

AGENDA
REGULAR MEETING OF COUNCIL
March 12, 2018
6:00 PM

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES
 - 3.A TAX ASSESSOR'S RESULTS REPORT FOR HEARING DATE HELD FEBRUARY 21, 2018.

[Tax Assessor's Results Report 2-21-18.pdf](#)
 - 3.B CHECK RECEIVED IN THE AMOUNT OF \$43,560.00 FROM THE COMMONWEALTH OF PA FOR 2016 ACT 47 GRANT REIMBURSEMENT FOR 2017.

[Check Received for Act 47 Grant Reimbursement.pdf](#)
 - 3.C MINUTES OF THE LACKAWANNA COUNTY LAND BANK REGULAR MEETING HELD FEBRUARY 9, 2018.

[Lacka County Land Bank Meeting 02-09-18.pdf](#)
4. CITIZENS PARTICIPATION
5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES:

5.A MOTIONS.

- 5.B FOR INTRODUCTION - A RESOLUTION - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND ELECTRIC CITY TELEVISION ("ECTV") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF ECTV TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS BY AMENDING SECTION 3(b)(ii) OF THE MEMORANDUM REGARDING THE DISBURSEMENT OF THE REMAINING TWO (2) INSTALLMENTS AS MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE HERETO.

[Resolution-2018 MOU between City and ECTV.pdf](#)

- 5.C FOR INTRODUCTION - A RESOLUTION - RE-APPOINTMENT OF SANTA J. CORBY A/K/A/ SANDY CORBY, 401 WILLIAMSBURG LANE, SCRANTON, PENNSYLVANIA 18504 AS A MEMBER OF THE BOARD OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MRS. CORBY'S PRIOR TERM EXPIRED ON JUNE 1, 2017 AND WAS HELD OVER TO FEBRUARY 21, 2018. HER NEW TERM WILL BE EFFECTIVE FEBRUARY 21, 2018 AND WILL EXPIRE ON JUNE 1, 2022.

[Resolution-2018 Re-Appt Sandy Corby to SPA.pdf](#)

6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A READING BY TITLE - FILE OF THE COUNCIL NO. 8, 2018 - AN ORDINANCE - AMENDING FILE OF THE COUNCIL NO. 95, 2015, AN ORDINANCE, ENTITLED "AMENDING FILE OF THE COUNCIL NO. 79 OF 2015, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 145 OF 2007 ENTITLED "AN ORDINANCE RENAMING THE EMERGENCY AND MUNICIPAL SERVICES TAX ("EMST") TO LOCAL SERVICE TAX ("LST") AND BY IMPOSING A WITHHOLDING OF \$52.00 FOR THE CALENDAR YEAR 2015 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER BY INCREASING THE LOCAL SERVICES TAX WITHHOLDING FROM \$52.00 TO \$156.00 FOR THE CALENDAR YEAR 2015, AND PROVIDING FOR AN EXEMPTION FROM TAXATION FOR ANY PERSON WHOSE

TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00 FOR THE CALENDAR YEAR 2015 UNDER AND PURSUANT TO THE LOCAL TAX ENABLING ACT, ACT 511 OF 1965, P.L. 1257, 53 P.S. §6924.101 ET. SEQ. AND THE MUNICIPALITIES RECOVERY ACT, ACT 47 OF 1987, P.L. 246, 53 P.S. §11701.101 ET. SEQ. AND THEIR RESPECTIVE AMENDMENTS” EFFECTIVE RETROACTIVE TO JANUARY 1, 2018. THIS TAX IS EXPECTED TO GENERATE APPROXIMATELY FOUR-MILLION EIGHT-HUNDRED TEN-THOUSAND (\$4,810,000.00) DOLLARS IN REVENUE IN CALENDAR YEAR 2018 BY ENABLING THE CITY OF SCRANTON TO CONTINUE TO LEVY THE LOCAL SERVICES TAX AT THE FISCAL YEAR 2017 RATE FOR FISCAL YEAR 2018 FOR A TOTAL MAXIMUM LOCAL SERVICES RATE OF ONE HUNDRED FIFTY SIX (\$156.00) DOLLARS FOR THE FISCAL YEAR 2018 EFFECTIVE RETROACTIVE TO JANUARY 1, 2018 AND PROVIDING FOR AN EXEMPTION FROM TAXATION FOR ANY PERSON WHOSE TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00 FOR THE CALENDAR YEAR 2018.

[Ordinance-2018 Local Service Tax for 2018.pdf](#)

7. FINAL READING OF RESOLUTIONS AND ORDINANCES

- 7.A FOR CONSIDERATION BY THE COMMITTEE ON FINANCE - FOR ADOPTION - FILE OF THE COUNCIL NO. 5, 2018 - CREATING AND ESTABLISHING SPECIAL CITY ACCOUNT NO.02.229625 ENTITLED “SERRENTI EMERGENCY CENTER” FOR THE RECEIPT AND DISTRIBUTION OF GRANT FUNDS FROM THE PENNSYLVANIA GOVERNOR’S OFFICE LAW ENFORCEMENT ACTIVITIES APPROPRIATIONS GRANT FUNDING IN ORDER TO PROVIDE FUNDING TO CONVERT THE SERRENTI MEMORIAL ARMY RESERVE CENTER INTO AN EMERGENCY SERVICES CENTER.

[Ordinance-2018 Special City Account Serrenti Emergency Center.pdf](#)

- 7.B FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC WORKS - FOR ADOPTION - FILE OF THE COUNCIL NO. 6, 2018 - ESTABLISHING PERMIT PARKING ON THE EVEN SIDE OF THE 900 BLOCK OF OLIVE STREET FROM 912 OLIVE STREET EAST TO QUINCY AVENUE AND ON THE ODD SIDE FROM 915 OLIVE STREET EAST TO QUINCY AVENUE.

[Ordinance-2018 Permit Parking 900 block Olive Street.pdf](#)

- 7.C FOR CONSIDERATION BY THE COMMITTEE ON COMMUNITY DEVELOPMENT - FOR ADOPTION - FILE OF THE COUNCIL NO. 7, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO DISBURSE SIX THOUSAND DOLLARS (\$6,000.00) FROM THE UDAG REPAYMENT ACCOUNT INTO WHICH URBAN DEVELOPMENT ACTION GRANTS (UDAG) REPAYMENTS ARE DEPOSITED. THIS WILL COVER THE CITY OF SCRANTON'S SHARE OF COSTS FOR THE UNITED NEIGHBORHOOD CENTERS OF NORTHEASTERN PENNSYLVANIA TO ADMINISTER THE CONTINUUM OF CARE FOR LACKAWANNA COUNTY DURING THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018.

[Ordinance-2018 Disburse \\$6K from UDAG Repayment Account.pdf](#)

- 7.D FOR CONSIDERATION BY THE COMMITTEE ON PUBLIC SAFETY - FOR ADOPTION - RESOLUTION NO. 17, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A SIDEWALK EASEMENT SUBSTANTIALLY IN THE FORM ATTACHED HERETO AS EXHIBIT "A" BY AND BETWEEN PPL ELECTRIC UTILITIES CORPORATION ("GRANTOR") AND THE CITY OF SCRANTON ("GRANTEE") FOR THE STR 3B-3 STRUCTURE ACROSS FROM THE NEIL ARMSTRONG SCHOOL IDENTIFIED AS THE "EASEMENT AREA" ON THE PLAN AND METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B".

[Resolution-2018 Sidewalk Easement Neil Armstrong School.pdf](#)

- 7.E FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 18, 2018 - AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND THE SCRANTON SCHOOL DISTRICT ("SCHOOL DISTRICT") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF THE SCHOOL DISTRICT TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS.

[Resolution-2018 MOU City of Scranton and Scranton School District.pdf](#)

- 7.F FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION - RESOLUTION NO. 19, 2018 (AS AMENDED) - AUTHORIZING THE FORMATION OF A SHARED SERVICES COMMITTEE IN COOPERATION WITH THE SCRANTON SCHOOL DISTRICT TO EXPLORE SHARED SERVICES, COSTS AND EXPENSES.

[Resolution-2018 Shared Services Committee with SSD \(As Amended\).pdf](#)

8. ADJOURNMENT

TAX ASSESSOR'S REPORT

Hearing Date: 02/21/18

Time	Name	Boro/Twp.	Pin Number	Attorney	Proposed/Current Assessed Value	After Appeal Value
12:00 PM	SCRANTON NEIGHBORHOOD HOUSE	CLARKS SUMMIT	0901805001300		10000	<i>EXEMPT</i>
12:10 PM	CHAMPLIN EDMUND	NEWTON	0980301000203		24000	15700
12:15 PM	FITZSIMMONS KEVIN	CARBONDALE TWP	0540101000111	WALTER CASPER	5000	4000
12:20 PM	SIX HUNDRED THIRTY NINE REALTY	SCRANTON	14669010023	GREGORY GERMAIN	23250	23250
12:30 PM	MCNABB CORRINE	SCOTT TWP	0820302004102		34800	26000
12:35 PM	PATEL JAGADISHCHANDRAJ & AJ	DICKSON CITY	1240701000254		38400	25000
12:45 PM	TOLANI REKHA	MOOSIC	1850102001086	ANGELO TERRANA JR	58100	52500
12:50 PM	RUPP JAMES P	JEFFERSON	14003010057		31400	20500
1:00 PM	IANNETTA SALVATORE & PEGGY & P	JEFFERSON TWP	13804020030		8500	7000
1:05 PM	JONES ROBERT JR & TINA	SPRINGBROOK TWP	19601020001		29800	<i>CANCELLED</i>
1:20 PM	NEPA ONCOLOGY VENTURES LLC	DUNMORE	1471303000109	PATRICK LAVELLE	10000	2000
1:25 PM	VIPOND JAMES & SHARON	WAVERLY	06902010003	PATRICK LAVELLE	62980	37200
1:35 PM	DUFFY DONALD & M-REGAN P & F	NEWTON	1310301000304		16500	10000
1:40 PM	COLEMAN WILLIAM & JANET	NEWTON TWP	1310301000303		20000	10000
1:50 PM	HENDERSON CHRISTOPHER & GRE	SOUTH ABINGTON TWP	1000403000132		54200	54200
2:05 PM	CARPENTER JAMES & BRENDA	SCRANTON	16711020011		18300	16000
2:15 PM	TOY JASON	MADISON TWP	1720401001206		13500	1449
2:20 PM	CHAPPELL NATHAN A & MELISSA A	SOUTH ABINGTON TWP	0910201004601	RICHARD REED	47200	33500
TOTAL RECORDS					18	

