0	1.125	426.0	1.125	426.0	1.125	426.0	1.125
				438.0	1.002	438.0	1.002	438.0	1.042	438.0	1.122	438.0	1.122	438.0	1.122	438.0	1.122
				450.0	1.002	450.0	1.002	450.0	1.039	450.0	1.119	450.0	1.119	450.0	1.119	450.0	1.119
				462.0	1.001	462.0	1.001	462.0	1.037	462.0	1.116	462.0	1.116	462.0	1.116	462.0	1.116
				474.0	1.001	474.0	1.001	474.0	1.035	474.0	1.114	474.0	1.114	474.0	1.114	474.0	1.114

Curve : $Y = A \cdot (1/X)^B + 1$
(Inverse Power Curve)

Curve : $Y = 1/[1 - \exp(-AX^B)]$
(Weibull)

Curve : $Y = A \cdot (B \cdot X)$
(Power Model)

Curve : $Y = A \cdot (LN(Y))$

*** SELECTED ***

ANALYSIS OF DEVELOPMENT PATTERNS
 USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES	
X	Y	X	LN(LN(Y))	X	Y	LN(X)	Double Log [Y/(Y-1)]	X	Y	LN(X)	LN(Y)	X	Y	LN(X)	LN(Y)	X	Y
Maturity Paid Loss [Months] Dev Factor																	
12	5.287	12.00	0.52	10	3.889	2.48	-1.58	10	5.525	-2.48	1.48	10	5.904	-2.48	1.48	10	5.904
24	2.755	24.00	0.01	22	3.040	3.18	-0.80	22	3.167	-3.18	0.96	22	3.103	-3.18	0.96	22	3.103
36	2.181	36.00	-0.25	34	2.485	3.58	-0.49	34	2.393	-3.58	0.17	34	2.318	-3.58	0.17	34	2.318
48	1.894	48.00	-0.45	46	2.107	3.87	-0.29	46	2.002	-3.87	-0.11	46	1.953	-3.87	-0.11	46	1.953
60	1.713	60.00	-0.62	58	1.841	4.09	-0.13	58	1.765	-4.09	-0.34	58	1.743	-4.09	-0.34	58	1.743
72	1.597	72.00	-0.76	70	1.648	4.28	-0.02	70	1.606	-4.28	-0.52	70	1.607	-4.28	-0.52	70	1.607
84	1.515	84.00	-0.88	82	1.505	4.43	0.08	82	1.493	-4.43	-0.66	82	1.512	-4.43	-0.66	82	1.512
96	1.445	96.00	-1.00	94	1.388	4.56	0.16	94	1.406	-4.56	-0.81	94	1.442	-4.56	-0.81	94	1.442
				106	1.315			106	1.343			106	1.389			106	1.389
				118	1.262			118	1.291			118	1.346			118	1.346
				130	1.202			130	1.249			130	1.312			130	1.312
				142	1.162			142	1.215			142	1.284			142	1.284
				154	1.131			154	1.186			154	1.260			154	1.260
				166	1.106			166	1.162			166	1.240			166	1.240
				178	1.088			178	1.142			178	1.223			178	1.223
				190	1.070			190	1.125			190	1.208			190	1.208
				202	1.057			202	1.110			202	1.195			202	1.195
				214	1.046			214	1.098			214	1.183			214	1.183
				226	1.038			226	1.086			226	1.172			226	1.172
				238	1.031			238	1.077			238	1.163			238	1.163
SUM		432.00	-3.42			30.48	-3.06			-30.48	-0.23						
AVERAGE		54.00	-0.43			3.81	-0.38			-3.81	-0.03						
		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES	
		N =		N =		N =		N =		N =		N =		N =		N =	
		A =		A =		A =		A =		A =		A =		A =		A =	
		B =		B =		B =		B =		B =		B =		B =		B =	
		R^2 =		R^2 =		R^2 =		R^2 =		R^2 =		R^2 =		R^2 =		R^2 =	
		8.000		8.000		8.000		8.000		8.000		8.000		8.000		8.000	
		4.976		0.031		0.031		58.111		58.111		58.111		58.111		58.111	
		0.983		0.815		0.815		1.074		1.074		1.074		1.074		1.074	
		0.932		0.983		0.983		0.995		0.995		0.995		0.995		0.995	

PAYOUTS.xls

10-5-7-20

City of Scranton - PMA experience only
Workers Compensation

Analysis Based Upon Incurred Loss and Expenses
As of August 31, 2020

ACCIDENT YEAR	8 Months	18 Months	30 Months	42 Months	54 Months	66 Months	78 Months	90 Months	102 Months	114 Months	126 Months	138 Months	150 Months	162 Months	174 Months	186 Months	198 Months	210 Months	222 Months	234 Months
3/1/97 - 2/28/98																				
3/1/98 - 2/28/99																				
3/1/99 - 2/28/00																				
3/1/00 - 2/28/01																				
3/1/01 - 2/28/02																				
3/1/02 - 2/28/03																				
3/1/03 - 2/28/04																				
3/1/04 - 2/28/05																				
3/1/05 - 2/28/06																				
3/1/06 - 2/28/07																				
3/1/07 - 2/28/08																				
3/1/08 - 2/28/09																				
3/1/09 - 2/28/10																				
3/1/10 - 2/28/11																				
3/1/11 - 2/28/12																				
3/1/12 - 2/28/13																				
3/1/13 - 2/28/14																				
3/1/14 - 2/28/15																				
3/1/15 - 2/28/16																				
3/1/16 - 2/28/17																				
3/1/17 - 2/28/18																				
3/1/18 - 2/28/19																				
3/1/19 - 2/28/20																				
3/1/20 - 2/28/21																				

Point to Point Incurred Loss Development Factors

ACCIDENT YEAR	6-18	18-30	30-42	42-54	54-66	66-78	78-90	90-102	102-114	114-126	126-138	138-150	150-162	162-174	174-186	186-198	198-210	210-222	222-234
3/1/97 - 2/28/98																			1,000
3/1/98 - 2/28/99																		1,023	0,916
3/1/99 - 2/28/00																	1,000	1,000	1,000
3/1/00 - 2/28/01																	1,000	1,000	1,000
3/1/01 - 2/28/02																	1,000	1,000	1,000
3/1/02 - 2/28/03																	1,000	1,000	1,000
3/1/03 - 2/28/04																	1,001	1,002	
3/1/04 - 2/28/05																	1,001	1,002	
3/1/05 - 2/28/06																	1,000	1,000	
3/1/06 - 2/28/07																	1,000	1,000	
3/1/07 - 2/28/08																	1,000	1,000	
3/1/08 - 2/28/09																	1,000	1,000	
3/1/09 - 2/28/10																	1,000	1,000	
3/1/10 - 2/28/11																	1,000	1,000	
3/1/11 - 2/28/12																	1,000	1,000	
3/1/12 - 2/28/13																	1,000	1,000	
3/1/13 - 2/28/14																	1,000	1,000	
3/1/14 - 2/28/15																	1,000	1,000	
3/1/15 - 2/28/16																	1,000	1,000	
3/1/16 - 2/28/17																	1,000	1,000	
3/1/17 - 2/28/18																	1,000	1,000	
3/1/18 - 2/28/19																	1,000	1,000	
3/1/19 - 2/28/20																	1,000	1,000	

City of Scranton - PMA experience only
Workers Compensation

Analysis Based Upon Incurred Loss and Expenses
As of August 31, 2020

	6-18	18-30	30-42	42-54	54-66	66-78	78-90	Point to Point Incurred Loss Development Factors										198-198	198-210	210-222	222-234	Totl
	5.541	1.287	1.038	1.068	1.015	1.000	0.995	90-102	102-114	114-126	126-138	138-150	150-162	162-174	174-186	186-198	198-210	210-222	222-234	Totl		
Str. Average	5.541	1.287	1.038	1.068	1.015	1.000	0.995	1.000	1.020	1.010	0.983	1.032	1.026	0.972	1.001	1.000	1.001	1.006	0.983			
Wgt'd Avg.	5.563	1.238	1.044	1.043	1.013	0.999	0.995	0.999	1.021	1.017	0.982	0.999	1.025	0.951	1.001	1.001	1.001	1.005	0.981			
Avg (x-high & low)	4.111	1.305	1.036	1.031	1.016	1.001	0.995	1.006	1.007	1.008	1.000	1.001	1.003	0.977	1.001	1.000	1.000	1.001	1.000			
Selected	4.000	1.265	1.040	1.040	1.015	1.001	0.995	1.020	1.020	1.010	1.000	1.001	1.025	0.975	1.001	1.001	1.000	1.005	1.000			
Cumulative No tail	5.857	1.464	1.157	1.113	1.070	1.054	1.053	1.059	1.038	1.017	1.007	1.007	1.006	0.982	1.007	1.006	1.005	1.005	1.000			
Cumulative w/tail	5.898	1.474	1.166	1.121	1.078	1.062	1.061	1.066	1.045	1.025	1.014	1.014	1.013	0.989	1.014	1.013	1.012	1.012	1.007			
PMA Ratio Fitted (Appendix 6) at 12-24-36 months...	2.100	1.357	1.185	1.116	1.081	1.050	1.047	1.038	1.031	1.026	1.022	1.020										
2003 Bureau Factors	3.271	2.112	1.788	1.580	1.464	1.390	1.334	1.293	1.259	1.225	1.192	1.161	1.134	1.110	1.087	1.066						
Cumulative for Industry Grouping 16: Public Administration																						
60/40 Weighting (Bureau/Scranton_PMA)	2.803	1.810	1.547	1.394	1.311	1.259	1.219	1.191	1.167	1.145	1.124	1.105										

30-Sep-20

Rptd_PMA_Triangle.xls

SELECTED

PMA_RPTD_FIT.xls

The City of Scranton
Weighted Average of PA Bureau of WC Incurred Loss Development Factors
& City of Scranton_PMA WC Reported Loss Development Factors

ANALYSIS OF DEVELOPMENT PATTERNS
USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES	
		Curve : $Y = A \cdot (B \cdot X)$ (Power Model)															
X	Y	X	LN[Y]	X	Y	X	Y	X	Y	X	Y	X	Y	X	Y	X	Y
Maturity (Months)		LN[X]		Double Log [Y(Y-1)]		LN(X)		LN(Y)		LN(X)		LN(Y)		LN(X)		LN(Y)	
Dev Factor		LN(Y)		Y		Y		Y		Y		Y		Y		Y	
12	2.803	12.00	0.03	2.327	6.0	2.48	-0.82	2.48	6.0	3.812	6.0	3.812	6.0	3.812	6.0	3.812	
24	1.610	24.00	-0.52	1.970	18.0	3.18	-0.22	3.18	18.0	2.143	18.0	2.143	18.0	2.143	18.0	2.143	
36	1.547	36.00	-0.83	1.723	30.0	3.58	0.04	3.58	30.0	1.708	30.0	1.708	30.0	1.659	30.0	1.659	
48	1.394	48.00	-1.10	1.547	42.0	3.87	0.23	3.87	42.0	1.499	42.0	1.499	42.0	1.439	42.0	1.439	
60	1.311	60.00	-1.31	1.420	54.0	4.09	0.36	4.09	54.0	1.375	54.0	1.375	54.0	1.351	54.0	1.351	
72	1.258	72.00	-1.47	1.325	66.0	4.28	0.46	4.28	66.0	1.254	66.0	1.254	66.0	1.283	66.0	1.283	
84	1.219	84.00	-1.52	1.253	78.0	4.43	0.54	4.43	78.0	1.236	78.0	1.236	78.0	1.236	78.0	1.236	
96	1.191	96.00	-1.74	1.198	90.0	4.55	0.60	4.55	90.0	1.193	90.0	1.193	90.0	1.203	90.0	1.203	
108	1.167	108.00	-1.87	1.155	102.0	4.68	0.66	4.68	102.0	1.161	102.0	1.161	102.0	1.177	102.0	1.177	
				114.0	1.124				114.0	1.135	114.0	1.135	114.0	1.157	114.0	1.157	
				126.0	1.098				126.0	1.115	126.0	1.115	126.0	1.141	126.0	1.141	
				138.0	1.078				138.0	1.098	138.0	1.098	138.0	1.128	138.0	1.128	
				150.0	1.062				150.0	1.085	150.0	1.085	150.0	1.117	150.0	1.117	
				162.0	1.050				162.0	1.073	162.0	1.073	162.0	1.108	162.0	1.108	
				174.0	1.040				174.0	1.064	174.0	1.064	174.0	1.100	174.0	1.100	
				186.0	1.032				186.0	1.056	186.0	1.056	186.0	1.093	186.0	1.093	
				198.0	1.025				198.0	1.049	198.0	1.049	198.0	1.087	198.0	1.087	
				210.0	1.020				210.0	1.043	210.0	1.043	210.0	1.082	210.0	1.082	
				222.0	1.016				222.0	1.038	222.0	1.038	222.0	1.077	222.0	1.077	
				234.0	1.013				234.0	1.034	234.0	1.034	234.0	1.073	234.0	1.073	
SUM		540.00	-10.43			35.17	1.67										
AVERAGE		60.00	-1.16			3.91	0.21										
											</						

The City of Scranton
Weighted Average of PA Bureau of WC Incurred Loss Development Factors
& City of Scranton_PRIA WC Reported Loss Development Factors

ANALYSIS OF DEVELOPMENT PATTERNS
USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		Curve : $Y = A^X(B^X)$ (Power Model)		Curve : $Y = 1 / [1 - \exp(-AX^B)]$ (Weibull)		Curve : $Y = A * (1/X)^B + 1$ (Inverse Power Curve)		*** SELECTED ***	
X	Y	X	LN(Y)	LN(X)	Double Log [Y/(Y-1)]	LN(1/X)	LN(Y-1)	X	Y
12	2.803	12.00	0.03	2.48	-0.82	-2.48	0.59	246.0	1.069
24	1.810	24.00	-0.52	3.18	-0.22	-3.18	-0.21	258.0	1.065
36	1.547	36.00	-0.83	3.58	0.04	-3.58	-0.60	270.0	1.062
48	1.394	48.00	-1.10	3.87	0.23	-3.87	-0.93	282.0	1.060
60	1.311	60.00	-1.31	4.09	0.36	-4.09	-1.17	294.0	1.057
72	1.258	72.00	-1.47	4.28	0.46	-4.28	-1.35	306.0	1.055
84	1.219	84.00	-1.62	4.43	0.54	-4.43	-1.52	318.0	1.052
96	1.191	96.00	-1.74	4.56	0.60	-4.56	-1.66	330.0	1.050
108	1.167	108.00	-1.87	4.68	0.66	-4.68	-1.79	342.0	1.048
								354.0	1.047
								366.0	1.045
								378.0	1.043
								390.0	1.042
								402.0	1.041
								414.0	1.039
								426.0	1.038
								438.0	1.037
								450.0	1.036
								462.0	1.035
								474.0	1.034
SUM		540.00	-10.43	35.17	1.87	-35.17	-8.64		
AVERAGE		60.00	-1.16	3.91	0.21	-3.91	-0.96		
		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES	
		N =	9.000	N =	9.000	N =	9.000		
		A =	2.567	A =	0.093	A =	25.366		
		B =	0.982	B =	0.861	B =	1.073		
		R^2 =	0.935	R^2 =	0.989	R^2 =	1.000		

