

Scranton-Abingtons Planning Association (SAPA)  
Questions & Answers regarding RFP, posted 7/10/06

1. Does SAPA have a list of pre-qualified firms that perform comprehensive planning work in the area?

**A. No.**

2. On page 8 of the RFP, in the outline for the proposal response, there is a section 8. Fee Estimate. However, on page 1 of the RFP in the fourth paragraph it mentions that the price proposal should be in a sealed envelope. How should we present our fee information for this submittal, both in a separate envelope and in the body of our proposal? Or should section 8 make reference to the fee in the separate envelope?

**A. The price proposal should be in a separate sealed envelope ONLY.**

3. Is there a list available of the GIS data layers from the Conservation District?

**A. The Lackawanna County Regional Planning Commission is the department that can answer this. The LCRPC has the following data layers available:**

- **2005 color digital aerial photography (PAMAP)**
- **2003 color and black-and-white digital aerial photography**
- **Parcels**
- **Roads (Centerlines)**
- **Building Footprints**
- **Hydrography**
- **Railroads**
- **Political Boundaries**

**If there are further questions, the planning staff at the LCRPC can be reached at 570-963-6400. The Planners are Mary Liz Donato and Steve Pitoniak. The GIS Specialist is Steve Solon.**

4. Has the County done population projections?

**A. No.**

5. How important is the DBE/MBE/WBE component?

**A. There was an extensive outreach with the advertising of the RFP. The inclusion of these firms is encouraged, but no specific scoring points will be given for the inclusion of any DBE/MBE/WBE firms.**

6. What is the \$1,200 for education (in the budget) intended for?

**A. Cindy Campbell of DCED answers this: The \$1,200 is for training. DCED includes that in all LUPTAP contracts with no matching share required. It can be used for any type of training that the Center for Local Government Services approves, and it can be tailored to the group.**

7. Regarding the transportation budget, page 4 of the RFP says 75,000, but page 10 says 92,800. Which is accurate?

**A. \$92,800 is correct. It includes:**  
**16,400 Local share**  
**60,000 from PennDOT**  
**16,400 from DCED**  
**92,800 Total**

8. Will SAPA impose a size limit (page limit) on the proposals?  
**A. There is no size limit on the proposals, but an executive summary would be greatly appreciated.**
9. Does SAPA anticipate interviews with a “short list”?  
**A. We do anticipate interviewing a short list.**
10. Who has been SAPA’s main contact with DCED?  
**A. Cindy Campbell. Her phone number is 570-963-4574.**
11. Who has been SAPA’s main contact with PennDOT?  
**A. Steve Pitoniak of the Lackawanna County Regional Planning Commission. His phone number is 570-963-6400.**
12. Will any of SAPA’s communities be interested in historic districts?  
**A. Yes.**
13. What are SAPA’s priorities for this plan?  
**A. The committee selected these as priority issues for SAPA:**
- **Land preservation/ sprawl prevention**
  - **Economic development for urban areas**
  - **Use of innovative and creative planning tools**
  - **Recreation**
  - **Storm-water**
  - **Transportation**
  - **Brownfields rehabilitation**
14. Will an attendance list be available from the 6/27/06 Pre-proposal meeting?  
**A. Planning firms represented at the Pre-proposal meeting AND/OR firms which had questions were (in alphabetical order):**
- from Borton-Lawson: Crystal Skamanich.  
613 Baltimore Drive, Suite 300, Wilkes-Barre, PA 18702-7903 570-821-1999  
[cskamanich@borton-lawson.com](mailto:cskamanich@borton-lawson.com)
  - from Brown Consulting Engineers, LLC: Jim Levy.  
1314 E. Philadelphia Avenue, Gilbertsville, PA 19525 610-473-0550  
[jlevy.bce@comcast.net](mailto:jlevy.bce@comcast.net)
  - from Clough Harbour & Associates LLP: Jeff Hans.  
538 Spruce Street, Scranton Life Building, Suite 700, Scranton, PA 18503-1820  
570-498-4609 [jhans@cha-llp.com](mailto:jhans@cha-llp.com)
  - from Community Planning & Management, LLC: Carson Helfrich.  
HCR #1 Box 59, Paupack PA 18451 570-857-0282  
[cpma@ptd.net](mailto:cpma@ptd.net)
  - from Goody Clancy: Angela Ruppe.  
420 Boylston Street, Boston, MA 02116 617-262-2760  
[angela.ruppe@goodyclancy.com](mailto:angela.ruppe@goodyclancy.com)
  - from Howard/Stein-Hudson Associates: Scott Giering.  
517 W. 35<sup>th</sup> St., 7<sup>th</sup> Floor, NY, NY 10001 917-339-0488  
[sgiering@hshassoc.com](mailto:sgiering@hshassoc.com)
  - from Joint Urban Studies Center: Teri Ooms and Joe Boylan.  
7 South Main Street, Suite 201, Wilkes-Barre, Pennsylvania 18701 570.408.9850  
[ooms@urbanstudies.org](mailto:ooms@urbanstudies.org) and [boylan@urbanstudies.org](mailto:boylan@urbanstudies.org)
  - from Kise Straw & Kolodner: Jody Holton.  
123 S. Broad St., Suite 1270, Philadelphia, PA 19109 215-790-1050 x145  
[jholton@ksk1.com](mailto:jholton@ksk1.com)