RECEIVED
MAR 05 2018

OFFICE OF CITY
COUNCIL/CITY CLERK



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

MEMORANDUM

DATE: February 28, 2018
TO: Wayne Beck, City Treasurer
FROM: Becky McMullen, Finance Manager
RE: Check for Deposit

RECEIVED
MAR 06 2018
OFFICE OF CITY
COUNCIL/CITY CLERK

Enclosed kindly find the following check received from Commonwealth of PA for 2016 Act47 grant reimbursement for 2017. The check was vouchered from Special Cities to City of Scranton General Fund.

City of Scranton Ck. # 005910 \$43,560.00

This check is to be deposited into Account # 01.145000 (Accounts receivable-other)

Cc: Roseann Novembrino, City Controller
Diane Moran, Program Monitor
Mayor Courtright
Lori Reed, City Clerk ✓
File



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

October 31, 2017

Marita J. Kelley, MPA | Deputy Director
PA Department of Community & Economic Development
Governor's Center for Local Government Services
Commonwealth Keystone Building
400 North Street, 4th Floor | Harrisburg, PA 17120-0225

Dear Marita,

Enclosed is the third invoice for the reimbursement for 2016 grant # C000064086. This invoice is for the salary increases that are grant supported for 2017.

Sincerely,

Becky McMullen
Finance Manager

Cc: James Rose

RECEIVED^{3C}
MAR 06 2018
OFFICE OF CITY
COUNCIL/CITY CLERK

**LACKAWANNA COUNTY LAND BANK
REGULAR MEETING MINUTES
February 9, 2018**

The regular meeting of the Lackawanna County Land Bank was held on February 9, 2018 in the Commissioners' Conference Room, 200 Adams Avenue. Sixth Floor, Scranton, Pennsylvania.

At 10:00 am Chairman O'Malley called the meeting to order and all joined in the Pledge of Allegiance.

ROLL CALL

Roll Call was taken by George Kelly (member)
Commissioner O'Malley (Chairman) - Present
Henry Deecke – Present
Linda Aebli – Present
Marion Gatto – Present
Terrence McDonnell – Present
Steve Pitoniak – Present

Also present were Atty. Joseph Colbassani, Land Bank Legal Counsel, Ralph Pappas, Business Relations Manager and Margaret Piccotti, Assistant to George Kelly.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

There were no comments made.

MINUTES

A motion was made by Ms. Linda Aebli and seconded by Mr. Henry Deecke to approve the minutes of the January 12, 2018 regular meeting as prepared and presented.

All in Favor

PRESENTATION of VOUCHERS for EXAMINATION and APPROVAL

A motion was made by Ms. Marion Gatto and seconded by Mr. Henry Deecke to approve voucher expenditures of January 12, 2018 through February 9, 2018, as presented.

All in Favor

*February 9, 2018
Minutes
Page 1*

DISCUSSION ITEMS

a) Bid Opening: There was a bid opening for a property located at 1137 Capouse Avenue. This double structure was owned by the same person but separately deeded. The Land Bank will combine the parcels when conveying the property. The Land Bank received 2 applications for this property. The first property purchase application was received on January 11, 2018 from the Scranton Lackawanna Resource Development Corporation (SLRDC), an arm of the Scranton Lackawanna Human Development Agency. SLRDC would like to rehab the property with 2 three bedroom apartments for affordable housing. The second property application was received on February 8, 2018 from Meegan Possemato and Andrew Planey, DBA AMPP Ideas LLC. They recently purchased the property across the street and transformed it into a retail business, On & On (a marketplace of repurposed, vintage and handmade products). Their long term goal for this property would be to create a retail business on the bottom floor and residential space on the second floor. The bids were opened, SLRDC submitted a bid in the amount of \$3500. DBA AMPP Ideas LLC submitted a bid in the amount of \$1550. There were also two other bids submitted. Elias Brady submitted a bid in the amount of \$1000 and Shawn Smith submitted a bid in the amount of \$3500. Neither Mr. Brady nor Mr. Smith followed Land Bank procedure when submitting their bids therefore they were disqualified. The Advisory Committee recommended AMPP Ideas LLC bid be accepted. The Board agreed. According to Land Bank Policy and Procedures the overall best use of the property and most money it will generate in taxes would come from the property being purchased by AMPP Ideas LLC.

b) Land Bank Website:

George Kelly and Ralph Pappas have a meeting scheduled with two website companies; Design Done Right and Freshy Sites. Both companies bid less than \$5000. A decision will be made after the meeting with companies and the information on the website will be presented at the next Land Bank meeting.

c) Directors and Officers Liability Insurance Renewal:

The Insurance has been renewed.

d) Bright to Blight LSA Grant:

The Land Bank was awarded \$65,000 from the Local Share Monroe County Grant. There will be 7 meetings across the county regarding establishing the Land Bank. There will be 3 meetings in Scranton, 1 in Carbondale, 1 in Old Forge and 1 in Mid Valley. The money is budgeted for meetings, legal fees, rehabilitation and demolition.

e) Property Purchase/Sealed Bid vs. Best and Final Offer

Ralph Pappas stated the Land Bank will accept applications up until 3 business days prior to a Land Bank meeting. The Land Bank will accept sealed bids up until 10 a.m. of the day of a Land Bank meeting. The bids will be opened at the Land Bank board meeting. There was a motion made by George Kelly and seconded by Henry Deecke stating the minimum bid on a buildable lot or structure must be \$500. A minimum bid on a side lot must be \$100.

ADVISORY COMMITTEE UPDATE:

Land Bank Properties for Discussion

Property Purchase Applications:

At the last Land Bank Board meeting the board tabled the resolution approving the conveyance of a property at 601 Prospect Ave. to Kevin Mitchell. The board wanted to make sure Mr. Mitchell was fully aware of the requirements to rehab the property to code. This included the possibility of constructing a fire wall between this property and the adjacent property located at Alder Street owned by the Workingmen's Society aka, the 606 Club. Since the last Board meeting a representative of the 606 Club came to the office to discuss the building. She was informed that we did have an offer on the building, but could submit an application and offer that would be discussed at the next scheduled Land Bank Board meeting. Mr. Mitchell is still interested in purchasing the property with a bid of \$500.00 but has requested some additional time to research the cost of constructing the firewall.

Additional Properties to be Acquired from the Repository of Unsold Properties:

The Land Bank has received an application to purchase a property at 2326 Durkin Avenue. It is on the Tax Claim repository list, a request will be made to the Tax Claim office convey it to the Land Bank. At the time, a photo and description of the property will be placed on the Land Bank Link of the County website. A "For Sale" sign will also be placed on the property to let others know it is available for sale by the Land Bank.

ACTION ITEMS

Property Disposition

Resolution NO. 18-002 Approving the Conveyance of Certain Land Bank Owned Properties under the Land Bank Property Purchase Program

NO ACTION

Resolution NO. 18-004, Approving the Conveyance of Certain Land Bank Owned Properties under the Land Bank Property Purchase Program

Motion by Linda Aebli

Seconded by Marion Gatto

All in favor

Property Acquisition

Resolution NO. 18-005 Approving the Acquisition of additional properties from the Lackawanna County's Tax Claim Repository List of Unsold Property

Motion by Henry Deecke

Seconded by Linda Aebli

All in Favor

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Shawn Smith addressed the board regarding 1137 Capouse Ave. He had submitted a bid in the amount of \$3500. It was explained to Mr. Smith that for a bid to be considered he needed to fill out an application. In addition all outstanding municipal fees would have to be paid. Mr. Smith stated he understood and said he would follow procedure the next time he was interested in a property.

ADJOURNMENT

As all business had been conducted, a motion to adjourn was made by Marion Gatto with a second by Linda Aebli. The motion carried and the meeting was adjourned.

Marion Gatto, Secretary

Prepared by Margaret Piccotti

RESOLUTION NO. _____

2018

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND ELECTRIC CITY TELEVISION ("ECTV") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF ECTV TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS BY AMENDING SECTION 3(b)(ii) OF THE MEMORANDUM REGARDING THE DISBURSEMENT OF THE REMAINING TWO (2) INSTALLMENTS AS MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE HERETO.

