

**AGENDA**  
**REGULAR MEETING OF COUNCIL**  
**May 18, 2017**  
**6:30 PM**

1. ROLL CALL
2. READING OF MINUTES
3. REPORTS & COMMUNICATIONS FROM MAYOR & HEADS OF DEPARTMENTS AND INTERESTED PARTIES AND CITY CLERK'S NOTES:
  - 3.A CONTROLLER'S REPORT FOR MONTH ENDING APRIL 30, 2017.  
  
[Controller's Report 4-30-17.pdf](#)
  - 3.B MINUTES OF THE SCRANTON FIREFIGHTERS PENSION COMMISSION MEETING HELD APRIL 19, 2017.  
  
[Firefighters Pension Commission Meeting Minutes 4-19-17.pdf](#)
  - 3.C MINUTES OF THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD APRIL 19, 2017.  
  
[Non-Uniform Municipal Pension Board Minutes 4-19-17.pdf](#)
  - 3.D MINUTES OF THE SCRANTON POLICE PENSION COMMISSION MEETING HELD APRIL 19, 2017.  
  
[Scranton Police Pension Commission Meeting Minutes 4-19-17.pdf](#)
  - 3.E MINUTES OF THE COMPOSITE PENSION BOARD MEETING HELD APRIL 19, 2017.  
  
[Composite Pension Board Minutes 4-19-17.pdf](#)

- 3.F AGENDA FOR THE NON-UNIFORM MUNICIPAL PENSION BOARD MEETING HELD MAY 17, 2017.

[Agenda for Non-Uniform Municipal Pension Board 5-17-17.pdf](#)

#### 4. CITIZENS PARTICIPATION

#### 5. INTRODUCTION OF ORDINANCES, RESOLUTIONS, APPOINTMENT AND/OR RE-APPOINTMENTS TO BOARDS & COMMISSIONS MOTIONS & REPORTS OF COMMITTEES:

- 5.A A.  
MOTIONS

- 5.B FOR INTRODUCTION – AN ORDINANCE – AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE WEST LACKAWANNA AVENUE BRIDGE DOCUMENT NO. 04M173 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.

[Ordinance-2017 Right of Way for West Lacka Ave Bridge Project.pdf](#)

- 5.C FOR INTRODUCTION – AN ORDINANCE – AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE ELM STREET BRIDGE DOCUMENT NO. 04M171 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.

[Ordinance-2017 Right of Way for Elm Street Bridge Project.pdf](#)

- 5.D FOR INTRODUCTION – AN ORDINANCE – AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE NORTH MAIN AVENUE BRIDGE DOCUMENT NO. 04M172 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.

[Ordinance-2017 Right of Way for North Main Avenue Bridge Project.pdf](#)

- 5.E FOR INTRODUCTION – A RESOLUTION – RATIFYING AND APPROVING THE SUBMISSION OF A PENNSYLVANIA RECYCLING TECHNICAL ASSISTANCE APPLICATION SUBMITTED BY THE DEPARTMENT OF BUSINESS

ADMINISTRATION TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (“DEP”) FOR A TECHNICAL ASSISTANCE GRANT TO CONDUCT A RECYCLING/REFUSE PROGRAM EVALUATION, AND AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ACCEPT THE GRANT FUNDS IN THE AMOUNT OF \$7,500.00 FOR THE ENVIRONMENTAL CONSULTING COMPANY SCS ENGINEERS SELECTED BY DEP TO PROVIDE TECHNICAL ASSISTANCE TO MUNICIPALITIES FOR THE PAY AS YOU THROW (PAYT) COLLECTION PROGRAM.

[Resolution-2017 DEP Grant for Recycling Refuse Program Evaluation.pdf](#)

- 5.F FOR INTRODUCTION – A RESOLUTION – ACCEPTING A DONATION OF THREE THOUSAND SEVEN HUNDRED NINETY-NINE (\$3,799.00) DOLLARS FROM AMOS TOWERS MANAGEMENT ENTERPRISES, INC. PRESENTED TO THE CITY OF SCRANTON FIRE DEPARTMENT FOR THE PURCHASE OF MUCH NEEDED EQUIPMENT FOR THE FIRE DEPARTMENT.

[Resolution-2017 Donation from Amos Towers to Fire Department.pdf](#)

## 6. CONSIDERATION OF ORDINANCES - READING BY TITLE

- 6.A A. NO BUSINESS AT THIS TIME.

## 7. FINAL READING OF RESOLUTIONS AND ORDINANCES

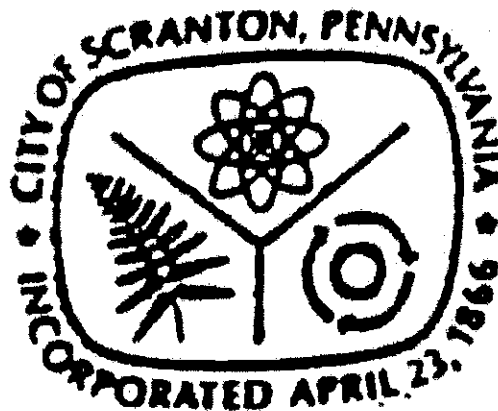
- 7.A FOR CONSIDERATION BY THE COMMITTEE ON RULES - FOR ADOPTION – RESOLUTION NO. 150, 2017- AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO PHASE II MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SCRANTON AND THE NATIONAL RESOURCE NETWORK TO PROVIDE SUPPORT FOR THE CREATION AND ORGANIZATION OF A TASK FORCE TO ASSIST SCRANTON TOMORROW AND PROVIDE ADDITIONAL ASSISTANCE.

[Resolution-2017 Phase II MOU with National Resource Network.pdf](#)

## 8. ADJOURNMENT

RECEIVED

MAY 15 2017

OFFICE OF CITY  
COUNCIL/CITY CLERK**CITY OF SCRANTON  
PENNSYLVANIA****OFFICE OF THE CITY CONTROLLER  
AND BUREAU OF INVESTIGATIONS****ROSEANN NOVEMBRINO  
CITY CONTROLLER****CONTROLLER'S REPORT  
FOR THE MONTH ENDING  
APRIL 30, 2017**

*City of Scranton*  
*Pennsylvania*

*Roseann Novembrino*  
*City Controller*  
*Municipal Building*  
*Scranton, Pennsylvania 18503*  
*(570) 348-4125*



*Office of the City Controller*  
*and Bureau of Investigations*

May 15, 2017

The Honorable Mayor William L. Courtright  
And  
The Honorable City Council  
Municipal Building  
Scranton, Pa 18503

Dear Honorable Mayor and Honorable Council:

In Accordance with the Home Rule Charter of the City of Scranton, I am hereby submitting the report of the Office of the City Controller for the month of April, 2017.

The first section of this report includes a summary of the General Fund Activities for the month as well as a year to date revenue summary. The second section contains a detailed listing of the purchases in all departments for the period. Both sections are the end result of the review, authoritative approval, and audit procedures applicable to each section. This reflects the Controller's integral part of the internal control environment and the application of those independent audit techniques designed to provide improvement within the system and/or identify irregularities.

Rather than traditional audit reports which outline the results of an examination performed on a particular schedule within the calendar cycle, this department applies audit reviews on a daily, bi-weekly and monthly basis. Audit procedures were applied to the following financial applications which are an integral part of or have a direct impact on this report; all cash receipts flowing through the Treasurer's Office, all bank account reconciliations, Capital Budget reviews, Operating budget review/monthly reconciliation, payroll review and reconciliation, and voucher/requisition order review/authorization. Any item considered reportable would have been detailed later in this report (page 2).

This report is presented for your review. All figures are accurate as of this date but are subject to change due to subsequent postings by the Business Administration Department. Any such posting will be accounted for within the next monthly report from this department.

Sincerely,

*Roseann Novembrino*  
Roseann Novembrino  
City Controller

**CITY OF SCRANTON  
GENERAL FUND EXPENDITURES  
MONTH OF APRIL 2017**

<b>CODE #</b>	<b>DEPARTMENT</b>	<b>EXPENDITURES</b>
10	Mayor's Office	\$ 9,429.62
11	Public Safety	-
20	City Council	20,508.33
30	Controller	18,585.63
40	Business Administration	1,252,551.27
41	Bureau of Human Resources	29,950.33
42	Bureau of Information Technology	87,877.75
43	Treasurer	8,223.64
51	Inspections and Licenses	45,037.28
60	Law	32,813.04
71	Police	1,446,297.98
75	Traffic Maintenance	-
78	Fire	1,480,729.25
80	Public Works	252,099.22
81	Engineering	15,057.35
82	Buildings	113,584.80
83	Highways	482,944.12
84	Refuse	263,042.16
85	Garages	92,318.17
90	Single Tax Office	75,466.44
100	Parks and Recreations	28,348.05
341	Fiscal Activities	-
501	O.C.E.D.	-
<b>TOTAL DEPARTMENTAL:</b>		<b>\$ 5,754,864.43</b>
<b>NON DEPARTMENTAL</b>		
1000	Boards and Commissions	\$ 5,193.45
1100	Utilities	-
1300	Contingency	-
1500	Special Items	(712,280.82)
1600	Unpaid Bills	122,459.69
1700	Grants and Contributions	1,000.00
1900	Special Items (Non Add)	-
<b>TOTAL NON DEPARTMENTAL:</b>		<b>\$ (583,627.68)</b>
<b>GRAND TOTAL:</b>		<b>\$ 5,171,236.75</b>

**CITY OF SCRANTON  
GENERAL FUND REVENUE REPORT  
FOR THE MONTH OF APRIL 2017**

<b>CODE #</b>	<b>FUND SOURCE</b>	<b>REVENUES</b>
300	Previous Year Balance	\$ -
301	Real Property Taxes	5,496,976.68
302	Landfill and Refuse Fees	2,198,502.99
304	Utility Tax	-
305	Non-Resident Tax	-
310	Local Taxes (Act 511)	1,758,608.95
319	Penalties and Interest (Delinquent Taxes)	24,585.61
320	Licenses and Permits	97,281.88
330	Fines and Forfeitures	-
331	Police Fines and Violations	41,904.45
341	Interest Earnings	2,243.78
342	Rents and Concessions	500.00
350	Inter-Government-Revenue Reimbursements	16,651.96
359	Local Governments (Payments in Lieu)	-
360	Departmental Earnings	28,486.00
367	Recreational Departments	6,968.75
380	Cable TV and Miscellaneous Revenue	38,746.03
392	Interfund Transfers	-
392*	Interfund Transfers (Non Add)	-
394	Tax Anticipation Loan/Note	-
<b>TOTAL</b>		<b>\$ 9,711,457.08</b>
<b>MONTH TO DATE:</b>		
Revenues To April 2017		\$ 50,421,561.70
Expenditures To April 2017		50,579,951.88
<b>NET:</b>		<b>\$ (158,390.18)</b>

\*Non Add

**CITY OF SCRANTON**  
**APRIL 30, 2017**  
**GENERAL FUND REVENUE REPORT**  
**YEAR TO DATE**

CODE #	FUND SOURCE	ESTIMATED	REALIZED	UN-REALIZED
300	Previous Year Balance	\$ -	\$ -	\$ -
301	Real Property Taxes	34,273,286.91	22,189,911.37	12,083,375.54
302	Landfill and Refuse Fees	7,662,500.00	2,539,708.08	5,122,791.92
304	Utility Tax	68,000.00	-	68,000.00
305	Non-Resident Tax	460,000.00	-	460,000.00
310	Local Taxes (Act 511)	37,329,174.91	9,080,795.58	28,248,379.33
319	Penalties and Interest (Delinquent Taxes)	132,100.00	42,725.10	89,374.90
320	Licenses and Permits	2,356,700.00	601,907.35	1,754,792.65
330	Fines and Forfeitures	100.00	-	100.00
331	Police Fines and Violations	478,250.00	137,745.64	340,504.36
341	Interest Earnings	10,000.00	12,207.09	(2,207.09)
342	Rents and Concessions	5,000.00	1,500.00	3,500.00
350	Inter-Government-Revenue Reimbursements	4,298,246.00	166,230.76	4,132,015.24
359	Local Government (Payments in Lieu)	219,864.75	-	219,864.75
360	Departmental Earnings	579,692.00	76,639.00	503,053.00
367	Recreational Departments	52,500.00	21,399.25	31,100.75
380	Cable TV and Miscellaneous Revenues	1,396,500.00	2,800,792.48	(1,404,292.48)
392	Interfund Transfers	5,942,007.72	-	5,942,007.72
392*	Interfund Transfers SSA/SPA	-	-	-
394	Tax Anticipation Loan/Note	12,750,000.00	12,750,000.00	-
395	Unfunded Pension	-	-	-
396	Capital Budget Reimbursements	-	-	-
<b>TOTALS</b>		<b>\$ 108,013,922.29</b>	<b>\$ 50,421,561.70</b>	<b>\$ 57,592,360.59</b>