- from McCormick Taylor Inc.: L. Bert Cossaboon and John F. Mullen.  
Two Commerce Square, 2001 Market St., 10<sup>th</sup> Floor, Philadelphia, PA 19103  
215-592-4200 [lbcossaboon@mtmail.biz](mailto:lbcossaboon@mtmail.biz) and [jfmullen@mtmail.biz](mailto:jfmullen@mtmail.biz)
- from Mullin & Lonergan: Ed Geubtner.  
2370 Old York Road, Suite E-2, Jamison, PA 18929 215-918-2180 x12  
[edg@mandl.net](mailto:edg@mandl.net)
- from Orth-Rodgers & Associates, Inc.: Jeffrey Greene.  
230 South Broad Street, Philadelphia, PA 19102 215-735-1932  
[jgreene@orth-rodgers.com](mailto:jgreene@orth-rodgers.com)
- from Saratoga Associates: Neil Dick.  
443 Broadway, Saratoga Springs, NY 12866 518-587 2550 ext. 248  
[ndick@saratogaassociates.com](mailto:ndick@saratogaassociates.com)
- from Urban Research and Development Corp.: Charlie Schmehl.  
28 Bethlehem Plaza, Bethlehem, PA 18018 610-865-0701  
[cschmehl@urdc.com](mailto:cschmehl@urdc.com)
- from Vollmer Associates: Jeremy Alvarez.  
260 S. Broad Street, Suite 1210, Philadelphia, PA 19102 215 545-7525  
[jalvarez@vollmer.com](mailto:jalvarez@vollmer.com)
- from Wallace, Roberts & Todd, LLC: Nancy Templeton and Anthony Simeone.  
1700 Market St., 28<sup>th</sup> Floor, Philadelphia, PA 19103 215-732-5215  
[n templeton@ph.wrt design.com](mailto:n templeton@ph.wrt design.com) and [ASimeone@ph.WRTdesign.com](mailto:ASimeone@ph.WRTdesign.com)

**Present from the SAPA Committee at the Pre-proposal meeting were:**

from Abington Twp: Jeffrey Thurston, Twp. Supervisor  
and Charles Copley, Planning Commission.  
from Clarks Green Borough: Patrick Conaboy, Borough Council  
and John Earley, Planning Commission.  
from Dalton Borough: Mary Felley, Planning Commission.  
from Dunmore Borough: Gene Walsh, Zoning Officer.  
from Newton Twp: Lee Jamison, Auditor.  
from South Abington Twp: Len Gorney, Planning Commission.  
from West Abington Twp: Matt Baldwin, Twp. Supervisor.  
Several municipalities were not represented due to weather situations.  
Don King, Scranton City Planner, was out of the area on vacation.

**Also attending the Pre-proposal meeting were:**

Richard Schirg, West Abington Twp. Supervisor.  
Ernie Keller, Lackawanna County Conservation District.  
Linda Melvin, resident, and Sierra Club rep.  
Denise Prowell, SAPA Coordinator.