WHEREAS, on November 21, 2017, the City and ECTV entered into an MOU to detail the terms under which the City was going to be disbursing a portion of the EG Capital Grant funds to ECTV that it had received from Comcast; and

WHEREAS, pursuant to the MOU between the City and ECTV, the City agreed to remit One Hundred and Seventy Thousand Dollars (\$170,000) of the EG Capital Grant to ECTV, payable three separate and equal installments; and

WHEREAS, within thirty (30) days of the Effective Date of the MOU, the City disbursed the first installment of Fifty-Six Thousand Six Hundred and Sixty-Seven Dollars (\$56,667) to ECTV; and

WHEREAS, Section 3(b)(ii) of the MOU states that "The City will disburse the remaining One Hundred Thirteen Thousand and Three Hundred Dollars (\$133,333) at a date yet to be determined at the signing of the MOU. The date/dates at which these remaining funds will be distributed shall be at the full discretion of the City."; and

WHEREAS, the City has decided that it intends to disburse the remaining two (2) installments of the EG Capital Grant of ECTV as more fully described in the Amendment to the Memorandum of Understanding by and between the City and ECTV a copy of which is attached hereto as Exhibit "A" and incorporated herein by referenced hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into an Amendment to the Memorandum of Understanding by and between the

City and ECTV setting forth the terms and conditions regarding the obligations of ECTV to the City and the disbursement and use of educational and governmental ("EG") Capital Grant Funds by Amending Section 3(b)(ii) of the Memorandum regarding the disbursement of the remaining two (2) installments as more fully described in Exhibit "A" attached hereto and incorporated herein by reference hereto.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

**AMENDMENT
TO
MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SCRANTON AND
ELECTRIC CITY TELEVISION**

This Amendment to the Memorandum of Understanding ("MOU") Between the City of Scranton ("City") and Electric City Television ("ECTV") is executed as of the _____ day of _____, 2018 ("Effective Date"), by and between the City and ECTV.

WHEREAS, on November 21, 2017, the City and ECTV entered into an MOU to detail the terms under which the City was going to be disbursing a portion of the EG Capital Grant funds to ECTV that it had received from Comcast, and

WHEREAS, pursuant to the MOU between the City and ECTV, the City agreed to remit one hundred and seventy thousand dollars (\$170,000) of the EG Capital Grant to ECTV, payable in three separate and equal installments; and

WHEREAS, within thirty (30) days of the Effective Date of the MOU, the City disbursed the first installment of Fifty-Six Thousand Six Hundred and Sixty-Seven Dollars (\$56,667) to ECTV; and

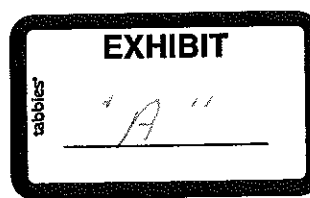
WHEREAS, Section 3(b)(ii) of the MOU states that "The City will disburse the remaining One Hundred Thirteen Thousand and Three Hundred Thirty-Three Dollars (\$133,333) at a date yet to be determined at the signing of this MOU. The date/dates at which these remaining funds will be disbursed shall be at the full discretion of the City."

WHEREAS, the City has decided that it intends to disburse the remaining two installments of the EG Capital Grant to ECTV.

NOW, THEREFORE, in consideration of the mutual promises contained herein and intended to be legally bound hereby, the City and ECTV agree as follows:

1. Section 3(b)(ii) of the MOU is hereby amended to read as follows: The City will provide ECTV with the sum of Fifty-Six Thousand Six Hundred and Sixty-Seven Dollars (\$56,667) on or before the First (1st) anniversary of the Effective Date of the MOU and the City will provide ECTV with the sum of Fifty-Six Thousand Six Hundred and Sixty-Seven Dollars (\$56,667) on or before the Second (2nd) anniversary of the Effective Date of the MOU.
2. All of the other sections of the MOU remain intact and govern the responsibilities of ECTV in accepting these EG Capital Grant funds.
3. The term of this Amendment shall be coterminous with the MOU.

[SIGNATURE PAGE TO FOLLOW]



WITNESS our hands and official seals, this _____ day of _____, 2018.

CITY OF SCRANTON

City Controller

Date: _____

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

Business Administrator

APPROVED AS TO FORM:

City Solicitor

ATTEST:

ELECTRIC CITY TELEVISION (ECTV)

By: _____

Name (Print): _____

Title: _____

Date: _____



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

March 5, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

RECEIVED
MAR 05 2018
OFFICE OF CITY
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND ELECTRIC CITY TELEVISION ("ECTV") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF ECTV TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS BY AMENDING SECTION 3(b)(ii) OF THE MEMORANDUM REGARDING THE DISBURSEMENT OF THE REMAINING TWO (2) INSTALLMENTS AS MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE HERETO.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RESOLUTION NO. _____

2018

RE-APPOINTMENT OF SANTA J. CORBY A/K/A SANDY CORBY, 401 WILLIAMSBURG LANE, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MRS. CORBY'S PRIOR TERM EXPIRED ON JUNE 1, 2017 AND WAS HELD OVER TO FEBRUARY 21, 2018. HER NEW TERM WILL BE EFFECTIVE FEBRUARY 21, 2018 AND WILL EXPIRE ON JUNE 1, 2022.

WHEREAS, Santa Corby's term as a member of the Board of the Scranton Parking Authority expired on June 1, 2017 and was held over to February 21, 2018; and

WHEREAS, the Mayor of the City of Scranton wishes to re-appoint Santa Corby as a member of the Board of the Scranton Parking Authority for an additional five (5) year term effective February 21, 2018 and will expire June 1, 2022; and

WHEREAS, Santa Corby, has the requisite, experience, education and training necessary to serve on the Board of the Scranton Parking Authority.

NOW, THEREFORE, BE IT RESOLVED that Santa J. Corby a/k/a Sandy Corby, 401 Williamsburg Lane, Scranton, PA is hereby re-appointed to the Board of the Scranton Parking Authority for an additional five (5) year term effective February 21, 2018 and will expire on June 1, 2022.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



OFFICE OF THE MAYOR

PENNSYLVANIA CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4101 • FAX: 570-348-4251

February 21, 2018

Honorable Council of The City of Scranton
340 N. Washington Avenue
Scranton, Pa. 18503

RE: Scranton Parking Authority Board Appointment

Dear Council Members:

Please be advised that I am reappointing Santa J. Corby A/K/A Sandy Corby, 401 Williamsburg Lane, Scranton, Pennsylvania 18504 as a member of the Board of the Scranton Parking Authority effective February 21, 2018.

Mrs. Corby's term expired on June 1, 2017 and was held over to February 21, 2018. Her new term will expire on June 1, 2022.

I respectfully request City Council's concurrence in this appointment.

Sincerely,

William L. Courtright

CC: Jessica Eskra, Esq., City Solicitor
Chris Casciano, Business Administrator
Scranton Parking Authority Board
Santa J. Corby A/K/A Sandy Corby



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

RECEIVED
MAR 05 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

March 5, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING RE-APPOINTMENT OF SANTA J. CORBY A/K/A SANDY CORBY, 401 WILLIAMSBURG LANE, SCRANTON, PENNSYLVANIA, 18504 AS A MEMBER OF THE BOARD OF THE SCRANTON PARKING AUTHORITY FOR AN ADDITIONAL FIVE (5) YEAR TERM. MRS. CORBY'S PRIOR TERM EXPIRED ON JUNE 1, 2017 AND WAS HELD OVER TO FEBRUARY 21, 2018. HER NEW TERM WILL BE EFFECTIVE FEBRUARY 21, 2018 AND WILL EXPIRE ON JUNE 1, 2022.

THE ADMINISTRATION HAS VERIFIED THAT THE APPOINTEE HAS NO DELINQUENT CITY TAX OR REFUSE PAYMENTS DUE.

Respectfully,

Jessica Eskra (s)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

FILE OF THE COUNCIL NO. _____

2018

AN ORDINANCE

AMENDING FILE OF THE COUNCIL NO. 95, 2015, AN ORDINANCE, ENTITLED "AMENDING FILE OF THE COUNCIL NO. 79, OF 2015, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 145 OF 2007 ENTITLED "AN ORDINANCE RENAMING THE EMERGENCY AND MUNICIPAL SERVICES TAX ("EMST") TO LOCAL SERVICE TAX ("LST")" AND BY IMPOSING A WITHHOLDING OF \$52.00 FOR THE CALENDAR YEAR 2015 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER BY INCREASING THE LOCAL SERVICES TAX WITHHOLDING FROM \$52.00 TO \$156.00 FOR THE CALENDAR YEAR 2015, AND PROVIDING FOR AN EXEMPTION FROM TAXATION FOR ANY PERSON WHOSE TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00 FOR THE CALENDAR YEAR 2015 UNDER AND PURSUANT TO THE LOCAL TAX ENABLING ACT, ACT 511 OF 1965, P.L. 1257, 53 P.S. §6924.101 ET. SEQ., AND THE MUNICIPALITIES RECOVERY ACT, ACT 47 OF 1987, P.L. 246, 53 P.S. § 11701.101 ET. SEQ. AND THEIR RESPECTIVE AMENDMENTS" EFFECTIVE RETROACTIVE TO JANUARY 1, 2018. THIS TAX IS EXPECTED TO GENERATE APPROXIMATELY FOUR-MILLION EIGHT-HUNDRED TEN-THOUSAND (\$4,810,000.00) DOLLARS IN REVENUE IN CALENDAR YEAR 2018 BY ENABLING THE CITY OF SCRANTON TO CONTINUE TO LEVY THE LOCAL SERVICES TAX AT THE FISCAL YEAR 2017 RATE FOR FISCAL YEAR 2018 FOR A TOTAL MAXIMUM LOCAL SERVICES RATE OF ONE HUNDRED FIFTY-SIX (\$156.00) DOLLARS FOR THE FISCAL YEAR 2018 EFFECTIVE RETROACTIVE TO JANUARY 1, 2018 AND PROVIDING FOR AN EXEMPTION FROM TAXATION FOR ANY PERSON WHOSE TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00 FOR THE CALENDAR YEAR 2018.

