

AGENDA
REGULAR MEETING OF COUNCIL
March 10, 2020
6:30 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A MINUTES OF THE SHADE TREE COMMISSION QUARTERLY MEETING HELD OCTOBER 31, 2019.

[Shade Tree Commission Meeting Minutes 10-31-19.pdf](#)
 - 3.B FUEL CARD ANALYSIS RECEIVED FROM OFFICE OF THE CITY CONTROLLER DATED MARCH 2, 2020.

[Fuel Card Analysis received from City Controller dated 3-02-2020.pdf](#)
 - 3.C CORRESPONDENCE SENT TO MAYOR PAIGE G. COGNETTI DATED MARCH 3, 2020 REGARDING ATTACHMENT E. DISCLOSURES BY CURRENT CONTRACTORS.

[Correspondence sent to Mayor Cagnetti re Attachment E 3-3-2020.pdf](#)
 - 3.D CORRESPONDENCE RECEIVED FROM TERRENCE J. MCDONALD, ESQUIRE, DATED FEBRUARY 26, 2020 REGARDING THE ELECTRIC CITY PARKING GARAGE.

[Correspondence received from Terrence McDonald, Esq. re Electric City Garage.pdf](#)

- 3.E CORRESPONDENCE SENT TO BRIAN FALLON, DIRECTOR, DEPARTMENT OF PARKS & RECREATION DATED MARCH 3, 2020 REGARDING NOVEMBRINO SPLASH PARK PROJECT UPDATE.

[Correspondence sent to Brian Fallon re Novembrino Splash Park 3-3-2020.pdf](#)

- 3.F CORRESPONDENCE RECEIVED FROM PARKS & RECREATION DIRECTOR REGARDING NOVEMBRINO SPLASH PARK & RECREATION COMPLEX PROGRESS UPDATE REPORT FEBRUARY 25, 2020.

[Novembrino Splash Park Update Report 2-25-2020.pdf](#)

- 3.G ANTICIPATED BUDGET FOR CITY OF SCRANTON APPEAL PREPARED BY STEVENS & LEE RECEIVED MARCH 3, 2020.

[Anticipated Budget Stevens & Lee.pdf](#)

- 3.H AGENDA FOR THE ZONING HEARING BOARD MEETING TO BE HELD MARCH 11, 2020.

[Zoning Hearing Board Agenda 3-11-2020.pdf](#)

- 3.I CORRESPONDENCE RECEIVED FROM CITY COUNCIL SOLICITOR KEVIN HAYES, ESQUIRE, DATED MARCH 3, 2020 REGARDING PROHIBITION OF CERTAIN DOG BREEDS.

[Correspondence received from City Council Solicitor Hayes re dangerous dogs 3-3-2020.pdf](#)

- 3.J CORRESPONDENCE SENT TO MAYOR PAIGE G. COGNETTI DATED MARCH 4, 2020 REGARDING MOTION MADE BY SCRANTON CITY COUNCIL.

[Correspondence sent to Mayor Cagnetti re Council's motion 3-4-2020.pdf](#)

- 3.K MINUTES OF THE SCRANTON REDEVELOPMENT AUTHORITY MEETING HELD FEBRUARY 5, 2020.

- 3.L CORRESPONDENCE RECEIVED FROM COUNCILMAN PAT ROGAN DATED MARCH 6, 2020 REGARDING RESIGNATION FROM SCRANTON CITY COUNCIL.

[Correspondence received from Councilman Pat Rogan dated 3-6-2020.pdf](#)

- 3.M CORRESPONDENCE RECEIVED FROM THE OFFICE OF THE MAYOR DATED MARCH 6, 2020 REGARDING COVID19 UPDATE.

[Correspondence received from Office of the Mayor dated 3-6-2020 COVID19 Update.pdf](#)

4. CITIZENS PARTICIPATION

5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES

- 5.A MOTIONS

- 5.B NO BUSINESS AT THIS TIME.

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A NO BUSINESS AT THIS TIME.

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A NO BUSINESS AT THIS TIME.

8. ADJOURNMENT



City of Scranton

SHADE TREE COMMISSION

340 N. Washington Avenue

Scranton, PA 18503

Chairman: Tony Santoli

Commissioners: Tom McLane, Joe Riccardo, David Wenzel, Norma Jeffries

Quarterly Meeting Minutes

Approved

October 31, 2019

7:00 p.m.

RECEIVED

MAR 02 2020

**OFFICE OF CITY
COUNCIL/CITY CLERK**

I. Pledge of Allegiance

II. Roll Call

Present: Anthony Santoli, Chair; Mayor David J. Wenzel; Joseph A. Riccardo, Jr.

Absent: Thomas J. McClane

III. Shade Tree Commission Business

- Mayor Wenzel made a motion and Mr. Riccardo seconded to approve the April 2019 minutes.
- Bob Gattens Chairman of the Scranton Recreation Authority came to the meeting to discuss planting of trees at Nay Aug Park. He was asking Mr. Santoli about what variety of trees to plant and where to plant them. The Recreation Authority will pay for the trees and planting of them. Mr. Santoli will make a plan for Nay Aug Park as to what varieties of trees and where to plant them in the park for the Recreation Authority. Also, the Shade Tree Commission commended the Recreation Authority for the new handicap parking at the treehouse.
- The downtown tree project is completed and all of the 20 trees planted are surviving and doing well.
- 40 Arborvitae and 5 hardwood trees were planted at the DPW site to hide the equipment from view of public for a more pleasing appearance of the facility.
- 350 3' high trees were planted along the Heritage Trail on Arbor Day and 150 were planted along Olive Street near the trail. Students from Northeast Intermediate, South Scranton Intermediate and West Scranton Intermediate helped to plant the trees.
- 2850 dead and dangerous trees were taken down in the City of Scranton within the past 17 years, 60 are targeted to be taken down in 2020.
- The Connell Park project will be started next week on November 6, 2019. The bid went to a company from Harrisburg – Marpal.

- Paper Street and Allies were discussed - when a dead or dangerous tree needs to be taken down that exists on a paper street or ally the City of Scranton is not responsible for taking down of the tree.
- 600 trees in the City of Scranton will have branch removal work done in 2020.
- Joe Riccardo will work with the coordinator Denise Nytech to apply for Tree City USA before the end of 2019.
- Mr. Riccardo will put a proposal together to send to PPL for money for the purchase of trees to be planted in the City.
- A plaque at Duffy Park will be dedicated on November 12, 2019 at 11:00am. A light was placed at the base of The Doughboy statue so that in the evening the statue can be illuminated.
- Mr. Riccardo will put together a letter of commendation for Pat McCabe with Penn DOT for all of his hard work and working with the Shade Tree Commission at Duffy Park.
- **Motion to Adjourn**

Mayor Wenzel made a motion to adjourn, Mr. Riccardo seconded; all in favor.