RPTD_FIT2.xls

36-Sep-20

ANALYSIS OF DEVELOPMENT PATTERNS USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES		TRANSFORMED VALUES		FITTED VALUES			
X	Y	X	LN(Y)	X	Y	X	LN(X)	X	Y	X	LN(X)	X	Y		
Curve: $Y = A \cdot (1/X)^B + 1$ (Inverse Power Curve)															
Curve: $Y = 1 / (1 - \exp(-AX^B))$ (Weibull)															
Curve: $Y = A \cdot (B^X)$ (Power Model)															
Maturity (Months)	Cumulative Prod Loss Dev Factor														
12	2.803	12.00	0.03	8.0	2.352	2.48	-0.82	8.0	2.295	-2.48	0.59	8.0	3.726		
24	1.810	24.00	-0.52	20.0	1.962	3.18	-0.22	20.0	2.046	-3.18	-0.21	20.0	2.019		
36	1.547	36.00	-0.63	32.0	1.700	3.58	0.04	32.0	1.661	-3.58	-0.60	32.0	1.615		
48	1.394	48.00	-1.10	44.0	1.519	3.87	0.23	44.0	1.469	-3.87	-0.93	44.0	1.437		
60	1.311	60.00	-1.31	56.0	1.390	4.09	0.36	56.0	1.353	-4.09	-1.17	56.0	1.337		
72	1.258	72.00	-1.47	68.0	1.296	4.28	0.46	68.0	1.276	-4.28	-1.35	68.0	1.274		
84	1.219	84.00	-1.62	80.0	1.227	4.43	0.54	80.0	1.221	-4.43	-1.52	80.0	1.230		
96	1.191	96.00	-1.74	92.0	1.175	4.56	0.60	92.0	1.180	-4.56	-1.66	92.0	1.198		
				104.0	1.135			104.0	1.149			104.0	1.173		
				116.0	1.105			116.0	1.125			116.0	1.154		
				128.0	1.082			128.0	1.106			128.0	1.139		
				140.0	1.064			140.0	1.090			140.0	1.126		
				152.0	1.050			152.0	1.077			152.0	1.115		
				164.0	1.039			164.0	1.067			164.0	1.106		
				176.0	1.031			176.0	1.058			176.0	1.099		
				188.0	1.024			188.0	1.050			188.0	1.092		
				200.0	1.019			200.0	1.044			200.0	1.086		
				212.0	1.015			212.0	1.038			212.0	1.081		
				224.0	1.012			224.0	1.034			224.0	1.076		
				236.0	1.009			236.0	1.030			236.0	1.072		
SUM		432.00	-8.56			30.48	1.20			-30.48	-6.85				
AVERAGE		54.00	-1.07			3.81	0.15			-3.81	-0.86				
				PARAMETER ESTIMATES				PARAMETER ESTIMATES				PARAMETER ESTIMATES			
				N = 8.000				N = 8.000				N = 8.000			
				A = 2.726				A = 0.089				A = 25.439			
				B = 0.980				B = 0.574				B = 1.074			
				R^2 = 0.940				R^2 = 0.990				R^2 = 1.000			

RFID FIT CRITICAL x/1s

37-SEP-20

ANALYSIS OF DEVELOPMENT PATTERNS
USING "THE METHOD OF LEAST SQUARES"

ACTUAL VALUES		Curve : $Y = A(Y^B)^C$ (Power Model)		Curve : $Y = 1 / (1 - \exp(-AX^B))$ (Weibull)		Curve : $Y = A * (1/X)^B + 1$ (Inverse Power Curve)		*** SELECTED ***	
X	Y	TRANSFORMED VALUES		TRANSFORMED VALUES		TRANSFORMED VALUES		FITTED VALUES	
Maternity (Months)	Repd Claim Dev Factor	X	LN(LN(Y))	LN(X)	Double Log (Y(Y-1))	LN(1/X)	LN(Y-1)	X	Y
18	1.057	18.00	-2.73	2.89	1.02	-2.89	-2.70	8.0	1.270
30	1.012	30.00	-4.45	3.40	1.50	-3.40	-4.46	20.0	1.048
42	1.006	42.00	-5.20	3.74	1.65	-3.74	-5.19	32.0	1.013
54	1.002	54.00	-6.48	3.99	1.87	-3.99	-6.48	44.0	1.004
66	1.001	66.00	-7.53	4.19	2.02	-4.19	-7.53	56.0	1.001
								68.0	1.000
								80.0	1.000
								92.0	1.000
								104.0	1.000
								116.0	1.000
								128.0	1.000
								140.0	1.000
								152.0	1.000
								164.0	1.000
								176.0	1.000
								188.0	1.000
								200.0	1.000
								212.0	1.000
								224.0	1.000
								236.0	1.000
SUM		210.00	-26.40	18.21	8.05	-18.21	-26.36		
AVERAGE		42.00	-5.28	3.64	1.61	-3.64	-5.27		
		PARAMETER ESTIMATES		PARAMETER ESTIMATES		PARAMETER ESTIMATES			
		N =	5.000	N =	5.000	N =	5.000		
		A =	1.344	A =	0.325	A =	2416.726		
		B =	0.908	B =	0.751	B =	3.587		
		R^2 =	0.987	R^2 =	0.989	R^2 =	0.980		

PCRB_CLAIM.xls

5/5/2009

Derivation of Large Loss Critical Values

(A)	(B)	(C)	(D)	(E)	(F)	(G)
Accident Period	Implied Trend Factor to 2020	Large Loss Definition	Maturity at 8/31/20 (months)	Reported Loss Development Factor	Reported Claim Development Factor	Large Loss Critical Reported Amount at 8/31/20
01/01/86-12/31/86	N/A	\$250,000	416	1.027	1.000	\$243,446
01/01/87-12/31/87	N/A	\$350,000	404	1.029	1.000	\$340,162
01/01/88-12/31/88	N/A	\$300,000	392	1.031	1.000	\$291,002
01/01/89-12/31/89	N/A	\$500,000	380	1.033	1.000	\$484,064
01/01/90-12/31/90	N/A	\$500,000	368	1.035	1.000	\$483,129
01/01/91-12/31/91	N/A	\$350,000	356	1.037	1.000	\$337,538
01/01/92-12/31/92	N/A	\$400,000	344	1.039	1.000	\$385,015
01/01/93-12/31/93	N/A	\$400,000	332	1.042	1.000	\$383,906
01/01/94-12/31/94	N/A	\$350,000	320	1.045	1.000	\$334,954
01/01/95-12/31/95	N/A	\$500,000	308	1.048	1.000	\$477,135
01/01/96-12/31/96	N/A	\$500,000	296	1.052	1.000	\$475,321
01/01/97-12/31/97	N/A	\$400,000	284	1.056	1.000	\$378,816
01/01/98-12/31/98	N/A	\$400,000	272	1.060	1.000	\$377,387
01/01/99-12/31/99	N/A	\$250,000	260	1.064	1.000	\$234,980
01/01/00-12/31/00	N/A	\$250,000	248	1.068	1.000	\$234,100
01/01/01-12/31/01	N/A	\$250,000	236	1.072	1.000	\$233,226
01/01/02-12/31/02	N/A*	\$300,000	224	1.076	1.000	\$278,793
01/01/03-12/31/03	N/A*	\$350,000	212	1.081	1.000	\$323,864
01/01/04-12/31/04	N/A*	\$400,000	200	1.086	1.000	\$368,354
01/01/05-12/31/05	N/A*	\$500,000	188	1.092	1.000	\$457,952
01/01/06-12/31/06	N/A	\$750,000	176	1.099	1.000	\$682,714
01/01/07-12/31/07	N/A	\$750,000	164	1.106	1.000	\$677,921
01/01/08-12/31/08	N/A	\$750,000	152	1.115	1.000	\$672,425
01/01/09-12/31/09	N/A	\$750,000	140	1.126	1.000	\$666,063
01/01/10-12/31/10	N/A	\$800,000	128	1.139	1.000	\$702,522
01/01/11-12/31/11	N/A	\$800,000	116	1.154	1.000	\$693,100
01/01/12-12/31/12	N/A	\$800,000	104	1.173	1.000	\$681,754
01/01/13-12/31/13	N/A	\$800,000	92	1.198	1.000	\$667,837
01/01/14-12/31/14	N/A	\$800,000	80	1.230	1.000	\$650,373
01/01/15-12/31/15	N/A	\$800,000	68	1.274	1.000	\$627,812
01/01/16-12/31/16	N/A	\$800,000	56	1.337	1.001	\$597,524
01/01/17-12/31/17	N/A	\$800,000	44	1.437	1.004	\$554,648
01/01/18-12/31/18	N/A	\$800,000	32	1.615	1.013	\$489,177
01/01/19-12/31/19	N/A	\$1,000,000	20	2.019	1.048	\$472,587
01/01/20-12/31/20	N/A	\$1,000,000	8	3.726	1.270	\$211,351

Note(*): retention increased from \$250,000 to \$300,000 effective 10/17/01, then to \$350,000 10/17/02, and then to \$400,000 effective 10/17/03. At 10/17/04, the SIR increased to \$500,000 and then \$1,500,000 from 10/17/05 to 12/1/05 and then decreased to \$750,000 through the 1/1/09 renewal.

Column (E): Appendix A, Sheet 11; runoff 1997 and prior

Column (F): Appendix A, Sheet 10

Column (G): Column (C)/ Column (E)/ Column (F)

The City of Scranton
Workers' Compensation

APPENDIX B
Sheet 2

Summary of Critical Value Disability Losses
As of August 31, 2020

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Date of Loss	Named Insured	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Outstanding Reserves	Total Incurred	Large Loss Critical Reported Amount
03/01/86-02/28/87								
03/01/86	SABLE	\$2,394	\$450,876	\$7,032	\$460,302	\$65,378	\$525,680	\$243,446
07/01/86	MC GEE	\$6,213	\$473,471	\$21,943	\$501,627	\$0	\$501,627	\$243,446
01/09/87	HOBAN	\$48,817	\$413,963	\$50,038	\$512,818	\$0	\$512,818	\$340,162
	3 Claims				\$1,474,747	\$65,378	\$1,540,125	
03/01/87-02/28/88								
02/04/87	KERRIGAN	\$177,758	\$433,507	\$20,770	\$632,035	\$30,868	\$662,903	\$340,162
08/09/87	ROSS III	\$8,996	\$368,392	\$2,022	\$379,410	\$0	\$379,410	\$340,162
08/15/87	NOVAK	\$15,304	\$371,897	\$15,027	\$402,228	\$0	\$402,228	\$340,162
09/01/87	GENOVESE	\$166,035	\$484,785	\$23,011	\$673,831	\$0	\$673,831	\$340,162
	4 Claims				\$2,087,504	\$30,868	\$2,118,372	
03/01/88-02/28/89								
05/06/88	MC GOWAN	\$17,515	\$578,593	\$15,655	\$611,763	\$96,733	\$708,496	\$291,002
07/14/88	TASSEY	\$3,990	\$298,802	\$3,038	\$305,830	\$96,455	\$402,285	\$291,002
07/17/88	RESCIGNO	\$0	\$235,932	\$3,372	\$239,304	\$319,216	\$558,520	\$291,002
08/13/88	MCHALE	\$31,714	\$300,486	\$23,443	\$355,642	\$0	\$355,642	\$291,002
01/14/89	HOFFMAN	\$32,152	\$611,106	\$18,037	\$661,295	\$0	\$661,295	\$484,064
	5 Claims				\$2,173,834	\$512,404	\$2,686,238	
03/01/90-02/28/91								
06/26/90	JONES	\$0	\$582,937	\$12,896	\$595,833	\$282,930	\$878,763	\$483,129
12/30/90	BENTLER	\$75,543	\$444,566	\$38,214	\$557,063	\$0	\$557,063	"Pappy
	2 Claims				\$1,162,896	\$282,930	\$1,445,826	Plan"

LglLosses.xls

30-Sep-20

Gary R. Abramson, Casualty Actuarial Services

**The City of Scranton
Workers' Compensation**

**APPENDIX B
Sheet 3**

**Summary of Critical Value Disability Losses
As of August 31, 2020**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Date of Loss	Named Insured	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Outstanding Reserves	Total Incurred	Large Loss Critical Reported Amount
03/01/91-02/28/92								
05/06/91	PRICE	\$23,868	\$392,032	\$2,256	\$418,156	\$25,452	\$443,608	\$337,538
07/19/91	WHALEN	\$138,044	\$295,115	\$18,444	\$451,602	\$0	\$451,602	\$337,538
07/24/91	MALINOWSKI	\$59,010	\$59,585	\$46,470	\$655,066	\$71,000	\$726,066	\$337,538
08/01/91	PETRINI	\$1,720	\$480,154	\$6,617	\$488,491	\$3,303	\$491,794	\$337,538
08/21/91	HARVEY	\$119,714	\$322,891	\$58,992	\$501,597	\$0	\$501,597	\$337,538
09/08/91	HUBSHMAN	\$13,294	\$398,781	\$61,227	\$473,302	\$0	\$473,302	\$337,538
11/05/91	SEYMOUR	\$96,312	\$581,594	\$21,888	\$699,794	\$43,312	\$743,106	\$337,538
02/07/92	BIDWELL	\$0	\$395,914	\$9,218	\$405,133	\$0	\$405,133	\$385,015
	8 Claims				\$4,093,140	\$143,067	\$4,236,207	
03/01/92-02/28/93								
08/02/92	DAVIS, B.	\$123,164	\$381,864	\$38,082	\$543,111	\$0	\$543,111	\$385,015
08/26/92	GRISKO	\$72,744	\$535,788	\$33,261	\$641,792	\$0	\$641,792	\$385,015
10/14/92	MONAHAN	\$34,940	\$644,818	\$80,507	\$760,265	\$0	\$760,265	\$385,015
11/29/92	DAVIS, Wm.	\$90,017	\$403,035	\$58,560	\$551,613	\$0	\$551,613	\$385,015
	4 Claims				\$2,496,780	\$0	\$2,496,780	
03/01/93-02/28/94								
03/04/93	POWELL	\$136,175	\$702,916	\$92,873	\$931,964	\$116,607	\$1,048,571	\$383,906
04/15/93	CONLON	\$77,228	\$584,473	\$19,034	\$680,735	\$0	\$680,735	\$383,906
05/02/93	WASYLYNIAK	\$59,871	\$470,649	\$27,589	\$558,109	\$0	\$558,109	\$383,906
05/14/93	JEFFERS	\$31,885	\$319,155	\$36,513	\$387,553	\$0	\$387,553	\$383,906
06/22/93	PALUTIS	\$76,477	\$390,796	\$48,169	\$515,442	\$0	\$515,442	\$383,906
07/08/93	ARMFIELD	\$11,676	\$662,216	\$16,950	\$690,842	\$6,665	\$697,507	\$383,906
07/24/93	CAWLEY	\$34,655	\$345,596	\$42,994	\$423,245	\$0	\$423,245	\$383,906
08/11/93	DAFFARO	\$50,693	\$574,679	\$4,391	\$629,763	\$4,627	\$634,390	\$383,906
01/19/94	BURRIER	\$59,239	\$255,436	\$31,406	\$346,081	\$0	\$346,081	\$334,954
	9 Claims				\$5,163,733	\$127,899	\$5,291,632	