WHEREAS, the Local Tax Enabling Act (hereinafter "LTEA"), specifically 53 P.S. § 6924.311 (8), limits a municipality to levying a \$52.00 Local Services Tax on individuals who are employed within its limits; and

WHEREAS, the Municipalities Financial Recovery Act (hereinafter "MFRA"), 53 P.S. § 11701.123 (c)(1) and (d)(1), allows a Municipality that has adopted a Plan under 53 P.S. § 11701.241, et.seq. to petition the Court of Common Pleas of proper jurisdiction to increase its Local Services Tax beyond the maximum amount allowed by the LTEA up to a new maximum rate of \$156.00 on individuals who are employed within its limits; and

WHEREAS, the City of Scranton approved and adopted the Act 47 Exit Plan under 53 P.S. § 11701.245 on July 28, 2017, via File of the Council No. 111, 2017, which specifically recommended an increase in the Local Services Tax to the new maximum rate allowed by law of \$156.00 for fiscal year 2015 and going forward; and

WHEREAS, based on the foregoing, the City of Scranton Petitioned and received Court approval to increase the Local Services Tax from \$52.00 per year to \$156.00 per year in and for fiscal year 2015; and

WHEREAS, File of the Council No. 95, 2015, which amended File of the Council No. 79, 2015, which amended File of the Council No. 145 of 2007, passed final reading by City Council on May 7, 2015 and was signed into law on May 8, 2015 imposing a withholding of \$156.00 for the fiscal year 2015 and exempting any person from the local services tax whose total earned income and net profits from all sources within the municipality is less than \$15,600.00 for the calendar year in which the local services tax is levied.

WHEREAS, MFRA requires Municipalities seeking to continue utilizing an increased Local Services Tax to Petition the Court annually for authorization of the same; and

WHEREAS, the City of Scranton Petitioned the Court of Common Pleas of Lackawanna County for approval to continue levying the Local Services Tax at the Fiscal Year 2017 rate for Fiscal Year 2018 for a total maximum Local Services Tax rate of One Hundred Fifty-Six (\$156.00) dollars for Fiscal Year 2018; and

WHEREAS, the Court of Common Pleas of Lackawanna County granted the City's Petition to continue levying the Local Services Tax at the Fiscal Year 2017 rate for Fiscal Year 2018 for a total maximum Local Services Tax rate of One Hundred Fifty-Six (\$156.00) dollars for Fiscal Year 2018 and exempting any person from the local services tax whose total earned income and net profits from all sources within the municipality is less than \$15,600.00 for Calendar Year 2017 pursuant to the Court's Order, a copy of which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON, that Section 1 of File of the Council No. 95 of 2015 shall be amended to read as follows:

SECTION 1.

§ 231-9. Levy of tax

For specific revenue purposes, an annual tax is hereby levied and assessed, commencing January 1, 2018; upon the privilege of engaging in an occupation with a primary place of employment within the City of Scranton during the tax year. Each natural person who exercises such privilege for any length of time during any tax year shall pay the tax for that year in the amount of \$156.00, assessed on a pro rata basis, in accordance with the provisions of this article.

This tax may be used solely for the following purposes as the same may be allocated by the City of Scranton from time to time: (1) emergency services, which shall include emergency medical services, police services and/or fire services; (2) road construction and/or maintenance; (3) reduction of property taxes; or (4) property tax relief through implementation of a homestead and farmstead exclusion in accordance with 53 Pa.C.S. Ch. 85, Subch. F (relating to homestead property exclusion). The political subdivision shall use no less than twenty-five percent of the funds derived from the tax for emergency services. This tax is in addition to all other taxes of any kind or nature heretofore levied by the political subdivision. The tax shall be no more than \$156.00 on each person for each calendar year, irrespective of the number of political subdivisions within which a person may be employed.

SECTION 2. Section 6 of File of the Council No.95 of 2015, is hereby amended as follows:

The tax imposed herein is effective for fiscal year 2018.

SECTION 3. In all other respects, File of the Council No. 95 of 2015 shall remain in full force and effect.

SECTION 4. This Ordinance is enacted under and pursuant to the Municipalities Financial Recovery Act, 53 P.S. § 11701.123 (c)(1) and (d)(1).

SECTION 5. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this ordinance, and the effective administration thereof.

SECTION 6. This Ordinance shall be effective retroactive to January 1, 2018.

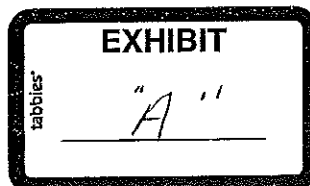
SECTION 7. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

IN RE: CITY OF SCRANTON REQUEST : IN THE COURT OF COMMON PLEAS
TO INCREASE LOCAL SERVICES TAX : OF LACKAWANNA COUNTY
FOR FISCAL YEAR 2018 :
: CIVIL ACTION -- LAW
:
:
: 2018 - CV - 338


ORDER

AND NOW this 16th day of February, 2018, upon consideration of: 1) Petitioner City of Scranton's Petition for Approval to Continue Levying the Local Services Tax at the Fiscal Year 2017 Rate for Fiscal Year 2018; 2) the Response and Objections Raised by Respondents Gary St. Fleur, Timothy Walsh, Michele McGovern, and Adam Guiffrida; 3) the letter objections of Marie A. Schumacher; 4) the credible evidence of record from a hearing on the matter; and 5) the arguments by counsel for Petitioners and Respondents at the hearing on February 13, 2018; it is **HEREBY ORDERED** as follows:

- 1) The Objections to the Petition by Respondents St. Fleur, Walsh, McGovern, and Guiffrida raised at the hearing on February 13, 2018 are **OVERRULED** without prejudice in regard to other pending matters before this Court.
- 2) The City of Scranton's Petition for Approval to Continue Levying the Local Services Tax at the Fiscal Year 2017 Rate for Fiscal Year 2018 is **GRANTED**.
- 3) Petitioner City of Scranton is **HEREBY AUTHORIZED** to enact an Ordinance increasing the Local Services Tax to One Hundred Fifty-Six (\$156.00) dollars for Fiscal Year 2018. The tax will be effective retroactive to January 1, 2018.
- 4) The Ordinance shall "exempt any person from the local services tax whose total earned income and net profits from all sources within the municipality is less than \$15,600.00 for the calendar year in which the local services tax is levied." 53 P.S. § 11701.123(d)(1).



BY THIS COURT:


_____, J.
HONORABLE JOHN L. BRAXTON

cc: Written notice of the entry of the foregoing Order has been provided to each party pursuant to Pa. R. Civ. P. 236 (a) and (d) by transmitting time-stamped copies to:

Jessica L. Eskra, Esq.
Joseph Gardner Price, Esq.
City of Scranton
City Hall – Law Department
340 N. Washington Ave.
Scranton, PA 18503
Counsel for Petitioners

John L. McGovern, Jr., Esq. CPA
321 Spruce Street
Suite 201
Scranton, PA 18503
Counsel for Respondents St. Fleur, Walsh, McGovern, and Guiffrida.

Marie Schumacher
1799 E. Mountain Rd.
Scranton, PA 18510
Respondent – pro se



DEPARTMENT OF LAW

PENNSYLVANIA CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 26, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 95, 2015, AN ORDINANCE, ENTITLED "AMENDING FILE OF THE COUNCIL NO. 79, OF 2015, AN ORDINANCE AMENDING FILE OF THE COUNCIL NO. 145 OF 2007 ENTITLED "AN ORDINANCE RENAMING THE EMERGENCY AND MUNICIPAL SERVICES TAX ("EMST") TO LOCAL SERVICE TAX ("LST")" AND BY IMPOSING A WITHHOLDING OF \$52.00 FOR THE CALENDAR YEAR 2015 AND THE SAME SHALL REMAIN IN FULL FORCE AND EFFECT ANNUALLY THEREAFTER BY INCREASING THE LOCAL SERVICES TAX WITHHOLDING FROM \$52.00 TO \$156.00 FOR THE CALENDAR YEAR 2015, AND PROVIDING FOR AN EXEMPTION FROM TAXATION FOR ANY PERSON WHOSE TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00 FOR THE CALENDAR YEAR 2015 UNDER AND PURSUANT TO THE LOCAL TAX ENABLING ACT, ACT 511 OF 1965, P.L. 1257, 53 P.S. §6924,101 ET. SEQ., AND THE MUNICIPALITIES RECOVERY ACT, ACT 47 OF 1987, P.L. 246, 53 P.S. § 11701.101 ET. SEQ. AND THEIR RESPECTIVE AMENDMENTS" EFFECTIVE RETROACTIVE TO JANUARY 1, 2018. THIS TAX IS EXPECTED TO GENERATE APPROXIMATELY FOUR-MILLION EIGHT-HUNDRED TEN-THOUSAND (\$4,810,000.00) DOLLARS IN REVENUE IN CALENDAR YEAR 2018 BY ENABLING THE CITY OF SCRANTON TO CONTINUE TO LEVY THE LOCAL SERVICES TAX AT THE FISCAL YEAR 2017 RATE FOR FISCAL YEAR 2018 FOR A TOTAL MAXIMUM LOCAL SERVICES RATE OF ONE HUNDRED FIFTY-SIX (\$156.00) DOLLARS FOR THE FISCAL YEAR 2018 EFFECTIVE RETROACTIVE TO JANUARY 1, 2018 AND PROVIDING FOR AN EXEMPTION FROM TAXATION \


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FEB 26 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

FOR ANY PERSON WHOSE TOTAL EARNED INCOME AND NET PROFITS
FROM ALL SOURCES WITHIN THE MUNICIPALITY IS LESS THAN \$15,600.00
FOR THE CALENDAR YEAR 2018.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

FILE OF THE COUNCIL NO. _____

2018

AN ORDINANCE

CREATING AND ESTABLISHING SPECIAL CITY ACCOUNT NO. 02.229625 ENTITLED "SERRENTI EMERGENCY CENTER" FOR THE RECEIPT AND DISTRIBUTION OF GRANT FUNDS FROM THE PENNSYLVANIA GOVERNOR'S OFFICE LAW ENFORCEMENT ACTIVITIES APPROPRIATIONS GRANT FUNDING IN ORDER TO PROVIDE FUNDING TO CONVERT THE SERRENTI MEMORIAL ARMY RESERVE CENTER INTO AN EMERGENCY SERVICES CENTER.