Office Of City Controller		
Fuel Card Analysis		
Summary By Department		
2020		
Department	Dec24/Jan23	Jan 24/Feb23
DPW	1149.84	931.45
Fire	340.18	266.74
IT	99.50	118.31
Mayor	0.00	0.00
Parks	114.87	109.22
Permits	53.05	76.59
Police	2,065.66	2,202.02
Unassigned	10,702.93	9,999.27
	14,526.03	13,703.60

RECEIVED

MAR 02 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Office of the City Controller				
Fuel Card Analysis				
2020				
	DPW			
		Jan 24/Feb 23		
Card #	NAME/JOB TITLE	Dates	Units	Amount
1	C. Anzulewicz- Parts Mgr DPW		23.768	47.13
2	Coggins-Tire Repair DPW		0	0
5	J. Murphy-Mechanic DPW		28.373	56.47
7	G. Boyd- Mechanic DPW		0	0
8	M. Lynady- Mechanic DPW		0	0
9	D. Gallagher - DPW Director		26.489	50.89
11	T. Lynch - Recycling		0	0
81	Flood Control		88.124	170.17
91	C. Jenkins - DPW Foreman		255.516	490.33
93	L. Wynne - Parks		61.129	116.46
			483.399	931.45

Controllers Office				
Fuel Card Analysis				
2020				
	FIRE			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
18	DeSarno - Chief		0	0
19	Lucas-Dept. A/ Chief		11.024	22.49
20	Costa-Mechanic		0	0
21	S.Flynn-Fire Pervention		12.16	23.59
22	J. Joyce-Inspector		28.33	55.97
23	J. Lunney-Inspector		45.382	87.74
25	Car 22		0	0
90	Car 21		40.752	76.95
			137.648	266.74

Office of the City Controller				
Fuel Card Analysis				
2020				
	IT			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
14	F. Swietnicki		62.247	118.31
			62.247	118.31

Office of the City Controller				
Fuel Card Analysis				
2020				
	PARKS			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
12	B. Fallon-Director		56.36	109.22
			56.36	109.22

Office of the City Controller				
Fuel Card Analysis				
2020				
	PERMITS			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
15	O'Hora-Bldg Maint		13.007	25.63
17	Oleski-Act Director		25.873	50.96
			38.88	76.59

Office of the City Controller				
Fuel Card Analysis				
2020				
	POLICE			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
71	Dombrowski		39.908	77.9
72	DET - Beahan		28.933	56.03
27	Graziano-Chief		13.592	26.77
28	Lieut.R.Martin		28.934	57.03
29	Brenzel-Lieut		0	0
30	Moran - SGT		75.303	157.93
31	Namiotka-Lieut		43.828	83.34
32	Parking 1		45.326	89.88
33	Parking 2		35.438	69.64
35	SID - Mayer		0	0
36	SID - McDonald		0	0
37	SID - Spathelf		32.664	64.96
39	SID- McIntyre		43.221	83.29
40	SID - P.Gerrity		15.798	29.07
41	SID - Hegedus		0	0
42	SID - Gula		38.264	75.34
43	DET - Spinosi		0	0
44	DET - McLane		43.37	86.58
45	DET - Castellano		59.861	116.92
46	DET - Jones		38.076	74.6
47	DET- Albanesi		16.217	30.81
48	DET - Forsette		0	0
49	DET - Pappas		16.17	30.73
50	DET - Mayo		27.456	52.67
51	DET - V. Uher		54.779	107.1
52	DET- J. Gerrity		15.411	29.89
53	DET - Gilroy		16.078	32.8
54	DET - Barrett		19.547	38.56
55	DET- Lafferty		38.834	75.98
56	DET - Fueshko		21.057	39.38
57	DET - Lukasewicz		19.842	39.49
58	DET- Gowarty		29.998	58.27
60	DET - Passmore		56.038	109.47
61	DET - K. Uher		46.746	93.14
62	DET - Denaples		40.756	79.62
70	T. Garvey		10.004	19.41
75	Turner		0	0
83	Celuck-Training		41.238	78.73
85	DET - Schultz		0	0
86	M. Phillips		0	0
88	B. Lynady		0	0
92	Monahan-Inspec		71.214	136.69
			1123.901	2202.02

Office of the City Controller				
Fuel Card Analysis				
2020				
	UNASSIGNED			
		Jan 24/Feb 23		
Card #	Issued	Dates	Units	Amount
82	K. Neary - Anim ctrl		72.04	140.52
89	K. Eiden - Parks		0	0
64	551 Moosic (HOUSE CARD)		2718	4614.1
65	220 S 7th (HOUSE CARD)		1735.093	3352.22
67	1227 S Main (HOUSE CARD)		701.259	1394.36
95	Ford Van - Fire Dept		0	0
96	C. Hallock - Police		18.429	37.11
97	B. Ritter -Parks		0	0
98	McMullen - DPW		95.615	187.5
99	Master Mechanic		74.112	142.04
100	D. Mitchell -Police		29.53	56.9
101	M. Schultz- Police		37.543	74.52
			5481.621	9999.27

CITY OF SCRANTON

33

Feb. 24, 2020

VOUCHER NUMBER

DATE

Public Works

Garages

DEPARTMENT

BUREAU OF

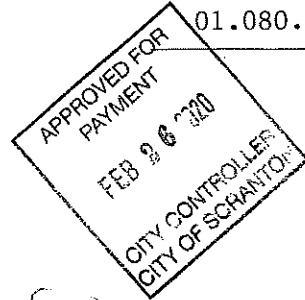
TO: DEPT. OF ADMINISTRATION

01.080.00085.4301

APPROPRIATION

PAY TO Wex Bank

PURCHASE ORDER NO.



400226

FOR:

Gas for period of Jan.24 to Feb. 23, 2020

APPROVED - BUREAU HEAD

APPROVED - BUREAU OF PURCHASING

\$13,395.52 (after Rebate)

AMOUNT APPROVED

APPROVED - DEPT. DIRECTOR

APPROVED - DEPT. OF ADMINISTRATION

APPROVED - CITY CONTROLLER

TREASURER'S COPY

**SUNTRAK®**

Invoice Statement

INVOICE NUMBER: 64005211
ACCOUNT NAME: City of Scranton

PAGE 1

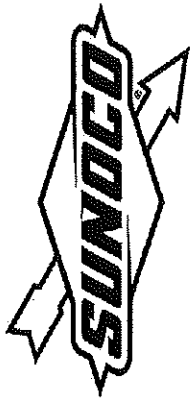
ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-264494-6	39,500.00	31	FEB-23-2020	MAR-16-2020	13,395.52

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
JAN-31-2020	Payment - Thank You		14,247.06
FEB-21-2020	Fuel Purchases	13,703.60	
FEB-21-2020	Other Adjustments this Period	43.00	
FEB-21-2020	Rebates and Rebate Reversals		351.08

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
14,247.06	14,247.06	13,746.60	351.08	13,395.52

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT



SUNTRAK®

REPORT FOR:
City of Scranton
0496-00-264494-6
JAN-24-2020 TO FEB-23-2020

PAGE 1

Financial Summary

ACCOUNT NUMBER	FLEET NAME
0496-00-264494-6	City of Scranton

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
BUILDINGS	Unleaded Regular		13.01	2.729	0.00	35.50	0.00	-9.87	25.63
	PERIOD								
	YTD								25.63
DET	Unleaded Regular		68.84	2.723	0.00	186.19	0.00	-52.26	133.93
	PERIOD								
	YTD								133.93
DPW	Unleaded Plus		13.43	2.829	0.00	38.00	0.00	-10.20	27.80
	Unleaded Regular		469.99	2.684	0.00	1,260.36	0.00	-356.71	903.65
	PERIOD								
FIRE	Unleaded Regular		137.66	2.690	0.00	371.20	0.00	-104.46	266.74
	PERIOD								
	YTD								266.74
IT	Unleaded Regular		62.25	2.659	0.00	165.55	0.00	-47.24	118.31
	PERIOD								
	YTD								118.31
PARKS	Unleaded Regular		56.36	2.696	0.00	152.00	0.00	-42.78	109.22
	PERIOD								
	YTD								109.22
PERMITS	Unleaded Regular		25.88	2.729	0.00	70.59	0.00	-19.63	50.96
	PERIOD								
	YTD								50.96
POLICE	Diesel #1		24.82	3.419	0.00	84.86	0.00	-24.42	60.44
	Unleaded Regular		1,030.31	2.709	0.00	2,769.59	0.00	-781.94	2,007.65
	PERIOD								
Unassigned	Unleaded Plus		120.31	3.170	0.00	383.69	0.00	-91.32	292.37
	Unleaded Regular		4,994.41	2.700	0.00	13,485.97	0.00	-3,790.68	9,695.29
	Unleaded Super		4.57	3.299	0.00	15.08	0.00	-3.47	11.61
ACCOUNT TOTALS	Overnight Delivery Fee			0.000	43.00	0.00	0.00	0.00	0.00
	Sunoco Volume Rebate		7,021.61	0.050	-351.08	0.00	0.00	0.00	0.00
	PERIOD								
	Unleaded Regular		24.82	3.419	0.00	84.86	0.00	-24.42	60.44
	Unleaded Plus		133.74	5.999	0.00	421.69	0.00	-101.52	320.17
	Unleaded Regular		6,858.71	24.319	0.00	18,516.95	0.00	-5,205.57	13,311.38