**PURCHASE ORDER REPORT**

MONTH ENDING APRIL 30, 2017

# ACCOUNT BALANCES AS OF APRIL 30, 2017

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL
<b>OFFICE OF THE MAYOR</b>				
0101000000 4270 DUES & SUBSCRIPTIONS	22,500.00	0.00		0.00
0101000000 4290 STATIONERY / OFFICE SUPPLIES	150.00	150.00		150.00
0101000000 4420 TRAVEL & LODGING	500.00	173.30		173.30
<b>DEPARTMENT OF PUBLIC SAFETY POLICE BUREAU</b>				
0101100071 4201 PROFESSIONAL SERVICES INDUSTRIAL ELECTRONICS, INC. LEXISNEXIS RISK DATA MANAGEMENT	15,000.00	12,423.50	98.00 200.00	12,125.50
0101100071 4210 SERVICES & MAINTENANCE FEE ENCUMBERED: PREVIOUS PERIOD CELLEBRITE USA INC. METRO ALERT POWER DMS	64,500.00	38,455.48	(9,929.00) 6,725.00 19,722.00 3,204.00	18,733.48
0101100071 4270 DUES & SUBSCRIPTIONS	3,100.00	885.00		885.00
0101100071 4280 MISCELLANEOUS SERVICES - NON CLASSIFIED UNITED PUBLIC SAFETY	2,500.00	2,406.75	22.05	2,384.70
0101100071 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD RR DONNELLEY	2,500.00	597.75	(89.97) 89.97 182.50	415.25
0101100071 4380 GUNS / AMMUNITION	22,500.00	22,500.00		22,500.00
0101100071 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD NATIONAL LAW ENFORCEMENT SUPPLY DUPLI CRAFT PRINTING, INC. NUNZI'S ADVERTISING SPECIALIST, INC.	20,000.00	12,029.02	(4,974.09) 4,396.31 816.40 96.00 1,042.00	10,652.40

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL.	APRIL, 2017 ACTIVITY	ENDING BAL.
0101100071 4420 TRAVEL & LODGING TURNER, WILLIAM	3,500.00	96.01	87.87	8.14
0101100071 4470 TRAINING & CERTIFICATION ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD CARROLL, STEVE DOUBLE TREE BY HILTON HOTEL READING PUBLIC AGENCY TRAINING CO. TURNING STONE RESORT GILROY, JEFF MARTIN, ROBERT GRAZIANO, CARL	45,000.00	12,767.94	(15,000.00) 15,980.00 119.20 596.07 650.00 2,074.44 79.84 100.15 316.98	         7,851.26
0101100071 4550 CAPITAL EXPENDITURES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	190,000.00	20,110.93	(169,889.07) 169,889.07	 20,110.93
0101100071 4570 MAINTENANCE COMMUNICATION EQUIPMENT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD	7,750.00	2,822.17	(4,921.33) 4,921.33	 2,822.17
0101100071 6003 SPCA - ANIMAL CONTROL SPRINGBOOK KELLELS	86,976.00	27,107.12	700.00	26,407.12
<b>FIRE BUREAU</b>				
0101100078 4201 PROFESSIONAL SERVICES JALVO, INC.	25,000.00	23,229.75	1,221.00	22,008.75
0101100078 4210 SERVICE & MAINTENANCE FEE	45,000.00	42,189.47		42,189.47
0101100078 4270 DUES & SUBSCRIPTIONS	1,000.00	500.00		500.00
0101100078 4320 BUILDING REPAIR - SUPPLY MAINTENANCE	5,000.00	4,388.83		4,388.83
0101100078 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD WITMER ASSOCIATES, INC. SCRANTON GRINDER & HARDWARE	7,250.00	2,145.84	(13.47) 13.47 452.43 90.99	   1,602.42

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
0101100078 4420 TRAVEL & LODGING	1,000.00	556.21		556.21
0101100078 4430 AIR PACK / REHAB SUPPLIES	6,000.00	6,000.00		6,000.00
0101100078 4470 TRAINING & CERTIFICATION WOOD, ANTHONY	85,000.00	70,899.51	500.00	70,399.51
0101100078 4550 CAPITAL EXPENDITURES MCH EQUIPMENT, INC.	1,630,000.00	1,516,887.75	11,754.00	1,505,133.75
0101100078 4570 MAINTENANCE COMMUNICATION EQUIPMENT JALVO, INC.	4,000.00	3,124.00	2,270.50	853.50
0101100078 4575 MAINTENANCE-EQUIPMENT	1,000.00	1,000.00		1,000.00
0101100078 4580 GENERAL EQUIPMENT WITMER ASSOCIATES, INC. MARK WHITEHEAD ELECTRICAL 877 DESIGN FEY, CHRISTINE R. FRIEDMAN ELECTRIC SUPPLY S & S TOOLS & SUPPLIES FIREFIGHTERS BOOK STORE GLEN SUMMIT SPRINGS WATER SCRANTON GRINDER & HARDWARE MID-ATLANTIC FIRE AND AIR	70,000.00	63,129.29	3,828.25 1,339.42 185.00 700.00 281.05 32.11 762.62 23.15 197.98 141.00	55,638.71
<b>OFFICE OF THE CITY CLERK / CITY COUNCIL</b>				
0102000000 4201 PROFESSIONAL SERVICES KEDRICK, ELIZABETH V. EDM AMERICAS, INC. NARDOZZI, CATHENE	41,000.00	37,899.93	237.00 248.10 522.00	36,692.83
0102000000 4210 SERVICES & MAINTENANCE FEE	9,700.00	100.00		100.00
0102000000 4230 PRINTING & BINDING	5,000.00	4,467.00		4,467.00
0102000000 4260 ADVERTISING SCRANTON TIMES	21,500.00	13,160.10	2,035.60	11,124.50

DEPARTMENT / ACCOUNT	2017 BUDGET	APRIL, 2017	
		BEGINNING BAL	ACTIVITY
0102000000 4290 STATIONERY / OFFICE SUPPLIES GLEN SUMMIT SPRINGS WATER	500.00	288.71	11.00
			<u>277.71</u>
<b>CITY CONTROLLER</b>			
0103000000 4201 PROFESSIONAL SERVICES	40,000.00	39,000.00	
			<u>39,000.00</u>
0103000000 4240 POSTAGE & FREIGHT	100.00	100.00	
			<u>100.00</u>
0103000000 4270 DUES & SUBSCRIPTIONS SCRANTON TIMES	200.00	200.00	182.00
			<u>18.00</u>
0103000000 4290 STATIONERY / OFFICE SUPPLIES GLEN SUMMIT SPRINGS WATER	200.00	161.30	16.75
			<u>144.55</u>
<b>BUSINESS ADMINISTRATION DEPARTMENT</b>			
0104000040 4201 PROFESSIONAL SERVICES SPA PENSION FEE TURNKEY TAXES ARRIS ENGINEERING GROUP, LTD	165,000.00	113,961.40	495.00 6,032.60 195.00
			<u>107,238.80</u>
0104000040 4210 SERVICES & MAINTENANCE FEE	1,500.00	934.04	
			<u>934.04</u>
0104000040 4230 PRINTING & BINDING PARTRIDGE-WIRTH CO., INC.	1,250.00	952.00	336.90
			<u>615.10</u>
0104000040 4240 POSTAGE & FREIGHT POSTAGE REFILL TORBA, DEBBIE	20,363.00	12,199.80	5,000.00 23.75
			<u>7,176.05</u>
0104000040 4250 ADVERTISING SCRANTON TIMES	17,250.00	14,199.11	3,608.10
			<u>10,591.01</u>
0104000040 4270 DUES & SUBSCRIPTIONS	1,000.00	110.00	
			<u>110.00</u>
0104000040 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD STAPLES BUSINESS ADVANTAGE OFFICE DEPOT	9,667.00	4,867.77	(1,964.36) 1,747.32 217.04 99.99
			<u>4,767.78</u>

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL
0104000040 4390 MATERIALS / SUPPLIES (MISC)	600.00	564.20		564.20
0104000040 4420 TRAVEL & LODGING	1,500.00	644.76		644.76
0104000040 4470 TRAINING & CERTIFICATION	1,000.00	1,000.00		1,000.00
0104000040 6009 OPERATING TRANSFERS - WORKERS' COMP CITY OF SCRANTON	3,323,826.00	2,234,347.00	1,000,000.00	1,234,347.00
0104000040 6024 BANK FEES AND CHARGES	4,000.00	(122,818.24)	(5.00)	
INACTIVITY FEE REBATE			15.00	
MARCH PNC MERCHANT FEE			10.33	
MARCH FED WH ON INT				(122,838.57)
<b>HUMAN RESOURCES</b>				
0104000041 4201 PROFESSIONAL SERVICES	175,000.00	142,592.76	250.00	
DELAWARE VALLEY HEALTH CARE CO.			4,214.93	
MILLENNIUM ADMINISTRATORS			357.06	
CONCORDE, INC.			359.48	
P & A GROUP ADMIN SERVICE			2,800.00	
FISCHBEIN, RICHARD E. MD			65.00	
NORTHEASTERN REHABILITATION ASSOCIATION			4,988.50	
WE PAY PAYROLL PROCESSING				129,557.79
0104000041 4290 STATIONARY / OFFICE SUPPLIES	500.00	500.00		500.00
0104000041 4390 MATERIALS / SUPPLIES (MISC)	500.00	349.95	16.75	
GLEN SUMMIT SPRINGS WATER				333.20
0104000041 4420 TRAVEL & LODGING	500.00	500.00		500.00
0104000041 4470 TRAINING & CERTIFICATION	5,000.00	5,000.00	726.67	
KENNEDY, DANIELLE				4,273.33
0104000041 4630 LIABILITY / CASUALTY INSURANCE	1,050,000.00	340,979.50	(427.50)	
CHECK #79493			(332.50)	
CHECK #79540			1,507.50	
ABRAHAMSEN CONABOY & ABRAHAMSEN, PC			500.00	
BRIT GLOBAL SPECIALTY USA				339,732.00

DEPARTMENT / ACCOUNT		2017 BUDGET	BEGINNING BAL	APRIL 2017 ACTIVITY	ENDING BAL.
INFORMATION TECHNOLOGY					
0104000042 4201	PROFESSIONAL SERVICES CSI	63,250.00	6,468.30	3,200.75	3,267.55
0104000042 4210	SERVICES & MAINTENANCE FEE CSI NEW ERA TECHNOLOGIES, INC.	77,500.00	77,500.00	1,501.25 9,845.00	66,153.75
0104000042 4290	STATIONARY / OFFICE SUPPLIES	1,000.00	1,000.00		1,000.00
0104000042 4390	MATERIALS / SUPPLIES (MISC) CDW GOVERNMENT, INC.	65,000.00	65,000.00	28,435.00	36,565.00
0104000042 4440	TELEPHONE COMCAST AT&T MOBILITY FRONTIER COMMUNICATIONS VERIZON	145,000.00	144,910.61	1,180.01 4,126.93 29,597.83 829.48	109,176.36
0104000042 4470	TRAINING & CERTIFICATION	1,000.00	1,000.00		1,000.00
0104000042 4550	CAPITAL EXPENDITURES	225,000.00	225,000.00		225,000.00
0104000042 4560	EQUIPMENT MAINTENANCE / LEASES	50,000.00	50,000.00		50,000.00
TREASURY					
0104000043 4201	PROFESSIONAL SERVICES	11,250.00	11,250.00		11,250.00
0104000043 4390	MATERIALS / SUPPLIES (MISC) ENCUMBERED: CURRENT PERIOD	1,000.00	957.85	68.10	889.75
0104000043 6000	TAX & MISCELLANEOUS REFUNDS	1,000.00	1,000.00		1,000.00
0104000043 6001	TAX COLLECTION COMMITTEE EXPENSE	7,257.00	7,257.00		7,257.00

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
<b>BUREAU OF LICENSES, INSPECTIONS &amp; PERMITS</b>				
<b>LICENSE, INSPECTIONS &amp; PERMITS</b>				
0105100051 4201 PROFESSIONAL SERVICES	25,000.00	25,000.00		<u>25,000.00</u>
0105100051 4290 STATIONERY / OFFICE SUPPLIES	1,000.00	947.00		<u>947.00</u>
0105100051 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00		<u>500.00</u>
0105100051 4470 TRAINING & CERTIFICATION	1,000.00	950.00		<u>950.00</u>
0105100051 4550 CAPITAL EXPENDITURES	25,000.00	25,000.00		<u>25,000.00</u>
0105100051 4570 MAINTENANCE COMMUNICATION EQUIPMENT	500.00	500.00		<u>500.00</u>
0105100051 4590 BUILDING DEMOLITION	35,000.00	32,500.00		<u>32,500.00</u>
<b>BUREAU OF BUILDINGS</b>				
0105100082 4201 PROFESSIONAL SERVICES GARVEY, DAVID F., P.E.	40,000.00	27,520.00	1,300.00	<u>26,220.00</u>
0105100082 4320 BUILDING REPAIR - SUPPLY MAINTENANCE FRIEDMAN ELECTRIC SUPPLY ROSSI ROOTER LLC LOWE'S CINTAS FAS LOCKBOX 636525 CINTAS CORPORATION P. M. ASSOCIATES AMERICAN JANITOR SIEMENS INDUSTRY, INC. OVERHEAD DOOR CO. J. C. EHRLICH CO.	175,000.00	152,715.74	216.85 630.00 34.20 384.78 389.62 70.00 1,181.83 12,275.89 1,545.00 486.00	<u>135,511.57</u>
0105100082 4445 SEWER CHARGES	50,000.00	50,000.00		<u>50,000.00</u>
0105100082 4447 UGI - GAS UGI PENN NATURAL GAS DIRECT ENERGY BUSINESS	155,000.00	119,955.22	5,827.48 10,004.08	<u>104,123.66</u>
0105100082 4448 PAWC - WATER PENNSYLVANIA AMERICAN WATER CO.	385,000.00	300,197.42	28,056.29	<u>272,141.13</u>



DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
0105100082 4450 ELECTRICAL PPL ELECTRIC UTILITIES	275,000.00	239,584.05	43,024.73	196,559.32
0105100082 4465 BUILDING SUPPLIES	1,000.00	1,000.00		1,000.00
<b>LAW DEPARTMENT</b>				
0106000000 4201 PROFESSIONAL SERVICES CHECK #79514 CHECK #79493 CHECK #79542 CHECK #79516 CHECK #79502 CHECK #79522 CHECK #79556 CHECK #79540 CHECK #79537 SCRANTON TIMES ABRAHAMSEN CONABOY & ABRAHAMSEN, PC AMERICAN ARBITRATION ASSOCIATION HUGHES, NICHOLLS & O'HARA COHEN LAW GROUP SAUL EWING, LLP	225,000.00	185,992.10	(419.50) (7,279.00) (1,064.00) (596.00) (228.00) (3,233.38) (1,866.75) (3,904.50) (2,663.12) 91.90 13,944.25 275.00 1,828.75 480.00 1,876.80	188,749.65
0106000000 4270 DUES & SUBSCRIPTIONS	3,950.00	3,579.00		3,579.00
0106000000 4290 STATIONERY / OFFICE SUPPLIES ENCUMBERED: CURRENT PERIOD	500.00	500.00	89.98	410.02
0106000000 4390 MATERIALS / SUPPLIES (MISC)	500.00	500.00		500.00
0106000000 4420 TRAVEL & LODGING	500.00	500.00		500.00
0106000000 4470 TRAINING & CERTIFICATION	500.00	500.00		500.00
0106000000 4550 CAPITAL EXPENDITURES	3,250.00	3,250.00		3,250.00
<b>DEPARTMENT OF PUBLIC WORKS ADMINISTRATION BUREAU</b>				
0108000000 4201 PROFESSIONAL SERVICES	7,500.00	7,500.00		7,500.00

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
0108000080 4210 SERVICES & MAINTENANCE FEE PA ONE CALL SYSTEM, INC.	547.55	208.45	75.02	133.43
0108000080 4570 MAINTENANCE COMMUNICATION EQUIPMENT INDUSTRIAL ELECTRONICS, INC.	16,500.00	13,590.00	1,470.00	12,120.00
0108000080 4576 MAINTENANCE SUPER FUND SIGHT SWIFT FENCE CO.	16,500.00	16,500.00	1,400.00	15,100.00
0108000080 6007 FLOOD PROTECTION SYSTEM MAINTENANCE	29,500.00	29,482.03		29,482.03
<b>ENGINEERING BUREAU</b>				
0108000081 4201 PROFESSIONAL SERVICES LABELLA ASSOCIATES	69,500.00	57,750.00	5,875.00	51,875.00
0108000081 4210 SERVICES & MAINTENANCE FEE	200.00	20.02		20.02
0108000081 4290 STATIONERY / OFFICE SUPPLIES	100.00	100.00		100.00
0108000081 4390 MATERIALS / SUPPLIES (MISC)	100.00	8.19		8.19
0108000081 4470 TRAINING & CERTIFICATION	1,000.00	1,000.00		1,000.00
<b>HIGHWAYS BUREAU</b>				
0108000083 4260 RENTAL VEHICLES & EQUIPMENT BUDGET TRANSFER FROM: 0108000084 4490 TSE, INC. RANSOM QUARRY CO. N & L TRANSPORTATION, INC. WINCE CONSTRUCTION SCARTELLI GENERAL CONTRACTOR LATONA TRUCKING ENVIRONMENTAL SERVICE CORP.	57,500.00	57,500.00	(296,895.00) 167,682.50 37,600.00 69,500.00 13,200.00 7,370.00 2,480.00 1,980.00	54,582.50
0108000083 4340 CONSTRUCTION - PAVING MATERIAL HEI-WAY LLC DUNMORE MATERIALS	85,000.00	74,992.79	2,442.95 5,812.50	66,737.34

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
0108000083 4350 PAINT / SIGN MATERIAL ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD BRADCO SUPPLY CO.	12,500.00	11,705.90	(217.53) 1,082.53 2,098.04	8,742.86
0108000083 4390 MATERIALS / SUPPLIES (MISC) ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD PA NORTHEAST REGIONAL RAILROAD S & S TOOLS & SUPPLIES DIXON SEALER & SUPPLY, INC. CENTRAL CLAY PRODUCTS	22,500.00	15,265.38	(931.75) 6,069.67 24.00 445.87 715.00 150.00	8,792.59
0108000083 4410 SALT ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD AMERICAN ROCK SALT CO. LLC	275,000.00	97,709.52	(34,482.70) 3,590.89 30,891.81	97,709.52
0108000083 4460 STREET LIGHTING PPL ELECTRIC UTILITIES	375,000.00	257,110.41	48,888.56	208,421.85
0108000083 4466 STREET LIGHTING SERVICE / MAINTENANCE ERIE INSURANCE (PROPERTY DAMAGE) A & M ELECTRICAL CONSTRUCTION, INC. WALSH ELECTRICAL, INC.	77,500.00	38,313.70	(15,994.00) 4,575.17 2,732.23	47,000.30
0108000083 4550 CAPITAL EXPENDITURES	814,063.84	814,063.84		814,063.84
<b>REUSE BUREAU</b>				
0108000084 4390 MATERIALS / SUPPLIES (MISC)	750.00	395.30		395.30
0108000084 4490 LANDFILL BUDGET TRANSFER TO: 0108000084 4550 BUDGET TRANSFER TO: 0108000083 4260 KEYSTONE SANITARY LANDFILL	1,344,095.86	1,089,070.15	1,200.00 296,895.00 113,024.06	677,951.09
0108000084 4550 CAPITAL EXPENDITURES BUDGET TRANSFER FROM: 0108000084 4490	200,000.00	6,180.00	(1,200.00)	7,380.00
<b>GARAGES BUREAU</b>				
0108000085 4220 CONTRACTED SERVICES	750.00	27.00		27.00

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017	
			ACTIVITY	ENDING BAL.
0108000085 4301 GAS, OIL, LUBRICANTS TALLEY PETROLEUM ENTERPRISES INC. WEX BANK	425,500.00	368,720.69	12,217.50 13,317.81	<u>343,185.38</u>
0108000085 4310 EQUIPMENT/VEHICLE REPAIR/MAINTENANCE ENCUMBERED: PREVIOUS PERIOD ENCUMBERED: CURRENT PERIOD DENAPLES AUTO PARTS A.I.T. AUTOMOTIVE AIR BRAKE & EQUIPMENT CO., INC. POWELL'S SALES & SERVICE FEZUK'S AUTO JOHN SIGNS WELLER'S LOCK & KEY SERVICE WAYNE COUNTY FORD BRADCO SUPPLY CO. F & S SUPPLY COMPANY, INC. NORTHEAST HYDRAULICS D. G. NICHOLAS CO. DENAPLES TOWING, INC. INDUSTRIAL ELECTRONICS, INC. A-1 SPRING SERVICE ELECTRO BATTERY FIRE LINE EQUIPMENT CLEVELAND BROTHERS EQUIPMENT C. G. CUSTOM TRUCKS TRIPLE CITIES ACQUISITIONS, LLC FARGIONE AUTO SERVICE FIVE STAR EQUIPMENT CO., INC. FRP FIRE & RESCUE PRODUCTS JORDAN'S TOWING FASTENAL COMPANY MESKO GLASS & MIRROR DAVE'S AUTO IGNITION	315,000.00	221,600.36	(1,759.19) 2,633.83 5,054.00 2,753.80 7.06 1,431.00 759.92 140.00 125.00 479.34 980.00 499.22 2,570.19 1,126.98 80.00 294.76 2,570.00 409.00 4,304.43 100.00 216.68 709.78 45.00 849.35 77.23 175.00 612.36 285.00 30.00	<u>194,040.64</u>
0108000085 4360 SMALL TOOLS / SHOP SUPPLIES ENCUMBERED: PREVIOUS PERIOD D. G. NICHOLAS CO. A.I.T. AUTOMOTIVE FASTENAL COMPANY	6,500.00	5,589.23	(130.70) 340.69 11.90 1,132.63	<u>4,234.71</u>

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL.	APRIL, 2017 ACTIVITY	ENDING BAL.
0108000085 4390 MATERIALS / SUPPLIES (MISC)	59,500.00	44,004.57		
ENCUMBERED: PREVIOUS PERIOD			(348.95)	
ENCUMBERED: CURRENT PERIOD			755.54	
STAPLES BUSINESS ADVANTAGE			52.43	
C. G. CUSTOM TRUCKS			255.19	
D. G. NICHOLAS CO.			1,882.95	
FASTENAL COMPANY			197.62	
DAILEY RESOURCES			383.24	
MID-ATLANTIC WASTE SYSTEM			547.58	
POWELL'S RENTAL			20.95	
A.I.T. AUTOMOTIVE			448.00	
TRIPLE CITIES ACQUISITIONS, LLC			530.21	
POWELL'S SALES & SERVICE			72.95	
				<u>39,206.86</u>
0108000085 4401 TIRES				
SANDONE TIRE & BATTERY	109,500.00	85,686.28	4,514.00	<u>81,172.28</u>
0108000085 4901 MAINTENANCE (PREVENTATIVE)	5,000.00	5,000.00		<u>5,000.00</u>
<b>PARKS &amp; RECREATION DEPARTMENT</b>				
0110000000 4280 MISC SERVICES - NON CLASSIFIED	8,950.00	8,950.00		<u>8,950.00</u>
0110000000 4290 STATIONERY / OFFICE SUPPLIES	1,000.00	1,000.00		<u>1,000.00</u>
0110000000 4320 BUILDING REPAIR - SUPPLY MAINTENANCE TIM WAGNER'S SPORTS CORNER	20,000.00	19,899.50	540.00	<u>19,359.50</u>
0110000000 4330 MEDICAL, CHEMICAL, LAB SUPPLIES	25,000.00	24,325.00		<u>24,325.00</u>
0110000000 4360 SMALL TOOLS / SHOP SUPPLIES	200.00	200.00		<u>200.00</u>
0110000000 4370 PARKS & RECREATION SUPPLIES	750.00	750.00		<u>750.00</u>
0110000000 4420 TRAVEL AND LODGING	750.00	750.00		<u>750.00</u>
0110000000 4530 PERFORMING ARTS	16,500.00	4,000.00		<u>4,000.00</u>
0110000000 4540 SPRING / SUMMER PROGRAMS	3,000.00	1,485.00		<u>1,485.00</u>

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL	APRIL, 2017 ACTIVITY	ENDING BAL.
0110000000 4550 CAPITAL EXPENDITURES AMERICAN JANITOR	95,000.00	93,610.02	406.80	93,203.22

#### NON-DEPARTMENTAL EXPENDITURES

0140110030 4299 ZONING BOARD SCRANTON TIMES PLEVAK, MARY M. PENETAR, DANIEL	18,500.00	14,679.20	801.70 350.00 1,150.00	12,377.50
0140110080 4299 EVERHART MUSEUM	29,000.00	9,666.68		9,666.68
0140110075 4299 FIRST NIGHT SCRANTON	10,000.00	10,000.00		10,000.00
0140110080 4299 SCRANTON TOMORROW	32,500.00	2,500.00		2,500.00
0140110110 4299 SHADE TREE COMMISSION SCRANTON TIMES TITAN TREE SERVICE	55,500.00	37,680.51	78.25 2,500.00	35,102.26
0140110120 4299 ST. CATS AND DOGS	10,000.00	10,000.00		10,000.00
0140110130 4299 MAYOR'S 504 TASK FORCE	1,500.00	1,500.00		1,500.00
0140110140 4299 CIVIL SERVICE COMMISSION PERRY LAW FIRM	47,500.00	46,863.50	313.50	46,550.00
0140110150 4299 HUMAN RELATIONS COMMISSION	10,000.00	10,000.00		10,000.00
0140115230 4299 TAN SERIES	12,750,000.00	12,750,000.00		12,750,000.00
0140115240 4299 TAN SERIES INTEREST	210,000.00	210,000.00		210,000.00
0140115307 4299 OPER TSF TO DBT SVC - 2003 SERIES B BDS ARBITRAGE REBATE	2,176,468.76	1,613,234.38	3,500.00	1,609,734.38
0140115308 4299 OPER TSF TO DBT SVC - 2003 SERIES C BDS	495,000.00	128,512.50		128,512.50