WHEREAS, this Special City Account is being established for receiving and distribution of grant funds from the Pennsylvania Governor's Office Law Enforcement Activities appropriations in order to provide funding to convert the Serrenti Memorial Army Reserve Center into an emergency Services Center.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that Special City Account No. 02.229625 is hereby established and that any and all appropriate City officials are authorized to execute any and all documents necessary to set up said account.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Option Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF BUSINESS ADMINISTRATION

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4118 • FAX: 570-348-4225

February 5, 2018

Jessica Eskra, Esq.
City Solicitor
Municipal Building
Scranton, PA 18503

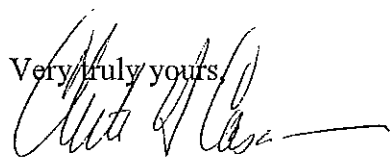
Dear Attorney Eskra:

Please prepare an Ordinance for Scranton City Council creating a new special city account for the purpose of receiving grant funds from the Pennsylvania Governor's Office Law Enforcement Activities appropriations grant funding in order to provide funding to convert the Serrenti Memorial Army Reserve Center into an Emergency Services Center.

02.229625
Serrenti Emergency Center

If you should have any questions regarding this matter, please do not hesitate to contact me.

Very truly yours,


Christie Casciano
Business Administrator

CAC:nmk

Encls.

Cc: Roseann Novembrino, City Controller
Wayne Beck, City Treasurer
Lori Reed, City Clerk
Andy Marichak, Financial Analyst
Adam Joyce, Senior Accountant
Rebecca McMullen, Financial Manager



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 12, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE CREATING AND ESTABLISHING
SPECIAL CITY ACCOUNT NO. 02.229625 ENTITLED "SERRENTI EMERGENCY
CENTER" FOR THE RECEIPT AND DISTRIBUTION OF GRANT FUNDS FROM
THE PENNSYLVANIA GOVERNOR'S OFFICE LAW ENFORCEMENT
ACTIVITIES APPROPRIATIONS GRANT FUNDING IN ORDER TO PROVIDE
FUNDING TO CONVERT THE SERRENTI MEMORIAL ARMY RESERVE
CENTER INTO AN EMERGENCY SERVICES CENTER.

Respectfully,

Jessica Eskra (S)
Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED

FEB 12 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

FILE OF THE COUNCIL NO. _____

2018

AN ORDINANCE

ESTABLISHING PERMIT PARKING ON THE EVEN SIDE OF THE 900 BLOCK OF OLIVE STREET FROM 912 OLIVE STREET EAST TO QUINCY AVENUE AND ON THE ODD SIDE FROM 915 OLIVE STREET EAST TO QUINCY AVENUE.

WHEREAS, the City of Scranton has developed a permit parking program whereby a citizen or group of citizens may request that a given right of way be designated permit parking; and

WHEREAS, residents of the 900 Block of Olive Street have petitioned City Council for permit parking for the 900 Block of Olive Street, and a copy of the petition is attached hereto as Exhibit "A" and incorporated herein and made a part hereof; and

WHEREAS, the petition was been sent to the Highway Division of the Scranton Police Department for review and evaluation; and

WHEREAS, the Scranton Police Department conducted a parking study at this location, and, based on the results of that study, are recommending that permit parking be established on the even side of the 900 block of Olive Street from 912 Olive Street east to Quincy Avenue and on the odd side from 915 Olive Street east to Quincy Avenue. See correspondence dated February 2, 2018 from Chief Carl R. Graziano of the Scranton Police Department confirming this designation attached hereto marked as Exhibit "B and made a part hereof.

WHEREAS, the Ordinance establishing the permit parking program requires that streets or parts thereof to be designated as permit parking be designated by the Police Department (the "Administrator") and approved by the governing body after public hearing on the issue.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON that the even side of the 900 block of Olive Street from 912 Olive Street east to Quincy Avenue and on the odd side from 915 Olive Street east to Quincy Avenue are hereby designated as permit parking only subject to the rules and restrictions as set forth in the Scranton Code pertaining to the residential permit parking program.

SECTION 1. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

SECTION 2. This Ordinance shall become effective immediately upon approval.

SECTION 3. This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Option Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.

Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone (570) 348-4113 • Fax (570) 348-4207

Lori Reed
City Clerk

Amil Minora, Esq.
Counsel



Pat Rogan, President
Timothy Perry, Vice President
William Gaughan
Wayne Evans
Kyle Donahue

January 2, 2018

Chief Carl Graziano
Scranton Police Department
100 South Washington Avenue
Scranton, PA 18503

Dear Chief Graziano:

Scranton City Council has received a petition for **Permit Parking** on the 900 block of Olive Street. (A copy of the petition is attached).

We would appreciate if you could please have your department assess this situation and let our office know the findings and recommendations.

Sincerely,

Lori Reed
City Clerk

Enclosure

cc: Mrs. A. Turin
Scranton City Council

DEC 20 2017

OFFICE OF CITY
COUNCIL/CITY CLERK

{address}

920 Olive St.



Scranton Police Department

Superintendent of Police

Chief Carl R. Graziano

Scranton Police Headquarters
100 South Washington Avenue
Scranton, Pennsylvania 18503
Tel: (570) 558-8300
Email: cgraziano@scrantonpa.gov



Be Part of The Solution

SCRANTON

February 02, 2018

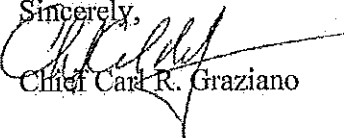
Jessica Eskra, Esquire
City Solicitor
City of Scranton

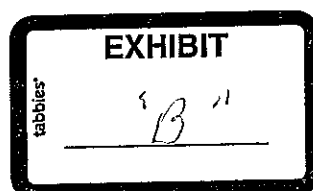
Attorney Eskra,

We had received a petition from residents on the 900 block of Olive Street requesting that their block be considered for residential permit parking. We conducted a parking study at this location, as per city ordinance, and based on the results of that study we are recommending that residential permit parking be established on the even side of the 900 block of Olive Street from 912 Olive Street east to Quincy Avenue and on the odd side from 915 Olive Street east to Quincy Avenue.

Can you please draft an ordinance establishing limited residential permit parking at the above location? Please contact me if you have any questions or concerns on this matter.

Sincerely,


Chief Carl R. Graziano





DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 12, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE ESTABLISHING PERMIT PARKING ON
THE EVEN SIDE OF THE 900 BLOCK OF OLIVE STREET FROM 912 OLIVE
STREET EAST TO QUINCY AVENUE AND ON THE ODD SIDE FROM 915
OLIVE STREET EAST TO QUINCY AVENUE.

Respectfully,

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED

FEB 12 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

FILE OF THE COUNCIL NO. _____

2018

AN ORDINANCE

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO DISBURSE SIX THOUSAND DOLLARS (\$6,000.00) FROM THE UDAG REPAYMENT ACCOUNT INTO WHICH URBAN DEVELOPMENT ACTION GRANTS (UDAG) REPAYMENTS ARE DEPOSITED. THIS WILL COVER THE CITY OF SCRANTON'S SHARE OF COSTS FOR THE UNITED NEIGHBORHOOD CENTERS OF NORTHEASTERN PENNSYLVANIA TO ADMINISTER THE CONTINUUM OF CARE FOR LACKAWANNA COUNTY DURING THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018.

WHEREAS, the City of Scranton's Office of Economic and Community Development administers Urban Development Action grants (UDAG) for which repayments are received (UDAG Repayments) that are deposited into the UDAG Repayment Account, and

WHEREAS, File of Council No. 47, 2008 requires legislation approved by the Governing Body of the City of Scranton prior to disbursement of UDAG Repayments from the UDAG Repayment Account, and

WHEREAS, Scranton City Council has requested legislation that would allow the City to provide UDAG "Re-Re" funds to the United Neighborhood Centers of Northeastern Pennsylvania to administer the Continuum of Care for Lackawanna County during the period July 1, 2017 through June 30, 2018. The total cost is \$12,000.00 for a one-year period. Lackawanna County will cover one half (\$ 6,000.00) of the total and the City of Scranton will cover the other half (\$6,000.00).

