

Board of Ethics

Scranton City Council will begin accepting resumes for those City of Scranton residents that may be interested in serving on the Board of Ethics. The deadline to submit a resume is Monday, March 11th, at 4:30 p.m. You may send your resume by US mail to: City of Scranton Municipal Building, 340 N. Washington Ave., 2nd floor, Scranton, 18503, attention City Council's Office; hand-deliver them to the office, or email to the City Clerk at: lreed@scrantonpa.gov. Please include a cover letter with your submission.

For those residents that may wish to submit a resume for consideration, the Board of Ethic's composition, structure and obligations are as follows:

The Board shall be composed of five (5) residents of the City of Scranton. The members shall be appointed: two (2) by the Mayor, two (2) by City Council and one (1) by the Controller.

The term of service for members shall be three (3) years; however, the initial terms of service for members shall be staggered with one member serving a term of one (1) year, two members serving a term of two (2) years and two members serving a term of three (3) years. The initial Board's staggered terms shall be determined by lottery.

Once the Board is seated they shall elect a Chair and Vice-Chair at their annual meeting. The Board shall appoint a Solicitor and a secretary, and other staff deemed as necessary. These particular positions need not be members of the Board.

The powers and duties of the Board of Ethics are summarized as follows:

- *Receive complaints of violations to the Ethics Code.
- *Appoint the Investigating Officer, who is a member in good standing of the Lackawanna County Bar, to conduct investigations and issue findings.
- *Hold hearings, issue subpoenas, take testimony and issue orders; adopt rules and regulations to administer, implement, enforce and interpret the Code of Ethics.
- *Conduct educational programs to promote the ethical conduct of public officials, city employees and individuals and groups doing business with the City.
- *Annually review the statements of Financial Interest filed pursuant to Section 4 of the Code.

Due to their special position, Board Members have a higher duty than other public officials to avoid conflicts of interest. Members should be models of ethical behavior. In addition to the duties and responsibilities, the following are prohibited:

*No member may hold or campaign for any other public office.

*No member may hold office in any political party or political organization or political committee.

*No member may hold a position of employment or appointment with any municipal government or any board or commission formed by the City of Scranton.

*No member may actively participate in or contribute to any political campaign in the City of Scranton for a candidate running for or from the office of Mayor, City Council, Controller and Tax Collector.

*No Member shall receive compensation, but shall be reimbursed by the City for documented expenses actually incurred.