LgLosses.xls

30-Sep-20

Gary R. Abramson, Casualty Actuarial Services

The City of Scranton
Workers' Compensation

APPENDIX B
Sheet 4

Summary of Critical Value Disability Losses
As of August 31, 2020

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Date of Loss	Named Insured	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Outstanding Reserves	Total Incurred	Large Loss Critical Reported Amount
03/01/95-02/28/96								
07/20/95	MCGINNIS	\$91,758	\$494,797	\$40,216	\$626,771	\$0	\$626,771	\$477,135
08/23/95	DERMODY	\$8,741	\$625,434	\$70,983	\$705,159	\$0	\$705,159	\$477,135
09/18/95	ANDREJACK	\$51,193	\$363,700	\$53,959	\$468,853	\$14,140	\$482,993	\$477,135
12/07/95	HINKLEY	\$61,862	\$362,619	\$55,955	\$480,436	\$0	\$480,436	\$477,135
01/05/96	DUDZINSKI	\$63,471	\$543,209	\$54,168	\$664,733	\$4,985	\$669,718	\$475,321
	5 Claims			\$2,945,951		\$19,125	\$2,965,076	
03/01/96-02/28/97								
07/24/96	DOYLE	\$586	\$666,365	\$13,553	\$680,504	\$0	\$680,504	\$475,321
09/04/96	MUSSO	\$208,739	\$154,800	\$51,353	\$414,892	\$144,360	\$559,252	
	2 Claims			\$1,095,396		\$144,360	\$1,239,756	
03/01/97-02/28/98								
06/09/97	MATTICKS	\$62,307	\$275,891	\$57,074	\$395,272	\$0	\$395,272	\$378,816
	1 Claim				\$395,272	\$0	\$395,272	
03/01/99-02/28/00								
04/06/99	OTTONE	\$24,493	\$227,517	\$33,777	\$285,788	\$0	\$285,788	\$234,980
05/10/99	KLEE	\$15,904	\$209,899	\$22,015	\$247,819	\$0	\$247,819	\$234,980
01/26/00	MARTIN	\$272,273	\$89,236	\$47,084	\$408,593	\$0	\$408,593	\$234,100
	3 Claims			\$942,199		\$0	\$942,199	
03/01/00-02/28/01								
06/09/00	MEDALLIS	\$103,100	\$148,552	\$30,040	\$281,692	\$0	\$281,692	\$234,100
07/13/00	WAZNAK	\$224,469	\$220,048	\$43,165	\$487,682	\$0	\$487,682	\$234,100
02/17/01	BATYKO	\$44,640	\$156,846	\$37,558	\$239,044	\$0	\$239,044	\$233,226
	3 Claims			\$1,008,418		\$0	\$1,008,418	

LglLosses.xls

30-Sep-20

Summary of Critical Value Disability Losses
As of August 31, 2020

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Date of Loss	Named Insured	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Outstanding Reserves	Total Incurred	Large Loss Critical Reported Amount
03/01/01-02/28/02								
08/10/01	LANNING	\$56,527	\$219,620	\$25,557	\$301,703	\$0	\$301,703	\$233,226
08/23/01	GALELLA	\$44,321	\$184,415	\$27,920	\$256,656	\$0	\$256,656	\$233,226
02/11/02	MACKIN	\$46,164	\$221,969	\$22,969	\$291,102	\$0	\$291,102	\$278,793
02/20/02	OZOVEK	\$143,954	\$268,672	\$30,331	\$442,957	\$0	\$442,957	\$278,793
	4 Claims	(2 post 10/17/01 SIF)			\$1,292,418	\$0	\$1,292,418	
03/01/02-02/28/03								
04/15/02	FARGIONE	\$126,603	\$304,542	\$27,010	\$463,519	\$0	\$463,519	\$278,793
06/12/02	GISOLFI	\$144,865	\$294,596	\$45,856	\$485,316	\$0	\$485,316	\$278,793
07/21/02	ROSAR, J.	\$79,913	\$308,354	\$44,915	\$433,181	\$0	\$433,181	\$278,793
07/25/02	BOEZI	\$209,121	\$224,196	\$84,286	\$517,603	\$12,471	\$530,074	\$278,793
	4 Claims	(all pre 10/17/02)			\$1,899,620	\$12,471	\$1,912,091	
03/01/03-02/28/04								
11/25/03	MALONE	\$4,886	\$329,019	\$8,325	\$342,230	\$348,874	\$691,104	\$370,130
	1 Claim	(1 post 10/16/03 SIF)			\$342,230	\$348,874	\$691,104	
03/01/04-02/28/05								
06/24/04	EIBACH	\$155,654	\$284,209	\$58,192	\$498,054	\$0	\$498,054	\$368,354
09/19/04	McINTYRE	\$149,519	\$236,458	\$20,023	\$417,202	\$0	\$417,202	\$368,354
	2 Claims	(pre 10/17/04)			\$915,256	\$0	\$915,256	
03/01/06-02/28/07								
09/12/06	SVETOVICH	\$261,778	\$419,387	\$108,271	\$789,437	\$0	\$789,437	\$682,714
	1 Claim				\$789,437	\$0	\$789,437	
03/01/15-02/28/16								
07/11/15	WILDING	\$93,143	\$254,189	\$4,540	\$351,871	\$1,599,743	\$1,951,614	\$627,812
	1 Claim				\$351,871	\$1,599,743	\$1,951,614	

LgLosses.xls

30-Sep-20

Derivation of Discount Factors as of 8/31/20

(A)	(B)	(C) Cumulative	(D)	(E)	(F) % Losses	(G)	(H)
Accident Period	Maturity in Years at 8/31/20	Paid Loss Development Factor	% Losses Paid at 8/31/20	Midpoint Upcoming Period	Paid Upcoming Period	Column(F) Discounted	Discount Factor
2020/2021	0.50	9.417	10.6%	1.0	17.1%	0.169	0.896
2019/2020	1.50	3.603	27.8%	2.0	12.1%	0.118	0.886
2018/2019	2.50	2.508	39.9%	3.0	8.8%	0.085	0.878
2017/2018	3.50	2.053	48.7%	4.0	6.7%	0.063	0.871
2016/2017	4.50	1.805	55.4%	5.0	5.2%	0.048	0.865
2015/2016	5.50	1.650	60.6%	6.0	4.2%	0.038	0.861
2014/2015	6.50	1.543	64.8%	7.0	3.4%	0.031	0.858
2013/2014	7.50	1.466	68.2%	8.0	2.8%	0.025	0.856
2012/2013	8.50	1.408	71.0%	9.5	4.4%	0.038	0.866
	10.50	1.326	75.4%	11.5	3.3%	0.028	0.859
	12.50	1.270	78.7%	13.5	2.5%	0.020	0.863
	14.50	1.231	81.2%	15.5	2.0%	0.016	0.873
	16.50	1.201	83.3%	17.5	1.6%	0.013	0.885
	18.50	1.178	84.9%	19.5	1.8%	0.013	0.901
	20.50		86.7%	21.5	2.0%	0.014	0.916
	22.50		88.6%	23.5	2.2%	0.015	0.932
	24.50		90.8%	25.5	2.4%	0.016	0.947
	26.50		93.2%	27.5	2.6%	0.017	0.962
	28.50		95.8%	29.5	2.9%	0.019	0.976
	30.50		98.7%	31.5	1.3%	0.008	0.985
ULT	32.50	1.000	100.0%				

Annual Interest Rate: 1.50%

Column(C): Appendix A, Sheet 4

Column(D): 1 / Column (C)

Column(E): [Column (B), current line + Column (B), next line] ^ 2

Column(F): Column (D), next line - Column (D), current line

with runoff after 19 years based upon an annual increase of 10% over prior period

Column(G): Column(F) x [1 + Interest Rate] ^ [-Column(E)]

Column(H): [1 + Interest Rate] ^ [Column(B)] : [1 - Column(D)] x [Upward Sum, Column(G)]

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 6, 1976 ENTITLED "AN ORDINANCE (AS AMENDED) IMPOSING A TAX FOR GENERAL REVENUE PURPOSES ON THE TRANSFER OF REAL PROPERTY SITUATE WITHIN THE CITY OF SCRANTON; PRESCRIBING AND REGULATING THE METHOD OF EVIDENCING THE PAYMENT OF SUCH TAX; CONFERRING POWERS AND IMPOSING DUTIES UPON CERTAIN PERSONS, AND PROVIDING PENALTIES", BY IMPOSING THE RATE OF THE REALTY TRANSFER TAX AT TWO AND TWO TENTHS PERCENT (2.2%) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

SECTION 1. Be it ordained by the Council of the City of Scranton that the following

Sections of File of the Council No. 6, 1976 shall be amended to read as follows:

- A. Section 2. IMPOSITION OF TAX. For calendar year 2021, the City of Scranton adopts the provisions of Article XI-D of the Tax Reform Code of 1971 and imposes a realty transfer tax as authorized under that Article subject to the rate limitations therein on each transfer of real property situate within the City of Scranton, or any interest therein, regardless of where the instruments making the transfers are made, executed or delivered, or where the actual settlements on such transfers take place. On and after the effective date of this Ordinance, every person who accepts delivery of any document or on whose behalf delivery of any document is accepted, shall be subject to pay a tax of 2.2 percentum of the value of the property represented by such documents which tax shall be payable at the time of the acceptance of delivery of the document. Where any document is delivered to the Commonwealth, to a political subdivision or to an authority created by the Commonwealth, or a political subdivision, the person by whom the document was made, executed, issued or delivered shall be subject to pay the tax, unless the transfer is between such governmental agencies, in which case no tax shall be paid. Where any lands, tenements or hereditament are situate partly within and partly without the boundaries of the City of Scranton, the tax shall be paid on the value of the portion of the lands, tenements or hereditament situate within the City of Scranton, the tax shall be paid on the value of the portion of the lands, tenements or hereditament situate within the City of Scranton."
- B. Section 6. INTEREST. Any tax under Section 2 that is not paid by the date the tax is due shall bear interest as prescribed for interest on delinquent municipal claims under the Act of May 16, 1923 (P.L. 207, No. 153) (53 P.S. Section 7101, et seq.) as amended, known as "The Municipal Claims and Tax Liens Act". The interest rate shall be the lesser of the interest rate imposed upon delinquent Commonwealth taxes as provided in Section 806 of the Act of April 9, 1929 (P.L. 343, No. 176) (72 P.S. S806), as amended, known as "The Fiscal Code", or the maximum interest rate permitted under the Municipal Claims and Tax Liens Act for tax claims.
- C. Section 11. EFFECTIVE DATE. The provisions of this ordinance shall become effective on and be applicable to any document made, executed, delivered, accepted or presented for recording on or after October 5, 2005 and shall be effective annually thereafter, without annual reenactment unless and until there is a change in the rate of taxation, pursuant to the Local Tax Enabling Act, 53 Pa. C.S. § 6924.306.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 23, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 23 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 6, 1976 ENTITLED "AN ORDINANCE (AS AMENDED) IMPOSING A TAX FOR GENERAL REVENUE PURPOSES ON THE TRANSFER OF REAL PROPERTY SITUATE WITHIN THE CITY OF SCRANTON; PRESCRIBING AND REGULATING THE METHOD OF EVIDENCING THE PAYMENT OF SUCH TAX; CONFERRING POWERS AND IMPOSING DUTIES UPON CERTAIN PERSONS, AND PROVIDING PENALTIES", BY IMPOSING THE RATE OF THE REALTY TRANSFER TAX AT TWO AND TWO TENTHS PERCENT (2.2%) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

Very truly yours,

Joseph A. O'Brien (S)
Joseph A. O'Brien, Esquire
City Solicitor

/pal

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 148, 1986, ENTITLED "AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 98, 1976, AS AMENDED, AND IMPOSING A MERCANTILE LICENSE TAX OF 2 MILLS FOR THE YEAR 1987 AND ANNUALLY THEREAFTER UPON PERSONS ENGAGING IN CERTAIN OCCUPATIONS AND BUSINESSES THEREIN; PROVIDING FOR ITS LEVY AND COLLECTION AND FOR THE ISSUANCE OF MERCANTILE LICENSES; CONFERRING AND IMPOSING POWERS AND DUTIES UPON THE TAX COLLECTOR OF THE CITY OF SCRANTON; AND IMPOSING PENALTIES EFFECTIVE JANUARY 1, 1987", BY IMPOSING THE MERCANTILE LICENSE TAX AT ONE (1) MILL (.001) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON, that

Section 4 of File of the Council No. 148, 1986 shall be amended to read as follows:

"Section 4. Imposition and rate of tax.

Every person engaging in any of the following occupations or businesses in the City shall pay a Mercantile License Tax for the year 2021 and annually thereafter at the rate set forth:

- (a) Wholesale vendors or dealers in goods, wares and merchandise, at the rate of one (1) mill (.001) on each dollar of the volume of the annual gross business transacted by them;
- (b) Retail vendors or dealers in goods, wares and merchandise, at the rate of one (1) mill (.001) on each dollar of the volume of annual gross business transacted by them;
- (c) All persons or entities engaged in conducting restaurants or other places where food, drink or refreshments are sold, whether or not the same be incidental to some other business or occupation, and all persons or entities conducting places of amusement or entertainment, whether or not the same be incidental to some other business or occupation, at the rate of one (1) mill (.001) on each dollar of the volume of the annual gross business transacted by them; and
- (d) The tax imposed by this Section shall not apply to the dollar volume of annual business covering the resale of goods, wares or merchandise taken by a dealer as a trade-in or part-payment for other goods or wares, except to the extent that the resale price exceeds the trade-in allowance."

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 23, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 23 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 148, 1986, ENTITLED "AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 98, 1976, AS AMENDED, AND IMPOSING A MERCANTILE LICENSE TAX OF 2 MILLS FOR THE YEAR 1987 AND ANNUALLY THEREAFTER UPON PERSONS ENGAGING IN CERTAIN OCCUPATIONS AND BUSINESSES THEREIN; PROVIDING FOR ITS LEVY AND COLLECTION AND FOR THE ISSUANCE OF MERCANTILE LICENSES; CONFERRING AND IMPOSING POWERS AND DUTIES UPON THE TAX COLLECTOR OF THE CITY OF SCRANTON; AND IMPOSING PENALTIES EFFECTIVE JANUARY 1, 1987", BY IMPOSING THE MERCANTILE LICENSE TAX AT ONE (1) MILL (.001) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

Very truly yours,

Joseph A. O'Brien (S)
Joseph A. O'Brien, Esquire
City Solicitor

/pal

FILE OF THE COUNCIL NO. _____

2020
AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 147, 1986, ENTITLED "AN ORDINANCE PROVIDING FOR THE GENERAL REVENUE BY IMPOSING A TAX AT THE RATE OF TWO (2) MILLS UPON THE PRIVILEGE OF OPERATING OR CONDUCTING BUSINESS IN THE CITY OF SCRANTON AS MEASURED BY THE GROSS RECEIPTS THEREFROM; REQUIRING REGISTRATION AND PAYMENT OF THE TAX AS CONDITION TO THE CONDUCTING OF SUCH BUSINESS; PROVIDING FOR THE LEVY AND COLLECTION OF SUCH TAX; PRESCRIBING SUCH REQUIREMENTS FOR RETURNS AND RECORDS; CONFERRING POWERS AND DUTIES UPON THE TAX COLLECTOR; AND IMPOSING PENALTIES", BY IMPOSING THE BUSINESS PRIVILEGE TAX AT THE RATE OF ONE (1) MILL (.001) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

SECTION 1. Be it ordained by the Council of the City of Scranton that Section 3 of File of the Council No. 147, 1986 shall be amended to read as follows:

"Section 3. Imposition and rate of tax:

Beginning with the tax year 2021, and annually thereafter, every person engaging in any business in the City of Scranton shall pay an annual tax at the rate of one (1) mill (.001) on each dollar of volume of the gross annual receipts thereof."

SECTION 2. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this ordinance, and the effective administration thereof.