DEPARTMENT / ACCOUNT		2017 BUDGET	BEGINNING BAL.	APRIL, 2017 ACTIVITY	ENDING BAL.
0140115309 4299 OPER TSF TO DBT SVC - 2003 SERIES D BDS		750,000.00	585,125.00		585,125.00
0140115310 4299 OPER TSF TO DBT SVC - STREET LIGHTING TRANSFER TO PLGIT 2017 DEBT SERV.		532,541.68	532,541.68	100,000.00	432,541.68
0140115313 4299 OPER TSF TO DBT SVC - 2006 BOND 2006 TRUSTEE FEE REFUNDED		1,653,020.00	1,653,020.00	(2,500.00)	1,655,520.00
0140115316 4299 OPER TSF TO DBT SVC - OTHER FIN. SOURCE		51,585.08	51,585.08		51,585.08
0140115320 4299 OPER TSF TO DBT SVC - GUARANTEED ENERGY SAVINGS		178,861.63	142,612.14		142,612.14
0140115323 4299 OPER TSF TO DBT SVC - 2011 UNFUNDED DEBT LN WILMINGTON TRUST WILMINGTON TRUST - PAVING		1,000.00	(122,681.25)	500.00 (618,712.34)	495,531.09
0140115324 4299 OPER TSF TO DBT SVC - FDM REVOLVING AID LN		100,000.00	100,000.00		100,000.00
0140115325 4299 OPER TSF TO DBT SVC - 2012 SERIES C		1,000.00	1,000.00		1,000.00
0140115326 4299 OPER TSF TO DBT SVC - 2013 SERIES A		1,000.00	0.00		0.00
0140115327 4299 OPER TSF TO DBT SVC - 2012 SERIES B WILMINGTON TRUST WILMINGTON TRUST - PAVING		1,000.00	(17,404.17)	500.00 (92,068.48)	74,164.31
0140115328 4299 OPER TSF 2016 REDEVELOPMENT AUTH SERIES AA		918,175.00	918,175.00		918,175.00
0140115329 4299 OPER TSF TO DBT SVC - LEASE OF REFUSE PACKERS		170,360.33	170,360.33		170,360.33
0140115330 4299 OPER TSF TO DBT SVC - LEASE OF KME ENGINE		49,849.00	0.00		0.00
0140115331 4299 OPER TSF TO DBT SVC - SERIES 2017 DEBT SERV REFUNDING		1,000.00	1,000.00		1,000.00

DEPARTMENT / ACCOUNT	2017 BUDGET	BEGINNING BAL.	APRIL, 2017 ACTIVITY	ENDING BAL.
0140115332 4299 OPER TSF TO DBT SVC - SERIES 2017 GENERAL OBLIGATION REFUNDING	1,000.00	1,000.00		1,000.00
0140115334 4299 OPER TSF TO DBT SVC - LEASE OF JOHN DEERE WHEEL LOADER	25,853.00	25,853.00		25,853.00
0140115335 4299 OPER TSF TO DBT SVC - LEASE OF LAW ENFORCEMENT MGMT SYSTEM	439,729.50	220,171.90		220,171.90
0140115336 4299 OPER TSF TO DBT SVC - LEASE OF TURNOUT GEAR	80,000.00	0.00		0.00
0140115338 4299 OPER TSF TO DBT SVC - 2016 RED AUTH SERIES A	1,490,500.00	1,490,500.00		1,490,500.00
0140115339 4299 OPER TSF TO DBT SVC - 2016 GENL. OBL. NOTES	1,652,500.00	1,652,500.00		1,652,500.00
0140115340 4299 OPER TSF TO DBT SVC - 2016 LEASE FORD TRKS	53,925.94	0.00		0.00
0140115341 4299 OPER TSF TO DBT SVC - PIB LOAN	244,968.88	244,968.88		244,968.88
0140115342 4299 OPER TSF TO DBT SVC - LEASE STREET LIGHTING	395,475.00	395,475.00		395,475.00
0140113090 4299 CONTINGENCY	585,000.00	585,000.00		585,000.00
0140113100 4299 OECD CONTINGENCY	45,000.00	45,000.00		45,000.00
0140116090 4299 UNENCUMBERED EXPENSES PRIOR YEAR OBLIG. BRIT GLOBAL SPECIALTY USA JUDGE LUMBER COMPANY SAUL EWING, LLP NIVERT METAL SUPPLY, INC. MANCI'S COLLISON REPAIR H.A.R.I.E. SCRANTON NEIGHBORHOOD HOUSING	850,000.00	827,753.59	58,666.26 435.85 7,507.20 403.92 4,146.46 50,000.00 1,300.00	705,294.00
0140116270 4299 COURT AWARDS	200,000.00	72,676.20		72,676.20
0140117020 4299 VETERAN'S ORGANIZATION	100.00	100.00		100.00
0140117060 4299 TRIPP PARK COMMUNITY CENTER TRIPP PARK NEIGHBORHOOD ASSOCIATION	1,000.00	1,000.00	1,000.00	0.00



# CITY OF SCRANTON FIREFIGHTERS PENSION COMMISSION

RECEIVED

MAY 17 2017

Minutes

OFFICE OF CITY  
COUNCIL/CITY CLERK

April 19, 2017

The Scranton Firefighters Pension Commission was called to order at 08:30 hrs. The following members were in attendance:

Chairman John Judge

Secretary Brian Scott

Active Rep. Gary DeStefano

Retired Rep. Bernard Garvey

Retired Rep. Paul Bernardi (Absent)

Attorney Larry Durkin

Controller Rosanne Novembrino

Motion to accept February 2017 minutes by Garvey, second by Novembrino. Motion carried.

Motion to accept March 2017 minutes by Novembrino, second by DeStefano. Motion carried

Correspondence:

Andrew Peranick address issue resolved.

Bills:

Motion to pay Durkin and MacDonald LCC \$275.00 by DeStefano, second by Scott.

Motion carried.

**Old Business:**

Garvey asked if pension board attended a meeting with the city. Judge stated no, one representative of each pension board met with city in reference to 3<sup>rd</sup> party administrator.

**New Business:**

None

**Application for Membership:**

None

**Application for Pension:**

None

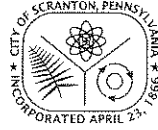
**Audience:**

None

**Motion to Adjourn:**

Motion to Adjourn by Novembrino, second by DeStefano. Motion Carried

*City of Scranton*  
*Pennsylvania*



*Non-Uniform Municipal Pension Fund*  
**MINUTES**

**NON-UNIFORM MUNICIPAL PENSION BOARD**

**April 19, 2017**

The City of Scranton's Non-Uniform Municipal Pension Board held their monthly meeting on Wednesday, April 19, 2017 at 9:30 a.m. in City Council Chambers.

In attendance were:

**Ernest Reich**, President

**John Hazzouri**, Vice President

**Roseann Novembrino**, City Controller

**Larry Durkin**, Esquire, Attorney for Board

**Lori Reed**, Proxy for City Council

**Danielle Kennedy**, Proxy for Mayor (Arrived after roll call was taken)

**President Reich** asked for a motion to accept the minutes of the February 15, 2017 meeting as presented.

**John Hazzouri** made a motion to accept the minutes from the prior meeting.

**Lori Reed** seconded the motion.

**President Reich:** All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Okay, motion carried.

**President Reich:** First item on our agenda, a request for a refund of pension contributions was received from former City Solicitor Jason A. Shrive, Esquire. Attorney Shrive was employed in the City of Scranton's Law Department from January 6, 2014 until he resigned on January 23, 2017. Attorney Shrive contributed a total of 37 months at \$22.00 per month and is due a refund of \$814.00. Do I have a motion?

**Roseann Novembrino** made a motion to accept.

**John Hazzouri** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Item number 2, received an invoice from Durkin MacDonald, LLC in the amount of \$4,676.20 which represents services rendered from February 14, 2017 through March 13, 2017. Do I have a motion to pay?

**John Hazzouri** made a motion to pay the invoice.

**President Reich:** Second?

**Roseann Novembrino** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Item number 3, received an invoice payable to Beyer-Barber Company dated February 17, 2017 in the amount of \$350.00 which is for the preparation of pension benefit calculations for Single Tax Office retirees William J. Bochicchio and Maureen Trently. Do I have a motion?

**John Hazzouri** made a motion to pay the invoice.

**Lori Reed** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Item number 4, received a statement in the amount of \$9,711.00 from Thomas B. Helbig, Esquire for hearing officer services rendered for Non-Uniform Pension Board matters, 2002 cases, from July 16, 2016 to the present. Do I have a motion?

**Lori Reed** made a motion to pay.

**President Reich:** Second?

**John Hazzouri:** Didn't we pay something already, Larry?

**Attorney Durkin:** A while ago, we paid an invoice for him but this is for through the hearing and the recommendations.

**John Hazzouri** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Item number 5, received a statement dated February 27, 2017 in the amount of \$8,880.16 from Fine & Wyatt, P.C. for hearing officer services rendered by Richard G. Fine, Esquire in the matter of the Non-Uniform Pension Board hearings. Do I have a motion to pay?

**John Hazzouri** made a motion to pay.

**Lori Reed** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Copy of agenda for special pension meeting held March 3, 2017.

**Lori Reed** made a motion to accept.

**John Hazzouri** seconded the motion.

**President Reich:** On the question? All in favor?

All were in favor.

**President Reich:** Copy of the minutes of March 3, 2017 special pension meeting as presented. Do I have a motion?

**Danielle Kennedy** made a motion to accept the minutes.

**John Hazzouri** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Copy of a letter dated January 10, 2017 from Dawn Lloyd to Attorney Larry Durkin with exhibits.

**Lori Reed** made a motion.

**Roseann Novembrino** seconded the motion.

**President Reich:** On the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Received a request for a refund of pension contributions from Judy Luciani, City of Scranton employee. Mrs. Luciani was employed in the Office of Economic and Community Development from December 16, 2013 until her resignation which will be effective April 21, 2017. Mrs. Luciani has contributed a total of 40 months at \$22.00 per month and is due a refund of \$880.00. Do I have a motion?

**Roseann Novembrino** made a motion to accept the pension refund request.

**John Hazzouri** seconded the motion.

**President Reich:** On the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Item number 10, , received an invoice from Durkin MacDonald, LLC in the amount of \$3,302.65 which represents services rendered from March 15, 2017 through April 17, 2017.

**Roseann Novembrino** made a motion to pay.

**President Reich:** Do I have a second?

**John Hazzouri** seconded the motion.

**President Reich:** On the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**President Reich:** Items 1 through 8 were from the March 15, 2017 agenda. We had snow days that day. (March meeting was cancelled due to City Hall being closed because of a blizzard).

**President Reich:** Anything from the Board?

**Attorney Durkin:** Since the last meeting in February, with respect to Dawn Lloyd's pension application, I was contacted by an attorney for her, Tom Gilbride, and I've also received some more correspondence from Ms. Lloyd, both in January and either Monday night or Tuesday. I provided Attorney Gilbride with some information about the law applicable to the Board and we communicated on Monday and we agreed, and he asked, and I told him I expected the Board would be okay with continuing her



application until the Board's May meeting for her pension. Subsequent to that is when I received more communication from Dawn, which included some additional medical reports that we didn't have previously when we submitted the package to Dr. Dhaduk. Based on that, my recommendation is that we submit any new information that she gave us to Dr. Dhaduk and ask him, "Does this impact your opinions?" and ask him basically for a supplement to his prior report so that he is basing his opinion on all the available information. That's my recommendation to the Board with respect to Miss Lloyd. I think the safest thing would be to make a motion to request a supplemental report from Dr. Dhaduk on the new medical information that she provided.

**President Reich:** Do I have a motion?

**Danielle Kennedy** made a motion.

**Roseann Novembrino** seconded the motion.

**President Reich:** Okay, on the question? All in favor?

All were in favor.

**President Reich:** Opposed?

**President Reich:** Motion carried.

**Attorney Durkin:** On the hearings, since the special meeting, all of the retirees have appealed. The initial appeal was with a group of the retirees who were represented in the hearings and then the second appeal was by Mr. Schimes. It is now pending in Lackawanna County Court. We will be filing a response to that shortly. I think the first appeal was on March 27<sup>th</sup> and the second one was on April 3<sup>rd</sup>. It will now proceed through the court system. That's the extent of the update that I have on the hearings.

**President Reich:** Anything else from the board? Let's open up to the floor.

**Joe Schimes:** For the Pension Board president, on the issue of "past practice" regarding the substitution of Board members (Mr. Schimes presented an article to President Reich which he read and then passed to Attorney Durkin).

**Attorney Durkin:** Include this in Mr. Schimes' file. I don't see any need to do anything based on this.

**Joe Schimes:** Are the minutes from the special meeting now certified?

**Attorney Durkin:** Yes.

**Joe Schimes:** So can I get a copy from Kathy (secretary)?

**Attorney Durkin:** Yes, as soon as we are done.

**Joe Schimes:** I didn't mean right this minute. I have another appointment. (Mr. Schimes was handed a copy of the minutes of the Special meeting as well as Bernard Garvey).

**President Reich:** Anything else from the floor?

**President Reich:** (Referring to the article that Mr. Schimes presented to President Reich) Kathy, enter that into today's meeting minutes so we have a record of it being received. (copy attached).

**President Reich:** Anything else? Do I have a motion to adjourn?

**John Hazzouri** made a motion to adjourn the meeting.

**Roseann Novembrino** seconded the motion.

**President Reich:** All in favor?

All were in favor.

**President Reich:** Okay, motion carried

Meeting adjourned at 9:45 a.m.