REPORT FOR:
City of Scranton
0496-00-264494-6
JAN-24-2020 TO FEB-23-2020

PAGE 2
END OF REPORT

Financial Summary

ACCOUNT NUMBER 0496-00-264494-6	FLEET NAME City of Scranton
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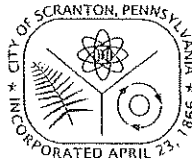
DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
ACCOUNT TOTALS	Unleaded Super	4.57	3.299	0.00	15.08	0.00	-3.47	11.61	11.61
	Overnight Delivery Fee	0.00	0.000	43.00	0.00	0.00	0.00	0.00	0.00
	Sunoco Volume Rebate	7,021.51	0.050	-351.08	0.00	0.00	0.00	0.00	0.00
	PERIOD YTD			308.08	19,038.58	0.00	-5,334.98	13,703.60	13,395.52
ACCOUNTS RECEIVABLE SUMMARY - Invoice 64005211				-587.06	38,858.06	0.00	-10,628.43	28,229.63	27,642.58
PREVIOUS BALANCE 14,247.06 PAYMENTS -14,247.06 PURCHASES 13,703.60 DEBITS 43.00 CREDITS 0.00 ANCILLARIES -351.08 AMOUNT DUE 13,395.52									

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone 570-348-4113 • Fax 570-348-4207

Lori Reed
City Clerk

Kevin C. Hayes, Esq.
Counsel



William Gaughan, President
Kyle Donahue, Vice President
Pat Rogan
Jessica Rothchild, PT, DPT
Mark McAndrew

March 3, 2020

The Honorable Paige G. Cognito
Mayor, City of Scranton
340 North Washington Avenue
Scranton, PA 18503

Dear Mayor Cognito:

At the request of Council President Bill Gaughan, please see enclosed "Attachment E. Disclosures by Current Contractors" for your review and consideration. Councilman Gaughan respectfully requests that this attachment be included in any and all future Request for Proposals (RFP) and Request for Qualifications (RFQ) packets that the City will issue, in an effort to increase transparency.

If you have any questions, please don't hesitate to contact me or Councilman Gaughan. As always, thank you for your time.

Respectfully,

Lori Reed
City Clerk

Enclosure

cc: Stephanie Pisko, Esq., Chief of Staff
Patrick J. Sheridan, CPA, Business Administrator
Jessica L. Eskra, Esq., City Solicitor
Scranton City Council

Attachment E. Disclosures by Current Contractors

1. Provide the names and titles of all individuals providing professional services to the City of including advisors and subcontractors, if any. After each name, please provide the responsibilities of that person with regard to the professional services provided to the City of Scranton.
 - List the names of any of the above individuals who are current or former officials or employees of the City of Scranton and their position;
 - List the names of any of the above individuals who has been a registered federal or state lobbyist and the date of the most recent renewal/registration.
2. Since January 1, 2011, have any of the individuals identified in paragraph two above been employed by the City of Scranton. If yes, please identify the individual by his/her name and position with the City of Scranton and dates of employment.
3. Since January 1, 2011, has the Contractor employed paid compensation to a third party intermediary, agent, or lobbyist to directly or indirectly communicate with any individual on the list of municipal officials in connection with any transaction or investment involving the Contractor and the City of Scranton. This question does not apply to any officer or employee of the Contractor who is acting within the scope of the Contractor's standard professional duties on behalf of the Contractor including the actual provision of legal, accounting, engineering, real estate, or other professional advice, services or assistance pursuant to its professional services contract with the City of Scranton.
4. Since January 1, 2011 has any agent, officer, director, or employee of the Contractor solicited a third party to make a political contribution to any municipal official or candidate for municipal office in the City of Scranton or to the political party or political committee for whom the solicitation was made. If yes, please identify the agent, officer, director, or employee who made the solicitation; the individual or individuals who were solicited, and the municipal officers, candidates, political party, or political committee for whom the solicitation was made.
5. Since January 1, 2011, has the contractor made any Contribution to a municipal official or candidate for municipal office in the City of Scranton. If yes, please identify the recipient, the amount, and the date of the contribution.
6. Does the Contractor have a direct financial, commercial, or business relationships with any individual on the List of Municipal Officials. With regard to every municipal official for which the answer is yes, identify that individual and provide a detailed written description of that relationship.
7. Since January 1, 2011, has the Contractor conferred any gift of more than nominal value to any individual on the List of Municipal Officials. A gift includes money, services, loans, travel, and entertainment, at value or discounted value. With regard to every municipal official for which the answer is yes, identify the recipient, the gift, and the date it was conferred.
8. Did the Contractor make political contributions the meet all of the following four criteria: (i) The contribution was made at any time since January 1, 2011; (ii) the contribution was made by an officer, director, executive-level employee, or owner of at least five percent (5%) of the Contractor; (iii) the amount of the contribution was at least \$500.00 in the form of either a single contribution by an officer, director, executive-level employee or owner of at least five percent (5%) or the aggregate of all contributions by all officers, directors, executive-level employees, and owners of at least five percent (5%) and (iv) the contribution was made to a candidate for any public office in the Commonwealth of Pennsylvania or to an individual who holds that office, or to a political committee

of a candidate for public office in the Commonwealth of Pennsylvania or of an individual who holds that office. If yes, then the Contractor shall provide the following information: the name and address of the contributor, the contributor's relationship to the Contractor, the name and office or position of each recipient, the amount of the contribution, and the date of the contribution.

9. Regarding the provision of professional services to the City of Scranton, are you aware of any conflicts of interest, whether apparent, potential, or actual, with respect to any officer, director, or employee of the Contractor and officials or employees of the City of Scranton. If yes, please provide a detailed written explanation of the circumstances which you believe provide a basis to conclude that an apparent, potential, or actual conflict of interest may exist.
10. Please provide the name(s) and person(s) completing this form. One of the individuals identified by the Contractor in paragraph two must participate in completing this form and must sign the verification statement below.

VERIFICATION

I, _____, hereby state that I am _____
for _____, and am authorized to make this verification.

I verify that the facts set forth in the foregoing Act 44 Disclosure Form for entities providing professional services to the City of Scranton are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to penalties of 18 P.A.C.S section 4904 relating to unsworn falsification to authorities.