SECTION 3. In all other respects, File of the Council No. 147, 1986 shall remain in full force and effect.

SECTION 4. This Ordinance shall become effective January 1, 2021.

SECTION 5. This Ordinance is enacted by the Council of the City of Scranton and said taxes are levied pursuant to the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

SECTION 6. The tax imposed herein is effective for calendar year 2021 and

shall remain in full force and effect annually thereafter, without annual reenactment unless and until there is a change in the rate of taxation.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 23, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 23 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 147, 1986, ENTITLED "AN ORDINANCE PROVIDING FOR THE GENERAL REVENUE BY IMPOSING A TAX AT THE RATE OF TWO (2) MILLS UPON THE PRIVILEGE OF OPERATING OR CONDUCTING BUSINESS IN THE CITY OF SCRANTON AS MEASURED BY THE GROSS RECEIPTS THEREFROM; REQUIRING REGISTRATION AND PAYMENT OF THE TAX AS CONDITION TO THE CONDUCTING OF SUCH BUSINESS; PROVIDING FOR THE LEVY AND COLLECTION OF SUCH TAX; PRESCRIBING SUCH REQUIREMENTS FOR RETURNS AND RECORDS; CONFERRING POWERS AND DUTIES UPON THE TAX COLLECTOR; AND IMPOSING PENALTIES", BY IMPOSING THE BUSINESS PRIVILEGE TAX AT THE RATE OF ONE (1) MILL (.001) FOR CALENDAR YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

Very truly yours,
Joseph A. O'Brien
Joseph A. O'Brien, Esquire
City Solicitor

/pal

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 11, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) ENACTING, IMPOSING A TAX FOR GENERAL REVENUE PURPOSES IN THE AMOUNT OF TWO PERCENT (2%) ON EARNED INCOME AND NET PROFITS ON PERSONS, INDIVIDUALS, ASSOCIATIONS AND BUSINESSES WHO ARE RESIDENTS OF THE CITY OF SCRANTON, OR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON, REQUIRING THE FILING OF RETURNS BY TAXPAYERS SUBJECT TO THE TAX; REQUIRING EMPLOYERS TO COLLECT THE TAX AT SOURCE; PROVIDING FOR THE ADMINISTRATION, COLLECTION AND ENFORCEMENT OF THE SAID TAX; AND IMPOSING PENALTIES FOR THE VIOLATIONS", BY RE-ENACTING THE IMPOSITION OF THE WAGE TAX AT TWO AND FOUR TENTHS (2.4%) PERCENT ON EARNED INCOME FOR RESIDENTS AND ONE (1%) PERCENT ON EARNED INCOME FOR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

SECTION 1. BE IT ORDAINED BY THE COUNCIL OF THE CITY OF

SCRANTON, and it is hereby ordained that Part II of File of the Council No. 11, 1976 is hereby amended to read as follows:

"II. IMPOSITION OF TAX.

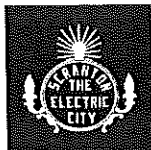
An annual tax for general revenue purposes of two and four tenths percent (2.4%) is hereby imposed on the earned income received and net profits earned in the period beginning January 1ST and ending December 31ST annually by all persons, individuals, associations, and businesses who are residents of the City of Scranton, and one percent (1%) on non-residents of the City of Scranton, for work done, services performed or businesses conducted within the City of Scranton."

SECTION 2. If any section, clause, provision or portion of this ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this ordinance and the effective administration thereof.

SECTION 3. In all other respects, File of the Council No. 11, 1976 shall remain in full force and effect.

SECTION 4. This Ordinance shall become effective January 1, 2021.

SECTION 5. This Ordinance is enacted by the Council of the City of Scranton and said taxes are levied pursuant to the authority of the Act of the Legislature, April 13, 1972, Act No.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 23, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 23 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 11, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) ENACTING, IMPOSING A TAX FOR GENERAL REVENUE PURPOSES IN THE AMOUNT OF TWO PERCENT (2%) ON EARNED INCOME AND NET PROFITS ON PERSONS, INDIVIDUALS, ASSOCIATIONS AND BUSINESSES WHO ARE RESIDENTS OF THE CITY OF SCRANTON, OR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON, REQUIRING THE FILING OF RETURNS BY TAXPAYERS SUBJECT TO THE TAX; REQUIRING EMPLOYERS TO COLLECT THE TAX AT SOURCE; PROVIDING FOR THE ADMINISTRATION, COLLECTION AND ENFORCEMENT OF THE SAID TAX; AND IMPOSING PENALTIES FOR THE VIOLATIONS", BY RE-ENACTING THE IMPOSITION OF THE WAGE TAX AT TWO AND FOUR TENTHS (2.4%) PERCENT ON EARNED INCOME FOR RESIDENTS AND ONE (1%) PERCENT ON EARNED INCOME FOR NON-RESIDENTS OF THE CITY OF SCRANTON, FOR WORK DONE, SERVICES PERFORMED OR BUSINESS CONDUCTED WITHIN THE CITY OF SCRANTON FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

Very truly yours,

Joseph A. O'Brien (S)
Joseph A. O'Brien, Esquire
City Solicitor

/pal

FILE OF THE COUNCIL NO. _____

2020

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977", BY SETTING THE MILLAGE FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

SECTION 1. Be it ordained by the Council of the City of Scranton, that Section 1 of File of the Council No. 100, 1976 shall be amended to read as follows:

"The Council of the City of Scranton ordains that for the purpose of defraying the expense of the City of Scranton for the fiscal year commencing on the first day of January, 2020 and certain other deficiencies prior thereto, a tax is hereby levied on all real, personal and mixed property within the limits of the City of Scranton, Pennsylvania taxable according to the laws of the Commonwealth of Pennsylvania as follows:

To provide for the payment of general expenses and to provide for the various interest and sinking funds as required by law, there is hereby levied on each thousand dollar of valuation in the Scranton Twenty-Four Ward area:

For General Expense and Sinking Fund purposes:

Levy on all Land	.239521 millage rate
Levy on all buildings	.050564 millage rate

The total levy for general and special purpose is two hundred thirty nine dollars and .521 cents (\$239.521) on each one thousand dollars of said valuation of land, and fifty dollars and .564 cents \$50.564) on each one thousand dollars of said valuation on all buildings."

The total levy remains unchanged from 2020 at 290.085 mills.

SECTION 2. Eliminating the dedicated millage for debt service and imbedding a dedicated percentage of revenues thereby meeting the intent of a segregated stream of revenues assigned to debt service. To address the continued dedication of real estate tax revenue, the Single Tax Office will be notified, and the amended legislation will certify, that 33% of real estate tax revenue on a current year basis will be remitted to the City's Single Point Paying Agent to meet the budgeted debt service requirement for the fiscal year.

SECTION 3. This Ordinance shall become effective January 1, 2021.

SECTION 4. In all other respects, File of the Council No. 100, 1976 shall remain in full force and effect.

SECTION 5. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally

enforceable minus the invalid portion. The City reserves the right to amend this ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Ordinance and the effective administration thereof.

SECTION 6. The tax imposed herein is effective for calendar year 2021 and shall remain in full force and effect annually thereafter, without annual reenactment unless and until there is a change in the rate of taxation, pursuant to the Local Tax Enabling Act, 53 Pa. C.S. § 6924.306 and the Act of the Legislature, April 13, 1972, Act No. 62.

SECTION 7. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

NOVEMBER 23, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 24 2020

Dear Honorable Council Members:

OFFICE OF CITY
COUNCIL/CITY CLERK

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 100, 1976, ENTITLED "AN ORDINANCE (AS AMENDED) LEVYING GENERAL AND SPECIAL TAXES FOR THE FISCAL YEAR 1977", BY SETTING THE MILLAGE FOR THE YEAR 2021 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER.

Very truly yours,

Joseph A. O'Brien (S)

Joseph A. O'Brien, Esquire
City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

ACCEPTING A DONATION FROM BRAYER'S TOWING LOCATED AT 1013 FERDINAND STREET, SCRANTON, PA FOR THE USE OF A PORTABLE LIGHT STAND USED TO ILLUMINATE THE KEYSER VALLEY COMMUNITY CENTER PARKING LOT WHICH SERVED AS A POLLING LOCATION THE NIGHT OF NOVEMBER 3, 2020, ELECTION DAY.

WHEREAS, Brayer's Towing 1013 Ferdinand Street, Scranton, PA temporarily donated a portable light stand for the City of Scranton to use on November 3, 2020, Election Day, at the Keyser Valley Community Center while the center served as a polling location for the General Election, and;

WHEREAS, Brayer's Towing made the offer to the City of Scranton Police Department on November 2, 2020, and;

WHEREAS, the portable light stand was used and returned to Brayer's Towing when Keyser Valley Community Center ceased being used as a polling location for the 2020 General Election, and;

WHEREAS, it is in the best interest of the City to acknowledge, express its gratitude, and formally accept this donation that benefitted the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the donation of the temporary use of a portable light stand from Brayer's Towing is hereby accepted.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

ACCEPTING A DONATION FROM BRAYER'S TOWING LOCATED AT 1013 FERDINAND STREET, SCRANTON, PA FOR THE USE OF A PORTABLE LIGHT STAND USED TO ILLUMINATE THE KEYSER VALLEY COMMUNITY CENTER PARKING LOT WHICH SERVED AS A POLLING LOCATION THE NIGHT OF NOVEMBER 3, 2020, ELECTION DAY.

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The City of Scranton Police Department originated the legislation after Chief of Police Leonard A. Namiotka received an offer from Brayer's Towing on November 2, 2020 to provide a portable light stand at the Keyser Valley Community Center to assist in illuminating the area to provide further safe guards for individuals exercising their right to vote on Election Day, November 3, 2020.

Summary and Facts of the legislation

Keyser Valley Community Center is a City owned property that Lackawanna County uses as a polling location during primary and general elections. The lighting in the parking lot is sufficient on most occasions to provide for safe passage from a vehicle into the center, however, with the larger than expected volume of visitors on the night of November 3, 2020, the offer to provide further illumination for those individuals using the center offered a chance to further ensure their safety. As such, the City temporarily used Brayer's Towing's portable light stand to illuminate the area. The offer was made November 2, 2020. As such, it was not feasible to present council with a formal request to accept the donation before its beneficial use would have expired.

Purpose – please include the following in the explanation:

What does the legislation do-what are the specific goals/tasks the legislation seek to accomplish?

The legislation acknowledges and formally accepts the temporary donation.

What are the benefits of doing this/Down-side of doing this?

Benefit – Encourages further local entities to extend the use of their equipment to benefit the citizens of Scranton and brings the donation in line with any ethical requirements.

Downside - None

How does this legislation relate to the City's Vision/Mission/Priorities?

Although such legislation may seem trivial, the City feels that it is important to publicly acknowledge those entities and individuals that donate their time, equipment, or other resources to benefit Scranton residents. Further, the legislation furthers the City's priority of establishing transparency with its constituents.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing) - None

Benefits – Safety and welfare of public improved.

Funding Sources –N/A.

Priority Status/Deadlines – Low/No Deadline.

Why should the Council unanimously support this legislation?

There is no downside to acknowledging a Scranton business for offering to provide the City with equipment to improve its citizens' safety. Further, publicly adopting the resolution will allow for citizens to be aware that this entity provided a benefit to the City and better be able to safeguard against this business receiving beneficial treatment in the future simply because they donated said equipment.

Include any other pertinent details and/or relevant information that the Council should be aware of:
N/A

ATTACHMENTS:

____ Legislation



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 30, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 30 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION ACCEPTING A DONATION FROM
BRAYER'S TOWING LOCATED AT 1013 FERDINAND STREET, SCRANTON, PA
FOR THE USE FOR A PORTABLE LIGHT STAND USED TO ILLUMINATE THE
KEYSER VALLEY COMMUNITY CENTER PARKING LOT WHICH SERVED AS A
POLLING LOCATION THE NIGHT OF NOVEMBER 3, 2020, ELECTION DAY.

Very truly yours,

Joseph G. Price
Joseph G. Price, Esquire
Assistant City Solicitor

JGP/sl

RESOLUTION NO. _____

2020

**ACCEPTING DONATIONS PROVIDED TO THE CITY TO AID IN THE CITY'S
RESPONSE TO ITS EFFORTS TO COMBAT THE COVID-19 OUTBREAK.**

WHEREAS, beginning in late March and continuing to present day, various individuals and entities, some known and some unknown, have donated various items and services to the City of Scranton to aid it and its Departments in the City's fight to combat the COVID-19 Global pandemic, and;

WHEREAS, early in the COVID-19 battle, it became clear that individuals and entities would be selflessly offering their goods and services to the City, whereupon, in April of 2020 the City sought the guidance of the City's Board of Ethics to ensure that the City ethically accepting the aforementioned donations, and;

WHEREAS, on April 16, 2020, the City's Board of Ethics, through its Solicitor John M. Hart, III, Esq., provided the City with Advisory Opinion 2020-1, a copy of which is attached hereto as Exhibit "A", and;

WHEREAS, the City utilized its best efforts to adhere to the Board of Ethic's Opinion, directing individuals who sought to make donations that did not fall in line with the Board of Ethic's directions to donate their elected contributions to the public at large, and;

WHEREAS, on occasion, certain donations, such as food and water bottles, were left at various City Departments such as the Department of Public Works, Fire Department, Police Department, without the City's being provided with prior knowledge of the donations or the donator, and;

WHEREAS, many of the aforementioned donators remain anonymous to this date, and;

WHEREAS, the following donators of COVID-19 related items and services are known to the City and the City wishes to acknowledge, express our gratitude, and formally accept their donations at this time

1. Lamar Advertising Company, 5321 Corporate Blvd., Baton Rouge, LA 70808, donated billboard space to display Public Service Announcements that displayed information regarding the Center for Disease Control and other Government entities' recommendations to combat the COVID-19 pandemic. An example of the Public Service Announcement Billboard is attached hereto as Exhibit "B";

2. The Office of State Representative Marty Flynn, Jay's Commons, 409 N Main Ave, Scranton, PA 18504, donated masks and hand sanitizer to the City of Scranton's First Responders;
3. Lackawanna and Luzerne County Medical Societies, Masked Bandits Project, PO Box 203, Olyphant, PA 18447, donated handmade masks to the City of Scranton Fire Department;
4. Geisinger Health Systems, 100 North Academy Ave., Danville, PA 17822, donated their time and services to perform physical examinations for the newly hired Fire Fighters of the City of Scranton's Fire Department, estimated to be an in-kind donation of Three Thousand (\$3,000.00) Dollars.

WHEREAS, it is expected that this list will continue to grow as our communities continue to battle the COVID-19 pandemic, such that this list will likely grow in the upcoming months, and;

WHEREAS, the City of Scranton respectfully resolves and requests that any entity or individual(s) wishing to make a donation contact the City before doing so in order to ethically and properly accept all donations, and;

WHEREAS, it is in the best interest of the City to formally accept the above-referenced donations and publicly express our gratitude for the generosity of these individuals and entities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the above-referenced donations are hereby accepted.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

**ACCEPTING DONATIONS PROVIDED TO THE CITY TO AID IN THE CITY'S
RESPONSE TO ITS EFFORTS TO COMBAT THE COVID-19 OUTBREAK.**

What Department is this legislation originating from? Where did the initiative for this legislation originate?

The Office of the Mayor originated the legislation after deciding it would be in the City's best interests from a public policy and ethical stand point to publicly acknowledge those individuals and entities that donated services and items to help the City battle the COVID-19 pandemic. It is averred that the resolution will encourage individuals and entities to contact the City before donating items or services so that the City may best abide by the Board of Ethics Advisory Opinion 2020-1.