Minutes approved by: \_\_\_\_\_

  
Ernie Reich, President

Date: \_\_\_\_\_

5/17/17

Respectfully submitted: \_\_\_\_\_

  
Kathy Carrera, Recording Secretary

Date: \_\_\_\_\_

5-17-17

# Scranton wins arbitration case

*Cutting the number of firefighters responding to automated fire alarms is ruled OK.*

**BY STACY BROWN**  
STAFF WRITER

Independent arbitrator Edward J. O'Connell ruled the city was within its right to reduce the number of firefighters who respond to automated alarms.

The city's win in this most recent arbitration follows a long string of losses. Since Scranton Mayor Chris Doherty took office five years ago, the city has lost 12 arbitration cases, costing the city more than \$8 million.

The issue in the most recent case is about a 2005 directive by city officials that limited the number of engine companies responding to automated fire alarms from two to one. That reduced the number of responding firefighters from six to three and drew protests and a grievance from the 150-member union.

During arbitration hearings on Sept. 8 and March 24, experts called by the city testified that 98 percent of automated alarms prove false and that the majority of injuries sustained by firefighters occur during false alarms.

The union countered by saying the city failed to cooperate with firefighters in the area of safety when it set the one engine response policy.

"Making a dangerous and unreasonable policy less dangerous and less unreasonable, despite still being dangerous, does not constitute cooperation," union lawyer Marc Gel-



**ROB FARRELL**  
City solicitor  
pleased with ruling.

man wrote in arbitration briefs.

Mr. Gelman could not be reached for comment Tuesday. Telephone and e-mail messages left for union president David Schreiber were not immediately returned.

In reaching his decision, Mr. O'Connell disagreed with extensive testimony by union witnesses, who suggested that the greater the number of firefighters responding to any alarm results in the likelihood of greater success in combatting fires with a corresponding reduction in the safety hazard faced by fire crews.

The city must also be recognized as the employer and have employer rights, the arbitrator wrote in his decision.

"Even though not protected by the customary management rights language, the city, as an employing entity, must be found to have an underlying, inherent right to allocate its resources," Mr. O'Connell said.

"This decision is something we are very pleased with and it does away with the argument of having to follow past practices, which has been an argument of the union's for quite some time," City Solicitor Rob Farrell said. "This is significant in that it reaffirms our management rights."

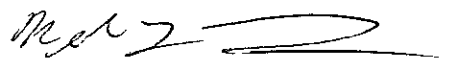
**Contact the writer:**  
sbrown@timeshamrock.com

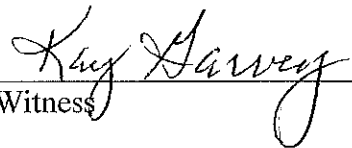
F.Y.I.  
Joe

**PROXY**

I, William L. Courtright, hereby revoke any previous proxies and appoint Danielle Kennedy, Human Resource Director/Assistant Business Administrator, as my proxy to attend the meeting of the Non-Uniform Pension Board Meeting and any continuation or adjournment thereof, and to represent, vote and otherwise act for me in the same manner and with the same effect as if I were personally present.

DATE: 04/19/17

  
\_\_\_\_\_  
Mayor William L. Courtright  
City of Scranton

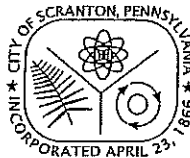
  
\_\_\_\_\_  
Witness

# Council of the City of Scranton

340 No. Washington Avenue • Scranton, Pennsylvania 18503 • Telephone (570) 348-4113 • Fax (570) 348-4207

Lori Reed  
City Clerk

Amil Minora, Esq.  
Counsel



Joseph Wechsler, President  
Pat Rogan, Vice President  
William Gaughan  
Wayne Evans  
Timothy Perry

## PROXY

I, Joseph A. Wechsler, hereby revoke any previous proxies and appoint Lori Reed as my proxy to attend the meeting of:

Non-uniform pension board

On:

April 19, 2017

And any continuation or adjournment thereof and to represent, vote and otherwise act for me in the same manner and with the same effect as if I were personally present.

This proxy and the authority represented herein is valid only on the above date and shall not survive said date.

Dated: 4.19.17

Signed: Joe Wechsler

Witness: James Marciano

**SCRANTON POLICE PENSION  
COMMISSION MEETING**

SCRANTON CITY COUNCIL CHAMBERS

APRIL 19, 2017

**BOARD MEMBERS**

1. THOMAS TOLAN- PRESENT
2. EDWARD BONIN- PRESENT
3. NANCY KRAKE- PRESENT
4. ROSEANNE NOVEMBRINO-PRESENT
5. PAUL HELRING- PRESENT
6. MICHAEL CAMMEROTA- PRESENT

ALSO IN ATTENDANCE ATTORNEY LARRY DURKIN.

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MAY 17 2017

OFFICE OF CITY  
COUNCIL/CITY CLERK

MINUTES FROM WEDNESDAY FEBRUARY 15, 2017 MEETING OF THE SCRANTON POLICE PENSION COMMISSION MEETING, WERE REVIEWED. MOTION MADE BY KRAKE TO ACCEPT THE MINUTES AND SECONDED BY NOVEMBRINO. THE MOTION PASSED.

**BILLS:**

A BILL FROM DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR ONE MONTH. MARCH 15, 2017 THRU APRIL 17, 2017 TO THE AMOUNT OF \$3,182.10

A MOTION MADE BY HELRING TO PAY DURKIN MACDONALD LLC ATTORNEY AT LAW FOR SERVICES RENDERED FOR 3,182.10 FROM MARCH 15, 2017 THRU APRIL 17, 2017. SECONDED BY NOVEMBRINO, ALL IN FAVOR MOTION PASSED.

COMMUNICATION: NONE

NOVEMBRINO MADE THE MOTION TO ADJOURN AND SECONDED BY CAMMEROTA. MEETING ADJOURNED AT 1019HRS.

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MAY 17 2017

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COUNCIL/CITY CLERK

**COMPOSITE PENSION BOARD MINUTES**

April 19, 2017

The regular meeting of the Composite Pension Board was held on Wednesday, on April 19<sup>th</sup> at 11:07AM in City Council Chambers.

The following were in attendance:

**GARY DeSTEFANO – Pres. – Fire Board Representative**  
**JOHN HAZZOURI – V.P. – Municipal Employee Representative**  
**DAVID MITCHELL – Secretary - Police Employee Representative**  
**ROBERT SENCHAK – Fire Employee Representative**  
**ERNEST REICH – Municipal Board Representative**  
**EDWARD BONIN – Police Board Representative**  
**LORI REED – (Proxy) City Council**  
**ROSEANN NOVEMBRINO – City Controller**  
**JAMES KENNEDY – T. ANDERSON & ASSOC. (Administrator) 2/15/2016**  
**MARK YASENCHAK – The PFM Group (Trustee) 12/1/2021**  
**LARRY DURKIN – Durkin MacDonald (Legal Counsel) 4/13/2020**

**Gary DeStefano...** Opened the meeting, he entertained a Motion to accept the Minutes. Last month's Minutes for March are just going to say that we cancelled because of the blizzard but he still needs a Motion to accept last month's Minutes. **Motion to accept made by Roseann Novembrino, seconded by John Hazzouri, on the question, no response, all were in favor.** He also needs a Motion to accept the February's Minutes because we cancelled March's meeting. **Motion to accept made by John Hazzouri, seconded by Ed Bonin, on the question, no response, all were in favor.**

**Bills:**

**Mellon Bank... 6/1– 6/30/2016 in the amount of \$1,842.79 Motion to pay made by Ernie Reich, seconded by Lori Reed, on the question, no response all were in favor.**

**Mellon Bank... 7/1-12/31/2016 in the amount of \$10,995.44 Motion to pay made by Roseann Novembrino, seconded by John Hazzouri, on the question, Robert Senchak questioned why are we getting late bills now. Gary said that at our last meeting in February Mellon came in and said they had stock piled a bunch of those, they weren't submitted. Jim Kennedy said for the financials they accrued for those so that they didn't end up having a big spike in 2017, they treated those as a liability and they split them out between 16 and 17 on the financial, all were in favor.**

**Mellon Bank...** Period ending 1/31/2017 in the amount of \$16,588.83 This has to be for our period of transition. **Motion to pay made by Lori Reed, seconded by Dave Mitchell, on the question, no response, all were in favor.** Larry said there was a period when they were still acting an investment advisor there would have been a staggered transition.

**Durkin & MacDonald...** Legal services 2/14 -3/13 in the amount of \$341.13 **Motion to pay made by Roseann Novembrino, seconded by John Hazzouri, on the question, no response, all were in favor.**

**Durkin & MacDonald...** Legal services 3/15-4/17 in the amount of \$1,493.50 **Motion to pay made by Ernie Reich, seconded by John Hazzouri, on the question, no response, all were in favor.**

**Thomas Anderson & Assoc....** Consulting services 1/1– 3/31 in the amount of \$19,125.00 **Motion made to pay by Roseann Novembrino, seconded by John Hazzouri, on the question, no response, all were in favor.**

**PFM...** Asset management 2/1 – 2/28 in the amount of \$8,289.43 **Motion to pay made by John Hazzouri, seconded by Dave Mitchell, on the question, no response, all were in favor.**

**Correspondence:**

Two different investment things he got from PFM which will be incorporated into your Minutes next month. He also received from Tom Anderson the Aggregated Financial Statement for the fund ending in 2016. This also will be included in your Minutes next month. He asked if anyone from the Board had anything.

Bob Senchak asked a question but I could not make out exactly what he said, Gary responded that he did attend a meeting between the City and the police and fire and the City talked about possibly using some of the money from the sewer fund to lower the assumed rate of return by  $\frac{1}{4}$  of a percent. That was in the 4 to 5 million dollar range and they also talked about a note or some sort of trust where they were going to hold money to offset the accrued unfunded liability of the fund. It's just in the talking stages right now but they did reach out to us and we did attend the meeting. He will inform the Board when he gets something of more substance. The position we are going to take is what we are legally bound to do to conform to ACT 205 for funding, that's going to be our position.

Larry said they had referenced to increments in the investment return, potential increments. Their expectation is that such increment to the investment return would be  $\frac{1}{4}\%$  point and they estimate that that quarter change would cost in the range of \$4.5 million but they



contemplated up to a half percent change. It was an informational meeting, haven't seen any detail of anything yet.

Gary said since we're talking about that he would like to bring up, he asked Jim if he could talk to Randee to do an evaluation of this to see what the affect it would have on the MMO. Jim said yes, Jim said they do it on a regular basis when it's a request. What they would want to do is right when Randee is ready with all the new data for the 1/1/2017 ACT 205 Report which is basically the current up through 1/1/2017 to use all of that and basically what they would do is a cost study and it would be 8%, 7.75%, 7.50% 7.25% and then we would see basically what impact that would have on the MMO. We can talk to him before we begin that process. That is a normal thing and a good aspect to look at, because if you drop that ¼ point what does that mean in terms of an MMO increase. Lowering that interest rate of assumption is one of the biggest levers that you pull dealing with the pension. It has very significant aspect, significant impact.

Just to give you an idea just for the police plan from 8 to 7% that's a full 1% point it's about a \$12.3 million increase in liability for police for 1% if you go from 8 down to 7. It's a big number on these but the only way to tell is by doing a study. He will contact Randee.

Gary said while he's talking to Randee he'd like an actuarial evaluation of the retirement age for police and fire, an actuarial experience evaluation of those two plans with an experience evaluation on our rate of return assumption. He would like to get this done before the next actuarial report to see if they can be reflected in that. When Randee gets it all together he would like him to come here and present it to the Board so he can explain his methodically and the results. Jim will speak to him

**Larry Durkin...** Had nothing to report

**Jim Kennedy...** They delivered the 12/31/2016 Financial Statements to the City, basically nothing of any major significance to report. Good news is the beginning balances of 16 overall for the aggregate and this includes accruals was \$52.0 million and we were basically at the end of 12/31/2016 \$59.3 million so it's always positive to see that going in the growth. Good news for asset increase.

**Mark Yasenchak...** Distributed reports to the Board and made a presentation. The report had four sections: Section 1 is the Financial Market Updates, Section 2 is Plan Performance Summary, this information he will have monthly. Section 3 Investment Manager Review and Section 4 will have additional information right now there isn't anything there yet, this will be quarterly information. He then reviewed the sections with the Board.

The quarter was pretty good. The market return and the low volatility and everything else we have seen since 2015. The surprisingly low volatility for that period for what most would expect to be post the election for that period. Smaller caps have not performed quite as well. Non U.S. Equity did even better than U.S. Equity. In a nut shell things are very good in the market right now. He reviewed the various charts that were in Section 1.

He reviewed Section 2 with the Board. On the hand out page the year to date is 2.80 vs. 2.96. We had to take what we previously had from BNY and to match that going forward as we were moving parts of the investments. He then reviews page 2.1 it typically starts off quarterly period and then goes monthly, it will always be the past 3 months for the quarter. The one month period looks pretty good .57 vs. the benchmark of .49. They wanted to bring in at least the total months history since the inception date of 2006 that is as far back as they have. For the month in fixed income we had positive returns. The international equity performed very well vs the benchmark. Market value 3/1/17 \$58,818,932 as of 3/31/17 \$58,112,482 Net flow (-\$1,039,485) Return on Investment of \$333,035 a .57 return. This reflects pension disbursements going out as well as expenses. He spoke about the asset allocation.