Signed: _____

Date: _____



Terrence J. McDonald, Esquire, P.C.
Attorney at Law
103 E. Drinker Street Dunmore, PA 18512
Phone: (570) 344 8744 Fax (570) 347 9462

RECEIVED

MAR 03 2020

February 26, 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Lori Reed
City Clerk
340 N. Washington Avenue
Scranton, PA 18503

RE: Electric City Parking Garage

Dear Mrs. Reed:

I was provided a copy of your February 12, 2020 correspondence addressed to Mr. John Basalyga which you forwarded on behalf of Council for the City of Scranton who requests an update of repairs to the Electric City Garage. Mr. Basalyga asked that I respond to this inquiry.

Electric City Garage Co., LLC ("ECPC") has been conducting capital repairs and maintenance at the Electric City Garage either directly or through third-party contractors since its acquisition. As I believe some members of Council already know, each floor of the Electric City Parking Garage requires substantial repairs. When these repairs are being done, including demolition, it must be assured that the integrity of the structure remains intact. This prohibits all floors or even a whole floor from being done at one time. Instead, the work on each floor must be done in sections. This obviously takes time. The anticipated completion date of all repairs to the parking garage according to an Agreement entered into with Community Development Properties, Scranton, Inc. ("CDPS") is September 30, 2020. This date is also in compliance with the extended escrow period.

A proposed construction schedule and specifications for the project was submitted to CDPS for approval. As you know, CDPS is the local subsidiary of National Development Council ("NDC") who, as your letter indicates, recently met with Council. The Parking Authority of the City of Scranton ("the Authority") assigned all of its rights to manage and operate the Electric City Garage to CDPS. Therefore, all schedules and specifications have been provided to CDPS for approval by NDC, and then the Authority. Once approval is given, ECPC will resume the capital repairs. As stated, NDC is in possession of all the schedules and specifications, and there is no objection to it providing same to you as I believe it already does with the Authority.

Additionally, in your letter you state that the "City paid [Mr. Basalyga's] firm \$2.85 Million towards renovations of the Electric City Garage." ECPC was not paid and has not received \$2.85 Million from the City or anyone else related to repairs at the Electric City Garage. Pursuant to the Construction Escrow Agreement, the Authority was to place \$2.85 Million into an escrow account. However, on August 20, 2016 the Authority assigned all its rights and obligations under the Lease Agreement to CDPS which, it is my understanding, required CDPS to place the aforementioned money into escrow. An escrow agent was appointed for that account and money may only be disbursed in accordance with the Escrow Agreement. That Agreement only allows disbursement of escrow funds for completed work.

It should also be noted that Mr. Basalyga provided a personal guarantee related to the completion of the work at the garage. Therefore, he has a vested interest in seeing that the work gets done timely and correctly.

Thank you.

Sincerely yours,



Terence J. McDonald, Esquire

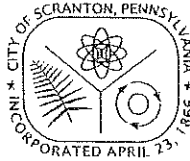
cc: John Basalyga, President

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone 570-348-4113 • Fax 570-348-4207

Lori Reed
City Clerk

Kevin C. Hayes, Esq.
Counsel



William Gaughan, President
Kyle Donahue, Vice President
Pat Rogan
Jessica Rothchild, PT, DPT
Mark McAndrew

March 3, 2020

Mr. Brian Fallon, Director
Department of Parks and Recreation
Weston Fieldhouse
982 Providence Road
Scranton, PA 18508

Dear Mr. Fallon:

At the request of Council President Bill Gaughan, please provide a complete update on the Novembrino Splash Park project. Councilman Gaughan is requesting that the update specifically includes the following: how much funding has been expended to date; what work has been completed and an updated timeline to completion.

If you have any questions, please don't hesitate to contact me. As always, thank you for your time.

Sincerely,

Lori Reed
City Clerk

cc: Honorable Paige G. Cagnetti, Mayor
Stephanie Pisko, Esq., Chief of Staff
Patrick J. Sheridan, CPA, Business Administrator
Scranton City Council

CITY OF SCRANTON

RECEIVED
NOVEMBER 11 2019

BRINNO SPLASH PARK & RECREATION COMPLEX

MAR 03 2020

PA DCNR PROGRESS UPDATE REPORT (BRC-PRD-24-122)

OFFICE OF CITY
COUNCIL/CITY CLERK

(Revised for Progress Report – 02/25/20)

Summarize project accomplishments, challenges and needs related to the approved scope of work.

The bid contracts were awarded in April 2019 to Scartelli Construction (General), Leber Electric (Electrical), and D&M Construction (Plumbing). The GC had remaining questions pertaining to the scope of work as noted in the construction documents and requested further negotiation to clarify these items. The City of Scranton agreed to work with the GC to deal with potential change orders related to installation of the splash pad spray heads. **Project Manager Dave Bulzoni left the city, Rebecca McMullen took over as Project Manager in January 2020.** The contractor team commenced interior demolition of the pool house and restroom structures and existing pool plumbing. Design team is doing weekly site visits to monitor and coordinate the contractor team, as well responding to RFIs.

List key actions and target dates related to the approved scope of work and project completion.

As stated above, the bid documents and all supporting documentation originally submitted to DCNR for review and consideration have been approved. Below is a revised timeline related to the proposed scope of work:

<i>Date</i>	<i>Tasks</i>
2/19	Construction Drawings, Budget and Bid Documents to City of Scranton and PA DCNR for review.
2/19 – 4/1	PA DCNR & City of Scranton, comment & approval period. Revisions to Bid Documents, as needed.
4/1 – 4/5	Final document revisions: Assemble Bid Package and submit to City of Scranton for public bidding.
4/8	City Advertisement for Public Bids
4/15	Pre-Bid Conference at project site
4/29	Contractor Bids Received by City Controller and publicly opened in City Council Chambers
4/29 – 5/3	Legal and Technical bid reviews; contractor(s) selection and notice of intent to award contract for construction.
5/6 – 5/10	Executed Contract Agreement, Insurances and Bonds documentation submissions by selected contractor(s).
5/13 – 8/30 5/2019 – 10/2019	City negotiates with General Contractor to clarify scope of work and budget.
10/22/19	City issues Contractor written Notice to Proceed.
8/30 11/2019 – 6/20/20	Commence Construction and scheduled work. Temporary shut-down, weather dependent.
8/30 6/30/20	Substantial Completion Inspection.
9/30 7/30/20	Project Closeout

List all incurred costs (cash and/or non-cash) related to the approved scope of work.

The City paid for the splash pad equipment, as well as two applications each for payment for the general and plumbing contractors. Please refer to *Section III – Summary of Project Expenditures to Date* on the Partnership Progress Report 2-21-20 form for a current status of expenditures.

Contracted Professional Services Compensation to date (PA DCNR Project Expenditure #1):

7/27/17 = Invoice #1: \$7,720.00

4/01/18 = Invoice #2: \$17,845.00

7/10/18 = Invoice #3: \$18,176.00

03/04/19 = Invoice #4: \$16,830.00

Site Demolition Contract (PA DCNR Project Expenditure #5):

\$71,336.00 (out to bid 8/1/18, pre-bid 8/8/2018, bids rec'd 8/24/18, start date 10/25/2018, completed 12/18/2018)

Awarded to D&M Construction

City Administrative Costs to date (PA DCNR Project Expenditure #5):

Bid Advertisement: 2018 \$565.10; 2019 \$1092.90

City Co Stars Purchases to date (PA DCNR Project Expenditure #5):

Splash Pad equipment 2018-2019 \$156,649.00

Shelter 2019 \$19,200

Splash Park Construction Contracts (PA DCNR Project Expenditure #5):

Awarded after competitive bid with separations act to Scartelli Construction (General), D&M Construction (Plumbing) and Leber Electric (Electrical)

D&M Application for Payment #1 (01-09-20) = \$24,390.00

D&M Application for Payment #2 (01-30-20) = \$2,970.00

Scartelli Application for Payment #1 (12-27-19) = \$33,750.00

} reimbursed by OECD 3/3/20

Prepared by Thomas J. McLane and Associates, Inc. in coordination with City of Scranton February 25, 2020

Grant \$288,000 - DCNR

\$259,200 requested from DCNR so far.