Summary and Facts of the legislation

Various individuals and entities have sought to donate goods and services to the City and its various Departments to aid in the City's battle against COVID-19. Early on in the battle, the City sought the opinion of the City's Board of Ethics regarding whether or not it would be proper for the City to accept food donations and other goods/services. The Board provided its opinion which is attached to the legislation as Exhibit "A". A specific example of how the City attempted to abide by the Board's opinion is when a local Subway hoagie shop called stating that an anonymous individual wanted to purchase a large amount of food for the City's Fire Department. The City learned that the individual in fact had already placed the order and purchased the food. The City informed Subway that the Fire Department could not accept the donations in light of the Board's opinion and that the anonymous donor should be advised to make the food available to those individuals in the community in need of a meal. Since then, anonymous deliveries of goods such as snacks and water bottles have been delivered to the Department of Public Waste, Fire Department, and Police Department. The City was unable to identify the source of the donations, but did its best to adhere to the Board's opinion making the goods available to the public if needed.

As we close the year, the City thought it prudent and ethically sound to publicly acknowledge those individuals and entities that donated goods and services to the City. We believe it is in line with the Board's opinion and also will foster a sense in the community that donations are accepted, however, it is requested that the City be contacted beforehand to determine whether the donation falls in line with the Board's opinion.

Purpose – please include the following in the explanation:

What does the legislation do -what are the specific goals/tasks the legislation seek to accomplish?

The legislation acknowledges and formally accepts the COVID-19 related donations, to encourage the community to contact the City prior to making donations so that all donations are in line with the Board of Ethics Advisory Opinion 2020-1

What are the benefits of doing this/Down-side of doing this?

Benefit – Encourages further local entities to extend the use of their equipment to benefit the citizens of Scranton and brings the donation in line with any ethical requirements.

Downside - None

How does this legislation relate to the City's Vision/Mission/Priorities?

Although such legislation may seem trivial, the City feels that it is important to publicly acknowledge those entities and individuals that donate their time, equipment, or other resources to benefit Scranton residents. Further, the legislation furthers the City's priority of establishing transparency with its constituents.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing) - None

Benefits – Safety and welfare of public improved.

Funding Sources –N/A.

Priority Status/Deadlines – Low/No Deadline.

Why should the Council unanimously support this legislation?

There is no downside to acknowledging the various entities and individuals who have provided goods and services to City; goods and services that are aimed at improving the citizens of Scranton's quality overall wellbeing and safety. Further, publicly adopting the resolution will allow for citizens to be aware that this entity provided a benefit to the City and better be able to safeguard against this business receiving beneficial treatment in the future simply because they donated said equipment.

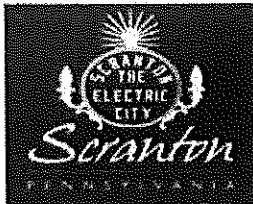
Include any other pertinent details and/or relevant information that the Council should be aware of:
N/A

ATTACHMENTS:

____ Legislation

____ Exhibit "A" – City of Scranton Board of Ethics Advisory Opinion 2020-1

____ Exhibit "B" – Photograph -Lamar Advertising's Billboard Space displaying Public Service Announcement



City of Scranton

Ethics Board

340 N. Washington Avenue
Scranton, PA 18503

Board Members: Andrew Heller, Carol Migliorino,
Bruce Reddock, Mary Jo Sheridan

Solicitor: John M. Hart, III

April 16, 2020
Via Electronic Mail

Joseph G. Price, Esq.
Assistant City Solicitor
Scranton Law Department
City Hall
340 N. Washington Avenue
Scranton, PA 18503
jprice@scrantonpa.gov

RE: Advisory Opinion 2020-1

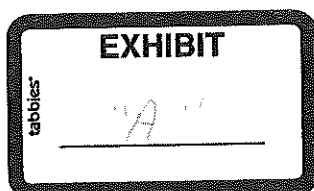
Dear Atty. Price:

Enclosed is a signed copy of Advisory Opinion 2020-1.

Be safe,

John M. Hart, III, Esq.

Enclosure



CITY OF SCRANTON – BOARD OF ETHICS
ADVISORY OPINION 2020-1

I. INTRODUCTION

The Board of Ethics (“Board”) received a letter dated April 13, 2020 from Joseph G. Price, Esquire, requesting an Advisory Opinion as to: (1) whether or not a temporary exemption may be made to enable the Mayor and City employees to assist in fundraising for non-profit entities which provide direct services – especially food - to Scranton residents in need, and (2) whether or not during a declared State of Emergency, City Employees, specifically First Responders and Department of Public Works Employees, would be in violation of the City’s Code of Ethics if they were to accept food donations from the public for their personal consumption.

II. AUTHORITY

Section 8 of the City of Scranton Code of Ethics provides that the Board may render advisory opinions concerning matters of governmental ethics, shall consider questions as to ethical conduct, conflicts of interest and application of ethical standards set forth in the Code of Ethics. The Board hereby decides, by the publication of this Advisory Opinion, that the request for advisory opinion is proper and that the request for an advisory opinion on the matters set forth within Attorney Price’s letter is within the scope of Section 8 of the Code of Ethics.

III. FACTS

Per the April 13, 2020, letter from Attorney Price, currently an Assistant City Solicitor for Mayor Paige Cagnetti, the Mayor’s office and City employees are desirous of offering assistance to entities that are providing direct services to Scranton residents during the current unprecedented times of the COVID-19 pandemic. For example, on Tuesday, April 7, 2020, the Friends of the Poor held a drive-through food giveaway that saw miles-long lines throughout the seven hours of the event. The need for food and other life-sustaining goods and services will only increase as the economic impact of the current pandemic worsens. This proposed fundraising assistance by the Mayor’s office and City employees would entail promoting direct donations to these entities and aiding in the collections of donations. To be clear, these donations would not be made to the public official or employee in their personal or professional capacity but would be made to the entities conducting the fundraiser and only using the public official or employee as courier or liaison on the entity.

Additionally, the Mayor’s office has received numerous inquiries from citizens and business owners who have expressed an interest in donating food and beverages to the City’s dedicated First Responders and Department of Public Works employees who are continuing to work during this pandemic to ensure that our City remains safe and clean during this declared state of emergency.

IV. ADVISORY OPINION

The Mayor’s office as well as all Employees of the City of Scranton are to be commended for requesting this advisory opinion from the Board of Ethics, especially during these troublesome and unprecedented times.

A. City Officials and City Employees' Aiding Separate Entity's Fundraisers

The first question this Board addresses is whether or not the Mayor's Office and other City Employees may provide assistance to entities in receiving donations from private individuals and/or businesses by promoting these fundraisers and receiving direct donations on behalf of these entities solely for the purpose of forwarding all proceeds to the entities themselves. The Board is appreciative of the cautious approach by the Mayor's office in handling these potential ethical dilemmas.

Section 3, Subsection (Q) provides a definition for "gifts", however, we need not delve into the legal definition of a gift for this question as the focus is not to be placed on what constitutes a gift or solicitation but rather on who the actual recipient of the gift or donation would be.

It is the City officials and City employees' intentions to promote and aid fundraisers created and operated by separate governmental entities. The City officials and/or employees will be aiding in their official capacity not as recipients of the gifts/donations but as courier(s) or liaison(s) of the separate entities. The donations are not being made to the City officials/employees for their own benefit. The donations are being made to the separate entities by way of City officials or City Employees.

Likewise, any promotion of these food drives or the like by City officials and/or City employees would not constitute solicitation as the promotion would not be made for [their] own benefit.

Accordingly, the aforementioned collections of donations and fundraising efforts by the Mayor's Office and City Employees to aid separate entities (Friends of the Poor, etc.) would not be considered "receipt of a gift" nor a "solicitation of a gift" pursuant and subject to the Scranton Code of Ethics

B. Donations of Food/Beverages to City's First Responders and Department of Public Works Employees

The second question this Board addresses is whether or not City Employees, specifically First Responders and Department of Public Works Employees, would be in violation to the City's Code of Ethics if they were to accept food donations from the public.

The Board is of the opinion that Section 6.B. entitled "Prohibited Behaviors" applies to this situation. The section reads, in part, "Every City official and employee is a public servant. Public servants must treat members of the public fairly and equitably. Receipt of money, favors, gifts, gratuities, invitations, food, drink, loans, promises or other benefits (collectively and subsequently referred to in this section as "gifts") offered to a public servant because of that person's position, may create the appearance of a conflict interest, if not an actual conflict of interest. Similarly, solicitation of gifts by a public servant in that person's capacity as a public servant, for that person's own benefit, likely establishes a conflict of interest."

Section 3, Subsection (Q) provides a definition for "gifts" as follows:

1. The term "Gift" for the purpose so this Code shall mean: any gratuity, benefit, or any other thing of value, which is accepted by, paid for, or given to a City Employee or City Official, or by another Individual or Organization on behalf of a City Employee or City Official, either directly or indirectly, without consideration of equal or greater value.

This definition may include, by way of illustration and without limitation to, the following: ...(iii) food or beverage, other than that consumed at a single sitting or event[.]

It should be noted that Section 6 (B)(2) enumerates 10 exceptions to this general rule. Specifically, subsection (B)(2)(d) states:

Gifts of food (cookies, candy, etc.) received shall be made available for consumption on the premises to the public and employees when such offer may not be reasonably seen as seeking to influence the public servants or to induce more favorable treatment toward the donor.

While a donation of food to a First Responder of Department of Public Works employee may be acceptable under this exception, the execution of the donation in full compliance of the Ethics Code would be impossible in light of the current state of emergency of the city as the donation of food/drink would need to be made available to the public as well as the employee(s).

During this declared state of emergency, the City must be cognizant of promoting public safety first and foremost. In order to be in full compliance with the Code of Ethics, the donation/gift of food made to the City Employees would have to be made available to the public as well. An attempt to comply with the Code would be impracticable at this time as we are all asked to stay home and avoid any public places.

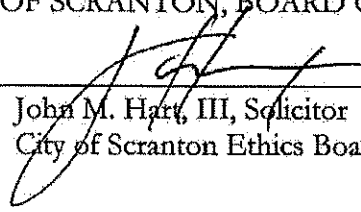
The Board of Ethics is not suggesting or implying that any City employee has solicited any gift or accepted any gift based on any understanding that his or her official actions or judgments would be influenced. To the contrary, there is no evidence to suggest or imply this, and the Board is extremely sympathetic and understanding as to why the public is expressing immense willingness to provide donations of food and beverages to its courageous public servants during these trying times. However, full compliance of the code would be impracticable at this time, and therefore, the Code of Ethics would cause such a presumption to be created which is why the acceptance of such donations by city employees is to be avoided in light of the COVID-19 pandemic.

V. CONCLUSION

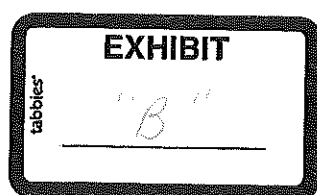
For the reasons set forth herein, it is the opinion of the Board of Ethics that the Mayor's Office and City Employees would not be prohibited by the provisions of the Code of Ethics from providing fundraising assistance to separate entities by acting as liaisons/couriers of the donations. Furthermore, it is the opinion of the Board of Ethics that the First Responders and Department of Public Works employees are to avoid accepting donations of food and beverages from the public at this time as it would be impracticable to do so in full compliance of the Code of Ethics by making the donations available to the public as well in light of the COVID-19 pandemic.

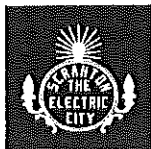
CITY OF SCRANTON, BOARD OF ETHICS

By: _____


John M. Hart, III, Solicitor
City of Scranton Ethics Board

Adopted: April 16, 2020





DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

November 30, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
NOV 30 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION ACCEPTING DONATIONS PROVIDED TO
THE CITY TO AID IN THE CITY'S RESPONSE TO ITS EFFORTS TO COMBAT
THE COVID-19 OUTBREAK.

Very truly yours,

Joseph G. Price (s)

Joseph G. Price, Esquire
Assistant City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MASTER LEASE AGREEMENT BETWEEN THE CITY OF SCRANTON, HEREINAFTER DESIGNATED ("LESSOR") AND CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS, WITH ITS PRINCIPAL OFFICES AT ONE VERIZON WAY, MAIL STOP 4AW100, BASKING RIDGE, NEW JERSEY 07920 ("LESSEE") TO LEASE SPACE TO LESSEE WITH RESPECT TO PARTICULAR SITES AT WHICH LESSEE WISHES TO INSTALL, MAINTAIN, AND OPERATE, SMALL CELL COMMUNICATIONS EQUIPMENT, AS WELL AS ANY AND ALL NECESSARY LEASE SUPPLEMENTS OUTLINED HEREIN.

WHEREAS, Lessor is the owner of or holds a leasehold interest in certain buildings, light poles, utility poles, traffic control poles, facilities, rights of way and/or real property which are located within the geographic area of a license to provide wireless services licensed by the Federal Communications Commission ("FCC") to Lessee; and

WHEREAS, Lessee desires to install, maintain, and operate small cell communications equipment in and/or upon certain of Lessor's buildings, light poles, utility poles, traffic control poles, facilities, rights of way and/or real property; and

WHEREAS, Lessor and Lessee desire to enter into this Agreement to define the general terms and conditions which would govern their relationship with respect to particular sites at which Lessor may wish to permit Lessee to install, maintain, and operate small cell communications equipment as herein after set forth; and

WHEREAS, Lessor and Lessee acknowledge that they will enter into a Lease Supplement ("Supplement") substantially in the form as attached to the Agreement as Exhibit "B". Lessee proposes to lease said space as outlined in Exhibit "B" attached hereto

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into the attached Master Lease Agreement between the City of Scranton (Lessor) and Cellco Partnership d/b/a Verizon Wireless (Lessee) to lease space to Lessee with respect to particular sites at which Lessee wishes to install, maintain, and operate small cell communications equipment as well as any and all Lease Supplements for the locations in Exhibit "B" attached hereto.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet - Scranton City Council

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MASTER LEASE AGREEMENT BETWEEN THE CITY OF SCRANTON, HEREINAFTER DESIGNATED (“LESSOR”) AND CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS, WITH ITS PRINCIPAL OFFICES AT ONE VERIZON WAY, MAIL STOP 4AW100, BASKING RIDGE, NEW JERSEY 07920 (“LESSEE”) TO LEASE SPACE TO LESSEE WITH RESPECT TO PARTICULAR SITES AT WHICH LESSEE WISHES TO INSTALL, MAINTAIN, AND OPERATE, SMALL CELL COMMUNICATIONS EQUIPMENT, AS WELL AS ANY AND ALL NECESSARY LEASE SUPPLEMENTS OUTLINED HEREIN.

What Department is this legislation originating from? Where did the initiative for this legislation originate?

This legislation is a coordinated effort that the Department of Licensing, Inspections, and Permits along with the Business Administration Office undertook to best develop a Master Lease with Verizon Wireless that would allow Verizon to install and maintain Small Cell locations throughout the City.

Summary and Facts of the legislation

These Small Cells locations will be installed throughout various City sites. The Small Cells are necessary for the residents of the City of Scranton to receive 5G wireless signals; 5G technology representing the latest in wireless communication technology. The City has a similar agreement in place with AT&T regarding the installation and maintenance of Small Cell sites. The AT&T agreement has thus far proven to be mutually beneficial to the City and AT&T, therefore resulting in a benefit to the residents of the City. A main difference, however, in the agreements is that the City's agreement with AT&T was entered before the Federal Communications Commission adopted Declaratory Ruling and Third Report and Order entitled Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, WT Dockets No. 17-79 and 17-84 on September 26, 2018. These FCC ruling control the fees that a municipality may charge communication providers, such as Verizon, for the use and installation of the Small Cell Towers that are the subject of this legislation. The proposed agreement represents the extent to which the City can lawfully charge Verizon for the installation of the Small Cell sites.