Gary advised him to mail information and bills directly to Kathy McGinn.

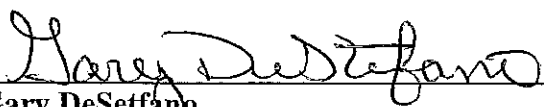
**Audience participation:**


Marie Schumacher.. She wanted to know about the age range for retirement for police and firemen. Gary said he wanted an experienced evaluation which means over the last five years what age did a fire fighter retire at or a police officer retire at. Jim is going to speak to Randee so we should know that by the next meeting. She asked about 205, if he was referring to 2005 contract, he said he was referring to ACT 205, conforming with ACT 205. Gary asked Larry to review ACT 205 to see if what the City is proposing. Larry said he has to talk to Jessica Boyles he will try to get an idea of what their plan is. He knows he asked about seeing the trust documents and he thinks they are reluctant to until they're finalized. He was asked to also check on the RFP's.

Motion to adjourn made by Roseann Novembrino, seconded by John Hazzouri, on the question, no response, all were in favor

**May 17th is our next meeting.**

Minutes approved May 17, 2017:

  
\_\_\_\_\_  
Gary DeSetfano  
President

  
\_\_\_\_\_  
Kathleen McGinn  
Recording Secretary

*City of Scranton*  
*Pennsylvania*

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MAY 17 2017



OFFICE OF CITY  
COUNCIL/CITY CLERK

*Non-Uniform Municipal Pension Fund*

**NON-UNIFORM MUNICIPAL PENSION**

**AGENDA**

**MAY 17, 2017**

1. RECEIVED AN INVOICE PAYABLE TO BEYER-BARBER COMPANY DATED APRIL 25, 2017 IN THE AMOUNT OF \$175.00 WHICH IS FOR PREPARATION OF PENSION BENEFIT CALCULATIONS FOR LIBRARY RETIREE DEBORAH LEWANDOSKI .

2. RECEIVED AN INVOICE FROM DURKIN MACDONALD, LLC IN THE AMOUNT OF \$ 5,330.26 WHICH REPRESENTS SERVICES RENDERED FROM APRIL 18, 2017 THROUGH MAY15, 2017.

3. REVIEW OF DAWN LLOYD'S REQUEST FOR DISABILITY PENSION.

FILE OF THE COUNCIL NO. \_\_\_\_\_

2017

AN ORDINANCE

**AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE WEST LACKAWANNA AVENUE BRIDGE DOCUMENT NO. 04M173 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.**

**WHEREAS**, the City of Scranton and the Commonwealth of Pennsylvania, Department of Transportation have coordinated through appropriate officials a bridge project in the City of Scranton; and

**WHEREAS**, on March 2, 2017, Scranton City Council passed Resolution No. 121, 2017 authorizing the Mayor and other appropriate City officials to execute and enter into an Agreement for the West Lackawanna Avenue Bridge Document No. 04M173 by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation and the City of Scranton for Commonwealth's Performance of the City of Scranton Bridge Project; and

**WHEREAS**, the Secretary of Transportation, acting for and on behalf of the Governor as well as himself, wishes to proceed in a prompt manner with the acquisition of all necessary right-of-ways for the bridge project; and

**WHEREAS**, pursuant to Section 2305 of the General Local Government Code, as amended, 53 Pa. S.C. §2305, and Paragraph 5 of the Agreement, the City of Scranton hereby agrees; and

**WHEREAS**, the City of Scranton hereby delegates to the Secretary of Transportation its authority to acquire the right-of-ways necessary for the bridge project described and enumerated as the West Lackawanna Avenue Bridge Document 04M173, effective March 3, 2017, said Document containing all applicable bridge project terms and conditions incorporated by reference herein as if fully set forth; and

**WHEREAS**, this delegation shall continue until the bridge project terms and conditions of the West Lackawanna Avenue Bridge Document No. 04M173 shall be fully satisfied or, at the election of the parties as set forth herein, the same shall be otherwise terminated; and

**WHEREAS**, the Secretary of Transportation shall have the authority to acquire the right-of-ways necessary for the bridge project described and enumerated in Document No. 04M173, effective March 3, 2017, subject to review and approval of the appropriate City of Scranton officials as to the extent of the right-of-ways necessary for any project; and

**WHEREAS**, one hundred percent of the right-of-way costs, along with all other costs under Document No. 04M173, is being funded with the combination of federal, state, and local funds available through Act 235 of 1982, the Highway-Railroad Bridge Capital Budget Act for 1982-1983, as amended; and

**WHEREAS**, the bridge project shall be managed, directed and performed by the Commonwealth of Pennsylvania, Department of Transportation; and

**WHEREAS**, the Secretary of Transportation shall acquire property pursuant to all applicable policies and procedures as necessary for the bridge project as authorized by Section 2001.1 of the Administrative Code 1929, as amended, 71 P.S. §511.1 for all transportation purposes which shall include, and not be limited to acquisition for local roads and streets; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON** that the City of Scranton is authorizing the Secretary of Transportation to acquire right-of-way necessary for the West Lackawanna Avenue Bridge Document No. 04M173 as part of the City of Scranton Owned Bridge Project.

**SECTION 1.** If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

**SECTION 2.** This Ordinance shall become effective immediately upon approval.

**SECTION 3.** This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 11, 2017

To the Honorable Council  
Of the City of Scranton  
Municipal Building  
Scranton, PA 18503

RECEIVED

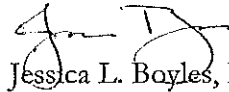
MAY 11 2017

OFFICE OF CITY  
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE SECRETARY OF  
TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE  
WEST LACKAWANNA AVENUE BRIDGE DOCUMENT NO. 04M173 AS PART OF  
THE CITY OF SCRANTON OWNED BRIDGE PROJECT.

Respectfully,

  
Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl

FILE OF THE COUNCIL NO. \_\_\_\_\_

2017

AN ORDINANCE

**AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE ELM STREET BRIDGE DOCUMENT NO. 04M171 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.**

**WHEREAS**, the City of Scranton and the Commonwealth of Pennsylvania, Department of Transportation have coordinated through appropriate officials a bridge project in the City of Scranton; and

**WHEREAS**, on March 2, 2017, Scranton City Council passed Resolution No. 122, 2017 authorizing the Mayor and other appropriate City officials to execute and enter into an Agreement for the Elm Street Bridge Document No. 04M171 by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation and the City of Scranton for Commonwealth's Performance of the City of Scranton Bridge Project; and

**WHEREAS**, the Secretary of Transportation, acting for and on behalf of the Governor as well as himself, wishes to proceed in a prompt manner with the acquisition of all necessary right-of-ways for the bridge project; and

**WHEREAS**, pursuant to Section 2305 of the General Local Government Code, as amended, 53 Pa. S.C. §2305, and Paragraph 5 of the Agreement, the City of Scranton hereby agrees; and

**WHEREAS**, the City of Scranton hereby delegates to the Secretary of Transportation its authority to acquire the right-of-ways necessary for the bridge project described and enumerated as the Elm Street Bridge Document 04M171, effective March 3, 2017, said Document containing all applicable bridge project terms and conditions incorporated by reference herein as if fully set forth; and

**WHEREAS**, this delegation shall continue until the bridge project terms and conditions of the Elm Street Bridge Document No. 04M171 shall be fully satisfied or, at the election of the parties as set forth herein, the same shall be otherwise terminated; and



**WHEREAS**, the Secretary of Transportation shall have the authority to acquire the right-of-ways necessary for the bridge project described and enumerated in Document No. 04M171, effective March 3, 2017, subject to review and approval of the appropriate City of Scranton officials as to the extent of the right-of-ways necessary for any project; and

**WHEREAS**, one hundred percent of the right-of-way costs, along with all other costs under Document No. 04M171, is being funded with the combination of federal, state, and local funds available through Act 235 of 1982, the Highway-Railroad Bridge Capital Budget Act for 1982-1983, as amended; and

**WHEREAS**, the bridge project shall be managed, directed and performed by the Commonwealth of Pennsylvania, Department of Transportation; and

**WHEREAS**, the Secretary of Transportation shall acquire property pursuant to all applicable policies and procedures as necessary for the bridge project as authorized by Section 2001.1 of the Administrative Code 1929, as amended, 71 P.S. §511.1 for all transportation purposes which shall include, and not be limited to acquisition for local roads and streets; and

**NOW, THEREFORE, BE IT ORDINANCE BY THE COUNCIL OF THE CITY OF SCRANTON** that the City of Scranton is authorizing the Secretary of Transportation to acquire right-of-way necessary for the Elm Street Bridge Document No. 04M171 as part of the City of Scranton Owned Bridge Project.

**SECTION 1.** If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

**SECTION 2.** This Ordinance shall become effective immediately upon approval.

**SECTION 3.** This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 11, 2017

To the Honorable Council  
Of the City of Scranton  
Municipal Building  
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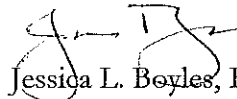
MAY 11 2017

OFFICE OF CITY  
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS AN ORDINANCE AUTHORIZING THE SECRETARY OF  
TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE ELM  
STREET BRIDGE DOCUMENT NO. 04M171 AS PART OF THE CITY OF  
SCRANTON OWNED BRIDGE PROJECT.

Respectfully,

  
Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl

FILE OF THE COUNCIL NO. \_\_\_\_\_

2017

AN ORDINANCE

**AUTHORIZING THE SECRETARY OF TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE NORTH MAIN AVENUE BRIDGE DOCUMENT NO. 04M172 AS PART OF THE CITY OF SCRANTON OWNED BRIDGE PROJECT.**

WHEREAS, the City of Scranton and the Commonwealth of Pennsylvania, Department of Transportation have coordinated through appropriate officials a bridge project in the City of Scranton; and

WHEREAS, on March 2, 2017, Scranton City Council passed Resolution No. 123, 2017 authorizing the Mayor and other appropriate City officials to execute and enter into an Agreement for the North Main Avenue Bridge Document No. 04M172 by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation and the City of Scranton for Commonwealth's Performance of the City of Scranton Bridge Project; and

WHEREAS, the Secretary of Transportation, acting for and on behalf of the Governor as well as himself, wishes to proceed in a prompt manner with the acquisition of all necessary right-of-ways for the bridge project; and

WHEREAS, pursuant to Section 2305 of the General Local Government Code, as amended, 53 Pa. S.C. §2305, and Paragraph 5 of the Agreement, the City of Scranton hereby agrees; and

WHEREAS, the City of Scranton hereby delegates to the Secretary of Transportation its authority to acquire the right-of-ways necessary for the bridge project described and enumerated as the North Main Avenue Bridge Document 04M172 effective March 3, 2017, said Document containing all applicable bridge project terms and conditions incorporated by reference herein as if fully set forth; and

WHEREAS, this delegation shall continue until the bridge project terms and conditions of the North Main Avenue Bridge Document No. 04M172 shall be fully satisfied or, at the election of the parties as set forth herein, the same shall be otherwise terminated; and

**WHEREAS**, the Secretary of Transportation shall have the authority to acquire the right-of-ways necessary for the bridge project described and enumerated in Document No. 04M172, effective March 3, 2017, subject to review and approval of the appropriate City of Scranton officials as to the extent of the right-of-ways necessary for any project; and

**WHEREAS**, one hundred percent of the right-of-way costs, along with all other costs under Document No. 04M172, is being funded with the combination of federal, state, and local funds available through Act 235 of 1982, the Highway-Railroad Bridge Capital Budget Act for 1982-1983, as amended; and

**WHEREAS**, the bridge project shall be managed, directed and performed by the Commonwealth of Pennsylvania, Department of Transportation; and

**WHEREAS**, the Secretary of Transportation shall acquire property pursuant to all applicable policies and procedures as necessary for the bridge project as authorized by Section 2001.1 of the Administrative Code 1929, as amended, 71 P.S. §511.1 for all transportation purposes which shall include, and not be limited to acquisition for local roads and streets; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SCRANTON** that the City of Scranton is authorizing the Secretary of Transportation to acquire right-of-way necessary for the North Main Avenue Bridge Document No. 04M172 as part of the City of Scranton Owned Bridge Project.

**SECTION 1.** If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

**SECTION 2.** This Ordinance shall become effective immediately upon approval.

**SECTION 3.** This Ordinance is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law" and any other applicable law arising under the laws of the State of Pennsylvania.



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 11, 2017

To the Honorable Council  
Of the City of Scranton  
Municipal Building  
Scranton, PA 18503


RECEIVED  
MAY 11 2017

Dear Honorable Council Members:

OFFICE OF CITY  
COUNCIL/CITY CLERK

ATTACHED IS AN ORDINANCE AUTHORIZING THE SECRETARY OF  
TRANSPORTATION TO ACQUIRE RIGHT-OF-WAY NECESSARY FOR THE  
NORTH MAIN AVENUE BRIDGE DOCUMENT NO. 04M172 AS PART OF THE  
CITY OF SCRANTON OWNED BRIDGE PROJECT.