SEA commitment \$20,035

SOURCES

2019 PARKS AND RECREATION CAPITAL BUDGET	\$ 212,075.00
DCNR GRANT	\$ 288,000.00
OECD ALLOCATION	\$ 220,000.00
SCRANTON SEWER AUTHORITY	\$ 23,000.00
2016 CONSTRUCTION FUND*	\$ 373,000.00
FUND 6 CAPITAL PROJECTS FUND**	<u>\$ 23,750.00</u>
NET PROJECT SOURCES	<u>\$ 1,139,825.00</u>

*Balance remaining in 2016 Construction account. The City initially borrowed an additional \$1,500,000 which was added to the 2016 refunding debt. Since the debt was issued at a discount and the coupon set at 5.00%, the amount received was \$1,813,000. The remaining balance in the account was received when the street lighting escrow account was closed out by M&T Bank.

** Present fund balance is \$103,000.

Based on the above information, the Office of the Business Administrator recommends the approval of the bid proposals (base and add alternates) submitted by Scartelli Construction (General), Leber Electric (Electric), and D&M Construction (Plumbing) for Phase II of the Novembrino Park Project.

ANTICIPATED BUDGET FOR CITY OF SCRANTON APPEAL

STEVENS & LEE

The below estimated budget represents an attempt to quantify fees and costs that the City of Scranton can expect to incur on appeal from a December 16, 2019 ruling by Judge James Gibbons of the Court of Common Pleas of Lackawanna County. Legal fees as of 1/31/20 to digest the City's and outside counsel's file from the trial court proceedings, to on-board various subject matter and appellate specialists and to begin research and drafting were approximately \$35,000. That figure is not included in the below estimated fees and costs incurred from 2/1/20 through the conclusion of the appeal process. This represents an estimate only – it is subject to upward or downward revision based on how appellate courts rule in response to the various below-described briefs and motions. If the PA Supreme Court exercises extraordinary jurisdiction, fees incurred at the Commonwealth Court level will be reduced as described in the below scenarios.

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MAR 03 2020
OFFICE OF CITY
COUNCIL/CITY CLERK

SCENARIO I - Supreme Court denies Application for King's Bench/Extraordinary Jurisdiction

<u>ACTIVITY</u>	<u>ESTIMATED BUDGET</u>
<u>COMMONWEALTH COURT</u>	\$221,540
Prepare and File Concise Statement of Matters Complained Of on Appeal, including research	
Complete and File Docketing Statement	
Prepared and File Reproduced Record	
Review of Hearing Transcripts	
Research and Prepare Commonwealth Court Brief	
Motion for Expedited Hearing ¹	
Motion for En Banc Hearing	
Argument	
<u>SUPREME COURT</u>	\$158,368
Prepare and File Petition for Extraordinary Jurisdiction and King's Bench ²	
If Above Petition Denied and Commonwealth Court Affirms, Prepare and File Petition for Certiorari	
Research and Prepare Supreme Court Brief	
Argument	

¹ If the motion for expedited hearing and en banc argument is granted, the estimated budget does not change – it is simply compressed.

² We filed the Supreme Court application on 2/24/20.

<u>TAX RESEARCH</u>	
Research and Review all Draft Briefs and Petition for Extraordinary Jurisdiction ³	\$24,000
<u>AMICUS SUPPORT</u>	\$16,220
Recruit agencies and municipalities to draft amicus briefs – confer with amicus counsel	

SCENARIO II - Supreme Court Accepts Application for King's Bench/Extraordinary Jurisdiction but Requires Briefs and Argument

The below estimated budget still assumes completion of certain work before the Commonwealth Court because we must continue our work in that court until such time as the Supreme Court rules upon our Application. The sooner the Supreme Court rules, the lower the estimated budget for Commonwealth Court work.

<u>ACTIVITY</u>	<u>ESTIMATED BUDGET</u>
<u>COMMONWEALTH COURT</u>	\$186,120
Prepare and File Concise Statement of Matters Complained Of on Appeal, including research	
Complete and File Docketing Statement	
Prepared and File Reproduced Record	
Review of Hearing Transcripts	
Research and Prepare Commonwealth Court Brief	
Motion for Expedited Hearing	
Motion for En Banc Hearing	
Argument	
<u>SUPREME COURT</u>	\$158,368
Prepare and File Petition for Extraordinary Jurisdiction and King's Bench	
If Above Petition Denied and Commonwealth Court Affirms, Prepare and File Petition for Certiorari	
Research and Prepare Supreme Court Brief	
Argument	

³ Most of the tax consulting work is concluded, and it has come in under budget.

<u>TAX RESEARCH</u>	
Research and Review all Draft Briefs and Petition for Extraordinary Jurisdiction	\$24,000
<u>AMICUS SUPPORT</u>	\$16,220
Recruit agencies and municipalities to draft amicus briefs – confer with amicus counsel	

SCENARIO III - Supreme Court Accepts Application for King's Bench/Extraordinary Jurisdiction and Rules Without Briefs and Argument⁴

<u>ACTIVITY</u>	<u>ESTIMATED BUDGET</u>
<u>COMMONWEALTH COURT</u>	\$146,800
Prepare and File Concise Statement of Matters Complained Of on Appeal, including research	
Complete and File Docketing Statement	
Prepared and File Reproduced Record	
Review of Hearing Transcripts	
Research and Prepare Commonwealth Court Brief	
Motion for Expedited Hearing	
Motion for En Banc Hearing	
Argument	
<u>SUPREME COURT</u>	\$23,750
Prepare and File Petition for Extraordinary Jurisdiction and King's Bench	
If Above Petition Denied and Commonwealth Court Affirms, Prepare and File Petition for Certiorari	
Research and Prepare Supreme Court Brief	
Argument	

⁴ As in Scenario II, our work in the Commonwealth Court must continue according to its schedule until such time as the Supreme Court addresses our Application.

<u>TAX RESEARCH</u>	
Research and Review all Draft Briefs and Petition for Extraordinary Jurisdiction	\$24,000
<u>AMICUS SUPPORT</u>	\$16,220
Recruit agencies and municipalities to draft amicus briefs – confer with amicus counsel	



DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-340-6100 • FAX: 570-340-4171

RECEIVED
MAR 03 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

THE ZONING HEARING BOARD OF THE CITY OF SCRANTON HEREBY GIVES NOTICE THAT IT WILL CONDUCT A PUBLIC HEARING AT CITY HALL, 340 N WASHINGTON AVE., CITY COUNCIL CHAMBERS (2nd Floor) ON WEDNESDAY, MARCH 11, 2020@ 6 PM, TO CONSIDER, DELIBERATE, DISCUSS AND/OR TAKE OFFICIAL ACTION ON ANY MATTER THAT MAY LAWFULLY COME BEFORE IT AND TO CONSIDER THE FOLLOWING APPLICATIONS:

- 1) Scranton Lackawanna Resources Development Corp. seeks variance to construct 2 family home at 2428 N Main Ave. R-2 Zone**
- 2) William Frank Grippo seeks variance to use storage garage for Auto Sales and Auto Repair Garage at 1507 N Main Ave. C-N Zone.**
- 3) Advocacy Alliance and Kelco Properties, Inc. seek variance to split property at 809 Jefferson Ave into 2 lots below the minimum lot size and continue to use rear portion as storage garage. INS-G Zone.**
- 4) Birdhouse Outdoor appeals denial of permit or in alternative seeks variance to construct Off-Premise sign at 541 Wyoming Ave. I-L Zone**
- 5) Eleder E. Gomez Monzon seeks variance to reestablish 2 unit use at 1711 Pittston Ave. R-1A zone.**
- 6) Richard Harris appeals violation notice regarding use of property as Construction Company headquarters and the parking of commercial vehicles in a Residential District 137 S Grant Ave. R-1A Zone (continued from February meeting)**
- 7) Exor Asset Management withdraws variance application to develop below minimum size apartments and amends**

application to seek Special Exception approval for Boarding House use for up to 80 residents at 507 Linden St. (Scranton Electric Bldg.) along with seeking a variance from certain lot requirements (minimum lot size, side and rear yard setbacks) related to the Special Exception requirements. (continued from February meeting) C-D Zone

ANYONE INTERESTED IN BECOMING A PARTY TO THE ABOVE LISTED CASES ARE DIRECTED TO CONTACT THE CITY ZONING OFFICER @ 570-348-4280. ROBERT GATTENS, CHAIRMAN, SCRANTON ZONING BOARD. PUBLIC PARTICIPATION WELCOME.

MEMORANDUM

RECEIVED

MAR 03 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

To: Scranton City Council
From: Kevin Hayes, Esquire
Date: March 3, 2020
Re: Prohibition of certain dog breeds

At City Council's February 25, 2020 public meeting, a question was posed to Council regarding whether the City could ban certain breeds of dogs, including pit bulls.

Breed specific legislation does ban pit bulls in some places in the United States, including certain public housing developments. In Pennsylvania, there are several municipalities which describe pit bulls or other breeds as inherently "dangerous" or "vicious" dogs. These municipalities place certain requirements and/or restrictions on owners at the outset of ownership, including licensing fees specific to the breed, rather than waiting for an issue with the animal before these restrictions are put into place. However, it does not appear that any municipalities in Pennsylvania outright ban pit bull ownership.

The following are examples from two municipalities which take this restrictive approach:

(1) Sample legislation from the City of Clairton located in Allegheny County.

As used in this article, the following terms shall have the meanings indicated:

DANGEROUS DOMESTIC ANIMALS

Any animal bred for fighting or any animal which will attack or which has the propensity to attack an individual or individuals or any animal which displays the traits of a reptile, including but not limited to alligators and crocodiles or those of a Staffordshire terrier, American pit bull, pit bull or rottweiler. The aforesaid list naming certain reptiles and dogs shall not limit the definition of dangerous domestic animals for purposes of this article to reptiles and dogs.

OWNER

When applied to the proprietorship of a dangerous domestic animal, shall include every person having right of property in such animal, and every person who keeps

or harbors such animal or has it in its care, and every person who permits such animal to remain on or about any premises owned by that person.

POLICE OFFICER

Any person employed or elected by the City of Clairton, the commonwealth, or by any municipality thereof, whether full-time employee and/or an authorized agent acting pursuant to oral or written agreement whose duty it is to preserve peace and/or make arrests or to enforce the law. This term shall specifically include state constabulary, dog, game, fish, and forest wardens.

§ 179-16 Prohibited acts.

A. The running at large of dangerous domestic animals within the City of Clairton to the annoyance or inconvenience of residents, pedestrians, or operators of motor vehicles using the streets or highways of the City is strictly prohibited.

B. Dangerous domestic animals are considered dangerous animals and potentially hazardous to the community. Dangerous domestic animals shall at no time or under any circumstances be permitted to wander or run loose in or upon the City of Clairton. Any dangerous domestic animal wandering or running loose in or upon the City of Clairton shall be subject to restraint, confinement, impoundment, and/or destruction by any police officer or other authorized persons acting on behalf of the City. It shall be the duty of any City police officer or other authorized personnel acting on behalf of the City to take whatever action is necessary under the circumstances to properly secure and restrain any loose dangerous domestic animal, including the immediate destruction of said animals, and the within article shall authorize said officer to do so.

§ 179-17 Licensing; fee.

A. No person shall own, keep or harbor any dangerous domestic animals in any household, residence or on any property whatsoever within the City without first obtaining a license from the City of Clairton.

B. Applications for a license shall be filed with the City Manager and shall provide the following information:

(1) Name of applicant;

(2) Name of owner of the dangerous domestic animal if different from the applicant;

(3) Address where the dangerous domestic animal will be kept;

(4) Number of dangerous domestic animals to be kept or housed on premises;

(5) Exact location on the property where the dangerous domestic animal(s) will be kept;

(6) Method to be used to secure or restrain the dangerous domestic animal(s) on the property;

(7) Name of the person who will be responsible for the care and confinement of the dangerous domestic animal(s);

(8) Any other information requested by the City.

Editor's Note: An application form is included as an attachment to this chapter.

C. All applications shall be accompanied by an application fee of \$50 per dangerous domestic animal per year, which is nonrefundable. The fee includes the cost of processing the application and any inspection prior to licensing.

D. Dangerous domestic animal licenses shall be issued by the Council for the City of Clairton or its duly authorized agent only after the appropriate fees have been paid and if the applicant has complied fully with all applicable codes, statutes and regulations, including Chapter 337, Zoning, and the Pennsylvania Department of Agriculture regulations.

E. Revocation of license. If the applicant, owner or other person responsible for any dangerous domestic animal kept within the City violates any provision of this article or any other applicable code, statute or regulation, then any license issued hereunder shall be automatically revoked. The City Council reserves the right to refuse to issue or reissue a dangerous domestic animal license to any person who has violated any provision of this article or other applicable code, statute or regulation.

F. Change of address. If there is any change in the status of ownership, location where the dangerous domestic animal is to be housed, or of any other information required in § 179-17B(1) through (7), the licensee must immediately notify the Code Enforcement Officer of these changes. Failure to notify the Code Enforcement Officer of any such change will cause the automatic revocation of the dangerous animal license referred to above.

§ 179-18 Confinement and warning sign required; leash and muzzle.

A. All dangerous domestic animals must be confined in a secure building or enclosure.

B. Dangerous domestic animals may not be kept, housed or harbored in an exterior yard without first obtaining approval from the Code Enforcement Officer of the City of Clairton. In no case are dangerous domestic animals permitted to be kept, housed or harbored in an exterior yard unless the area is secured by a fence, the material and dimensions thereof having been approved by the Code Enforcement Officer or his/her authorized agent. Said fence must be at least six feet high if not constructed with a roof and shall also require approval by the Code Enforcement Officer.

C. All entrances to and exits from a property where a dangerous domestic animal is confined must be posted with a warning sign, the size and type of which thereof having been approved by the Zoning Enforcement Officer.

D. Any dangerous domestic animal which is removed from its area of confinement into or upon the public ways of the City of Clairton must be kept securely leashed and muzzled at all times.

§ 179-19 Removal or destruction of animal.

Any dangerous domestic animal which bites and/or attacks a person for any reason may be destroyed at the owner's expense or permanently removed from the City of Clairton. The destruction of the dangerous domestic animal shall only occur when a police officer and/or authorized agent of the City in their discretion believe that the destruction of the animal is the only alternative available to stop an attack by a dangerous domestic animal. If said dangerous domestic animal is not removed from the City or destroyed, it shall thereafter be subject to seizure and/or destruction by the City or its duly authorized agents.

§ 179-20 Violations and penalties; seizure of animal.