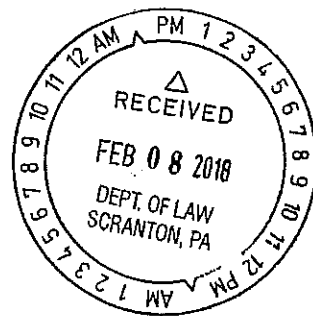
NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON, that the Mayor and other appropriate City Officials are hereby authorized to disburse Six Thousand dollars (\$6,000.00) from the UDAG Repayment Account into which Urban Development Action Grants (UDAG) repayments are deposited. This will cover the City of Scranton's share of costs for the United Neighborhood Centers of Northeastern Pennsylvania to Administer the Continuum of Care for Lackawanna County during the period July 1, 2017 through June 30, 2018.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect

any other section, clause, provision, or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Resolution, and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



February 8, 2018

Atty. Jessica Eskra
340 North Washington Avenue
City Hall
Scranton, PA 18503

Re: Ordinance
UDAG Funding
Lackawanna County Continuum of Care

Dear Atty. Eskra:

Attached is a Ordinance requesting City Council to approve funding from the UDAG restricted account. This will allow United Neighborhood Centers of NEPA to administer for the City and Lackawanna County the Continuum of Care. See attached agreement. This is a yearly expense that OECD has been covering for the City for years; however, our unrestricted funds are depleted and must use restricted.

If you have any questions, please contact me at laebli@scrantonpa.gov.

Sincerely,

Linda B. Aebli
Executive Director

Lba/
Attachments



UNITED NEIGHBORHOOD CENTERS of Northeastern Pennsylvania

777 Keystone Industrial Park Road, Throop, Pennsylvania 18512

Phone: (570) 346-0759

www.uncnepa.org

2018 FEB 5 PM 3 33

CHILD CARE

Administrative Office
570-344-9882
Bellevue Center
570-342-5251
Progressive Center
570-207-4950
Green Ridge Center
570-961-2224

COMMUNITY YOUTH

Bellevue Center
570-342-5251
Progressive Center
570-207-4950
Leaders in Training
570-961-1592
Adventure Course
570-961-1592
Project Hope
570-344-9882
Creative Arts
570-961-1592

COMMUNITY SERVICES

Emergency Assistance
570-343-8835
Energy Assistance
570-343-8835
Transitional Housing
570-343-8835
Permanent Supportive Housing
570-343-8835
One Stop Shop
570-343-8835
Rental Assistance
570-343-8835
Angel's Attic
570-343-8835
First Time Homebuyers
570-343-8835
Violence Intervention
570-343-8835
Foreclosure Prevention
570-343-8835
Post Foster Care Housing
570-343-8835
Community Organizing
570-343-8835

SENIOR CENTERS

West Side Center
570-961-1592
South Side Center
570-346-2487
Carbondale Center
570-282-6167
Mid Valley Center
570-489-4415

SCOLA

570-346-6203

COMMUNITY HEALTH

570-880-7130

January 31, 2018

Ms. Linda Aebli

Executive Director

Office of Economic and Community Development

340 North Washington Avenue

Scranton, PA 18503

Dear Ms. Aebli:

Enclosed please find an agreement between United Neighborhood Centers and the City of Scranton for writing the Continuum of Care for Lackawanna County. This document is a comprehensive study of the homeless population and the capacity of agencies in the county to provide services. United Neighborhood Centers has been writing this document, which is required by HUD for the submission of grants to serve the homeless, for the past fourteen years.

Last year this submission generated over \$2.3 million dollars for a number of programs operated by six different agencies in the county. We are again expecting over \$2 million through this year's process including the addition of new beds for chronic homeless individuals and families and a renewed emphasis on ending Veteran Homelessness in the City of Scranton per the direction of Mayor Courtwright

As in previous years, Lackawanna County will cover one half of the total cost of \$12,000. The City's share will once again be \$6,000.

Shannon Quinn-Sheeran will be coordinating this effort on behalf of United Neighborhood Centers. I have enclosed an agreement between UNC and the City for these services.

Should you have any questions please feel free to contact me at 570-346-0759.

Sincerely,

Michael J. Hanley
Chief Executive Officer



Member, United Way
of Lackawanna and
Wayne Counties
Member of
Alliance for Strong
Families and Communities

SUPER NOFA – CONTINUUM OF CARE AGREEMENT

Introduction

Each year, the Scranton/Lackawanna County Housing Collaborative reviews, evaluates, and updates the community's Continuum of Care (CoC), its system of programs and services, for individuals and families who are in need of shelter, transitional or supportive housing. The process is jointly administered by the City of Scranton Office of Economic and Community Development, the Lackawanna County Department of Human Services, and the Housing Coalition of Lackawanna County, an association of nonprofit service providers and funders.

The CoC review produces data, evaluative comments, and recommendations concerning the community's system of programs and services. These form the basis of the Continuum of Care Exhibit One, a document describing the current system and presenting a one-year plan to maintain and improve it. Exhibit One sets forth local priorities for development of new programs that fill critical gaps in the Continuum; it documents the need for the programs proposed by local agencies for HUD Supported Housing Program funding.

United Neighborhood Centers proposes to manage the annual Continuum of Care review and related work during the period July 1, 2017 through June 30, 2018. Specifics of this proposal are as follows:

Scope of Work

UNC will provide all local assistance to complete this project including data collection, meeting set up and scheduling and local mailing etc. The entire scope of work delivered directly by UNC is as follows:

1. Homeless Continuum of Care Assessment, Evaluation, and Planning

Structured provider interviews and point-in-time provider surveys will be used to obtain

- Assessment of consumer needs: e.g., emergency shelter for families, individuals.
- Inventory/Assessment of provider resources and needs: e.g., available services, funds

Relevant data on population trends, demographics, etc. will be incorporated as available

Gaps Analysis---data and discussion---based on above data

Dissemination of gaps analysis to prospective Super NOFA applicants

2. Development of a Continuum of Care Plan

A plan for strengthening the Scranton/Lackawanna Continuum of Care will be developed using the above data and public/agency input from evaluation sessions throughout the year.

The sessions will be coordinated with the Lackawanna County Continuum of Care Board, the Housing Coalition and other provider organizations.

The plan will include,

- A recommended structure/plan of organization for the Continuum (lead agency, committees, etc.)

- Goals, Objectives, Timelines and Responsibilities of Participant Agencies
- Recommended Resource Development strategy
- Recommended next steps for the Scranton/Lackawanna CoC

3. Super NOFA Response

Coordination of public meetings/planning meetings, including issuing notices, arranging space, providing RFP announcements, recording the minutes, etc.

Development of CoC Exhibit One, including narrative, forms, statistics

Assembly of the final Super NOFA submittal, including circulation for signatures, copying, mailing, etc.

Contract Period

The work will be performed during the period July 1, 2017 through June 30, 2018.

Responsibilities/Relationship of Participants


The Housing Coalition for Lackawanna County will serve as lead organization for the Scranton/Lackawanna Continuum of Care. The City of Scranton, and Lackawanna County Department of Human Services will contract with United Neighborhood Centers in provision of the above services. A representative of Lackawanna County DHS and the City of Scranton OECD will serve as points of contact for United Neighborhood Centers.

United Neighborhood Centers will circulate to prospective grantees the Exhibit One Continuum of Care (in draft or final form) to allow them the opportunity to develop their grant applications accordingly. United Neighborhood Centers will not provide consulting/advisory services to prospective applicants and will not review grant applications.

Fee

United Neighborhood Center's fee for above services for the City of Scranton will be \$6,000.

for United Neighborhood Centers



Michael Hanley, Chief Executive Officer

Date: 1.31.18

Acceptance: for Scranton Office of Economic and Community Development

Date: _____



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

February 12, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO DISBURSE SIX THOUSAND DOLLARS (\$6,000.00) FROM THE UDAG REPAYMENT ACCOUNT INTO WHICH URBAN DEVELOPMENT ACTION GRANTS (UDAG) REPAYMENTS ARE DEPOSITED. THIS WILL COVER THE CITY OF SCRANTON'S SHARE OF COSTS FOR THE UNITED NEIGHBORHOOD CENTERS OF NORTHEASTERN PENNSYLVANIA TO ADMINISTER THE CONTINUUM OF CARE FOR LACKAWANNA COUNTY DURING THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018.

Respectfully,

Jessica Eskra (S)

Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED

FEB 12 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2018

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A SIDEWALK EASEMENT SUBSTANTIALLY IN THE FORM ATTACHED HERETO AS EXHIBIT "A" BY AND BETWEEN PPL ELECTRIC UTILITIES CORPORATION ("GRANTOR") AND THE CITY OF SCRANTON ("GRANTEE") FOR THE STR 3B-3 STRUCTURE ACROSS FROM THE NEIL ARMSTRONG SCHOOL IDENTIFIED AS THE "EASEMENT AREA" ON THE PLAN AND METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B."

WHEREAS, the Grantor hereby grants and conveys to have and to hold, unto Grantee a permanent sidewalk easement over and across the land identified as the "Easement Area" on the plan and metes and bounds description attached hereto as Exhibit "B" and incorporated by referenced herein for the purpose of a public sidewalk and appurtenant work; and

WHEREAS, Grantor shall install, maintain and replace the sidewalk, and any reconstruction of such facility within the area of the easement; and

WHEREAS, the rights granted herein shall not be construed to interfere with or restrict Grantor and his/her/its successors and assigns from the use of the Easement Area with respect to the construction and maintenance of improvements and electric transmission system facilities adjacent to the Easement Area so long as the same are so constructed as not to interfere with the use and maintenance of the sidewalk within the Easement Area; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into a Sidewalk Easement substantially in the form attached hereto as Exhibit "A" by and between PPL Electric Utilities Corporation ("Grantor") and the City of Scranton ("Grantee") for the STR 3B-3 structure across from the Neil Armstrong identified as the "Easement Area" on the Plan and Metes and Bounds Description attached as Exhibit "B."