Respectfully,

  
Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl

RESOLUTION NO. \_\_\_\_\_

2017

**RATIFYING AND APPROVING THE SUBMISSION OF A PENNSYLVANIA RECYCLING TECHNICAL ASSISTANCE APPLICATION SUBMITTED BY THE DEPARTMENT OF BUSINESS ADMINISTRATION TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION ("DEP") FOR A TECHNICAL ASSISTANCE GRANT TO CONDUCT A RECYCLING/REFUSE PROGRAM EVALUATION, AND AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ACCEPT THE GRANT FUNDS IN THE AMOUNT OF \$7,500.00 FOR THE ENVIRONMENTAL CONSULTING COMPANY SCS ENGINEERS SELECTED BY DEP TO PROVIDE TECHNICAL ASSISTANCE TO MUNICIPALITIES FOR THE PAY AS YOU THROW (PAYT) COLLECTION PROGRAM.**

WHEREAS, the Department of Environmental Protection (DEP), the Governor's Center for Local Government Services, and the Pennsylvania State Association of Township Supervisors (PA+SATS) have formed a partnership to provide technical assistance to Pennsylvania governments to conduct a recycling/refuse program evaluation. Technical assistance up to a value of \$7,500 is available at no charge to local governments selected to participate in the program: and

WHEREAS, the City of Scranton, Department of Business Administration applied for and the Business Administrator has received confirmation the award has been granted and assigned to SCS Engineers, the Environmental Consulting Company selected by the Department of Environmental Protection, to conduct the recycling/refuse program evaluation. A copy of the Grant application is attached hereto as Exhibit "A" and incorporated hereto and made a part hereof; and

WHEREAS, it is in the best interests of the City to make use of the recycling funds made available to it through this program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON** that the Mayor and other appropriate City officials are authorized to accept the grant funds in the amount of \$7,500.00 for the Environmental Consulting Company SCS Engineers selected by Department of Environmental Protection to provide technical assistance to Municipalities to conduct the recycling/refuse program evaluation.

**SECTION 1.** If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

**SECTION 2.** This Resolution shall become effective immediately upon approval.

**SECTION 3.** This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

## PENNSYLVANIA RECYCLING TECHNICAL ASSISTANCE APPLICATION

The Pennsylvania Department of Environmental Protection (DEP), the Governor's Center for Local Government Services, and the Pennsylvania State Association of Township Supervisors (PSATS) have formed a partnership to provide technical assistance to Pennsylvania governments interested in achieving higher recycling rates. Technical assistance, up to a value of \$7,500, is available at no charge to local governments selected to participate in the program.

Please complete the application below and submit to: Tracey Vernon, Program Coordinator by e-mail at [tracey@vernonlanduse.com](mailto:tracey@vernonlanduse.com) or by fax at (717) 695-4840. Questions about the program may be directed to Todd Pejack, PA DEP Waste Minimization and Planning, (717) 787-7382 or [tpejack@pa.gov](mailto:tpejack@pa.gov), or your DEP Regional Planning and Recycling Coordinator.

### APPLICATION INFORMATION:

Municipality: City of Scranton

County: Lackawanna

Name: David M. Bulzoni

Title: Business Administrator

Address: 340 North Washington Avenue, Scranton, PA 18503

Phone Number: 570-348-4118

Fax Number: 570-348-4225

E-Mail Address: dbulzoni@scrantonpa.gov

### PROJECT DESCRIPTION:

Type of Program (circle as appropriate):

Curbside Recycling   Drop-Off Recycling   Material Recovery Facility   Composting   Pay As You Throw (PAYT) Collection   Commercial Recycling

Number of households currently being served by your program: 30,000

Details of Existing Program (i.e., type of materials recycled; number of collections per month; public, private or subscription collection, etc.):

Newspaper and commingled recycling material collected on alternate weeks. Yard waste collection can be improved. The City anticipates improvements may be achieved in each program component.

Reasons for requesting Technical Assistance (please be specific):

The City is seeking an evaluation of the best possible incentive based program to improve recycling tonnage and improve education. The City added the position of Recycling Coordinator to the 2016 budget to improve the operation but a more thorough evaluation is needed. The City requests the assistance through the program of Carl Hursch.

The date a final project report is desired: December 31, 2016

### For Internal Use Only:

Approved By: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Routed To: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_







DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 11, 2017

RECEIVED

MAY 11 2017


OFFICE OF CITY  
COUNCIL/CITY CLERK

To the Honorable Council  
Of the City of Scranton  
Municipal Building  
Scranton, PA 18503

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION RATIFYING AND APPROVING THE SUBMISSION OF A PENNSYLVANIA RECYCLING TECHNICAL ASSISTANCE APPLICATION SUBMITTED BY THE DEPARTMENT OF BUSINESS ADMINISTRATION TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION ("DEP") FOR A TECHNICAL ASSISTANCE GRANT TO CONDUCT A RECYCLING/REFUSE PROGRAM EVALUATION, AND AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO ACCEPT THE GRANT FUNDS IN THE AMOUNT OF \$7,500.00 FOR THE ENVIRONMENTAL CONSULTING COMPANY SCS ENGINEERS SELECTED BY DEP TO PROVIDE TECHNICAL ASSISTANCE TO MUNICIPALITIES FOR THE PAY AS YOU THROW (PAYT) COLLECTION PROGRAM.

Respectfully,

  
Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl

RESOLUTION NO. \_\_\_\_\_

2017

**ACCEPTING A DONATION OF THREE THOUSAND SEVEN HUNDRED NINETY-NINE (\$3,799.00) DOLLARS FROM AMOS TOWERS MANAGEMENT ENTERPRISES, INC. PRESENTED TO THE CITY OF SCRANTON FIRE DEPARTMENT FOR THE PURCHASE OF MUCH NEEDED EQUIPMENT FOR THE FIRE DEPARTMENT**

**WHEREAS**, a donation of \$3,799.00 from Amos Towers Management Enterprises, Inc. was presented to the City of Scranton Fire Department for the purchase of a quick deploy portable attack gun for rapid deployment of large water streams at structure fires; and

**WHEREAS**, this donation will be deposited into Special City Account No. 02.229544 entitled "Fire Department Donations"; and

**WHEREAS**, it is in the best interest of the City to accept this donation for the purchase of equipment within the Fire Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON** that the donation of Three Thousand Seven Hundred Ninety-Nine (\$3799.00) Dollars from Amos Towers Management Enterprises, Inc. is hereby accepted to be deposited into Special City Account No. 02.009544 entitled "Fire Department Donations" for the purchase of much needed equipment for the Fire Department.

**SECTION 1.** If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Resolution and the effective administration thereof.

**SECTION 2.** This Resolution shall become effective immediately upon approval.

**SECTION 3.** This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.



SCRANTON FIRE DEPARTMENT  
OFFICE OF THE DEPUTY CHIEF

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-346-4153 • FAX: 570-346-4119

May 11, 2017

To: City Council  
Cc: Superintendent DeSarno  
From: Al Lucas  
Re: Donation

Dear Council members,

Attached please find a Donation from Amos Towers, Management Enterprises for \$3,799.00 to purchase much needed equipment for the Fire Department. This donation will allow us to better protect the citizens of the City of Scranton. We will purchase a quick deploy portable attack gun for rapid deployment of large water streams at structure fires. Please introduce a resolution authorizing us to accept this donation into account #02-229544

Professionally,

Al Lucas  
Deputy Fire Chief



April 20, 2017

Allen Lucas  
Deputy Administrative Chief  
Scranton Fire Department  
340 North Washington Avenue  
Scranton, PA 18503

Re: Donation

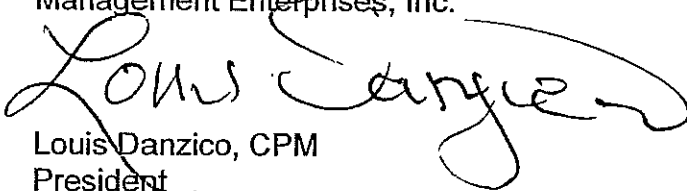
Dear Allen:

On behalf of board President Margie Shapiro and all the directors of Amos Towers Apartments, we are pleased to present the Department with the enclosed donation of \$3,799 for purchase of needed equipment.

By this action, the board of Amos Towers Apartments recognizes the Department's contribution to the health and safety of Scranton residents, including the 97 families at Amos Towers. We trust this donation will allow the Department to accomplish its mission more broadly and rapidly.

Sincerely yours,

Amos Towers Apartments  
By its agent,  
Management Enterprises, Inc.

  
Louis Danzico, CPM  
President

Cc: Margie Shapiro, Board President

Scranton Professional Arts Building  
Suite 811  
327 North Washington Avenue  
Scranton, Pennsylvania 18503-1511  
Phone: 570-346-4649  
Fax: 570-343-4080  
Email: [mgmt@verizon.net](mailto:mgmt@verizon.net)

AMOS TOWERS  
MANAGEMENT ENT. INC.  
RESTRICTED DONATION ACCT.  
327 N WASHINGTON AVE. SUITE 811  
SCRANTON, PA 18503-1549

60-313  
313 2

NO 1194

Date 4-20-2017

SCRANTON FIRE Dept

\$ 3,799.00

THREE THOUSAND SEVEN HUNDRED NINETY NINE

Heat Reactive Ink

IFNCB

fncb.com  
877-TRY-FNCB  
Member FDIC

MEMO DONATION

LOWE'S CANGE

0313031321 53 0823971 1194

LOOK FOR FRAUD DETERRING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

Actual check sent to  
TREASURER.

ap  
5/8/17



DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 11, 2017

RECEIVED

MAY 11 2017

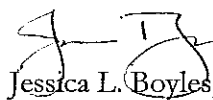
To the Honorable Council  
Of the City of Scranton  
Municipal Building  
Scranton, PA 18503

OFFICE OF CITY  
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS A RESOLUTION ACCEPTING A DONATION OF THREE THOUSAND SEVEN HUNDRED NINETY-NINE (\$3,799.00) DOLLARS FROM AMOS TOWERS MANAGEMENT ENTERPRISES, INC. PRESENTED TO THE CITY OF SCRANTON FIRE DEPARTMENT FOR THE PURCHASE OF MUCH NEEDED EQUIPMENT FOR THE FIRE DEPARTMENT.

Respectfully,

  
Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl

RESOLUTION NO. \_\_\_\_\_

2017

**AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO PHASE II MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SCRANTON AND THE NATIONAL RESOURCE NETWORK TO PROVIDE SUPPORT FOR THE CREATION AND ORGANIZATION OF A TASK FORCE TO ASSIST SCRANTON TOMORROW AND PROVIDE ADDITIONAL ASSISTANCE.**

**WHEREAS**, on May 26, 2016 Scranton City Council passed Resolution 39, 2016 authorizing the Memorandum of Understanding for Phase II; and

**WHEREAS**, the National Resource Network will provide additional support for the creation and organization of a Task Force to lead changes for Scranton Tomorrow and to provide recommendations and next steps to help Scranton Tomorrow be an effective partner organization to the City. A copy of the Memorandum is attached hereto as Exhibit "A" and incorporated herein by reference hereto; and

**WHEREAS**, the Network will review the School District budget, consider financial projections and present possible revenue and expenditure options to address financial challenges; which assistance has been approved by Scranton School District Board of Education; and

**WHEREAS**, a copy of the letter to the Honorable William L. Courtright approving the proposed assistance is attached hereto as Exhibit "B" and incorporated herein by reference hereto; and

**WHEREAS**, for Phase II, the Network estimates that the total costs would be \$90,000, inclusive of travel expenses. Of this total, 75% (\$67,500) would be funded by HUD and 25 % (\$22, 500) would be funded through match resources. Specifically, the task force supporting Downtown Revitalization will be \$50,000, with HUD funding covering \$37,500 and the City of Scranton's 25% match covering \$12,500. The cost of the school finance assessment task Phase II will be \$40,000 with \$30,000 covered by HUD funding and the 25% match of \$10,000 paid by the Commonwealth of Pennsylvania's Department of Education.



NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SCRANTON that the Mayor and other appropriate City officials are hereby authorized to execute and enter into a Phase II Memorandum of Understanding between the City of Scranton and the National Resource Network to provide additional support for the creation and organization of a task source to assist Scranton Tomorrow and additional assistance.

SECTION 1. If any section, clause, provision or portion of this Resolution shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Resolution so long as it remains legally enforceable minus the invalid portion. The City reserves the right to amend this Resolution or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intend of this Resolution and the effective administration thereof.

SECTION 2. This Resolution shall become effective immediately upon approval.

SECTION 3. This Resolution is enacted by the Council of the City of Scranton under the authority of the Act of Legislature, April 13, 1972, Act No. 62, known as the "Home Rule Charter and Optional Plans Law", and any other applicable law arising under the laws of the State of Pennsylvania.