A. Any person violating any provision of this article shall be subject to a fine of up to \$500 and/or imprisonment of up to 30 days.

B. In addition, any person violating the provisions of this article shall be subject to immediate seizure of the dangerous domestic animal. Any dangerous domestic animal having been seized shall be thereafter transferred to the appropriate animal protection agency to be held in custody. Any person recovering possession of any dangerous

domestic animal, heretofore having been seized and turned over to the appropriate protection agency, who brings that same animal back into the City of Clairton shall have committed a second offense.

C. In addition, any person violating any provision of this article shall be subject to the following:

(1) Revocation of dangerous domestic animal kennel license and retention of the license by the City; and

(2) Prohibition from obtaining another dangerous domestic animal kennel license for up to five years.

(2) Sample legislation from the Borough of Collingdale located in Delaware County:

PIT BULLS: Includes any of the following breeds of dogs: Staffordshire, Terrier, American Pit bull, Pit bull, any dog that fits into the above American Kennel Club definitions, dogs displaying the majority of traits of any of the above breeds, and any dog bred for fighting.

§ 120-17 Pit bulls running at large.

Pit bulls are considered dangerous dogs and potentially hazardous to the community. Pit bulls shall at no time or under any circumstances be permitted to run loose in or upon the Borough of Collingdale. Any pit bull running loose in or upon the Borough of Collingdale shall be subject to restraint, confinement, impoundment and/or destruction by any police officer or other authorized person of the Borough. It shall be the duty of any Borough police officers or other authorized personnel of the Borough to take whatever action is necessary under the circumstances to properly secure and restrain any loose pit bull, including the immediate destruction of the dog, and they are hereby authorized to do so.

§ 120-18 Licensing of pit bulls.

A. No person shall own, keep or harbor any pit bull over six months of age in any household, residence or on any property whatsoever within the Borough without first obtaining a pit bull kennel license from the Borough of Collingdale.

B. Applications for a pit bull kennel license shall be filed with the Borough Manager and shall provide the following information:

(1) Name of applicant.

(2) Name of owner of pit bull if different from applicant.

(3) Address where pit bull will be kept.

(4) Number of pit bulls to be kept or housed on premises.

(5) Exact location on the property where the pit bull(s) will be kept.

(6) Method to be used to secure or restrain the pit bull(s) on the property.

(7) Name of the person who will be responsible for the care and confinement of the pit bull(s).

(8) Any other information requested by the Borough.

C. All applications shall be accompanied by a fifty-dollar application fee which is nonrefundable. The fee includes the cost of processing the application and any inspection prior to licensing.

D. Pit bull kennel licenses shall be issued by the Borough Manager or his duly authorized agent only after the appropriate fees have been paid and if the applicant has fully complied with all applicable codes, statutes and regulations, including Chapter 310, Zoning, of this Code and the Pennsylvania Department of Agriculture regulations.

E. Pit bull kennel license fees are as follows:

(1) One pit bull: \$500 per year.

(2) Two pit bulls: \$1,000 per year.

(3) Three pit bulls: \$3,000 per year.

(4) More than three pit bulls: \$3,000 plus \$3,000 for each pit bull above three.

F. Revocation of license. If the applicant, owner or other person responsible for any pit bull kept within the Borough violates any provision of this article or any other applicable ordinance, code, statute or regulation, then any license issued hereunder shall be automatically revoked and the license fee shall be retained by the Borough. The Borough reserves the right to refuse to issue or reissue a pit bull kennel license to any person who has violated any provision of this article or other applicable ordinance, code, statute or regulation.

G. Bond requirement. Any person who owns, keeps or harbors a pit bull must post a twenty-thousand-dollar bond with the Borough of Collingdale to insure payment of any damages or injuries which might be caused by said pit bull.

§ 120-19 Confinement of pit bulls.

A. All pit bulls must be confined in a secured building or enclosure.

B. Pit bulls may not be kept, housed or harbored in an exterior yard without first obtaining approval from the Zoning Hearing Board of the Borough of Collingdale. In no case are pit bulls permitted to be kept, housed or harbored in an exterior yard unless the area is securely fenced with a fence approved by the Borough Manager or his authorized agent. Said fence must be at least eight feet high and shall also require approval by the Zoning Hearing Board of the Borough of Collingdale.

C. All entrances to and exits from a property where a pit bull is confined must post a warning sign, the size and type of which must be approved by the Borough.

D. Any pit bull which is taken off or removed from its area of confinement into or upon the Borough of Collingdale must be kept securely leashed and muzzled at all times.

§ 120-20 Destruction of pit bulls.

Any pit bull which bites or attacks a person for any reason must be destroyed at the owner's expense or permanently removed from the Borough of Collingdale. If said pit bull is not removed from the Borough or destroyed, it shall be subject to seizure and/or destruction by the Borough or its duly authorized agent.

§ 120-21 Violations and penalties.

A. Any person, firm or corporation who shall violate any provision of this article shall, upon conviction thereof, be sentenced to pay a fine of not more than \$300 per day, each day in which any provision of this article is violated constituting a separate offense and the fines therefor being cumulative, and/or to imprisonment for a term not to exceed 30 days.

B. In addition, any person, firm or corporation violating the provisions of this article shall be subject to the following:

(1) Forfeiture of their bond.

(2) Revocation of pit bull kennel license and retention of the license by the Borough.

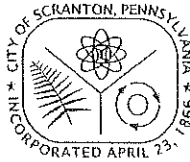
(3) Prohibition from obtaining another pit bull kennel license for up to five years.

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone 570-348-4113 • Fax 570-348-4207

Lori Reed
City Clerk

Kevin C. Hayes, Esq.
Counsel



William Gaughan, President
Kyle Donahue, Vice President
Pat Rogan
Jessica Rothchild, PT, DPT
Mark McAndrew

March 4, 2020

The Honorable Paige G. Cagnetti
Mayor, City of Scranton
340 North Washington Avenue
Scranton, PA 18503

Dear Mayor Cagnetti:

At the March 3, 2020 meeting of Scranton City Council, a motion was made and unanimously passed, to send correspondence to your attention requesting the following information:

1. Has former Fire Chief DeSarno received any payout from unused benefit time; and, if so, how much? How is unused benefit time payout calculated?
2. What steps will the Administration take to recoup the \$5,373.61 that Mr. Moretti reports former Fire Chief DeSarno owes to the City?
3. Please provide Council with the attendance records of cabinet members who served under Bill Courtright for the years 2014 through 2019.
4. What are the current policies, procedures, and controls for the use, and approval, of accrued benefit time; and are they being utilized to ensure that employee time-off is being properly documented and deducted?
5. What are the current policies for asset procurement in the City?

City Council respectfully requests a response by Friday, March 13, 2020. As always, thank you for your time and consideration of this request.

Respectfully submitted,

Lori Reed
City Clerk

cc: Stephanie Pisko, Esq., Chief of Staff
Jessica L. Eskra, Esq., City Solicitor
Scranton City Council



City of Scranton

Scranton Redevelopment Authority

340 N. Washington Avenue

Scranton, PA 18503

SOLICITOR: Paul A. Kelly, Esquire

Chairman: Robert Timlin

Members of Authority: Mario Savinelli, Burt Schwartz, Gene Teserovich, Michael Cummings

RECEIVED

MAR 05 2020

OFFICE OF CITY
COUNCIL/CITY CLERK

Approved Minutes
Regular Meeting
Wednesday, February 5, 2020
12:15 P.M.

