

## SCRANTON POLICE DEPARTMENT POLICY

*Effective Date*

**February 07, 2020**

*Policy Number:*

**16-015**

*Policy Subject:*

**Mandatory Fingerprinting**

*Reevaluation Date:*

**February 07, 2021**

*No. Pages:*

**2**

*PLEAC Standard(s):*

**4.4.1**

### **I. PURPOSE**

The purpose of this policy is to ensure compliance with Section 9112 of the Pennsylvania Crimes Code (Title 18) in regard to mandatory fingerprinting requirements.

### **II. POLICY**

It is the policy of the Scranton Police Department to comply with Section 9112 of the Pennsylvania Crimes Code (Title 18) and to fingerprint persons in compliance with that legal mandate.

### **III. PROCEDURE**

- A. Fingerprints of all persons arrested for a felony, misdemeanor, or summary offense which becomes a misdemeanor on a second arrest after conviction of that summary offense, shall be taken by the arresting authority, and within 48 hours of arrest, shall be forwarded to, and in a manner provided by the central repository.
- B. Where defendants named in police complaints are proceeded against by summons, or for offenses under Section 3929 (relating to Retail Theft), the court of proper jurisdiction shall order the defendant to submit within five days of such order for fingerprinting by the municipal police of jurisdiction in which the offense allegedly was committed. Fingerprints so obtained shall, within 48 hours, be forwarded to, and in a manner provided by the central repository.
- C. Where private complaints for a felony or misdemeanor result in a conviction, the court of proper jurisdiction shall order the defendant to submit for fingerprinting by the municipal police of jurisdiction in which the offense allegedly was committed.

Fingerprints so obtained shall, within 48 hours, be forwarded to, and in a manner provided by the central repository.

- D. The central repository shall transmit the criminal history record information to the criminal justice agency which submitted a complete, accurate, and classifiable fingerprint card. This criminal record shall be placed in the case file.
- E. Arrests mandated by the Pennsylvania Crimes Code (Title 18), Section 9112 to be fingerprinted shall also be photographed.

By Order Of:

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Chief Carl R. Graziano  
Superintendent of Police  
Scranton Police Department