Purpose – please include the following in the explanation:

What does the legislation do - what are the specific goals/tasks the legislation seek to accomplish?

The legislation gives the City permission to enter into the attached Master Lease Agreement with Verizon wireless for the installation and maintenance of Small Cell towers thereby resulting in Verizon bringing 5G wireless technology to the City of Scranton.

What are the benefits of doing this/Down-side of doing this?

Benefit – Brings Scranton's communication technologies in line with the most up-to-date technology available.

Downside - None

How does this legislation relate to the City's Vision/Mission/Priorities?

Having access to 5G technology will soon become essential to attracting businesses and residents alike to the City of Scranton. Current Scranton businesses will NOT remain on level ground with their competitors if they are not given access to 5G technology; this also applies to Scranton's residents, schools, hospitals, etc. In order for Scranton to continue to grow and increase its attractiveness to businesses and individuals seeking to relocate or start anew, it is essential that the City offer access to 5G technology.

Financial Impact - please include the following in the explanation:

Cost (initial and ongoing) - None

Benefits –

Funding Sources –N/A.

Priority Status/Deadlines – HIGH/No Deadline, but the City needs to gain access to 5G technology as soon as possible.

Why should the Council unanimously support this legislation?

To not pass the resolution would mean further delay in granting City residents, businesses, school, medical providers, etc. access to 5G technology thereby creating a competitive and social disadvantage with other municipalities' residents and entities. The FCC largely controls the parameters of the agreement and the agreement represents the extent to which we as a municipality can control the terms of the agreement.

Include any other pertinent details and/or relevant information that the Council should be aware of:
N/A

ATTACHMENTS:

____ Legislation

____ Master Lease Agreement

**SMALL WIRELESS COMMUNICATIONS FACILITIES
MASTER LICENSE AGREEMENT**

THIS SMALL WIRELESS COMMUNICATIONS FACILITIES MASTER LICENSE AGREEMENT ("Agreement") is entered into this ____ day of _____, 20____ ("Effective Date"), by and between the **City of Scranton** ("City"), with its principal offices at 340 North Washington Avenue Scranton, Pennsylvania 18503 and **Cellico Partnership** d/b/a Verizon Wireless, with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 ("Licensee"). City and Licensee are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

In consideration of the covenants of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties agree as follows:

1. Grant. Subject to Laws (defined in Section 15) and this Agreement, City grants Licensee a nonexclusive license to (i) access, use and occupy the City's ROW (as defined below) 7 days a week, 24 hours a day, for the installation, construction, use, maintenance, operation, repair, modification, replacement and upgrade of equipment, technologies, frequencies and related fiber and materials reasonable necessary to access, connect, operate and provide power to its equipment ("Equipment") that enables Licensee's wireless communications ("Licensee's Use"); (ii) use, install and/or replace City owned or controlled poles for Licensee's Use; and (iii) use, install and/or replace Licensee owned or third-party owned poles in the ROW for Licensee's Use. For purposes of this Agreement, the "ROW" means the public rights-of-way owned, managed or controlled by the City. Use of City poles Licensee shall, in accordance with Section 4, require the City's approval of a Pole License. Licensee's Use for attachments to support structures in the ROW owned by Licensee or by a third party shall not require a Pole License; however, upon request, Licensee shall provide the City a certification of authorization to attach to such third party structures. The City expressly reserves for itself the rights and uses of the ROW for its public purposes and for the public's health, safety and general welfare.

2. Term of Agreement. The term of this Agreement shall be for 15 years beginning on the Effective Date (the "Term"). Unless either Party provides written notice to the other Party at least ninety 90 days prior to expiration of the Term that such Party will not renew the Term, the Term will automatically renew for 1 additional 15 year period. After the expiration or earlier termination of this Agreement, it shall apply to all Pole Licenses entered into hereunder until the expiration or termination of such Pole Licenses.

3. Fees. Licensee shall pay to the City the Fees and costs set forth in the "Fee Schedule" attached hereto and made a part hereof as Exhibit A. Licensee shall pay the one-time application fee with submission of the City Pole Application. Licensee shall pay the initial recurring fee (if any) on or before the Commencement Date (defined in Section 4(e)) and pay subsequent recurring fees on or before each anniversary of the Commencement Date. Before any recurring fees are paid, City shall provide Licensee a

completed, current Internal Revenue Service Form W-9 and state and local withholding forms if required. Licensee may make payments by check made out to the order of the City of Scranton and sent to the following address or through electronic transfer subject to the City's approval and necessary bank routing instructions.

City of Scranton
Office of the Business Administrator
ATTN: Carl Deeley, Business Administrator
340 N. Washington Ave.
Scranton, PA 18503
[Att: (NAME/TITLE)]
[ADDRESS]

4. Pole License.

(a). Prior to installing any Equipment on a City owned or controlled pole, Licensee shall file a city pole application in the form attached hereto and made a part hereof as Exhibit B ("Pole Application") for one or more poles. Within 60 days of receipt, the City shall, in writing, approve or reject the Pole Application, otherwise the Pole Application shall be deemed approved. If the City timely rejects the Pole Application, the review period will be suspended until Licensee cures the non-compliance. Upon approval, a City Pole Application shall be deemed to be a city pole license ("Pole License").

(b). City may reject a Pole Application only for one or more of the following reasons, which must be specified with reasonable detail in the rejection: (i) concerns about structural capacity, safety, reliability, or generally applicable engineering practices; (ii) the Pole Application is incomplete; (iii) the proposed Equipment exceeds the height, dimension or other parameters for small wireless facilities under applicable Law ("Small Wireless Facilities"); (iv) the design documents attached to the Pole Application do not comply with this Agreement or with the City's pole attachment laws for traffic light poles, show interference with the City's public safety radio system, traffic signal light system, or other communications components, or do not comply with the Design Criteria; or (v) the Pole Application does not include a load bearing study.

(c). Any aesthetic or other design criteria for Small Wireless Facilities and poles upon which Small Wireless Facilities are attached (collectively, the "Design Criteria") which are adopted by the City shall only apply if the criteria are (i) reasonable, (ii) applied equally and in a non-discriminatory manner to other types of infrastructure deployments within the ROW, (iii) objective and published in advance of a Small Wireless Facility request/application submitted herein, and (iv) comply with applicable federal and state Laws. If pole reinforcement or replacement is necessary, Licensee shall provide engineering design and specification drawings demonstrating the proposed alteration to the pole. Changes made to the City's Design Criteria shall not be imposed or otherwise applied retroactively unless required by Laws.

(d). Licensee shall pay for any electricity service for Small Wireless Facilities. As permitted by the electric provider, Licensee may install an electric meter on the City pole or the ground adjacent to the City pole.

(e). The term of each Pole License shall be 10 years beginning on the first day of the month following the date that is 180 days from the date of the fully approved or fully executed (as applicable) Pole License ("Commencement Date"). Unless Licensee provides written notice to the City prior to the expiration of the then current term that Licensee will not renew any Pole License, each Pole License will automatically renew for 3 consecutive 5 year periods.

(f). A Pole License may be terminated prior to the expiration of its term: (i) by City upon written notice to Licensee, if Licensee fails to pay any amount when due and such failure continues for 30 days after Licensee's receipt of notice; (ii) by either Party upon written notice to the other Party, if such other Party fails to comply with this Agreement and the party has failed to initiate a cure within 60 days after receipt of written notice; (iii) by Licensee at any time for any reason or no reason; or (iv) by Licensee in the event that Licensee fails to timely obtain or maintain, or is not satisfied with any governmental approval applicable to Licensee.

(g). Following expiration or earlier termination of any Pole License, Licensee shall remove all Equipment from the City owned or controlled poles and, other than reasonable wear and tear, repair and restore the City owned or controlled poles and the ROW to its prior condition, unless the City authorized otherwise. In the event that Licensee removes any City poles pursuant to this Agreement, the City shall retain ownership of any poles Licensee or its contractor removes, and shall provide directions to Licensee for their reuse or disposal. Equipment installed pursuant to clauses (ii) or (iii) of Section 1 shall not be subject to removal under this Agreement but shall at all times remain subject to the Code (as defined below).

5. Permits/Municipal Code. While the requirements of the City's Code ("Code") are in addition to the requirements of this Agreement, Licensee shall be required to apply for and obtain only those permits that are required of other occupants of the ROW. City may only impose on the permit those conditions that are permitted by applicable Laws and necessary to protect structures in the ROW, to ensure the proper restoration of the ROW, to provide for protection and the continuity of pedestrian and vehicular traffic, and otherwise to protect the safety of the public's utilization of the ROW. Within 180 days after the Effective Date, City will consider revisions to the Code to conform with this Agreement and applicable Law.

6. Interference.

(a). Licensee will not cause interference to City traffic, public safety or other communications signal equipment in the ROW. City agrees that City will not cause interference to Licensee's Equipment or Licensee's Use.

(b). If interference occurs, the non-interfering Party shall notify the interfering Party via telephone to Licensee's Network Operations Center at (800) 621-2622) or to City at 570-348-4105(), and the parties shall work together to cure the interference as soon as commercially possible.

7. Maintenance, Repairs and Modifications.

(a). Equipment Maintenance, Repairs and Modifications. Licensee shall keep and maintain all Equipment in commercially reasonable condition and in accordance with any applicable and non-discriminatory maintenance requirements of City. Licensee may conduct testing and maintenance activities, and repair and replace damaged or malfunctioning Equipment at any time. Licensee may maintain, repair, replace and make like-kind modifications to any Small Wireless Facility that do not materially change the size, height and weight of the Small Wireless Facility or exceed the structural capacity of the supporting structure without requiring additional applications, permits or other City approval. Licensee shall obtain all required permits and prior approvals from the City for all other work subject to the terms of this Agreement.

(b). Pole Repairs and Replacements. If a City pole for which Licensee has a Pole License is in need of repair or replacement, the City shall promptly repair or replace such pole, unless otherwise agreed by the Parties in a Pole License. If City becomes aware of damage to a City pole that supports the Equipment, City shall notify Licensee's Emergency Contact as soon as practicable. The Parties will use reasonable efforts to coordinate any necessary responses. In the event of any damage to a pole that impacts Licensee's Use, Licensee may repair or replace the pole with a like-kind pole at its own expense. Licensee may reinstall its Equipment after a damaged pole has been repaired or replaced. Licensee may temporarily use an alternative pole or structure reasonably acceptable to the Parties during repair or restoration of a pole.

(c). Emergency Events. City reserves the right to take all reasonable actions in the case of an emergency to protect the public health and safety of its citizens, and to ensure the safe operation of its rights of way and public facilities. The Parties will use reasonable efforts to coordinate any emergency responses. In case of an emergency affecting the Equipment or Licensee's Use, Licensee may access the ROW and perform necessary repairs to its Equipment and to the pole, including the right to install a replacement pole, without first obtaining any otherwise necessary permit(s) or authorization(s). All emergency work in the ROW shall be conducted in a safe and good workmanlike manner and in accordance with Laws.

(d). Emergency Contacts. Licensee's network operations center may be reached 24/7 at (800) 621-2622. Licensor's 24/7 emergency contact information is 570-348-4141(). Each Party will maintain the emergency contact information current at all times with the other Party.

8. Removal and Relocation. No later than 180 days after receipt of written notice from City, Licensee shall remove and may relocate the Equipment to an alternative

location made available by City due to: (i) construction, expansion, repair, relocation, or maintenance of a street or other public improvement project; or (ii) maintenance, upgrade, expansion, replacement, or relocation of City traffic light poles and/or traffic signal light system; or (iii) permanent closure of a street or sale of City property. The City shall require removal or relocation only if necessary. If Licensee fails to remove or relocate any Equipment within 180 days, City shall be entitled to remove the Equipment at Licensee's expense. The Parties shall cooperate to the extent possible to assure continuity of service during any relocation. City shall use best efforts to provide a reasonably equivalent location that affords Licensee substantially similar engineering objectives.

9. Indemnity/Damages. Licensee shall indemnify, defend and hold the City, its employees, officers, elected officials, agents and contractors (the "Indemnified Parties") harmless from and against all injury, loss, damage, liability, costs or expenses arising from any third party claims resulting from Licensee's Use or Licensee's breach of this Agreement. Licensee's indemnity shall not apply to any liability resulting from the negligence or willful misconduct of the City or other Indemnified Party. The City shall give prompt written notice to Licensee of any claim for which the City seeks indemnification. Licensee shall have the right to investigate these claims. Licensee shall not settle any claim without reasonable consent of the City, unless the settlement (i) will be fully funded by Licensee, and (ii) does not contain an admission of liability or wrongdoing by any Indemnified Party. Neither party will be liable under this Agreement for consequential, special, punitive or indirect damages, whether under theory of contract, tort (including negligence), strict liability, or otherwise.

10. Insurance.

(a). Licensee and its subcontractors shall carry the following insurance: (i) commercial general liability insurance in an amount of \$3,000,000 per occurrence and \$4,000,000 general aggregate and which provides coverage for bodily injury, death, damage to or destruction of property of others, including loss of use thereof, and including products and completed operations; (ii) Workers' Compensation Insurance as required by law; and (iii) employers' liability insurance in an amount of \$500,000 bodily injury each accident, \$500,000 disease each employee, and \$500,000 disease policy limit.

(b). The insurance coverages identified in this Section: (i) except the workers' compensation insurance, shall include the City as an additional insured as their interests may appear under this Agreement; (ii) will be primary and non-contributory with respect to any self-insurance or other insurance maintained by the City; (iii) contain a waiver of subrogation for the City's benefit; and (iv) will be obtained from insurance carriers having an A.M Best rating of at least A-VII.

(c). If requested, Licensee shall provide the City with a Certificate of Insurance to provide evidence of insurance. Licensee will endeavor to provide the City with thirty (30) days prior written notice of cancellation upon receipt of notice thereof from its

insurer(s).

11. Assignment. Licensee may assign this Agreement, any City Pole License, and/or related permits to any entity which (i) is an affiliate, subsidiary or successor of Licensee; or (ii) that acquires all or substantially all of the Licensee's assets in the market. Licensee shall provide the City notice of any such assignment. Otherwise, Licensee shall not assign or transfer this Agreement or the rights granted hereunder without the City's consent.

12. Notices. Notices required by this Agreement may be given by registered or certified mail by depositing the same in the United States mail or with a commercial courier. Unless either party notifies the other of a change of address, notices shall be delivered as follows:

If to City:

With a copy to:

City of Scranton	City of Scranton
Licensing, Inceptions, & Permits	Law Department
340 N. Washington Ave.	340 N. Washington Ave.
Scranton, PA 18503	Scranton, PA 18503
Attn: Director	Attn: Solicitor City of Scranton
[ADDRESS]	[ADDRESS]
[ADDRESS]	[ADDRESS]
Attn: City Representative	Attn: City Clerk's Office

If to Licensee:

With a copy to:

Cellco Partnership	Cellco Partnership
d/b/a Verizon Wireless	d/b/a Verizon Wireless
180 Washington Valley Road	100 Southgate Parkway
Bedminster, New Jersey 07921	Morristown, New Jersey 07960
Attention: Network Real Estate	Attention: Market Legal Department

Notices shall be deemed effective upon delivery or refusal of delivery.