Olympus Digital Voice Recorder VN-7200, File A, Track 54

I. Roll call:

Present: Mr. Teserovich, Mr. Schwartz, Mr. Savinelli,
Mr. Cummings, Mr. Timlin

SRA Coordinator: Denise Nytch

Solicitor: Paul Kelly

Absent:

II. Reading and approval of minutes:

January 2019 minutes approved:

- Mr. Savinelli made the motion to approve the minutes.
- Mr. Schwartz seconded.

Roll Call Vote

- o Mr. Teserovich....YES
- o Mr. Schwartz....YES
- o Mr. Cummings....YES
- o Mr. Savinelli....YES
- o Mr. Timlin....YES

III. Bills and Communications:

Attorney Paul Kelly Legal Bills - \$1,225.50

Kenmarz, LLC check #4061 \$877.19

John Pasco Exxon Gasoline check #25744 \$225.00

Cooper's check #1422 \$500.00

- Mr. Sainelli made the motion to approve payment the bills.
- Mr. Teserovich seconded.

Roll Call Vote

- o Mr. Teserovich....YES
- o Mr. Schwartz....YES
- o Mr. Cummings....YES
- o Mr. Savinelli....YES
- o Mr. Timlin....YES

IV. Report of the Secretary:

Mr. Savinelli - No report.

V. Reports of Committees:

Property Committee: No report at this time.

Audit Committee: No report at this time.

VI. Financial Statements:

Financial Statements Approved - December 2019

January 2020 statements to defer so that the SRA can review them.

-Mr. Schwartz made the motion to approve Financial Statement.

-Mr. Cummings seconded.

Roll Call Vote

- o Mr. Teserovich....YES
- o Mr. Schwartz....YES
- o Mr. Cummings....YES
- o Mr. Savinelli....YES
- o Mr. Timlin....YES
- o

VII. New Business/Unfinished Business:

- Reorganization meeting was held earlier today for 2020.
- SRA General Account & Primary Account at Fidelity Bank
Mr. Timlin and Atty. Kelly will get together and go to Fidelity to discuss any open accounts that are in the SRA name.
This is to clear up any confusion with the account.
(Account 3151311714)

- Atty. Kelly spoke regarding the letter dated January 28, 2020 he emailed to Don King – City Planner requesting status of two projects that DEP was giving to the SRA for grants one at Briggs Street in the amount of 10,000. for installation of a medal rack for flood protection and in the amount of \$48,190.00 for riprap along Horatio Avenue near Leggett's Creek. DPW Director Dennis Gallagher phoned Atty. Kelly indicating that it was his understanding that Don King indicated to him that the SRA received the funds from DEP. Atty. Kelly told Mr. Gallagher that is not accurate. Mr. Gallagher was to talk with Mr. King and get back to Atty. Kelly – as of this meeting Atty. Kelly hasn't heard back. With the acceptance of the Authority Atty. Kelly will reach out to both Mr. Gallagher & Mr. King regarding the status of the funds and give a report at the March meeting.
- Kenmarq Property – parking lot located 513 Lackawanna Avenue. Atty. Kelly had a meeting with Kenmarq there has been a problem with the parking lot that has continuously had major issues with water, snow and ice due to settlement of a building that was torn down in 1995. The property wasn't filled in properly – Kenmarq has a 99 year lease on the property. There is not a quick solution, the Authority is asking for Atty. Kelly to get an RFP from an engineer to look into the problem because it is such a nuisance. Chairman Timlin asked for a motion for Atty. Kelly to reach out for an RFP to have a study done to see what needs to be done to stabilize the parking lot.

-Mr. Savinelli made the motion to have Atty. Kelly get an RFP.

-Mr. Schwartz seconded.

Roll Call Vote

- Mr. Teserovich....YES
 - Mr. Schwartz....YES
 - Mr. Cummings....YES
 - Mr. Savinelli....YES
 - Mr. Timlin....YES YES
- 2020 PAHRA Scholarship Program Memo – This is the State Redevelopment Authority – they provide scholarship every year to low income students. Mr. Timlin will look into this to see if it would help any of our students.

- The State Ethics Commission provided forms of Financial Interest for the members of the Authority to complete. Members will complete and give them to the City Clerk's office.
- Email from Mr. Adam Kern at PPL to clean vegetation around PPL poles near E. Elm Street – near Lackawanna River – no herbicides will be used. Atty. Kelly asked that the Authority give permission for him to send a letter that PPL will not use herbicides in this area. Permission was given to Atty. Kelly to send the letter.
- Property Inventories of SRA. Mr. Cummings provided a list that he compiled from the Lackawanna County website, there is some confusion as to how the Scranton Redevelopment Authority is listed. Atty. Kelly was authorized to check this list out if the SRA owns or not own the property for insurance reasons. Atty. Kelly will report on this at the March 2020 meeting.
- Account at Community Bank – This account has Chairman Timlin's name on it. He can't recall what this account would be used for. Mr. Timlin gave Atty. Kelly permission to look into this account to see what it is.

VIII. Adjournment:

Mr. Savinelli made the motion to adjourn.
Mr. Schwartz seconded.

Next meeting is scheduled for March 4, 2020 at 12:15pm

Roll Call Vote

- Mr. Teserovich....YES
- Mr. Schwartz....YES
- Mr. Cummings....YES
- Mr. Savinelli....YES
- Mr. Timlin....YES

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone 570-348-4113 • Fax 570-348-4207

Lori Reed
City Clerk

Kevin C. Hayes, Esq.
Counsel



William Gaughan, President
Kyle Donahue, Vice President
Pat Rogan
Jessica Rothchild, PT, DPT
Mark McAndrew

March 6, 2020

Lori Reed, City Clerk
City Of Scranton
340 N. Washington Ave
Scranton, PA 18503

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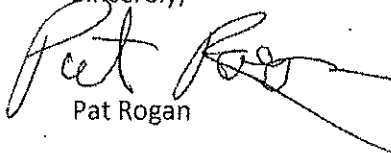
Mrs. Reed:

It is with regret that I am writing to inform you of my decision to resign my position on Scranton City Council effective March 9, 2020.

As our family is growing, we have purchased a home outside of the city limits.

It has been an honor and privilege to serve on Scranton City Council for the last 10 years. I am proud of all that has been accomplished during my time on council. If I can be of any assistance during the time it will take to fill my vacancy or thereafter, please don't hesitate to contact me.

Sincerely,


Pat Rogan



OFFICE OF THE MAYOR

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-1001 • FAX: 570-348-1251

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March 6, 2020

News for Immediate Release

COVID19 Update

Governor Wolf announced today at a press conference that there are 2 cases of COVID19 that tested positive, one in Delaware County and the other in Wayne County. These tests will be sent to the CDC labs in Atlanta for confirmation, but are expected to be confirmed.

The patients that tested positive are under quarantine and contact tracing of them is underway. The Cases *are not* considered to be Community transmissions and instead are suspected to be from travel.

The City recommends the following precautionary measures for City employees and Scranton residents:

- Encourage personnel to stay home and not come to work if they are flu symptomatic
- Encourage 20 second hand washing
- Encourage all personnel to avoid touching their face
- Continuously wipe down surfaces near their work stations
- And practice social distancing

The City will continue to review its continuity of operations plans. The City and its community partners are continuing to develop and work their individual plans to operate with the expected workforce shortages that potentially could come and to ensure they have an appropriate level of supplies to operate should supply chains be affected.

A summary of Governor Wolf's press conference and additional information can be found at <https://www.health.pa.gov/topics/disease/Pages/Coronavirus.aspx>

The City will continue to provide updates as new information is received. Residents can stay up-to-date by checking the City website and social media at www.facebook.com/mayorofscranton

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Media Contact: Acting Chief Allen Lucas 570-348-4132