



**DEPARTMENT OF LICENSING, INSPECTIONS AND PERMITS**

CITY HALL • 340 NORTH WASHINGTON AVENUE • SCRANTON, PENNSYLVANIA 18503 • PHONE: 570-348-4193 • FAX: 570-348-4171

**SPECIAL ENFORCEMENT PERMIT FOR RETAIL BUSINESSES AND RESTAURANTS TO OPERATE ON CITY RIGHT-OF-WAYS AS PER THE EMERGENCY CERTIFICATE PASSED BY CITY COUNCIL THURSDAY JUNE 4, 2020**

Name of Business: \_\_\_\_\_

Type of Business:

- Restaurant Food and Alcohol Sales
- Restaurant Food Sales only
- Retail Sales Nonfood & Alcohol

Point of Contact: \_\_\_\_\_

Business Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Number of tables and patrons to be served (*if applicable*): \_\_\_\_\_

Number of Merchandise units to be placed on Right-of-Way (*if applicable*): \_\_\_\_\_

Specific Location and Dimensions of Encroachment on Right-of-Way:

- Public Walkway must remain clear, four (4) feet for ADA compliance
- If alcohol is served outside, per PLCB, the area of operation must be defined through the use of fencing or another approved means
- Seating must be spaced in adherence with PA Department of Health guidelines
- Please attach a drawing if possible

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PERMIT IS ONLY IN EFFECT UNTIL THE ORDINANCE IS EXHAUSTED OR REDACTED**

**OFFICIAL USE ONLY**

APPROVED FOR EMERGENCY LICENSE:      YES      NO

\_\_\_\_\_  
Signature of Zoning Officer

\_\_\_\_\_  
Date Approved