13. Change of Law. If any state or federal Law sets forth a term or provision that is inconsistent with or different than this Agreement, then the Parties agree to promptly amend the Agreement to effect the term or provision set forth under such Law.

14. Taxes. If City is required by Law to collect any federal, state, or local tax, fee, or other governmental imposition (each, a "Tax") from Licensee with respect to the transactions contemplated by this Agreement, then City shall bill such Tax to Licensee in the manner and for the amount required by Law. Licensee shall pay such billed amount of Tax to City, and City shall remit such Tax to the appropriate tax authorities as required by Law. Licensee shall have no obligation to pay any Tax for which Licensee is exempt. Otherwise, Licensee shall be responsible for paying all Taxes that are the legal responsibility of Licensee under Laws.

15. Laws. The Parties shall comply with applicable laws including, without limitation, regulations and judicial decisions, Federal Communications regulations and order [and, if applicable, insert the State Small Cell Law citation] ("Law" or "Laws"). Notwithstanding anything else in this Agreement, City shall treat Licensee in a manner that is competitively neutral, nondiscriminatory, consistent with all applicable Laws, and is no more burdensome than other users of the ROW or City poles.

16. Miscellaneous. This Agreement shall be governed by the laws of the State of Pennsylvania and all other applicable Laws. The provisions of this Agreement may be waived or modified only by written agreement signed by both parties. This Agreement may be executed in counterparts. A scanned or electronic copy shall have the same legal effect as an original signed version. If one or more provisions in this Agreement is found to be invalid, illegal or otherwise unenforceable, all other provisions will remain unaffected and shall be deemed to be in full force and effect and the Parties shall amend this Agreement, if needed to effect the original intent of the Parties. This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors. Nothing in this Agreement shall be construed to grant Licensee an interest in the City's ROW or City assets located in the ROW. Neither Party shall be responsible for delays in the performance of its obligations caused by events beyond the Party's reasonable control. As to the subject matter hereof, this Agreement is the complete agreement of the Parties. The Parties represent and warrant that the individuals executing this Agreement are duly authorized.

[Remainder of page intentionally left blank; signature page to follow.]

IN WITNESS WHEREOF, the Parties have executed, or caused their respective duly authorized representatives to execute, this Agreement as of the day and year listed below.

CITY OF [CITY]

Cellco Partnership

(Signature)

(Signature)

Printed Name:

Title:

Date:

Printed Name:

Title:

Date:

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
FEE SCHEDULE

One-Time Application Fee \$100.00

City-Pole Recurring Fee \$270.00 per City pole per year.

For purposes of determining the total annual fee applicable to a City Pole License for a partial calendar year in which the Commencement Date occurs in a month other than January, the total fee will be a pro-rated amount equal to the product obtained by multiplying 1/12th of the annual fee by the number of months remaining in such year.

Except as provided in this Fee Schedule, the City shall not require any other or additional recurring fees, costs, or charges of any kind.

EXHIBIT B
Form of Application for Pole License

Pole License Application No. ____
For Attachment of Wireless Communications Facilities

Applicant/Licensee: _____
Governing Agreement: Wireless Communications Facilities Master License Agreement
 dated _____ ("Master License Agreement")
 Date: _____

Applicant will own, install, maintain, repair and replace all Equipment identified in this application, as further provided in the Master License Agreement.

Check the appropriate box:

- ☐ City will own, maintain, repair and replace (as necessary) the pole(s) at the location(s) referenced in the following table. City will, at Applicant's expense, replace existing City pole(s) with new pole(s) if needed to support the initial attachment of the Equipment.

Pole Type	Verizon Site ID #	City Site ID #	Lat/Long Coordinates	General Equipment Description	Application Fee (per Pole)	Annual Fee (per Pole)
[Streetlight]					\$	\$
					\$	\$

*Application fee(s) and annual fee(s) to commence and be paid consistent with the terms of the Master License Agreement.

- ☐ Applicant will own, maintain, repair and replace (as necessary) the pole(s) at the location(s) referenced in the following table. Applicant will, at Applicant's expense, replace existing City pole(s) with new pole(s) to support the initial attachment of the Equipment.

Pole Type	Verizon Site ID #	City Site ID #	Lat/Long Coordinates	General Equipment Description	Application Fee (per Pole)
[Streetlight]					\$

*Application fee(s) to commence and be paid consistent with the terms of the Master License Agreement. Note: Attachment fees do not apply to poles owned by Applicant.

Comment [RE1]: DRAFTING NOTE: In the event that a ROW fee applies, it is okay to add a column to account for that so long as it is clear that the ROW fee is NOT a pole attachment fee.

If more than one (1) site is listed above, rejection of one (1) or more sites shall not constitute a rejection of all other acceptable sites.

APPLICANT SHALL PROVIDE THE FOLLOWING IF/AS APPLICABLE:

- Site plan and engineering design and specifications for installation of Equipment, including the location of radios, antenna facilities, transmitters, equipment shelters, cables, conduit, point of demarcation, transport solution, electrical distribution panel, electric meter, and electrical conduit and cabling. Where applicable, the design documents should include specifications on design, pole modification, and ADA compliance.
- Load bearing study that determines whether the City pole requires reinforcement or replacement in order to accommodate attachment of Equipment. If pole reinforcement or replacement is warranted, the design documents should include the proposed pole modification.
- If the proposed installation will require a new pole or reinforcement or replacement of an existing City pole, provide applicable design and specification drawings.
- The number, size, type and proximity to the facilities of all communications conduit(s) and cables to be installed.
- Description of the utility services required to support the facilities to be installed.
- All necessary permits and letters of authorization from all affected parties.
- List of the contractors and subcontractors, and their contact information, authorized to work on the project.

ATTACH CHECK OR MONEY ORDER IN AMOUNT OF APPROPRIATE APPLICATION FEE. THIS PROCESSING FEE IS NON-REFUNDABLE AND NON-TRANSFERABLE.

THE CITY WILL PROCESS THIS APPLICATION WITHIN 30 DAYS OF RECEIPT DATE, UNLESS AN AGREEMENT IS EXECUTED BY APPLICANT AND THE CITY TO EXTEND THE APPROVAL DATE.

APPLICANT SIGNATURE: _____
PRINTED NAME: _____
TITLE: _____

-----FOR CITY USE ONLY-----

RECEIPT DATE: _____ APPLICATION NO.: _____
APPROVED BY: _____
PRINT NAME: _____
TITLE: _____
CITY POLE LICENSE APPROVAL DATE: _____



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

December 1, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MASTER LEASE AGREEMENT BETWEEN THE CITY OF SCRANTON, HEREINAFTER DESIGNATED ("LESSOR") AND CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS, WITH ITS PRINCIPAL OFFICES AT ONE VERIZON WAY, MAIL STOP 4AW100, BASKING RIDGE, NEW JERSEY 07920 ("LESSEE") TO LEASE SPACE TO LESSEE WITH RESPECT TO PARTICULAR SITES AT WHICH LESSEE WISHES TO INSTALL, MAINTAIN, AND OPERATE, SMALL CELL COMMUNICATIONS EQUIPMENT, AS WELL AS ANY AND ALL NECESSARY LEASE SUPPLEMENTS OUTLINED HEREIN.

Very truly yours,

Joseph G. Price, Esquire
Assistant City Solicitor

JAO/sl

RECEIVED

DEC 01 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2020

CEREMONIOUSLY DEDICATING "JOE BIDEN WAY" AT THE INTERSECTION OF NORTH WASHINGTON AVENUE AND FISK STREET IN HONOR OF PRESIDENT-ELECT JOE BIDEN.

WHEREAS, Joseph Robinette Biden Jr. was born November 20, 1942 at St. Mary's Hospital on Hickory Street in South Scranton to Joseph Robinette Biden Sr. and Catherine Eugenia Finnegan Biden; and

WHEREAS, Joe, the first of the couple's four children, grew up in the Green Ridge section of Scranton, where his family lived at 2446 N. Washington Ave. with his maternal grandparents, Ambrose J. and Geraldine Finnegan; and

WHEREAS, Joe Biden attended St. Paul's School located in Scranton; and

WHEREAS, the Biden family moved from Scranton to Claymont, Delaware, where his father hoped to find better work when young Joe Biden was in the fourth grade; and

WHEREAS, the family regularly returned to Scranton to visit relatives and friends; and

WHEREAS, at age 29, Joe Biden was one of the youngest persons ever elected to the U.S. Senate; and

WHEREAS, Joe Biden in 1972 suffered a terrible tragedy when, a week before Christmas, his wife, Neilia, and their infant daughter, Naomi, were killed in a car crash that critically injured their two young sons, Beau and Hunter; and

WHEREAS, Joe Biden skipped the 1972 swearing-in for new senators in Washington D.C. and took his oath of office at his sons' hospital bedsides in Delaware; and

WHEREAS, he started commuting from Wilmington, Delaware to Washington D.C. every day, first by car and then by train, in order to tuck his sons into bed at night and see them get up in the morning; and

WHEREAS, he continued the daily commute throughout his 36-year tenure in the Senate; and

WHEREAS, in 2008, then-Senator Barack Obama, selected Joe Biden as his vice presidential running mate; and

WHEREAS, Joe Biden was sworn in as the nation's 47th vice president by Supreme Court Justice John Paul Stevens in January 2009; and

WHEREAS, Joe Biden announced his candidacy for president in the spring of 2019; and

WHEREAS, Democrats selected Joe Biden as the presidential nominee during the August 2020 National Convention conducted virtually because of the COVID-19 pandemic; and

WHEREAS, Joe Biden was projected the winner over incumbent Republican President Donald Trump after the November 3, 2020 general election and will become the 46th president of the United States on January 20, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that we are proud to ceremoniously dedicate “Joe Biden Way” at the intersection of North Washington Avenue and Fisk Street in honor of President-Elect, Joe Biden.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the “Home Rule Charter and Optional Plans Law”, and any other applicable law arising under the laws of the State of Pennsylvania.

CEREMONIOUSLY DEDICATING “JOE BIDEN WAY” AT THE INTERSECTION OF NORTH WASHINGTON AVENUE AND FISK STREET IN HONOR OF PRESIDENT-ELECT JOE BIDEN.

- *What Department is this legislation originating from? Where did the initiative for this legislation originate?*

Mayor’s office

- *Summary and Facts of the legislation*

Joseph Robinette Biden Jr. was born Nov. 20 at St. Mary’s Hospital on Hickory Street in South Scranton to Joseph Robinette Biden Sr. and Catherine Eugenia Finnegan Biden. He is the first of the couple’s four children. Biden grew up in the Green Ridge section of Scranton, where his family lived at 2446 N. Washington Ave. with his maternal grandparents, Ambrose J. and Geraldine Finnegan. He attended St. Paul’s School. When Biden was in the fourth grade, his parents move the family from Scranton to Claymont, Delaware, where his father hoped to find better work. In the years after, the family regularly returned to Scranton to visit relatives and friends.

At age 29, Biden was one of the youngest people ever elected to the U.S. Senate. A week before Christmas, Biden’s wife, Neilia, and their infant daughter, Naomi, were killed in a car crash that critically injured their two young sons, Beau and Hunter. Biden skipped the swearing-in for new senators in Washington and took his oath of office at his sons’ hospital bedsides in Delaware. He started commuting from Wilmington to Washington every day, first by car and then by train, in order to tuck his sons in bed at night and see them get up in the morning. He continued the daily commute throughout his 36-year tenure in the Senate.

Senator Barack Obama, selected Biden as his vice presidential running mate in 2008. Biden was sworn in as the nation’s 47th vice president by Supreme Court Justice John Paul Stevens in January 2009.

Biden announced he will be a candidate for president in the spring of 2019. Democrats selected Biden as the presidential nominee during the August 2020 national convention conducted virtually because of the COVID-19 pandemic. Biden was projected the winner over incumbent Republican President Donald Trump after the November 3, 2020 general election and will be sworn in as the 46th president of the United States on January 20, 2021.

- *Purpose – please include the following in the explanation:*
 - *What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish?*

The legislation recognizes our President Elect by dedicating the intersection of North Washington Avenue and Fisk Street as “Joe Biden Way” to commemorate the humble beginnings of the next United States President.

- *What are the benefits of doing this/Down-side of doing this?*

Benefits – This legislation helps acknowledge the achievements of the members (and former members) of our great City and to show the President-elect how we are proud and honored that he hails from the wonderful City of Scranton.

Note – Many voters did not choose Biden on November 3, however, honoring Biden as the 46th President of the United States is not a political statement, it is a tribute to what one can accomplish beginning with a childhood right here in Scranton.

- *How does this legislation relate to the City's Vision/Mission/Priorities*

By recognizing important people in our community, the City honors the important people who help make this City great.

- *Financial Impact – please include the following in the explanation:*

- *Cost (initial and ongoing)*

Mayor Cогnetti paid for the materials and labor (\$103.83) out of her personal funds given current City budget constraints.

- *Benefits (initial and ongoing)*

Tourist attraction/point of interest.

- *Funding Sources – please include the following in the explanation:*

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

N/A

- *Priority Status/Deadlines, if any*

N/A

- *Why should the Council unanimously support this legislation?*

There is a clear benefit to tourism and civic pride, with no cost to the City.

- *Include any other pertinent details and/or relevant information that the Council should be aware of:*

None at this time.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

December 1, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
DEC 01 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION CEREMONIOUSLY DEDICATING "JOE BIDEN WAY" AT THE INTERSECTION OF NORTH WASHINGTON AVENUE AND FISK STREET IN HONOR OF PRESIDENT-ELECT JOE BIDEN.

Very truly yours,

Joseph A. O'Brien (S)
Joseph A. O'Brien, Esquire
City Solicitor

/pal

RESOLUTION NO. _____

2020

APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509, TO THE POSITION OF SCRANTON FIRE CHIEF EFFECTIVE NOVEMBER 30, 2020.

WHEREAS, Paige G. Cagnetti was elected Mayor of the City of Scranton; and

WHEREAS, Mayor Cagnetti took office on January 6, 2020; and

WHEREAS, John Judge has the experience, education and training necessary to act as the Fire Chief for the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED that John Judge, 915 Electric Street, Scranton, Pennsylvania, is hereby appointed as the Fire Chief to serve at the will of the Mayor.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

November 27, 2020

Amber Viola
Human Resources Director
340 North Washington Ave
Scranton, PA 18503

Dear Ms. Viola:

I am pleased to let you know that I have appointed John Judge, 915 Electric Street, Scranton, PA 18509, as Superintendent of the Scranton Fire Department (Fire Chief), to start on November 30, 2020.

Chief Judge's salary will remain \$84,728.11 with benefits through December 31, 2020, after which the salary stated in the 2021 Budget will take effect.

Chief Judge has served the City well during these past months as Interim Fire Chief, and I look forward to his continued service.

Please adjust your records accordingly.

Thank you,

A handwritten signature in cursive script, reading "Paige G. Cignetti".