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any

portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of the Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania

Prepared by and return to:
PPL Electric Utilities
Attn: Rachel Spradlin
2 North 9th Street, GENN4
Allentown, PA 18101

PARCEL ID: 1341105000201

Sidewalk Easement
Individual

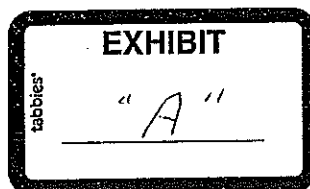
THIS SIDEWALK EASEMENT, made this 29 day of November, 2017 by **PPL Electric Utilities Corporation** ("Grantor"), for the benefit of, The City of Scranton a 340 North Washington Ave, Scranton, PA 18503, hereinafter referred to as "Grantee,"

Witnesseth:

For and in consideration of the payment by Grantee of the sum of one dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, Grantor grants to Grantee a perpetual easement and right of way and agrees as follows:

1. Grantor hereby grants and conveys, to have and to hold, unto Grantee a permanent sidewalk easement over and across the land identified as the "Easement Area" on the plan attached hereto as Exhibit "A" and incorporated by reference herein, for the purpose of a public sidewalk and appurtenant work.
2. Grantor shall install, maintain and replace the sidewalk, and any reconstruction of such facility within the area of the easement.
3. The rights granted herein shall not be construed to interfere with or restrict Grantor and his/her/its successors and assigns from the use of the Easement Area with respect to the construction and maintenance of improvements and electric transmission system facilities adjacent to the Easement Area so long as the same are so constructed as not to interfere with the use and maintenance of the sidewalk within the Easement Area.
4. This Agreement is between a public utility and a municipal corporation and is therefore subject to Pennsylvania Public Utility Commission ("PUC") review pursuant to 66 Pa.C.S.A. § 507. The Effective Date of this Agreement shall be the later of i) thirty (30) days from the date that PPL submits the Agreement to the PUC; or ii) if the PUC opens an investigation of the Agreement, on the date the PUC approves the Agreement.

[SIGNATURES TO FOLLOW]



IN WITNESS WHEREOF, and intending to be legally bound hereby, Grantor has executed this Sidewalk Easement on the date first set forth above.

WITNESS: _____ GRANTOR _____

By: _____

Name: _____

Title: _____

Commonwealth of Pennsylvania)
: SS
County of Lehigh)

On this ____ day of December _____, 20 17, before me, personally appear Colleen Kester
who acknowledged himself/herself to be the Manager- Siting, ROW, Permits and Real Estate
PPL Electric Utilities Corporation And that he/she as
such Manager- Siting, ROW, Permits and Real Estate, being authorized to do
executed the foregoing instrument for the purposes stated therein.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

Notary Public



TOP OF CONCRETE
ELEVATION
PROPOSED
STRUCTURE = 827.30'

PROPOSED
RELOCATED
FENCE

ADDITIONAL 5' DIA-
SIDEWALK TO BE
INSTALLED AROUND
NEW STRUCTURE

N/F
PP&L
(PROVIDENCE SUBSTATION)
DB 0435 PG 0544
PIN: 4436999261

N/F
GERALD T. REICHLE
DB 1132 PG 0458
PIN: 5446090013

Agreement Dated
Copy of this Plan
Received By
Date

NOTE: FOR EXACT LOCATION OF ROW AND/OR FACILITIES WITHIN THE ROW,
CONTACT THE LOCAL PPL ELECTRIC UTILITIES CORPORATION OFFICE.

CITY OF SCRANTON

APPROVAL
MICHAEL J. SKOKOSKI

DATE

12/15/2017

PPL ELECTRIC UTILITIES

EXHIBIT

NO.

EU00536077

SHEET NO.

1

REVISION

0

THIS FORMAT CONTAINS REQUIRED METADATA ATTRIBUTES

PLAN AND PROFILE

N
SHAREC
SORTS

LOC CODE

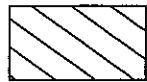
LOC CODE

LOC CODE

43432
PRIMARY LOC CODE

49

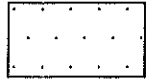
NO. DATE REV'D RJK BY REV'D APPR. REVISION ECN/FCN



PROPOSED EASEMENT



PROPOSED ADDITIONAL SIDEWALK



SIDEWALK TO BE REPLACED

PROPOSED EASEMENT

PROPOSED RELOCATED FENCE

ADDITIONAL 5' DIA.
SIDEWALK TO BE
INSTALLED AROUND
NEW STRUCTURE

N/F
PP&L (PROVIDENCE SUBSTATION)
DB 0435 PG 0544
PIN: 4436999261

Agreement Dated _____
Copy of this Plan _____
Received By _____
Date _____

NOTE: FOR EXACT LOCATION OF ROW AND/OR FACILITIES WITHIN THE ROW,
CONTACT THE LOCAL PPL ELECTRIC UTILITIES CORPORATION OFFICE.

Borton
Lawson

SHEET 2 OF 2



PPL ELECTRIC UTILITIES

ACCT.- 10025829

ECN #- 9212

SCALE- NONE

BY- RRC

REV'D- RJK

SCRANTON PROVIDENCE TIE

PLAN SHOWING SIDEWALK EASEMENT TO BE GRANTED TO CITY OF SCRANTON
BY PPL ELECTRIC UTILITIES CORPORATION

PPL GSR PROJECT
STRUCTURE 3B-3 SKETCH

CITY OF SCRANTON

LACKAWANNA COUNTY, PA.

APPROVAL
MICHAEL J. SKOKOSKI

DATE
12/15/2017

PPL ELECTRIC UTILITIES

AC

A

DRAWING NO.

EU00536077

SHEET NO.

REVISION

2 0

CAD ID FORMAT

PLAN AND PROFILE

N
SHAREC
SORTS

LOC CODE

LOC CODE

LOC CODE

43432
PRIMARY LOC CODE

50

Metes and Bounds Description

**Project No. &
Subdivision Name:** 2016-2206-029 Sidewalk easement STR 3B-3

Description Name: Sidewalk easement STR 3B-3

**Date Written and
Written By:** November 27, 2017 TPH

Date Checked: November 30, 2017 JAK

ALL that certain sidewalk easement situated in the City of Scranton, Lackawanna County Pennsylvania, said easement being bounded and described as follows:

BEGINNING at a point on the northwesterly right of way line of North Lincoln Avenue, Said point being north thirty-one degrees, fifty-seven minutes, fifty-four seconds East (N 31°57'54" E) twenty-eight (28) feet more or less from the southeasterly corner of lands now or formerly of PP&L Providence substation;

THENCE through the lands now or formerly of PP&L Province Substation, North thirteen degrees twenty-seven minutes thirty-six seconds West (N13° 27' 36"W) seven and fifteen hundredths feet (7.15') to a point;

THENCE through the same, North thirty-one degrees fifty-seven minutes fifty-four seconds East (N 31° 57' 54"E) seven and eighty-four hundredths feet (7.84') to a point;

THENCE through the same, North seventy-six degrees thirty two minutes twenty-four seconds East (N 76° 32' 24"E) seven and twenty-five hundredths feet (7.25') to a point on the northwesterly right of way line of North Lincoln Avenue;

THENCE along the northwesterly right of way line of North Lincoln Avenue, South thirty-one degrees, fifty-seven minutes, fifty-four seconds West (S 31°57'54" W) eighteen and two hundredths (18.02) feet to the POINT OF BEGINNING

CONTAINING 65.82 SQ.FT. +/-



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

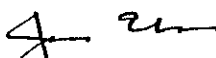
February 26, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A SIDEWALK EASEMENT SUBSTANTIALLY IN THE FORM ATTACHED HERETO AS EXHIBIT "A" BY AND BETWEEN PPL ELECTRIC UTILITIES CORPORATION ("GRANTOR") AND THE CITY OF SCRANTON ("GRANTEE") FOR THE STR 3B-3 STRUCTURE ACROSS FROM THE NEIL ARMSTRONG SCHOOL IDENTIFIED AS THE "EASEMENT AREA" ON THE PLAN AND METES AND BOUNDS DESCRIPTION ATTACHED HERETO AS EXHIBIT "B."

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED
FEB 26 2018
OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2018

AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND THE SCRANTON SCHOOL DISTRICT ("SCHOOL DISTRICT") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF THE SCHOOL DISTRICT TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS.

WHEREAS, the current Cable Franchise Agreement between the City and Comcast requires Comcast to provide the City with one Educational Channel and one Government Channel (collectively, the "EG Channels") for the City's exclusive use to provide community programming related to educational and governmental activities; and

WHEREAS, the School District utilizes the City's Educational Channel to cablecast local educational programming; and

WHEREAS, the School Districts obligations to the City and the Disbursement and Use of Educational and Governmental "EG" Capital Grant Funds are more fully described in the Memorandum of Understanding, a copy of which is attached hereto, marked as Exhibit "A", and incorporated herein by reference hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into the Memorandum of Understanding by and between the City and the School District attached hereto as Exhibit "A", setting forth the terms and conditions regarding the obligations of the School District to the City and disbursement and use of EG Capital Grant Funds.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SCRANTON AND THE SCRANTON SCHOOL DISTRICT

This Memorandum of Understanding ("MOU") is executed as of this ____ day of _____, 2018 ("Effective Date") by and between the City of Scranton ("City"), a municipal corporation of the Commonwealth of Pennsylvania, and the Scranton School District ("School District"), which is a non-profit organization that operates, administers, and oversees the public K-12 educational system serving the City of Scranton. The purpose of this MOU is to set forth the terms and conditions regarding the obligations of the School District to the City and the disbursement and use of Educational and Governmental ("EG") capital grant funds.