Passed by the Council

\_\_\_\_\_  
Receiving the Affirmative votes of Council Persons

Negative \_\_\_\_\_

\_\_\_\_\_  
President

Approved \_\_\_\_\_

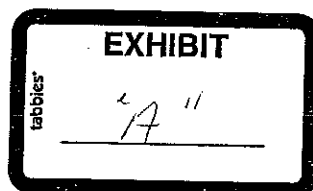
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Certified Copy

**Memorandum of Understanding between  
the City of Scranton and the National Resource Network**

1. This memorandum of understanding commemorates an agreement between the City of Scranton, a local government incorporated in the Commonwealth of Pennsylvania (the "City"), and the National Resource Network ("Network"), an initiative of the federal government's Strong Cities Strong Communities initiative under the auspices of the White House Council on Strong Cities, Strong Communities established pursuant to an Executive Order signed on March 15, 2012.
2. The Network is formed pursuant to a cooperative agreement between the U.S. Department of Housing and Urban Development ("HUD") and Enterprise Community Partners, Inc. ("Enterprise") (the "HUD Cooperative Agreement"). The Network is a consortium comprised of Enterprise, Public Financial Management, Inc. ("PFM"), HR&A Advisors, Inc. ("HR&A"), New York University through its Robert F. Wagner School of Public Service ("NYU") and the International City/County Management Association ("ICMA") (collectively, the "Consortium Members"). The Consortium Members have formed a Governing Board for the Network. The Network Governing Board has agreed that David Eichenthal will act as the Executive Director of the Network, and, as part of that role, is authorized to sign contracts, agreements, memoranda of understanding and other instruments that establish and implement the relationships between the Network and the cities and other locations the Network will serve or serves as set forth in the HUD-approved work plans for those cities and locations.
3. The Network was created out of demand from cities around the country to have access to experts, technical advice, and information that can help them address the mounting challenges of growing inequality, high unemployment, under-performing schools, aging infrastructure and vacant and blighted properties. For many local governments facing dwindling budgets, especially those facing significant economic shocks, these challenges have made it difficult for cities to effectively attract jobs, retain an educated workforce, grow the middle class, and revitalize their economies. The Network will help cities address these challenges through on-the-ground expert engagements and advisory services, among other forms of assistance. The goal of the Network is to assist cities in developing and implementing cross-cutting strategies designed to promote economic recovery at the local level.
4. A team of representatives of the Network visited the City on November 5<sup>th</sup> and 6<sup>th</sup>, 2015. During that visit, Network representatives met with officials of the City, as well as other local stakeholders. On the basis of interviews during their visit and analysis of data



collected by the Network team and provided by the City, the Network developed an assessment of challenges and opportunities that included a proposal for the delivery of direct assistance.

5. The goal of the direct assistance plan for the City is to assist in the City's economic recovery in the following ways:

**Phase I: Downtown Revitalization Plan**

The National Resource Network helped the City of Scranton and its anchor institutions develop a framework to guide implementation of the downtown Scranton Community Revitalization Plan and long-term collaboration. The National Resource Network supported outreach to stakeholders, organization, and facilitated a workshop to examine a formal implementation framework, explored options for creating an entity dedicated to revitalizing downtown, and provided a roadmap for sustaining long-term collaboration.

**Phase II: Downtown Revitalization Implementation and School Budgeting**

The National Resource Network will provide additional support for the creation and organization of a Task Force to lead changes for Scranton Tomorrow and to provide recommendations and next steps to help Scranton Tomorrow be an effective partner organization to the City. In addition, the Network will review the School District budget, consider financial projections, and present possible revenue and expenditure options to address financial challenges.

6. To achieve this goal, the Network will provide direct assistance to the City in accord with the following timetable:

**Phase I**

**Summer 2016**

- Project kickoff
- Site Visit and Interviews with Key Stakeholders
- Identified Case Studies

**Fall/Winter 2016**

- Workshop for City and Stakeholders to Present Findings and Facilitate Discussion about Possible New Entity
- Delivered Memorandum Summarizing Implementation Recommendations and Strategy
- Final Presentation of Findings and Recommended Approach, and Discussion of Next Steps

**Phase II**

**April 2017**

- Develop a work plan for the Task Force
- Review existing School District budget and financial projections

#### **May 2017**

- Facilitate Task Force Meetings, develop budget scenarios to support the Task Force's recommendations for Scranton Tomorrow
- Produce financial projections scenarios, identify possible revenue and expenditure initiatives

#### **June 2017**

- Present summary report of Recommendations and Next Steps
- Provide preliminary support to the School District on expenditure control initiatives

7. The direct assistance plan will be executed by the following team of representatives of the Network:

**HR&A Advisors**, through Eric Rothman, Todd Fawley-King, and Nate Morawetz

**PFM**, through Dean Kaplan, David Sallack, Marissa Litman, Meredith Brett, Ian Tyson, and Julia Belsky

Additional members of the team may assist in the execution of the direct assistance plan as needed.

8. The Network executed Phase I of the direct assistance plan between May 2016 and December 2016. As part of the direct assistance plan, the Network provided the following deliverables to the City:

- Case Studies on Downtown Entities in other cities
- Presentation on Case Studies
- Memo on Implementation Recommendations
- Final Presentation on Implementation Recommendations

The Network will execute Phase II of the direct assistance plan between March and June 2017. As part of the direct assistance plan, the Network will provide the following deliverables to the City:

- Summary Report of Recommendations for Downtown Redevelopment Task Force
- Summary Report for Projections and Alternative Scenarios for School Budget

9. The Network provided direct assistance during Phase I valued at \$70,000, plus travel costs of \$3,500, for a total of \$73,500. The Network funded seventy-five percent (75%) of this cost with funds provided by HUD pursuant to the HUD Cooperative Agreement. The City provided twenty-five percent (25%) of the total estimated cost of the direct assistance plan plus travel, or \$18,375. This work has been completed, and these costs have been paid.

For Phase II, the Network estimates that the total costs would be \$90,000, inclusive of travel expenses. Of this total, 75 percent (\$67,500) would be funded by HUD, and 25 percent (\$22,500) would be funded through match resources. Specifically, the task

supporting Downtown Revitalization will be \$50,000, with HUD funding covering \$37,500 and the City of Scranton's 25 percent match covering \$12,500. The cost of the school finance assessment task of Phase II will be \$40,000, with \$30,000 covered by HUD funding, and the 25 percent match of \$10,000 paid by the Commonwealth of Pennsylvania's Department of Education.

The City may provide funds from its own local government budget or it may secure a commitment of funding from a third party. The City shall either make payment of its share of the cost or ensure third party payment no later than sixty (60) days after the execution of this memorandum, or on a schedule agreed upon by the City and the Network prior to the commencement of the engagement. If payment of the City's share of the costs is not received by the 60<sup>th</sup> day, the Network may exercise its right to stop work until payment is received. Whether the City intends to secure third party funding or not, the City is responsible for meeting this requirement. In the event that the projected cost of the direct assistance plan increases without an increase in scope, the Network will be solely responsible for any increase in cost. If the value of the direct assistance increases due to an increase in scope agreed to by the Network and the City and commemorated by a written amendment pursuant to section 13 of this memorandum, the City will then be responsible for twenty-five percent (25%) of any increase in cost. The fiscal sponsor for the Network is Enterprise. All payments should be sent to Enterprise in accordance with the attached payment instructions.

10. In addition to the provision of matching funds for the cost of the direct assistance plan set forth in section 9, the City also agrees to and commits to the following:
  - a. Upon execution of this memorandum, the Mayor of the City commits to a good faith effort to implement actions developed as part of the direct assistance plan.
  - b. As part of the execution of this memorandum, the City commits to provide timely cooperation to all reasonable requests by the Network for documents, data and other information. In addition, the City commits to participate in regular meetings as set forth in the timetable detailed in section 6 above and to arrange and participate in such meetings determined to be necessary by the Network as part of the direct assistance plan.
  - c. Upon execution of this memorandum, the City shall designate a senior official to act as the project manager and point of contact for the Network in the execution of the direct assistance plan. The designated project manager shall report to the Mayor, the City Manager or the Chief Administrative Officer or equivalent.
  - d. The City agrees and acknowledges that an integral part of the direct assistance provided by the Network will be ongoing peer-to-peer activity. The City shall take reasonable steps to engage with the Network through the peer-to-peer activity process during the term of the direct assistance plan and for an additional three years after completion of the direct assistance.
  - e. The City agrees and acknowledges that the work of the Network, including its work with the City, will be the subject of an independent evaluation being

conducted by The Urban Institute. The City agrees to provide full cooperation with all reasonable requests for data and documents by The Urban Institute as part of its evaluation.

- f. Prior to the completion of the direct assistance plan, the City agrees that it will develop a written plan for continued implementation of the work developed through the direct assistance plan for a period of at least thirty-six (36) months. The completion plan shall include a timetable of specific activities and an agreed-upon set of metrics for measuring the progress of the direct assistance plan.

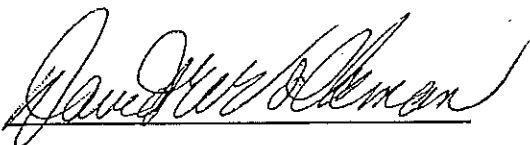
11. Decisions related to the direct assistance plan shall be commemorated in writings, including e-mails, between the Network's designated team lead and the City's project manager. This provision shall not apply to routine sharing of information or interviews or meetings between members of the Network team and officials of the City and other stakeholders.
12. External communications, including communications with members of the media, by the Network may be limited based on provisions of the HUD Cooperative Agreement. The City is not bound by such limitations.
13. This memorandum is subject to termination at any time by either party. Such party who wishes to terminate the memorandum shall send a written notification to the other party at least (30) thirty days prior to the termination date. This memorandum will be effective upon the Network's execution in the space provided below. This memorandum may be amended by a written amendment executed by both the Network and the City.

\_\_\_\_\_  
David Eichenthal, Executive Director, National Resource Network

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Bulzoni, City Manager, City of Scranton

\_\_\_\_\_  
Date



David W. Volkman, Executive Deputy Secretary  
Commonwealth of Pennsylvania's Department of Education

4/12/17

\_\_\_\_\_  
Date

CITY OF SCRANTON

ATTEST:

BY: \_\_\_\_\_  
Lori Reed, City Clerk

Date: \_\_\_\_\_

BY: \_\_\_\_\_  
William L. Courtright, Mayor

Date: \_\_\_\_\_

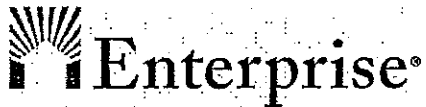
BY: \_\_\_\_\_  
Roseann Novembrino, City Controller

Date: \_\_\_\_\_

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Jessica L. Boyles, Esq., City Solicitor

Date: \_\_\_\_\_



## Payment Instructions

### For payment by wire:

Bank Name M & T Bank Corporation  
Bank ABA#: 022 000 046  
Bank Acct. Name: Enterprise Community Partners, Inc.  
Operating Account  
Bank Account #: 970150800  
Reference: NRN City: \_\_\_\_\_

### For payment by check:

Please send to: Enterprise Community Partners, Inc.  
P.O. Box 64854  
Baltimore, MD 21264-4854

By Fed Ex: M&T Bank / Montgomery Park  
1800 Washington Boulevard  
Baltimore, MD 21230  
Attn: Lockbox #64854

(Please reference "NRN City: \_\_\_\_\_" on check.)



March 3, 2017

RE: Pennsylvania Department of Education (PDE) Financial Strategy Assistance for the Scranton School District

Dear Mayor Courtright:

The Scranton School District Board of Education is aware of and welcomes the offer of the Pennsylvania Department of Education to assist with the financial strategy project for the Scranton School District. In order to finance the project the PDE will match funds from the National Resource Network Grant (NRN) that is being managed by the city. We understand that the funding is available and are looking forward to getting started as soon as possible.

We appreciate your assistance in this matter.

Sincerely,

Name	Signature	Date
Mr. Bob Sheridan	<u>Robert A Sheridan</u>	<u>3/6/2017</u>
Ms. Carol Oleski	<u>Carol Oleski</u>	<u>3/6/2017</u>
Mr. Robert Casey	<u>[Signature]</u>	<u>3/6/17</u>
Mr. Cy Douaihy	<u>Cy Douaihy</u>	<u>3/6/2017</u>
Mr. Paul Duffy	<u>Not Present</u>	<u>3/6/2017</u>
Mr. Robert Lesh	<u>[Signature]</u>	<u>3/6/2017</u>
Mr. Mark McAndrew	<u>Mark McAndrew</u>	<u>3/6/2017</u>
Mr. Tom Schuster	<u>[Signature]</u>	<u>3/6/2017</u>
Mr. James Timlin	<u>Not Present</u>	<u>3/6/2017</u>





DEPARTMENT OF LAW

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4105 • FAX: 570-348-4263

May 4, 2017

To the Honorable Council  
Of the City of Scranton  
Municipal Building  
Scranton, PA 18503

RECEIVED

MAY 4 2017

OFFICE OF CITY  
COUNCIL/CITY CLERK

Dear Honorable Council Members:

ATTACHED IS RESOLUTION AUTHORIZING THE MAYOR AND OTHER APPROPRIATE CITY OFFICIALS TO EXECUTE AND ENTER INTO PHASE II MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SCRANTON AND THE NATIONAL RESOURCE NETWORK TO PROVIDE SUPPORT FOR THE CREATION AND ORGANIZATION OF A TASK FORCE TO ASSIST SCRANTON TOMORROW AND ADDITIONAL ASSISTANCE.

Respectfully,

Jessica L. Boyles, Esquire  
City Solicitor

JLB/sl