Paige G. Cignetti
Mayor, City of Scranton

CC: Carl Deeley, Business Administrator
Joe O'Brien, Esq., City Solicitor
John Murray, Controller
Deborah Torba, Benefits Coordinator
Lindsey Manley, Payroll Clerk



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

December 1, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING APPOINTMENT OF JOHN JUDGE, 915 ELECTRIC STREET, SCRANTON, PENNSYLVANIA, 18509, TO THE POSITION OF SCRANTON FIRE CHIEF EFFECTIVE NOVEMBER 30, 2020.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Joseph A. O'Brien, Esquire
City Solicitor

JAO/sl

RECEIVED

DEC 01 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2020

APPOINTMENT OF ALEX MOLFETAS, 119 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY EFFECTIVE NOVEMBER 24, 2020. ALEX MOLFETAS WILL BE REPLACING THOMAS TANSITS WHOSE TERM EXPIRED. ALEX MOLFETAS WILL BE APPOINTED TO A FIVE (5) YEAR TERM EFFECTIVE NOVEMBER 24, 2020 AND WILL EXPIRE ON JUNE 1, 2025.

WHEREAS, Thomas Tansits' term as member of the Scranton Parking Authority expired; and

WHEREAS, the Mayor of the City of Scranton desires to appoint Alex Molfetas as a member of the Scranton Parking Authority effective November 24, 2020 to replace Thomas Tansits. Alex Molfetas' term will expire on June 1, 2025; and

WHEREAS, Alex Molfetas has the requisite, experience, education and training necessary to serve as a member of the Scranton Parking Authority.

NOW, THEREFORE, BE IT RESOLVED that Alex Molfetas, 119 Penn Avenue, Scranton, Pennsylvania is hereby appointed as a member of the Scranton Parking Authority Board effective as of November 24, 2020 and the term will expire on June 1, 2025.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4101

December 1, 2020

Honorable Council of the City of Scranton
340 N. Washington Avenue
Scranton, PA 18503

RE: Scranton Parking Authority Appointment

Dear Council Members:

Please be advised that I am appointing Alex Molfetas, 119 Penn Avenue, Scranton, Pennsylvania, 18503 as a member of the Scranton Parking Authority effective November 24, 2020.

Mr. Molfetas will be replacing Thomas Tansits whose term expired June 1, 2020 and was held over.

Mr. Molfetas' five (5) year term is effective November 24, 2020 and will expire on June 1, 2025.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

Paige G. Cognetti,

PGC/arc

cc: Scranton Parking Authority
Joseph O'Brien, Esq., City Solicitor
Carl Deeley, Business Administrator
Alex Molfetas

Alex Molfetas

119 Penn Ave, Scranton, PA 18503

CORE COMPETENCIES

Project Management - Cost Reduction - Budget Management - Team Development - Leadership -
Contract Negotiation - Public and Private Sector Relationship Development

EXPERIENCES AND ACHIEVEMENTS

Center City Print, Scranton, PA
Owner/CEO

6/18/2012 – Present

- Accountable for overall quality and timeliness of production.
- Managed aspects of daily print production schedule & billing.
- Managed office staff and production of internal print needs for two locations
- Contract management and item procurement
- Expense tracking and book keeping for entire company

Citigroup, New York, NY
International Equities-Foreign Trading

11/2007 – 03/2012

- Executed Foreign Currency Trades
- Provided Middle Office Support for trading desk
- Balanced daily client accounts for Smith Barney Clients
- Oversaw teams in the US as well as Ireland and UK

EDUCATION

AS-Media Studies-Media Technology,-Lackawanna College, Scranton, PA

Achievements:

Humanities Division Award-2006-Lackawanna College
Phi Theta Kappa Honors Society

BOARD MEMBERSHIPS

Dress for Success Lackawanna
Everhart Museum
The Anthony J Rinaldi Foundation For Children With Cancer
The Scranton Club
OECD Citizens Advisory Committee

Computer Skills:

Microsoft Word, Excel, Power Point, Outlook, Adobe Suite, G-Suite

Languages:

Fluent In Greek

Alex Molfetas

Owner, 119 Productions, Inc.

Owner, Center City Print Brand

Over the years, Alex has been actively engaged within the small business community throughout the region to help drive economic growth and progress for many new and longstanding businesses. While overseeing project budgets and strict deadlines, he is no stranger to the hard work and dedication it takes to successfully run a company.

He started his company, Center City Print/119 Productions, in the heart of downtown Scranton six years ago and has spent those years not only experiencing his own company growth but also helping other businesses and non-profit organizations expand in both size and revenue.

He moved to the Scranton area in 2004 to attend Lackawanna College and graduated in 2006 with a degree in Media Studies and Media Technology. He began his career in international finance for Citigroup in New York City in 2007. In 2011, he returned to the area to pursue a career in media design and media management, which led to the creation of his company.

Alex is very passionate about the growth and cultural enrichment of Scranton and the surrounding areas. Having volunteered much of his time and resources, and contributing to various business networks, his passion and drive is evident.

He actively sits on the board for: The Anthony J. Rinaldi Foundation for Children with Cancer, Dress For Success Lackawanna, American Advertising Federation, The Scranton Club, and the Everhart Museum Development Committee.



DEPARTMENT OF LAW

City Hall | 340 North Washington Avenue | Scranton, PA 18503 | 570.348.4105

December 1, 2020

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
DEC 01 2020

Dear Honorable Council Members:

OFFICE OF CITY
COUNCIL/CITY CLERK

APPOINTMENT OF ALEX MOLFETAS, 119 PENN AVENUE, SCRANTON, PENNSYLVANIA, 18503, AS A MEMBER OF THE SCRANTON PARKING AUTHORITY EFFECTIVE NOVEMBER 24, 2020. ALEX MOLFETAS WILL BE REPLACING THOMAS TANSITS WHOSE TERM EXPIRED. ALEX MOLFETAS WILL BE APPOINTED TO A FIVE (5) YEAR TERM EFFECTIVE NOVEMBER 24, 2020 AND WILL EXPIRE ON JUNE 1, 2025.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Very truly yours,

A handwritten signature in cursive script that reads "Joseph A. O'Brien (S)".

Joseph A. O'Brien, Esquire
City Solicitor

JAO/sl

RESOLUTION NO. _____

2020

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ACCEPT ON BEHALF OF THE CITY OF SCRANTON POLICE DEPARTMENT A GRANT FROM THE PNC FOUNDATION FOR FAIR AND IMPARTIAL POLICE TRAINING PROGRAM IN THE AMOUNT OF SEVEN THOUSAND FIVE HUUNDRED (\$7,500.00) DOLLARS.

WHEREAS, the City of Scranton has been awarded grant funds from the PNC Foundation For Fair And Impartial Police Training in the amount of \$7,500.00. A copy of the grant application ("Grant Application") and supplemental items are attached hereto as Exhibit "A" and incorporated herein as if set forth at length; and

WHEREAS, the Scranton Police Department has submitted the necessary paperwork and has been awarded the \$7,500.00 grant; and

WHEREAS, the grant will be used to educate and train the Scranton Police Department and its employees in the best practices for effectively and safely policing the City of Scranton.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate city officials are hereby authorized to accept on behalf of the City of Scranton Police Department the grant funds received from the PNC Foundation for the Fair and Impartial Police Training Program in the amount of Seven Thousand Five Hundred (\$7,500.00) Dollars.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid, or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, Known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Legislative Cover Sheet – Scranton City Council

What Department is this legislation originating from? Where did the initiative for this legislation originate?
SPD

Summary and Facts of the legislation

- SPD was awarded a \$7,500 from the PNC Foundation for Fair and Impartial Police Training

Purpose – please include the following in the explanation:

What does the legislation do – what are the specific goals/tasks the legislation seek to accomplish

What are the benefits of doing this/Down-side of doing this

How does this legislation relate to the City's Vision/Mission/Priorities

- Legislation is required to execute grant funding

Financial Impact – please include the following in the explanation:

Cost (initial and ongoing)

Benefits (initial and ongoing)

- The total cost of the training is estimated to be \$20,000. The PNC Foundation grant will provide \$7,500 toward the training, the remaining will be taken from the police training budget.

Funding Sources – please include the following in the explanation:

If transferring funds, please ensure specific accounts are noted; if appropriating funds from a grant, list the agency awarding the grant.

- Please see above.

Priority Status/Deadlines, if any

- High priority

Why should the Council unanimously support this legislation?

- This training will help build trust and transparency between the Scranton Police Department and the community they serve.

Include any other pertinent details and/or relevant information that the Council should be aware of:



PNC Foundation

[Logout](#)

Confirmation of Application Receipt:

Your proposal was successfully submitted to PNC. No further action on your part is required. Please understand that this process does take a period of time. Please be aware that we will reach out to you should we have questions and will make you aware of our ultimate decision. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click here to [return to the homepage](#) when you are finished.

Contact Information

* Salutation Mrs

* First Name Maggie

* Middle Name A

* Last Name Perry

* Suffix

* Address 340 N. Washington Avenue

* City Scranton

* State Pennsylvania

* Zip 18503

* Telephone 5705588335

* E-mail Address mamclane@scrantonpa.gov

* Title Grant Manager

Organization Information

* Official Name

* Legal Name CITY OF SCRANTON

* Address 340 N. Washington Avenue

* City Scranton

* State Pennsylvania

* Zip 18503

* E-mail Address mamclane@scrantonpa.gov

* Website Address

* Telephone 570-348-4418

* Year Founded 1866

* Organization Mission To provide governmental and emergency services to the citizens of Scranton.

* Organization History Scranton was established as a municipal government in 1866. This government currently services to 77,182 residents. Scranton's demographics include 84% white, 10% Hispanic/Latino, 6% African American

* Organization Description The City of Scranton is made up of various departments including Business Administration, Office of Economic and Community Development, Police Department, Fire Department, Parks and Recreation, Public Works, City Treasurer and Office of Licensing, Inspections and Permits

* Organization Purpose The purpose of this government is provide emergency and governmental services to Scranton residents

EXHIBIT

"A"

Details of Tax Exempt Status

* IRS Letter of Determination

* PNC Foundation 8-8-2020.doc (216.5 K), uploaded by Cynthia Ransom on 08/17/2020

* 509(a)(3) Tax Status No

Geographic Area Served

* Primary State Served Pennsylvania

Primary Pennsylvania County Lackawanna

Do you serve additional locations other than the county listed above? No

Request Information

* Project Title Fair and Impartial Policing

* List of Highest Ranking Officers Paige Coggitt

Carl Graziano

* Board of Directors File

• Board of Directors file.docx (11.71 K), uploaded by Maggie Perry on 08/17/2020

* Addressing PNC Foundation's Funding Priorities

The City of Scranton provides both Economic Development Opportunities through the Office of Economic and Community Development. Some of these initiatives include: Community Development Block Grants and the Home Buyer Program. The Scranton Police Department also addresses both educational programs and economic development. The Scranton Police Department offers several educational programs from drug and alcohol programs, gun safety programs, Citizen Police Academy and the Children's Police Academy and Summer Camp

* Problem to be Addressed

The problem to be address is in regards to racial bias and de-escalation training for the Scranton Police Department. In light of recent events throughout the nation, it is a priority of the Scranton Police Department to make sure that all residents feel safe and trust police.

Note:

* Project/Program Description

The project would consist of provide training for Scranton Police Officers and key communities leaders in implicit bias and use-of-force training.

There are 3 levels of training.

1. All Patrol officers would receive 8 hours of training.

2. The entire Command Staff would receive 8 hours of training

3. Community Training the goal is to have a community training and discussion educating the public about the presence of implicit bias in policing, what our department is doing to prevent biased policing, discuss how community bias toward the police affects police officers and the community, and how all parties can reduce bias.

This training would be introduced in 2021 and then incorporated into the annual required training for Scranton Police officers.

* Evaluation

This project will be measured by the number of officers that complete the training as well as the number of community leaders that participate in the training.

* Low- to Moderate-Income (LMI)

Less than 51%

* Estimated Number of Individuals Served

N/A

* Sustainability

Funding through the generosity of the PNC Foundation will be used to purchase the training program to be implemented in 2021. The Scranton Police Department will then incorporate implicit bias and use-of-force training into the mandatory annual training of Scranton Police Officers.

* Community Involvement History

The Scranton Police Department has a long record of community involvement. In addition to partnering with Neighborhood Watch groups throughout the City, the Scranton Police Department provide Community Development Police Officers all year round. These officers are designated to low to moderate income areas throughout the City, their goal is to build relationships with residents in these areas as well as protect and serve.

* Fundraising Plan

The Scranton Police Department is requesting grant funding through the PNC Foundation for this project

Funding Information

* Requested Cash Amount

\$25,000.00

* Funding Category

Civic

* Years of Funding

1

Payment Requested for Year 1 \$25,000.00

For Programs Related to PNC Grow Up Great Only

Year 1

- Children (birth through age 5) 0.00
- Teachers 0.00
- Parents/Caregivers 0.00

Total 0.00

Total Children Served 0

Total Teachers Served 0

Total Parents/Caregivers Served 0

Attachments

* Project Schedule

- [Project Schedule.pdf \(24.06 K\)](#), uploaded by Maggie Perry on 08/17/2020

Project Budget

- [Project Budget.pdf \(134.35 K\)](#), uploaded by Maggie Perry on 08/17/2020

* Organization Budget

- [Org Budget.pdf \(17.69 K\)](#), uploaded by Maggie Perry on 08/17/2020

* Audited Financial Statements

- [2018 Audit Report.pdf \(710.44 K\)](#), uploaded by Maggie Perry on 08/17/2020

* Staff Resumes/Bios

- [Staff Resumes.pdf \(295 K\)](#), uploaded by Maggie Perry on 08/17/2020

* Strategic Plan

- [Strategic Plan.pdf \(22.44 K\)](#), uploaded by Maggie Perry on 08/17/2020

Additional Materials

- [Additional Materials.pdf \(868.99 K\)](#), uploaded by Maggie Perry on 08/17/2020

Verification of Good Legal Standing

* Has the entity or any Key Person been subject to any criminal legal proceedings involving a felony offense? No

* Has the entity been subject to any regulatory or governmental investigations, audits, or inquiries, whether resolved, pending, or threatened? No

* Has the entity or any Key Person been party to any resolved, pending, or threatened legal proceeding in which the entity or Key Person was either a party adverse to PNC, or in which the entity had a material interest adverse to PNC? No

* Authorized Electronic Signature Maggie Perry

Need Support?



ACCOUNT NUMBER	A/C NAME	DATE	CHECK NO	AMOUNT
21 10 001 XXX5807	PNC FOUNDATION	09/10/20	696729	7,500.00
DISTRIBUTED BY		DISTRIBUTION CODE		
RICHARD COCHRAN		50 52	P8-YB35-02-Z	P
PAYEE NAME AND ADDRESS		EXPLANATION		
CITY OF SCRANTON		PNC FOUNDATION/PENNSYLVANIA - NORTHEAST 64058519		

Please process this check within 90 days of its issuance. After that date, a stop payment may be placed on the check.

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A WATERMARK - HOLD TO LIGHT TO VIEW WATERMARK



ACCOUNT NO. 21 10 001 XXX5807

PAY SEVEN THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS

TO THE ORDER OF CITY OF SCRANTON

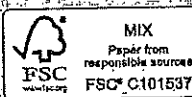
DATE
09/10/20

CHECK NO.
696729

PNC Bank, N.A.
Pittsburgh, PA
AMOUNT
7,500.00

DOLLARS

L. Federman
AUTHORIZED SIGNATURE



⑈696729⑈ ⑈043000096⑈ 1014093644⑈

FORM 129440-0717

ENDORSE HERE

X

DO NOT WRITE, STAMP OR SIGN BELOW • RESERVED FOR FINANCIAL INSTITUTION USE



DEPARTMENT OF LAW

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December 2, 2020

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Of the City of Scranton
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Scranton, PA 18503

Dear Honorable Council Members:

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Very truly yours,

Joseph G. Price
Joseph G. Price, Esquire
Assistant City Solicitor

JGP/sl

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