WHEREAS, Section 611 of the federal Communications Act, 47 U.S.C. § 531, authorizes municipalities to require cable operators to set aside channel capacity for public access, educational, and governmental ("PEG") programming; and

WHEREAS, the current Cable Franchise Agreement ("Agreement") between the City and Comcast requires Comcast to provide the City with one Educational Channel and one Governmental Channel (collectively, the "EG Channels") for the City's exclusive use to provide community programming related to educational and governmental activities; and

WHEREAS, pursuant to Section 7.3 of the Agreement, Comcast has agreed to provide the City with an EG Capital Grant to be used to support of the production of programming for the EG Channels; and

WHEREAS, the School District utilizes the City's Educational Channel to cablecast local educational programming.

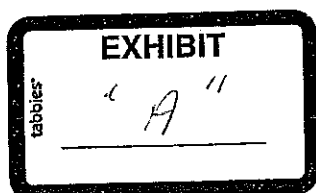
NOW, THEREFORE, in consideration of the mutual promises contained herein and intended to be legally bound hereby, the City and the School District agree as follows:

1. Responsibility of Administration

The City Law Department shall be responsible for the administration of this MOU.

2. Disbursement and Payment Schedule of Capital Grant Funds to the School District

a. The Agreement between the City and Comcast provides for financial support to the City for the City's EG Channels in the form of an EG Capital Grant ("Capital Grant"). Section 7.3 of the Agreement states that Comcast shall provide the City with a monetary EG Capital Grant in the amount of Two Hundred Thousand Dollars (\$200,000) to be used in the support of the production of programming for the EG Channels. This EG Capital Grant is to be dispersed in two installments: 1) \$100,000 on or before thirty (30) days after the effective date of the Agreement; and 2) \$100,000 on or before twelve (12) months after the effective date of the Agreement.



b. The City agrees to remit Thirty Thousand Dollars (\$30,000) of the Capital Grant it receives from Comcast to the School District on or before thirty (30) days following the Effective date of this MOU. This sum shall be used by the School District for its use in the production of EG Channel programming, provided that the School District complies with its obligations as prescribed in this MOU and as reviewed by the City Law Department. The City's disbursement of these funds is further conditioned upon receipt of the funds from Comcast.

c. The disbursements of funds as set forth above in Section 2(b) will occur if, and only if:

(i) The School District complies with its obligations as prescribed in this MOU and as reviewed by the City Law Department; and

(ii) The Agreement between Comcast and the City is not revoked or otherwise terminated prior to the next disbursement of funds.

3. Programming Requirements

It shall be a requirement that the School District produce and cablecast on the Educational Channel a minimum of three (3) hours of locally produced, non-repetitive, and non-character generated community programming on a weekly basis only when school is in session. This programming requirement does not pertain to the School District when school is not in session.

4. Non-Commercial Use

The Educational Channel may not be used for advertising or commercial fundraising. The School District may, however, enter into underwriting or sponsorship arrangements with third party entities that conform to the sponsorship guidelines utilized by the Public Broadcasting Service (PBS).

5. Permitted Uses for Capital Grant Funds

Any Capital Grant funds that the City remits to the School District pursuant to this MOU shall be used for capital costs only related to the production of Educational Channel programming.

6. The School District's Fiscal Responsibility

a. The School District shall administer all funds received by the City in a fiscally prudent manner consistent with the requirements of this MOU and all applicable laws and

regulations. The School District is prohibited from using such funds in a manner that is wasteful or financially irresponsible.

b. The School District shall implement and maintain internal financial controls, record-keeping and financial management consistent with the reasonable practices applicable to non-profit organizations.

7. Reporting Requirements

Within thirty (30) days following the first anniversary of the Effective Date of this MOU, the School District shall submit to the City's Law Department the following:

- i. A report detailing how the Capital Grant funds have been expended in the prior year; and
- ii. A report detailing how any remaining Capital Grant funds are expected to be used in the upcoming year.

These annual reporting requirements shall cease once the School District has expended all of the Capital Grant funds.

8. Audit Rights

On an annual basis, upon thirty (30) days prior written notice, the City shall have the right to conduct an independent audit of the School District's financial records that are related to the School District's operation of the Educational Channel and the use of Capital Grant funds. The School District shall provide the City with copies of any documentation requested by the City relative to the audit.

9. Term

This MOU shall commence on the Effective Date and shall expire on the same date as the expiration date of the Agreement, unless terminated earlier by the City. The City may terminate this MOU for any reason upon thirty (30) days written notice to the School District. Should the School District no longer wish to utilize the Educational Access Channel, it shall provide the City with thirty (30) days prior written notice at which point this MOU shall terminate.

10. Independent Contractor

The School District is an independent contractor with no principal/agent or other relationship created as a result of this MOU. If any third persons or other entities are employed or otherwise engaged by the School District, such third persons or other entities shall be exclusively under the control of the School District and shall have no legal relationship with the City. As such, all terms of such engagement such as hours, wages, working conditions, discipline, etc. shall be determined by the School District. Any volunteers or employees of The

School District, including but not limited to, directors and community producers, shall be exclusively under the control of the School District. The School District assumes all liability for all acts and omissions of such persons or other entities which occur within the scope of their engagement as it relates to the School District's business.

11. Indemnification and Insurance

a. The School District shall indemnify and hold the City, its elected and appointed officials, officers, agents, and employees harmless from any liability arising from EG access programming or the School District's use of access facilities or equipment. The obligation to indemnify shall include, but not be limited to, the obligation to pay judgments, injuries, liabilities, damages, attorneys' fees, court costs, and all other costs of such indemnification. Claims related to such liability include, but are not limited to, libel, slander, invasion of privacy, infringement of common law or statutory copyright, unauthorized use of trademark, breach of contract, obscenity, personal injury, property damage, or any other claims for damage or injury in law or equity.

b. The School District must obtain and maintain adequate insurance of types and amounts prescribed by the City Law Department and which identify the City as additional named insured.

12. Assignment

Neither this MOU nor any interest herein shall be assigned by the School District to any other entity without the prior express written authorization of the City.

13. No Third-Party Beneficiaries.

Nothing in this MOU is intended to confer third-party beneficiary status on any member of the public to enforce the terms of this MOU.

14. Governing Law

The laws of the Commonwealth of Pennsylvania shall govern the terms and conditions of this MOU.

15. Notices

All formal notices to be given by either party must be given in writing via regular mail and addressed as follows:

If to the City:

City Law Department
City of Scranton
340 North Washington Avenue
Scranton, PA 18503

The City may specify any change of address in writing to the School District.

If to the School District:

Scranton School District
Attention: Chief Information Officer
425 N. Washington Avenue
Scranton, PA 18503

The School District may specify any change of address in writing to the City.

16. Entire Agreement

This MOU is the entire agreement of the parties regarding the operation of the Educational Channel and the obligations of the parties with respect to such Channel and supersedes all prior negotiations and agreements whether written or oral regarding the subject matter contemplated herein. This MOU may only be amended by a written instrument signed by both parties.

WITNESS our hands and official seals, this ____ day of _____ 2018.

[SIGNATURE PAGE TO FOLLOW]

CITY OF SCRANTON

City Controller

Date: _____

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

Business Administrator

APPROVED AS TO FORM:

City Solicitor

ATTEST:

SCRANTON SCHOOL DISTRICT

By: _____

Name (Print): _____

Title: _____

Date: _____



DEPARTMENT OF LAW

PENNSYLVANIA CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

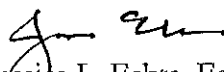
February 26, 2018

To the Honorable Council
Of the City of Scranton
Municipal Building
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF SCRANTON ("CITY") AND THE SCRANTON SCHOOL DISTRICT ("SCHOOL DISTRICT") SETTING FORTH THE TERMS AND CONDITIONS REGARDING THE OBLIGATIONS OF THE SCHOOL DISTRICT TO THE CITY AND THE DISBURSEMENT AND USE OF EDUCATIONAL AND GOVERNMENTAL ("EG") CAPITAL GRANT FUNDS.

Respectfully,


Jessica L. Eskra, Esquire
City Solicitor

JLE/sl

RECEIVED

FEB 26 2018

OFFICE OF CITY
COUNCIL/CITY CLERK

RESOLUTION NO. _____

2018

(AS AMENDED)

AUTHORIZING THE FORMATION OF A SHARED SERVICES COMMITTEE IN COOPERATION WITH THE SCRANTON SCHOOL DISTRICT TO EXPLORE SHARED SERVICES, COSTS AND EXPENSES.

WHEREAS, the City of Scranton and the Scranton School District are municipal bodies, encompassing the same taxpayers; and

WHEREAS, the City of Scranton and the Scranton School District are desirous to share services in order to increase efficiencies, enhance intergovernmental relationships and improve the quality of governmental services; and

WHEREAS, the City of Scranton has adopted a Recovery Plan pursuant to Act 47; and

WHEREAS, the Recovery Plan for the City of Scranton recommends the City make efforts to share services, costs and expenses with other municipal bodies; and

WHEREAS, to advance dialogue and ensure the success of shared services, costs and expenses, the City of Scranton and the Scranton School District have agreed to form a "Shared Services Committee" to explore/recommend shared services opportunities; and

WHEREAS, the City of Scranton City Council shall appoint two members to said COMMITTEE, along with four members from the Scranton School District; and

WHEREAS, Council representatives will invite administration personnel to meetings of said COMMITTEE to accomplish the above; and

WHEREAS, Council representatives will provide regular updates on the progress of said COMMITTEE to full Council.

NOW, THEREFORE, BE IT RESOLVED that the City of Scranton City Council approve the formation of a "SHARED SERVICES COMMITTEE" in conjunction with the Scranton School District and hereby appoints Councilmen Bill Gaughan and Kyle Donahue to represent City Council on such "Committee."

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.